

TOWN OF ANDREWS MONTHLY COUNCIL MEETING

SHERIFFS DEPARTMENT SUB-STATION COURT ROOM

110 NORTH MORGAN AVE.

ANDREWS, SC 29510

JUNE 21, 2012 @ 6:00PM

PUBLIC HEARING @ 6:00 PM

AGENDA

- 1) INVOCATION**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ROLL CALL**
- 4) APPROVAL OF MINUTES**
- 5) MONTHLY FINANCIAL STATEMENTS – FYI ONLY**
- 6) CITIZEN'S COMMENTS – 3 MINUTES ONLY**
- 7) APPEARING BEFORE COUNCIL**
 - I. WANDA CHARPING, CPA , ACCOUNTANT FOR TOWN OF ANDREWS**
- 8) NEW BUSINESS**
- 9) OLD BUSINESS**
 - I. SECOND READING OF FISCAL YEAR 2012-2013 GENERAL FUND OPERATING BUDGET & WATER / SEWER OPERATING BUDGET**
- 10) DISCUSS & TAKE DESIRED ACTION IN REGARD TO THE MEMORANDUM OF AGREEMENT FOR THE DETENTION OF JUVENILES**
- 11) ADMINISTRATOR'S REPORT**
- 12) COUNCIL REPORT**
- 13) DEPARTMENT HEAD REPORTS**
- 14) MAYOR'S REPORT**
- 15) ADJOURNMENT**

Town of Andrews

Monthly Town Council Meeting/Public Hearing Thursday, June 21, 2012

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their monthly Town Council Meeting on Thursday, June 21, 2012 at 6:00 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00 pm.

Invocation was rendered by Council Member Thomas Alford
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Rodney Giles
Council Member Angela Anderson
Council Member Patsy Greene
Council Member Thomas Alford
Council Member Sid Ackerman
Council Member Mattie McGee
Council Member David Tisdale

After roll call, motion was made by Council Member Sid Ackerman and seconded by Council Member Thomas Alford to approve the minutes from the May 22 , 2012 Council Meeting. Mayor Giles asked for a roll call: McGee-Yes, Greene-Yes, Alford-Yes, Ackerman-Yes, Anderson-Yes, Tisdale-Yes and Giles-Yes. All in favor, motion carried

The monthly financial statement was included in the Council's packet for information purposes only.

Public Hearing

A public hearing was held for anyone to address concerns about the Fiscal Year FY 2012-2013 budget. The records show that there was no input or commits about the FY 2012-2013 budget. The hearing was held until 6:10 pm.

Citizen's Comment

There were no comments from the citizen's.

Appearing before Council

The Town Accountant Ms. Wanda Charping, was not present at this meeting.

New Business

There was no New Business for discussion

Old Business

Mr. Windham stated that tonight there will be a second reading on the FY 2012-2013 operating budget for water and sewer. He stated that he had submitted all of the changes that were approved by Council during their Council Meeting/ Budget Workshop that was held on this past Tuesday night June 19, 2012, unto Ms. Charping to include in the final budget. Mr. Windham stated that he had request for Ms. Charping to send him an up dated copy of the budget to include the approved changes, however he has yet received the requested information.

Mr. Windham informed Council that they could vote on the budget anticipating that the approved changes had been made or they could schedule a special meeting to vote on the budget after reviewing the final copy of the budget. He also pointed out to Council that the original budget had included \$25,000 for Council Members health insurance after finding out that by law Council Members are able to be covered under the Town's insurance policy. He further stated that at this time that figure could be reduced to \$10,000 because only one Council

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Member had come forward to inquire about the coverage. He stated that the additional \$15,000 could be added to the contingency fund making it increase from \$31,000 to \$46,000.

Mr. Tisdale inquired about the police slot that was once in question. Mr. Windham stated there are 11 slots within the police department to include the following: 7 police officers, a chief, an investigator, a D.E.U. guy and a victims advocate person.

The motion was made by Council Member Ackerman and seconded by Council Member Angela Anderson that the budget be approved with the stipulations from the June 19, 2012 Council Meeting/Budget workshop to include 10 police slots plus 1 victims advocate worker for the Police Department. Mayor Giles asked for a roll call: McGee-Yes, Greene-Yes, Alford-Yes, Ackerman-Yes, Anderson-Yes, Tisdale-Yes and Giles-Yes. All in favor, motion carried.

Mr. Windham stated the purpose of the Memorandum of Agreement for the Detention of Juveniles. His recommendation to Mayor and Council is that it would be beneficial for the Town to enter into the agreement with the Department of Justice. This agreement would enable the Department of Justice to house any juveniles that the Town sends to Columbia for a fee of \$50.00 per day. Juveniles cannot be housed along with adults in the same detention center. Council Member Sid Ackerman made the motion that Mayor and Council should enter into an agreement with the Department of Justice for the Detention of Juveniles and the motion was seconded by Council Member Angela Anderson. Mayor Giles asked for a roll call: McGee-Yes, Greene-Yes, Alford-Yes, Ackerman-Yes, Anderson-Yes, Tisdale-Yes and Giles-Yes. All in favor, motion carried.

Administrator's Report

Mr. Windham stated that E.I.P. has decided to audit the Town this year in regards to the New Employee Insurance program that the Town entered into this past year. He stated that they are diligently working to complete the audit. He stated that they are working to sure up the difference between the deductions from

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employee's payroll and the amount that is actually being paid to the insurance Company. He reassured both Mayor and Council that they are working to complete and provide the required information.

Mr. Windham stated that the amount that the Town is paying for each employee to be covered under the current policy is \$401.32.

Mr. Windham stated that the Town is working on completing the grant for the New Fire Truck. The Town has a \$40, 000. 00 match to meet. He stated that the Town has already spent \$34,000.00 and they are trying to find 5 air packs to go on the truck at a price of \$1200.00 each.

Mr. Windham took the opportunity to thank Jackie Shaw and Kenneth Sessions for coming out and working during the night to help make the streets passable following the recent storm that the Town experienced. He also gave credit to the Andrews Fire Department for doing an excellent job as well to help out after the storm. He also stated that Eddie Shaw has been doing a good job with the backhoe and cleaning up the debris over the Town and transporting debris to the Landfill. He stated that the leak that was temporarily repaired in the Fire Department did not hold up after the heavy rains last week and the leaks have since returned. Mr. Windham said he has since spoken with the contractor who made the repairs and he said he would come back out and work on repairing the leaks in the roof of the Fire station.

Mr. Windham presented to Mayor and Council a copy of an Ad to post in publications to seek a full-time Administrator for the Town. He informed them that he will no longer be available as Interim Administrator as of October 2012. He will remain with the Town and assist in any way possible to help them find a fulltime Administrator.

Mr. Driggers the Town's Attorney appeared before Mayor and Council and gave a report. He stated that he had sent a letter to the Department of Human Affairs in response to Mr. Booker McCray's claim against the Police Department. In response to the letter that was sent to the Town he responded by denying that the accusations made by Mr. McCray and he sent a copy of the incident report

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that was filed by the police department to support the Town's stance and he is awaiting a response from the Department of Human Affairs.

He also stated that he sent a letter to Judge Pyatt in reference to the statements by the Andrews Police Department that he has been resolving tickets on his own that have been issued by the Andrews Police Department in regards to tickets for violators of the No Thru ordinance of the Town for trucks traveling thru the Town's limits. He reminded Judge Pyatt of his duty as an officer of the court to help enforce the law as it is written and that the Andrews Police Department will continue to write such tickets to violators and if this problem continues the Town will seek actions from higher authorities. He also stated that if he is made aware of when any such tickets come up in court he would attend to see what actions Judge Pyatt takes in response to these tickets. He also stated that he has engaged in a title search for the land that the Town owns along Black River. This will aid in the process of the Town gaining an easement to the land.

Mr. Driggers stated that he visited the office Holly Wall in Johnsonville, SC the former Attorney for the Town of Andrews just before this meeting. He has in his possession all of the files that Ms. Wall had that pertained to the Town of Andrews. He will begin the process of reviewing these files to gain any knowledge of what may need immediate attention.

Council Report

Council Member Angela Anderson questioned who is responsible for the hiring and firing of Town Employees. In response to that question it was stated that the Mayor has the final decision in both the hiring and firing processes.

It was stated by Council Member Angela Anderson that it is her belief that if the Mayor is out of Town the Mayor Pro Tem should have a set of keys for Town Hall.

Council Member Angela Anderson questioned who is in control when a disaster or catastrophe occurs within the Town. It was stated by Mayor Giles that the County Administrator is in control of the Emergency Operation Procedures and the Town of Andrews will follow instructions handed down from the County during execution of an emergency plan. In situations like that a meeting will be held in

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the Emergency Operation Center (E.O.C.) with all the commanding chiefs of each jurisdiction within the county.

Council Member David Tisdale said that Terry Skidmore from Georgetown County also sent his thanks to the workers of the Public Works Department and the Fire Department for a job well done during and after the recent storm the Town has experienced.

Council Member Patsy Greene stated that the Town will be hosting their Annual Back to School Festival on August 11, 2012.

Council Member Alford stated that he would like to see the process of hiring help for the front office expedited.

Executive Session

The motion was made by Council Member Sid Ackerman and seconded by Council Member Thomas Alford to enter into Executive Session to discuss a personnel matter.

The motion was made by Council Member Angela Anderson and seconded by Council Member Sid Ackerman to come out of Executive Session. No decision was rendered during Executive Session.

Department Heads Report

Eddie Shaw reported that he has been turning in his monthly work for the Public Works Department reports to the Administrator Mr. Windham. They have completed picking up debris from the North Side of Town that was from the recent storm. They have completed repairing the water leak on Jones Avenue and two other major water leaks. They have begun to pick up debris from the Southside of Town.

Chief Jennifer Flowers informed everyone that here is an Exchange Student working in this area selling books and she is legal and has a business license to

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conduct business in the Town of Andrews. She thanked her employees for doing an excellent job of directing traffic during the recent storm.

Mayor's Report

Mayor Giles said that the Fire Department has helped assessed the damage from the recent storm and there was a total of twenty-five (25) trees down; there were three (3) victims trapped inside of a car with a tree and light line on top of the car.

He stated that the New Fire Truck was on display in the Convention Center in Myrtle Beach during the first week of June and it has been voted as the Fire Truck of the State. He mentioned that Mayor and Council should call a meeting with Robert Cox to discuss the Building Code that is up for adoption.

He also stated that he and Council Members will be in Hilton Head starting June 27, 2012 for their annual convention.

Adjournment

Council Member Thomas Alford made the motion to adjourn the meeting at 8:20 pm and was seconded by Council Member Sid Ackerman.

Council Meeting minutes were submitted by Chaconas Parson.