

TOWN OF ANDREWS MONTHLY COUNCIL MEETING

SHERIFFS DEPARTMENT SUB-STATION COURT ROOM

110 NORTH MORGAN AVE.

ANDREWS, SC 29510

MARCH 15 @ 6:15PM

PUBLIC HEARING @ 6:00PM

AGENDA

- 1) INVOCATION**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ROLL CALL**
- 4) APPROVAL OF MINUTES**
- 5) MONTHLY FINANCIAL STATEMENTS – FYI ONLY**
- 6) CITIZEN'S COMMENTS – 3 MINUTES ONLY**
- 7) APPEARING BEFORE COUNCIL – ACCOUNTANT WANDA CHARPING, CPA**
- 8) NEW BUSINESS**
- 9) RESOLUTION PERTAINING TO CDBG GRANT**
- 10) DISCUSSION OF JANITORIAL SERVICES**
- 11) OLD BUSINESS**
- 12) ADMINISTRATOR'S REPORT**
- 13) COUNCIL REPORT**
- 14) DEPARTMENT HEAD REPORTS**
- 15) MAYOR'S REPORT**
- 16) ADJOURNMENT**

Town of Andrews

Monthly Town Council Meeting Thursday, March 15, 2012

Sheriff's Sub-Station

110 N Morgan Ave, Andrews, SC

Public Hearing @ 6:10pm

Public Hearing in reference to the application for the upgrades for the lift stations on Sassafrass Street and Cottonwood Street.

The Town of Andrews met for their monthly Town Council Meeting on Thursday, March 15, 2012 at 6:25 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:25 pm.

Invocation was rendered by Council Member Thomas Alford .
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Giles
Council Member Mattie McGee
Council Member Thomas Alford
Council Member Sid Ackerman
Council Member Angela Anderson
Council Member David Tisdale
Council Member Patsy Greene

After roll call, motion was made by Council Member Sid Ackerman and was seconded by Council Member Thomas Alford to approve the minutes from the February 16, 2012 Council Meeting. Mayor Giles asked for a roll call: McGee-yes, Alford-yes, Ackerman-yes, Anderson-yes, Tisdale-yes, Greene-yes and Mayor Giles-yes. All in favor, motion carried.

The monthly financial statement was included in the Council's packet for information purposes only.

Citizen's Comment

Sudha Patel addressed Mayor and Council in reference to her master plan for Andrews. The two main areas that she presented a visual presentation on were the Railroad Bed area and the Main Street area. She also made suggestions of turning the old Ace Hardware store into a movie theater and maybe getting a Town Clock. Mayor and

Council suggested that they meet with Ms. Patel at a later date when she has more information so they would have time to go more into detail.

Appearing Before Council

Wanda Charping, CPA, Accountant for the Town of Andrews was unable to attend the meeting.

New Business

The Resolution pertaining to the CDBG Grant was read and discussed. Council Member Thomas Alford made the motion to Approve the Resolution for the CDBG Grant and was seconded by Council Member David Tisdale. Mayor Giles asked for a roll call: McGee-yes, Alford-yes, Ackerman-yes, Anderson-yes, Tisdale-yes, Greene-yes and Mayor Giles-yes. All in favor, motion carried.

Interim Administrator Roland Windham stated that the Town suffered a loss of an employee. Mr. William Ford had been doing the janitorial services for the Town. Mr. Windham gave the Mayor and Council three options on replacing the position which were using A-Z Janitorial Services, getting another inmate or hiring someone part time. Interim Administrator made the suggestion to use A-Z Janitorial Services which already have a Town business license. After discussion, Council Member Sid Ackerman made the motion to Propose to use A-Z Janitorial Services and was seconded by Council Member Thomas Alford. Mayor Giles asked for a roll call: McGee-yes, Alford-yes, Ackerman-yes, Anderson-yes, Tisdale-yes, Greene-yes and Mayor Giles-yes. All in favor, motion carried.

Old Business

There was no old business to discuss at this meeting.

Administrator's Report

Interim Administrator Roland Windham stated the Town has several buildings with roof damages mostly due to the hail storm. The armory and museum roofs are fine, but the Town Hall, Fire Department, Public Works building and the rental building are all in need of serious work. Mr. Windham stated he already had someone to repair the bad leak in the Police Department and has ordered new sky lights for the Fire Department building. He stated the cost for putting a new roof on the Town Hall building and the Public Works building will cost \$22,000 for each building and \$7,000 for the repairs for the Fire Department building. He also informed Mayor and Council to consider if there is prospects of building a new Town Hall in the near future that they may not want to spend that amount in the roof.

Interim Administrator Windham stated that it would take approximately \$9,000 to \$10,000 to replace the HVAC in the Police Department. The cost to repair which is just a patch would be around \$1600, which the contractor he talked to will not give a guarantee it will work for very long. Mayor Giles asked about contacting Waccamaw Regional to see if there may be a grant for the Police Department to apply for.

Interim Administrator Windham stated that the Town also has a serious problem with the inflow and infiltration through the manholes. This problem is costing the Town a lot of money so he obtained two quotes with the lowest quote being \$1700 for each manhole with an adjustment of plus or minus \$100 for every foot above or below 8 feet in the manhole. He suggested with the approval of Mayor and Council to give the authority to the Public Works Supervisor to prioritize the need of repair with the ones receiving the most inflow and infiltration at the top of the list. After discussion, Council Member Ackerman made the motion to repair one manhole at the time as funds are available and was seconded by Council Member Anderson. Mayor Giles asked for a roll call: McGee-yes, Alford-yes, Ackerman-yes, Anderson-yes, Tisdale-yes, Greene-yes and Mayor Giles-yes. All in favor, motion carried.

Interim Administrator Windham stated the Town is waiting on Progress Energy to put temporary power at the lagoon to be able to run the pump on the dredge. As soon as the power is available they would like to start the process of removing the sludge. All items are now in place with the exception of the Geo-Tube which is the container in which the sludge will be pumped and dried before being carried to the landfill. He would like to purchase one small tube initially to see if the process is going to work, which he has no reason to believe it will not. Mr. Windham asked Mayor and Council's permission to

purchase the initial geo-tube. The cost of the geo-tube will be approximately \$550. After discussion, Council Member Ackerman made the motion to approve the purchase of the small geo-tube and was seconded by Council Member Anderson. Mayor Giles asked for a roll call: McGee-yes, Alford-yes, Ackerman-yes, Anderson-yes, Tisdale-yes, Greene-yes and Mayor Giles-yes. All in favor, motion carried.

Interim Administrator Windham gave an update on the Jet-Vac. He stated the Jet-Vac was in Sumter for repairs which was approved last meeting. This is a vital piece of equipment for our wastewater department.

Interim Administrator Windham stated that Council needed to schedule another budget workshop in the next two or three weeks so a preliminary budget can be prepared for a first reading no later than the Council meeting in May.

Interim Administrator Windham stated that he received information regarding the former Performance Fabrics being sold to Agru-America. He stated that he had been working with the Treasurer and Auditor of Williamsburg County to obtain back taxes owed on this property. He informed Mayor and Council that according to Williamsburg County Treasurer and Auditor the Town should receive approximately \$258,000 in delinquent taxes owed. He stated that according to the records he received from the auditor that it looks like the Town should also receive approximately \$50,000 in penalties. He stated he would continue to work on this until he finds out where the problem lies. Mr. Windham's suggestion to the Town was to use this tax money along with \$12,000 out of general fund to pay the IRS in full. This would get the lien on the Town erased so the Town would be able to seek grants.

Council Report

Council Member Angela Anderson stated that they are still preparing for the Andrews Fun Festival which will be on May 19th. She asked Mayor and Council for permission to set up a separate account at the bank for this festival. She also invited everyone to attend the next meeting on Thursday at 4pm. Council Member Ackerman made the motion to approve setting up a separate account for the Fun Festival and was seconded by Council Member Alford. Mayor Giles asked for a roll call: McGee-yes, Alford-yes, Ackerman-yes, Anderson-yes, Tisdale-yes, Greene-yes and Mayor Giles-yes. All in favor, motion carried.

Council Member Alford and Ackerman thanked everyone who attended the ribbon cutting for the new fuel farm at the Andrews Airport.

Department Head Reports

Joyce Roberts Williams the Victim Advocate for the Town gave the update for the Police Department. She stated that SLED checked all liquor licenses last week. She also stated there are road blocks scheduled for weekend of St. Patrick's day. Ms. Williams stated that the Police Department has retired the drug dog. The Chief also had an officer address the construction crew on Main Street concerning the traffic issues they were causing. Ms. Williams stated that the Chief saved the Town \$300 by washing and waxing all the police cars herself. Starting this month, the Chief asked Joyce to start working until 4 on Wednesday afternoons.

Public Works Supervisor Eddie Shaw stated that they have been working on getting all the trash picked up around town. He informed Mayor and Council that the dump truck was stopped by a Highway Patrolman going to the Landfill. He stated that the truck was to be taken off the road until everything was up to code. He stated the department had 17 sewer repairs and 14 water repairs. Mr. Shaw also informed Mayor and Council that we received \$70,000 for tap fees for the new apartment complex.

Mayor's Report

Mayor Giles commended the Andrews High School Jr. ROTC for placing 1st for North Carolina and South Carolina. They will be going to Washington DC to compete next.

Mayor Giles stated that work has started on the new apartment complex off Gapway Road. Also the County has started the work on the new soccer fields and tennis courts at the old Andrews High property.

Mayor Giles introduced Ms. Sherry Suttles who is President of the civic group Gullah Geechie. She is trying to create some jobs for sewing a product for her group. Ms. Suttles spoke next explaining the purposes and goals for her civic group.

Adjournment

Council Member Alford made the motion to adjourn the meeting at 7:40 pm and was seconded by Council Member Anderson. All in favor, motion carried.