

Town of Andrews
Council Meeting
Sheriff's Department Sub-Station Courtroom
110 North Morgan Avenue
Andrews, SC 29510
February 21, 2013
6:00 PM

Agenda

- I. Invocation ✓
- II. Pledge of Allegiance ✓
- III. Roll Call ✓
- IV. Approval of Minutes ✓
- V. Monthly Bank Statements: For information only ✓
- VI. Citizen Comments (Three (3) minutes only) ✓
- VII. Appearance(s):
 - Wanda Charping, CPA: Accountant for the Town of Andrews ✓
- VIII. Old Business ✓
- IX. New Business ✓
- X. Administrator's Report ✓
- XI. Council's Report ✓
- XII. Department Head Reports ✓
- XIII. Mayor's Report ✓
- XIV. Executive Session
 - Personnel matters
 - Contractual matters
- XV. Adjourn

Town of Andrews

Monthly Town Council Meeting/Public Hearing Thursday, February 21, 2013

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their monthly Town Council Meeting on Thursday, February 21, 2013 at 6:00 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:03 pm.

Invocation was rendered by Council Member Thomas Alford
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Rodney Giles
Council Member Angela Anderson
Council Member Patsy Greene
Council Member Thomas Alford
Council Member Mattie McGee

After roll call, motion was made by Council Member Thomas Alford and seconded by Council Member Mattie McGee to approve the minutes from the January 21 , 2013 Council Meeting. Mayor Giles asked for a roll call: All in favor, motion carried.

The monthly financial statement was included in the Council's packet for information purposes only.

Citizens Comments

Pastor Willie James Hinick came before Mayor and Council hoping to get approval to have a road closing while they walk from their current location at 301 East Ashland to 11 North Morgan Ave where their church will be located. Mayor Giles informed him that he would first have to come to City Hall and fill out the proper

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paper work, and then get with the Department of Transportation to see if traffic can be stopped at that time. Mr. Hinick then informed Mayor and Council that he has already filled out the paper work and have submitted it to The Town. Mayor Giles then stated that when everything is sent in and approved he will then give Mr. Hinick his final answer.

Mr. Charles Sessions came before Mayor and Council to discuss the current sewer issue located on Hackberry Street. Mr. Sessions stated that he recently started paying his sons water bill, whom he is an authorized person on the account. He then noticed that the bill was high and that is what prompted him to come to City Hall to see what the issue was. He then noticed that he has been paying sewer charges. Mr. Sessions then stated that he knows he pays for water, but shouldn't be paying for sewer because he has an existing and working septic tank system. Mayor Giles informed Mr. Session that he is aware of the issue and that he is working with Mr. Eddie Shaw and Administrator Dorsey to come to a decision regarding this issue.

Sandra Gilliard the Executive Director of the St. James Santee Health Center came before Mayor and Council to make them aware of a potential opportunity to bring a health clinic into Andrews. She stated that it is a grant application that would have to be completed. She stated that they already have three sites serving Georgetown County and surrounding areas, and would like to expand into Andrews to bring services closer to its residents. She informed Mayor and Council that she came out about a week ago and met with Administrator Dorsey and left a few petitions to give out and get signed by individuals in the community. Mrs. Gilliard informed Mayor and Council that they have a few vacant buildings in mind and would like to move forward soon.

Appearing before Council

The Town Accountant Ms. Wanda Charping appeared before Mayor and Council to inform them that The Town is under budget and operating in good standing as of now, and that we would probably end up with a surplus at the end of the year.

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Old Business

There was no Old Business for discussion

New Business

There was no New Business for discussion

Administrator's Report

Administrator Dorsey appeared before Mayor and Council and stated that on January 24, 2013 they had the CDBG Monitoring closeout, and that everything went well and we should be expecting a final letter in about 30-60 days. The Fire Trucks went through pump testing recently and all engines passed, however the oldest engine will need addressing soon. Mrs. Dorsey then stated that on February 11th Sarah Stewart of the Insurance Reserve fund came through and went through all of the property and vehicle concerns, and that some things will need to be changed concerning the percentage of coverage that we have on certain items. Mrs. Dorsey met with the Georgetown County Auditor on February 12th about our tax base and they are requesting a list of all our businesses which she will start compiling soon. On February 12th Mr. Paul Clavic from the Municipal Insurance Trust met with Mrs. Dorsey regarding Workers Comp issues and he will have response within the next 30-60 days. On February 15th Mrs. Dorsey met with Mr. Ray Gagnon and Mr. Brad Corcum of Georgetown Water/Sewer district and with the City of Georgetown financial person to discuss a few concerns that could hit The Town financially. She informed Mayor and Council that the credit balance the Town have with this Waste Water Treatment grant will expire this year, and we will then be hit with a \$15,000 increase per month there after to pay to the City of Georgetown. She also stated that the Force Mains will need repairing and the cost would be \$600,000 in which The Town is responsible for

half of the repair cost. She also stated that there is an issue with high ammonia levels and they have tested our pump station and does not currently see an issue, but that it is something for us to be concerned about because if they are hit with a consent letter from DHEC it will affect us also. Mrs. Dorsey also met with Waccamaw Regional Council of Governments and we can now begin applying for another grant very soon and possible water line extensions. She also stated that she will begin meeting with each department soon to begin cross training starting as early as May.

Council Report

Council Member Thomas Alford came before Mayor and Council concerning the Flag Pole, it is still being worked on and hopefully in a month things will begin progressing.

Council Member Patsy Green stated that she is waiting on some community service workers to clean the park on Jones Avenue.

Council Member Mattie McGee informed Mayor and Council that the beautification committee is still working hard trying to get a grant to upgrade and make The Town of Andrews a better place to live and work.

Department Heads Report

The Fire Department stated that the results from the test they took should be coming in soon; they are still waiting on a few results. He informed Mayor and Council that they have some more tests coming up. The roof at the fire house is still leaking so repairs are definitely needed.

Jackie Shaw stated that the Public Works Department is still working on repairing, and replacing meters.

Mayor's Report

Mayor Giles stated that he met with Ms. Jessie Walker about applying for a grant to sell wholesale water and improve our current water system.

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Executive Session

The motion was made by Council Member Angela Anderson and seconded by Council Member Thomas Alford to enter into Executive Session to discuss personnel and contractual matters.

The motion was made by Council Member Angela Anderson and seconded by Council Member Thomas Alford to come out of Executive Session, the motion was carried. Mayor Giles stated that there was no decision made in Executive Session.

Adjournment

Council Member Angela Anderson made the motion to adjourn the meeting at 8:25 pm and was seconded by Council Member Thomas Alford.

Council Meeting minutes were submitted by Keeya Cumbee.