

**TOWN OF ANDREWS MONTHLY COUNCIL MEETING
SHERIFF'S DEPARTMENT SUB-STATION COURTROOM**

**110 NORTH MORGAN AVE.
ANDREWS, SC 29510
THURSDAY, SEPTEMBER 21, 2017 @ 6:00 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
- 6. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 7. FINANCIAL REPORT: KENNETH COBB AND COMPANY; MRS. BRENDA JACKSON, CPA**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
- 10. CITIZENS COMMENTS (Three (3) minutes only)**
- 11. ADMINISTRATOR'S REPORT**
- 12. DEPARTMENT HEAD REPORTS**
- 13. COUNCIL'S (SUB – DIVISION'S REPORTS)**
- 14. MAYOR'S REPORT**
- 15. ADJOURNMENT**

Town of Andrews

Regular Monthly Town Council Meeting

Thursday, September 21, 2017 6:00 p.m.

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, September 21, 2017. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00 p.m.

Invocation was rendered by Rev. Clinton Stockton.
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Frank McClary
Council Member David Tisdale
Council Member Terrance Middleton
Council Member Sudha Patel
Council Member Eddie Lee
Council Member Marva Session
Council Member Mack E. Watford, Sr

Motion was made by Council Member Marva Session and seconded by Council Member Eddie Lee to approve the minutes from the Thursday, August 21, 2017 regular monthly Town Council Meeting as written. **Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Terrance Middleton; Yes, Council Member Eddie Lee; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Sudha Patel abstained, motion carried.**

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

CPA Brenda Jackson presented Council with an overview of the Town's financial report which included the budgeted versus the actual revenues and expenditures for the month ending August 31, 2017.

Old Business

There was no Old Business for discussion.

New Business

There was no New Business for discussion.

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Citizens Comments

Mr. Samuel Marsh of 602 S. Poplar Avenue congratulated Mayor McClary and the entire Public Works Department for their efforts to resolve the drainage issues in his community.

Mr. Eddie Nixon of 405 N. Magnolia Avenue requested that Council review the Town of Andrews Burial Ordinance with regards to granting churches within the Town limits permission to establish cemeteries on their properties. He also reminded Mayor McClary and the Public Works employees of their promise to him, to come and conduct an assessment of the drainage issues on North Magnolia and North Rosemary Avenues.

Mrs. Mary Darby of 103 South Beech Avenue extended her gratitude to the Public Works Department for providing and utilizing a pump which kept her home from flooding during the recent storm.

Mr. David Reddrick requested that the Town take on the task and responsibility for having the electrical outlet near the welcome sign located at the Exxon Station repaired before the holidays.

Administrator's Report

Mrs. Dorsey provided a review to Council of the grants which have been awarded to the Town of Andrews. The information presented gave Council Members a better understanding of the purpose and current status of each grant. The bidding process will take place by the end of the month on the CBDG Pump Station upgrades. Construction on the RIA 16 Project an Economic Grant partnered with Agru America is expected to begin at the start of the New Year. This project will provide greater water pressure for the Agru American Plant located on Hwy 521 West and provide for the installation of a new upgraded pump station to better serve the industries in that area. The RIA 15 Wastewater System upgrades project is currently behind schedule due to the performance of the current Sub Contractor. It was stated that the Storm Drainage Grant in Partnership with Georgetown County was signed by Mayor McClary and was sent off three weeks ago. In regards to the Andrews Heritage Festival expenditures, Mrs. Dorsey informed Council that funding has been stored away from the Town's previous two Main Street Events, the Town's previous Heritage Festival along with other monies set aside for events of this nature to the tune of \$40,000.00. The expenditures of the event totaled \$44,052.55. The General Fund account will be reimbursed by \$7,679.49 by funds from the Tourism Management Committee for Advertisement. The remainder of the cost for the Heritage Festival will be transferred back into the General Fund Account from the funds that were set aside as explained. Council Member Terrance Middleton questioned how much money was previously set aside for this type of events, by whom and what account was the money deposited? Mrs. Dorsey explained that money in the tune of \$40,000.00 was set aside over a three year span by the previous Administration in the Town's Equipment Account and she stated that the funding included money that the Town received from the State after several years of audits were completed. She announced that this event will be an Annual Event and hope that it will continue to grow. Presentations were presented to volunteers for their

assistance during the Heritage Festival. Among the recipients were Stephanie and Ashland Bowers, Sandra Tucker and her daughter. Mrs. Dorsey thanked all who volunteered their services and support to the Andrews Heritage Festival.

Department Head Reports

Fire Department: Mr. Bobby Barrineau reported that the Andrews Fire Department responded to nineteen emergency calls during the month of September. The department will conduct First Responder training on Monday Night and the employees of the Andrews Police Department and Public Works Department are invited. It was announced that Mr. Barrineau will be retiring after 45 years of service to the Andrews Fire Department and Mayor McClary thanked him for years of service.

Public Works Department: Mr. Fred Sumpter reported that during the month of September the department installed 48 new water meters, one new sewer tap and serviced several pump stations. He stated that all of the rental by-pass pumps have been returned and the department will begin to see a drastic decrease in rental equipment expense. Mayor McClary stated that Mr. Richard Pope of the SCDOT told him that the town is responsible for the resurfacing of the roads where repair work has been performed by the Town employees. He requested that the SCDOT perform the necessary resurfacing and bill the town for those services. Mayor McClary stated that he will further investigate to find out who is ultimately the responsible party for paving and resurfacing the roads after water repairs have been made.

Andrews Police Department: Chief Marc Whitfield reported that the crime rate in Andrews has declined over the past two months mainly as a result of officer's presence on and patrolling the streets. The department is in the process of developing a Mutual Aid Agreement with Williamsburg County. The department will be engaging in mobile saturations over the next four months. Check points will be established to check for DUI, DUS, and drivers driving with no auto insurance which will generate more funds for the town. Council Member Middleton voiced his concerns with the safety of our citizens due to the level of certifications possessed by the newly hired officers. Mayor McClary interjected and stated that all officers who are on the Andrews Police Department have been registered with the S.C. Academy and are certified for the level of services they are rendering for the town. Council Member Middleton attempted to make a motion that will ensure that all newly hired uncertified officers must be accompanied by a Class 1 officer while patrolling the Town of Andrews. The motion died on the floor.

Council's (Sub – Division's Reports)

Council Member Terrance Middleton: Mr. Middleton stated the Heritage Festival was a lovely event. However, monies spent on these types of events in his opinion should be brought before Council. He explained that he spoke to Bill Taylor from the MASC who said he would provide some documentation explaining the guidelines for spending Town funds for events of this nature, for Council to review, but the information was never received by the Town. He stated that he will put something together for the Agenda for next Town Council Meeting which will prevent spending Town funds for events without it being presented to Town Council.

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Council Member Sudha Patel: Ms. Patel gave a shout out of Peace to everyone in recognition of National Peace Day.

Council Member Marva Session: No report. Mrs. Session stated that she and Council Member Middleton road down Alder Street and they noticed that the trees on one side of the street were greatly over grown to the point that you could only drive down one side of the street. She recently noticed that the trees had been cut down and she wanted to know if anyone knew who did the cutting and who is responsible for doing so?

Council Member Mack E. Watford, Sr.: Mr. Watford stated that he observed the employees throughout the Town working to resolve several drainage and other issues that the citizens of Andrews have been experiencing, and he wants everyone to know that it will take the County some time to resolve most of the issues in the Town.

Council Member Eddie Lee: Mr. Lee provided Council with a full detailed report of various issues and work orders that he was instrumental in solving and processing. The list included sewer backup issues, a church flooding, downed stop signs, assisting with advertising of Job Fairs and providing citizens with information to help them obtain home repair assistance etc. Councilman Lee stated that he was actively working with Mayor McClary and the Public Works Department on September 11th during Hurricane Irma helping to assess damages, checking on residents in the town and implementing measures to minimize safety hazards.

Council Member David Tisdale: No report.

Mrs. Amy Watford announced that she is coordinating the Town of Andrews Holiday Season Celebration in December. This year there will be a series of events occurring that Sunday including the Annual Tree Lighting Ceremony, Town Businesses will be hosting Open Houses; vendors will be in town and much, much more. The Christmas Parade will be held on Sunday, December 3rd at 2:00 p.m. She encouraged the citizens to come out and support the events.

Mayor's Report

Mayor McClary informed the citizens of Andrews that several job fairs are ongoing throughout the town. Helping Hands is an organization that has recently relocated inside of the Hemingway Ford Motor Company's building on East Main Street and they have been hosting soft skills job training sessions to include a Job Fair at the end of each session. On September 7th Summers Roofing hosted a job fair at Town Hall and it was through this Job Fair that several individuals were offered and accepted jobs on site. Mayor McClary encouraged the citizens to become involved and take advantage of these opportunities. Toys for Tots will also be coming to Andrews for this Christmas Season to offer assistance to families here in the Andrews area. More information will be furnished as it becomes available. Council was informed that two vendors, Enterprise Fleet Management and a Solar Power Company are scheduled to come next month to present proposals on their services which will be geared to save the town money.

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Adjournment

Council Member Edie Lee made the motion to adjourn the meeting at 7:45 p.m. and was seconded by Council Member Terrance Middleton.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.

