

Town of Andrews
Budget Workshop/Special Called Meeting

Town Hall/Conference Room
101 North Morgan Avenue
Andrews, SC 29510
Wednesday April 23, 2014
4:00 PM

Agenda

- I.** Call to Order
- II.** Invocation
- III.** Pledge of Allegiance
- IV.** Roll Call
- V.** Budget Workshop
 - Police Department
 - Mayor & Council
- VI.** Old Business
 - Town's Property on North Farr
 - Summer Series Event Planning
- VII.** New Business
- VIII.** Adjourn

Town of Andrews

Town Council Meeting/Budget Workshop

Wednesday, April 23, 2014

4pm

Town Hall Courtroom

101 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Town Council Meeting/Budget Workshop on Wednesday, April 23, 2014 at 4:00 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 4:00 pm.

Invocation was rendered by Mayor Rodney Giles
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Rodney Giles
Council Member Angela Anderson
Council Member Patsy Greene
Council Member Eddie Lee
Council Member Mattie McGee
Council Member David Tisdale
Council Member Sudha Patel

Discussion of 2014-2015 Mayor and Council Budget

Following Roll Call, The Mayor and Council proposed budget for FY 2014-2015 was reviewed. The following changes were proposed by Mayor and Council. Mayor Giles stated that the budget needs to reflect the cost associated with Mayor and Council Members insurance coverage through the EIP funded program sponsored by PEBA.

Item number 6350 Training and item number 6352 meals and employee travel should reflect \$3600.00 per individual totaling \$25,200.00. All expenditures for each line item needs to be itemized.

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The mayor's charges for telephone services should be listed as item #6335. The 2nd reading of the stipend for Mayor and Council Members will be held during the next regular monthly council meeting.

Discussion of 2014-2015 Police Department

The police Department budget was reviewed. Chief Capers stated that fines and fees should increase throughout the upcoming year due mainly to an increase in the productivity of police officers. There was no dollar amount stated to reflect potential increase. Chief Capers stated that the department currently has two vacant slots for police officers and he has one currently on staff, Officer Gregory Palmer, who will be leaving the department soon. He stated that he will be implementing a new work schedule for the department that will help to eliminate the overtime hours that have been occurring within the department. The new schedule will be formatted as four days on and then four days off. This will serve as an incentive to the officers and as a plus to the department. The officers will work for four days and have a mini vacation with the next four days off allowing them time to regroup, refresh and return to work more alert. In addition, it will be a morale booster.

Chief Capers stated that he would like to purchase several items for his department and he would like to have them included in their budget. The following items were listed:

- All in one color copier, fax and scanner for his department.
- Radios for all Chevrolet Tahoe's vehicles
- Extra lights for all vehicles
- (6350) \$1000.00 per person for training (\$14,000.00)
- Purchase 2 AR15 and full gear for drug task force employees
- Video Cameras for all vehicles
- Taser stun guns for all officers
- Purchase outer vest or shell for all officers

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- New uniforms for employees to consist of 2 black polo shirts, two desert tan trousers and a pair of boots. (Current uniforms will be used as training uniforms)
- Stipends will be implemented for uniform upkeep

Chief Capers was instructed to provide the necessary quotes for items listed above at the next Budget Workshop Meeting.

Council requested itemized list of all purchase year to date for police department at the next Budget Workshop.

Chief Capers addressed with Council Holiday Pay Benefits for all Full time employees. He stated that the employees who work on Holidays are paid for the hours that they work and the employees who are off are paid for holiday pay. He stated that seems unfair and asked Mayor and Council to review our policy. The handbook section on the topic was reviewed and Mayor and Council stated that they will have to review the policy further to see if any changes should be implemented.

Town's property on North Farr Avenue

Mr. Carter the Town's attorney advised Mayor and Council if they were to enter into a lease agreement with Mr. Don Parsons that they may want to engage into a long term lease agreement with the right to renew. This would help him to gain financing for repair work if it is needed. The records show that a vote of 4 to 2 was in favor of a 10 year lease versus a 15 year or 20 year lease. Council Members: Giles, Greene, Anderson and Patel voted in favor of 10 year lease agreement. Council Members: Lee and Tisdale voted for a 15 year lease agreement. Mayor and Council agreed to offer a 10 year lease of \$1 a year to Mr. Don Parson and his Karate School of the Town's property on North Farr Avenue.

Mr. Carter stated that Mayor and Council can passed a pay raise for elected officials by passing an ordinance. He stated that he would have to pull and review the state's statue to find out when the ordinance may take effect after it has been passed.

Summer Series Event

Council Anderson stated that they will need to form three committees, one for each night. Each Council Member is to submit three names of individuals to serve on those committees. Please submit the name of the potential committee members along with their phone numbers, email addresses and their physical addresses.

Mayor Giles suggested that they make contact with Mrs. Peggy Wayne to gather contact information and planning ideas from her to help assist them in the planning stages of the Fireworks Show. It was stated that the Town's ordinance on Fireworks should be reviewed and that a professional fireworks person should be hired to assist with this event.

New Business

Mayor Giles stated that Mr. David Hughes from The Ambassador Company, a Children's book printing Company has asked the Town to enter into a sponsorship to deliver books to children in grades 1st thru 4th grade at Andrews Elementary school. The cost for distributing the books will be \$378.98. Council Member Anderson suggested that Mayor and Council split the cost and personally donate the funds at \$56.84 per person. This was discussed but nothing concrete was agreed upon. Mr. Hughes stated that if they were to pay in full up front they could take a 8% discount. The following Council Members agreed to sponsor the Book Distribution: Anderson, Green, McGee, Lee, Tisdale and Giles.

Council and Mayor set the tentative date for their next Council Meeting/Budget Workshop for Saturday May 17, 2014 at 8:30 am at the Georgetown County Airport. May 24, 2014 will be the secondary date.

Adjournment

Council Member Angela Anderson made the motion to adjourn the meeting at 6:12 pm and was seconded by Council Member Patsy Greene.

Council Meeting minutes submitted by Chaconas Parson.