

Strother School Handbook

2021 - 2022

School Colors: Orange and Black
School Mascot: Yellowjacket

PK-12



"STROTHER STRONG~LEADING TOGETHER"

STROTHER HANDBOOK / 2021-2022

Strother Public Schools

36085 EW 1140

Seminole, OK 74868

Administration

Mr. Kolby Johnson - Superintendent
Mr. Scott Douthit – High School Principal
Mrs. Mechelle Johnson – Elementary Principal
Mrs. Becky Little – Director of Finance

Board of Education

T.J. Shelton - President
Steve Shepherd -Vice President
Travis Gillespie - Clerk
Jeff Speers - Member
Stacy Dunn - Member

Phone Number:

405-382-4014

Fax Number: 405-382-3339

After School Emergency Numbers:

High School Principal.....	405-584-0486
Elementary Principal.....	405-464-7420
Athletic Director/Dean of Students.....	405-567-5558

School Website:

<http://www.strother.k12.ok.us>

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**“Do not go where the path may lead; go instead where
there is no path and leave a trail”
Ralph Waldo Emerson**

STROTHER SCHOOLS HANDBOOK

Welcome to Strother School. This handbook was developed with the “end in mind.” It contains information about rules and responsibilities that allow students and employees to be “proactive” and enhance the learning climate for all students. It is our goal to provide students with the desire and skills to become lifelong learners. Together, we can make this a productive (“win-win”) school year.

This handbook is intended to educate students and parents to Strother School policies that have been approved by the Strother Board of Education. However, it is not inclusive of all Strother Board of Education policies and procedures. Questions not addressed in this handbook may be directed to the principal’s office. The administration is granted “Expressed Implied Authority” to deal with any situation not specifically addressed in this handbook or the School Policy Book.

[Revisions to the handbook which occur during the year (after the current year handbooks have been printed and distributed), will be posted on the district’s website, and the revised information will be distributed to students and parents of students.]

VISION STATEMENT:

“STROTHER STRONG ~ LEADING TOGETHER”

MISSION STATEMENT:

We are “STROTHER STRONG”, believing all students can be lifelong learners, proactive leaders, and legacy builders. We are “STROTHER STRONG”!!

STUDENT CREED

*I believe in Strother School and the things for which she stands:
Honest efforts, clean sports, generous comradeship, loyalty, and reverence to our God.*

*I believe in school citizenship
And that it is my duty to my school
To support and obey her regulations.*

*I pledge to stand by her in all her undertakings
And to strive to do all within my power
To better myself as a student so that
I may become a more worthwhile citizen of my state.*

PLEDGE OF ALLEGIANCE/ MOMENT OF SILENCE

Each school day will begin with the Pledge of Allegiance and afterward, a moment of silence. Following the moment of silence the day's announcements will be read.

GENERAL INFORMATION
HIGH SCHOOL/MIDDLE SCHOOL

Regular Bell Schedule:

Students remain outside (in the commons area in inclement weather) until the first bell.

- 1st Period: 8:00 – 8:50 a.m.
- 2nd Period: 8:55 – 9:40 a.m.
- 3rd Period: 9:45 – 10:30 a.m.
- 4th Period: 10:35 – 11:20 a.m.
- 5th Period: 11:25 – 12:15 p.m. (Lunch 12:15 – 12:45)
- 6th Period: 12:50 – 1:40 p.m.
- 7th Period: 1:45 – 2:30 p.m.
- 8th Period: 2:35 – 3:20 p.m.

Elementary School Hours: 8:00 a.m. – 3:20 p.m.

- Lunch: PK-2nd / 11:00-11:25; 3rd – 5th / 11:25-11:50 a.m.

The buildings are locked at all times. Students should leave the school grounds immediately after school unless there is a scheduled school activity with a school sponsor. Students will not be allowed back in the building without a teacher/coach/sponsor escort.

School Closings

In the event of severe or inclement weather or mechanical difficulties, the school may be closed or starting time delayed. If no report is posted, school is likely in session and attendance will be expected/ recorded as normal. Such will be announced over television stations as follows:

KFOR (Channel 4)	KWTV (Channel 9)
KOCO (Channel 5)	KOKH (Fox 25)

The school administration also utilizes an automated phone call system (School Reach) to contact parents when school is canceled, and/or when there are special events and opportunities being announced. **(Parents are encouraged to keep contact data updated)**

Evacuation Plans

In order to be prepared for an emergency, fire and tornado drills will be conducted each semester. Directions indicating where to go and the route to be taken are posted in each classroom. Talking

should stop when the alarm is sounded. The students should move quickly and quietly, following the posted directions. They should return to class the same way.

Lockdown Drills

Lockdown drills will also be conducted a minimum of once per semester at each site. Teachers will review the plan with students periodically throughout the year, providing the safest plan for their classroom and setting. In the event of an actual lockdown, parents will be contacted as quickly as possible following the incident.

Foreign Exchange Student Policy

Strother Public Schools will accept no more than four foreign exchange students to be in attendance at any one time during the school year. Students will be placed as closely as possible to the grade placement specified in their program. Every effort will be made to place students in classes required by the foreign exchange program but the administration reserves the right to limit class choices due to class size or other factors. Senior foreign exchange students will not graduate without advisement from the regional accreditation officer. If as a senior graduate, a foreign exchange student's grades would qualify him or her as valedictorian or salutatorian, they would share that spot in co-status as not to deny scholarship opportunities to a student with possible differing requirements or opportunities.

Interpreter

Strother School will provide an interpreter upon request to students/parents who need help understanding instructions while filling out forms, test, and any other type of paperwork. Interpreters may be used from the student body, local school districts, special education cooperative, or local college staffs.

Student Emergency Information

Information regarding student's health and medical history shall be made available to school officials at the beginning of each school year and immediately upon any health change. **The school must be provided at enrollment with the name, address, and telephone number of at least two people who can be contacted in case of emergency.**

Closed Campus

Strother School is a closed campus. No students will be permitted to leave school at any time during the school day including lunch without recorded permission from their parent/guardian and the school administration.

Visitors

Adult visitors are always welcome at Strother School! Any visitor entering will be asked to identify themselves and the nature of their visit before being allowed entry into the building. It is our intention that this system will provide an additional measure to keep our students and staff safe. To minimize class intrusions, no visitors are allowed in the halls without an escort from the office or a visitor's badge. Visitors should check out through the office upon leaving. Students are not allowed to have student visitors with them in the classroom.

Driver's License Verification Forms

Students planning to get their permit or license for the first time must have verification of enrollment and passing the 8th grade reading test or its equivalent. To obtain a completed form students must let the high school secretary know at least one week in advance.

Food and Drink

Food and drink are not permitted in the main buildings without prior approval through the office. Upon initial arrival at school, students driving shall leave all food and drink in their vehicles. No food or drink should be brought in from a vehicle with the possible exception of a bagged lunch from home. Deliveries of food may not be made to individual students at school unless by their parent and deliveries to groups at school are only allowed with prior approval of the principal.

Soliciting

There will be no advertising or soliciting (including petitions) on school property. This policy applies to adults and students alike.

Telephone Use

Students will be allowed to use only the telephone in the office and then only with permission from an administrator or secretary. Students will not leave classes to use the telephone except for an emergency. Parents are asked to limit their non-emergency calls to students. Messages will be delivered to students for callback when it is essential.

Wireless Communication Devices and Electronic Equipment

Wireless communication devices including cellular phones may not be used by students during class time. Any teacher who sees them or hears them during that time shall confiscate the item and deliver it to the principal to be returned to a parent or guardian when requested in person. Electronic equipment such as but not limited to MP3 players, headphones, etc. will also be confiscated and returned by the same policy unless approved by teachers on field trips or extracurricular activities.

Library

Strother library is available for study, research, and reading each day. Slips signed by the teacher are required for visitation.. Students will be expected to follow the library's rules and procedures.

Students are not to go to the library during lunch periods.

Lockers

Each student is provided a locker for the storage of textbooks, student materials, and clothing. These lockers are for the personal use of the student and are not to be tampered with by any other student. At no time should a student leave money or other valuables in a locker; the school assumes no responsibility for theft or loss. The use of a locker is optional. It is the responsibility of the student to maintain the locker in a neat and orderly fashion. No stickers, writing, or vandalism allowed at any time. Lockers remain the property of Strother Public School and may be opened by a school official at any time and in any manner necessary. Students should have no expectation of privacy when making use of any school locker.

MEDICAL AND EMERGENCY TREATMENT

Medications

The school will not dispense any internal medicine (including aspirin or Tylenol). With the exception of inhalers and anaphylaxis medication, all student prescription and nonprescription medication must be kept in the school office. Students who need to take nonprescription medication during the day are required to have a signed note from a parent or guardian stating the nature of the medication and time it is to be taken. Any student needing prescribed medications during the school day shall, upon arrival at school, turn the drugs in at the office in the original medicine container with the student's own name, recommended dosage, directions for administration, and medicine name and strength all listed on the druggist-provided label, along with a note from parent/guardian. The student may then get the medicine at the office at the proper time. **Under no circumstances shall a student keep any medication on their person throughout the school day, with the exception of inhalers and anaphylaxis medication that have been checked in with the office, unless cleared to do so by the principal. Giving any medication to another student is a violation of the Strother Anti-Drug Policy and shall be dealt with as per drug violations mentioned elsewhere.**

Emergency Treatment

School personnel administer basic first aid in case of injury. In case of serious illness or injury to pupils while at school, every attempt will be made to locate a parent or guardian. Up-to-date emergency information including address or phone number of persons to be notified must be maintained in the principal's and counselor's offices by the parent or guardian. No Strother Public School administrator, employee, or School Board member shall be subject to any civil liability for any statement, report, or action taken in assisting or referring for assistance to any medical treatment, social services agency or facility, or any substance abuse prevention and treatment program any student reasonably believed to be abusing or incapacitated by the use of any alcoholic beverage or controlled substance unless such assistance or referral was made in bad faith or with malicious purpose. No Strother Public School district officer or employee, including School Board member shall be responsible for any treatment costs incurred by a student as a result of any such assistance or referral to any medical treatment, social services agency or facility, or substance abuse-prevention treatment program. (Oklahoma State Law, Section 515)

Immunizations

Immunization requirements for students 4 years of age are:

1. Four (4) doses of DTP/DtaP
2. Three (3) doses of Polio vaccine
3. One (1) MMR
4. Three (3) doses Hepatitis B vaccine
5. Two (2) doses Hepatitis A vaccine
6. One (1) Varicella (unless the child has already had chicken pox)

Immunization requirements for students 5 years of age are:

1. Five (5) doses of DTP/DtaP
2. Four (4) doses of Polio vaccine
3. Two (2) MMR
4. Three (3) doses Hepatitis B vaccine
5. Two (2) doses Hepatitis A vaccine
6. One (1) Varicella (unless the child has already had chicken pox)

Before entering 7th grade - students must have the Tdap vaccine.

Students cannot attend school until records are on file verifying immunizations have been received which meet current State Department standards.

Head Lice

There will be regular checks for head lice. If nits or live lice are located, the parent will be notified to pick up the child immediately. The student may be admitted to class with a certificate from the health department stating the student is nit-free. If live lice are present during the recheck, the student will be removed from class and the parent notified to pick up the student.

TRANSPORTATION

Student Drivers

Students are expected to drive in a safe, reasonable, and legal manner during the school day. Any violations will be subject to disciplinary action, possible legal action, and/or loss of school driving/parking privileges – **this includes exceeding the posted speed limit of 20 mph upon arrival and/or departure from the school parking lot.** Students who drive to school will park in the front parking lot. Upon arrival at school, cars and cycles must be parked and remain parked until school is dismissed. **The parking area is off-limits to students except when arriving at or leaving from school.** Parking lot violations will be enforced in the following manner:

- 1st violation – verbal warning to the student and parent
- 2nd violation – loss of 5 days driving privileges
- 3rd violation – loss of driving privileges for the remainder of semester
(should the 3rd violation fall less than 10 days from the completion of the semester, the penalty will transfer to the following semester.)

TRANSPORTATION con't

Never move the vehicle during the school day without the express permission of the main office. **All vehicles – STUDENT, EMPLOYEE, AND VISITOR – are subject to search.** Contraband (including weapons) can and will be confiscated. A trained dog may be used for searches of vehicles. **Student Drivers must have a copy of a valid license and insurance verification form on file in the school office. A parking tag will be issued to the student driver. Students will not be allowed to drive and/or park on campus without a visible permit placed on the vehicle. Permits should be obtained within the first week of school.**

All students who park in the school parking lot must have their vehicles facing north, with the permit hung over the rearview mirror (permit must be visible). Students should not park next to the front rail. Upon arrival at school the students should exit their vehicle, lock it, and leave it parked until school is dismissed at the end of the school day.

BUS TRANSPORTATION

The school district provides bus transportation for those students who live at least one and one-half miles from school. *Transportation by bus to or from school is a privilege.* All students transported in a school vehicle are under the direct supervision of the driver. Bus rider rules and regulations will be explained to the students by the driver and will be posted on the bus. The driver will not discharge riders at places other than the student's regular bus stop except by **written request by a parent or guardian** and a school official.

Transportation Contact Number:

If you have questions or concerns, please contact the Director of Transportation at **405-584-0486**.

Transportation (Bus) Action Plan

All buses used by the Strother School District must meet State Department of Education requirements and operate in cooperation with their regulations. Safety is of utmost importance. All students are urged to use care in loading and unloading. Always use the handrail and always remain seated. All students should regard the bus as an extension of the classroom, where the same conduct is expected. **The bus driver is a school employee and has authority over students as a teacher would.** Riding the bus is a privilege that a student can lose if proper conduct is not observed.

Bus Rider Rules:

Prior to loading (on the road and at school)

1. Be on time at the designated bus stops.
2. Stay off the road at all times while waiting for the bus.
3. Wait until the bus comes to a complete stop before attempting to enter.
4. Be careful in approaching bus stops.
5. Bus riders should never tamper with the bus or any of its equipment.
6. Leave no books, lunches, or other articles on the bus.
7. Keep books, packages, coats, and all other objects out of the aisles.
8. Do not throw anything out of the bus windows.
9. Bus riders are not permitted to leave their seats while the bus is in motion.
10. Horseplay is not permitted around or on the school bus.
11. Bus riders are expected to be courteous to fellow pupils, the bus driver, and the patrol officers or drivers assistants.
12. Keep absolute quiet when approaching a railroad crossing, you may save your own life.
13. In case of a road emergency, children are to follow the directions of the bus driver.
14. Violation of these rules could lead to suspension from riding the bus.

After leaving the bus:

1. When crossing the road, go at least ten (10) feet in front of the bus, stop, check traffic, watch for the bus driver's signal, then cross the road.
2. Students living on the right hand side of the road should immediately leave the bus and stay clear of traffic.
3. Help look after the safety and comfort of small children.

Consequences for violation of the rules:

- 1st Offense- Discipline notice and phone call to the parent.
- 2nd Offense- Discipline note to the principal and 1 to 3 day suspension from riding the bus.
- 3rd Offense-Discipline note to the principal and 4-10 day suspension from riding the bus.
- 4th Offense-Off the bus for a minimum of 90 school days.
- **Bus disciplinary actions can be altered at the discretion of the building principal.**

CAFETERIA

Cafeteria Charge Policy

The Strother Board of Education understands that proper nutrition is a vital issue in "Sharpening the Saw" and in not only the health of students, but also in the student's ability to learn. The objective of the Strother Public Schools Breakfast and Lunch Program is to make available to all students a lunch and/or breakfast that is nutritionally adequate and acceptable. It is recommended by the Board of Education that students are "Proactive" and pay in advance for each of their meals. **The Board has established a charge limit of thirty dollars (\$30.00).** The School Registrar will notify in writing, to students and parents of students, when their owed charges reach the twenty dollar (\$20.00) mark. ***When a student has charged an amount of thirty dollars (\$30.00) the child will be asked to bring his/her meal until this overdue charge is paid unless parental arrangement has been made with the superintendent of schools.*** After proper notification to parents concerning meal charges above the thirty dollar (\$30.00) limit and the family does not qualify for free or reduced meals, or they do not wish to complete the application the school district will provide a peanut butter sandwich and milk for any child who does not pay. Free and reduced price meal applications may be picked up at the school offices throughout the term.

Breakfast and Lunch Prices

Meals are to be paid in advance or on a daily basis.

	<u>Breakfast</u>	<u>Lunch</u>
Students PK-12	\$1.75	\$2.75
Reduced	.30	.40
Adults	\$1.85	\$3.75

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COMPUTER POLICY

School Computers

Computer services at Strother Public School are provided to promote administrative, educational, and research efforts of the faculty, students, and staff. All persons utilizing these services are responsible to ensure that computing resources are used in an ethical and lawful manner. The following basic principles and examples provide a general framework for determining acceptable behavior and conduct when using school provided computer resources.

- Use school computer resources for appropriate school activities only.
- School computer systems shall not be used for commercial or political purposes.
- Unauthorized copies of copyrighted material shall not be created, distributed, or knowingly utilized.
- Do no harm to the computing environment.
- Users shall not deliberately attempt to degrade system performance or capability.
- Users should avoid (or schedule for off peak hours) intense computing activities which would degrade system performance.
- Do no harm to other system users.
- Obscene, offensive, threatening, harassing, or intimidating material shall not be entered into the computer or sent by electronic means.
- Users shall not examine, change, or use another person's (or institutional) username, password, files, or e-mail. Users shall always identify themselves appropriately and undertake no activities anonymously.
- Electronic media on all Strother systems is as private as we can make it. System administrators will not read another person's data unless necessary in the course of their duties and will treat the content of that data as confidential information at all times.
- Attempts by any person to access another person's electronic information or systems information and parameters will be treated with the utmost seriousness.

Violations of these policies and procedures by faculty, students, staff and/or other users will result in the revocation of computing/ technology privileges. In addition, such actions may result in disciplinary review, sanctions, dismissal from Strother Schools, and appropriate legal actions. Violations of the above policies may constitute a criminal offense(s), punishable by local, state or federal law. [District Policies: EFBCA & EFBCA-E.]

Personal Computers

Computers brought to school by students will be subject to random but periodic searches for objectionable material through the use of a software program installed by a school computer technician. If objectionable material is found, as defined by the administration, the computer will be confiscated and returned only to the parent or guardian. Students found with objectionable material on their computers will be banned from bringing the computer to school for the rest of the school year.

ACADEMICS

Benchmark Exams

Benchmark exams are comprehensive tests. The benchmark exam will constitute a percentage of the final semester grade. The final grade for the semester will be converted to a letter grade without + or – notations and recorded as such on grade reports/ transcripts.

Grade Reporting Periods

There are two grading periods per year, 1st semester and 2nd semester. Progress reports will be provided to parents and students three times per semester at approximately 5 week intervals with a semester grade report being provided after semester grades have been finalized. Parents and guardians are encouraged to contact teachers whenever questions arise. They are also encouraged to attend student/parent/teacher conferences in order to discuss their child's grades and to pick up academic reports.

Deficiency /Eligibility Notices

Beginning the third full week of school, teachers are required to report all students who are failing a class. The office sends notification to parents/guardians when a student is on probation or ineligible, listing all classes in which the student is not passing. Teachers may also mail unsatisfactory progress reports to parents and guardians when the student is making failing grades or has a dramatic drop in performance. ***The "School Reach" notification system will also be utilized. Please assure that the office has current contact information throughout the year.***

PROMOTION AND RETENTION – Elementary/Middle School

It is in a student's best interest to be allowed to attain a reasonable degree of growth before being promoted from one grade level to the next. When a child's maturation level, mental ability, and achievement match his/her grade placement, he/she can progress to the next level.

Teacher recommendation based on observation of a student's social, emotional, and physical adjustment, as well as daily work habits and performance on unit tests, level tests and teacher-made tests will be the basis for considering retention of a child, ***unless otherwise required by Oklahoma State Law.***

Teacher, principal, and parents will meet and evaluate all information concerning the best placement for that student. If the principal and teacher agree that retention is in the child's best interest, the parent will be notified in writing by the beginning of the fourth nine-week period. Parents will be informed of their child's progress throughout the school year.

No student shall be advanced to a higher grade level after a recommendation by the principal and the supervising teacher that the child should remain in the child's present grade level without a written request for such placement to be included in the student's permanent record.

It is the contention of the Board of Education that should a parent/guardian request placement of their child to the next grade level, contrary to the advice of school officials, the request may be denied. The Strother Board of Education also recognizes that in special cases, such as too many days missed during the school year, overbearing supportive data, and evaluations determining lack of performance, the administration may choose to deny a request for promotion in the best interest of the student.

Promotion and retention for students in grades 6-8 assures the following: A recommendation for retention will be made to the parents of any student after a failure of two or more of the core subjects for the year. The core subjects are as follows: Math, Science, History, Reading, and English. Notice of failure will be provided to the parent or guardian. (Parents who disagree with their student's retention will need to provide written approval for the student to be promoted to the next grade level.) A copy of all documents will be included in the permanent record of the student.

Honor Rolls

An honor roll of achieving high scholastic standards will be compiled and posted each grading period. The honor roll for all students will be as follows. Students with all "A's" being named to the Superintendent's Honor Roll, and students with all "A's and B's" on the Principal's Honor Roll.

Valedictorian and Salutatorian

Valedictorian and salutatorian of the senior class will be determined by the grade point average of grades earned during 9th, 10th, and 11th grades plus the first semester of the 12th grade. All grades issued on the A-F grading scale will be used to determine a student's grade point average. Numerical averages will be extended to the thousandth place to determine the grade point average. In the event that grade averages are numerically identical, there will be co-valedictorians and/or co-salutatorians representing the senior class. To qualify for valedictorian and salutatorian honors, a student must be in attendance at Strother School for the entire senior year.

Valedictorian and salutatorian of the 8th grade will be determined by the grade point average of grades earned during 6th and 7th grades and first semester of 8th grade. All grades issued on the A-F grading scale will be used to determine a student's grade point average. In the event that grade averages are numerically identical, there will be co-valedictorians and/or co-salutatorians representing the 8th grade class. To qualify for valedictorian and salutatorian honors, a student must be in attendance at Strother School for the entire 8th grade year.

ELEMENTARY ACADEMICS

Grades and Progress Reports

Grading Scale for Grades 1 – 5:

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
D	60-69	Poor
F	00-59	Failing

Grading Scale PK-K/ P.E. & Activity:

E = Excellent
S = Satisfactory
I = Needs some improvement/ near satisfactory
U = Needs improvement

Gym Requirements

All students must take physical education unless excused by a doctor. 3rd, 4th, and 5th grade students are requested to have gym clothes. ALL students should have a pair of gym shoes that have not been worn outside. If your child has any limitations or medical conditions that are not readily apparent, please notify the gym teacher on the day of enrollment.

MIDDLE SCHOOL ACADEMICS

Strother Middle School includes grades six (6) seven (7) and eight (8). It is a time for students to begin to take more personal responsibility as an independent learner. It is not high school and it is not elementary school; perhaps it is some of both meshed into a time of exploration and acceleration toward core subjects and elective course options/ opportunities.

Grades and Progress Reports

Grading Scale for Grades 6 - 8:

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
D	60-69	Poor
F	00-59	Failing

HIGH SCHOOL ACADEMICS

Graduation Requirements

Students must follow the college prep curriculum unless parents have signed a letter stating they want their student to follow the state minimum curriculum. Students who have signed up for OHLAP must use the college prep curriculum. Graduation requirement policy will be adopted by the board of education.

Students shall fulfill the requirements for a Personal Financial Literacy Passport in order to graduate from a public school with a standard diploma. Requirements for a Personal Financial Literacy Passport shall be satisfactory completion and demonstration of satisfactory knowledge in each of the 14 areas of instruction during Grades 7-12.

In addition to curriculum requirements, all students must be enrolled in a minimum of six (6) class periods or the equivalent of class periods and travel time, in the case of concurrent enrollment:

State Minimum Curriculum

The state of Oklahoma requires that high school students complete a **minimum of twenty-three (23) units or sets of competencies** for graduation. Those 23 units **must include:**

English:	4 units	(1 unit English II)
Math:	3 units	(1 unit Algebra I; 2 additional units with course content and/or rigor equal to or above Alg I)
Science:	3 units	(1 unit of Biology I; 1 unit of Physical Science, and 1 unit with content and/or rigor equal to or above Biology)
Social Studies:	3 units	(½ unit Oklahoma history; ½ to 1 unit US government; 1 unit American history; 1 unit (which may include world history, geography, or economics (HB 2886).
Fine Arts:	2 units or sets of competencies	
Electives:	8 units	

College Preparatory/OHLAP Curriculum

A student must complete a minimum of 23 units of credit or sets of competencies including but not limited to the following courses:

English:	4 units approved for college admission
Math:	3 units (1 unit of Algebra I; 2 additional units with course content and rigor equal to or above Algebra I approved for college admission.)
Science:	3 units (1 unit of Biology with lab; 1 unit of Physical science, and 1 unit with content and/or rigor equal to or above Biology)
History/Cit.skills:	3 units (½ unit Oklahoma history; ½ to 1 unit US government 1 unit American history; 1 unit (which may include world history, geography, or economics (HB 2886).
Foreign Language/Computer Technology:	2 units (2 units of the same foreign language, OR 2 units of Computer Technology)
Additional Unit:	1 unit (1 additional unit from subject areas listed above, and Course must be approved for college admission)
Fine Arts:	1 unit (May use one unit of speech in lieu of a fine arts)
Electives:	6 units

Concurrent Enrollment

Juniors and seniors who are eligible to graduate on time have the opportunity to take college classes. Students may use college classes for high school credit. A student receiving three hours college credit for a semester class will receive one-half unit high school credit. Students who "CLEP" out of college courses will receive high school credit for those hours at the rate of one-half unit per semester class. Tuition waivers are available for up to six hours per semester for both juniors and seniors at SSC. Private universities do not offer the tuition waivers. Juniors must have a 21 composite score on the ACT or a 3.5 GPA and a 19 in the subtest area of the college class. Seniors must have a 19 composite score on the ACT or a 3.0 GPA and a 19 in the subtest area of the college class. Students may **not** take zero level courses. ***Concurrent students must meet with the principal and counselor to obtain special permission to enroll in more than six(6) hours per semester. Concurrent students must also be enrolled in a minimum of one (1) class period outside of athletics in order to maintain student status.*** See the guidance counselor for information and paperwork.

Early Graduation

Students who wish to graduate early must contact the administration the first week of August in order to determine eligibility. Eligibility will be determined in part by A.C.T. scores, G.P.A., credits accumulated, a teacher review committee etc...

Proficiency Testing

Credit by Examination is available to any student who would like to receive credit through the Proficiency Based Promotion program. Testing is only available the first week at the beginning and the last week at the end of the school year. Contact the school counselor for additional information. Students must score 90% or better in order to obtain credit for a class.

Academic Tests for Driver's License

Students needing to take a reading test for their driver's license must contact the counselor. The counselor may take up to one month to schedule the reading test. Students should determine if they need to take the reading and/or math test well in advance of scheduling the driver's license exam.

Grading Scales

Grade Point Averages (GPA) will be computed by using the weighted scale from semester grades.

Regular education classes:

A = 90-100	4 points	Superior
B = 80-89	3 points	Above Average
C = 70-79	2 points	Average
D = 60-69	1 points	Below Average
F = 0-59	0 points	Failing

SSC/GCTC Classes

A = 90-100	5 points
B = 80-89	4 points
C = 70-79	3 points
D = 60-69	2 points
F = 0-59	0 points

H.S./M.S. EXEMPTION PROGRAM: Semester Test Only:

Students who meet the following criteria will be exempt from taking the semester exam in that class. All periods (1st thru 7th) are included.

- Students having an "A", no more than 4 absences (3 tardies = 1 absence)
- Students having a "B", no more than 3 absences (3 tardies = 1 absence)
- Students having a "C", no more than 2 absences (3 tardies = 1 absence)

STUDENT CONDUCT

Student Conduct and Discipline

Any conduct of students which interferes with the maintenance of a good learning environment or the orderly and efficient operation of the school is subject to disciplinary measures. Students are expected to conduct themselves in a proper manner at all times during the school day, at any school activity, when on school property, or at school functions. Students are always responsible to school authorities. Respectful behavior is always required. It is the student's responsibility to know the school and classroom rules and to obey them at all times. Any distraction that interferes with the learning process will be dealt with as a disciplinary incident. Disciplinary action may be taken for inappropriate student behavior on school property, at school sponsored activities, or in any situation connected with the school. *The seriousness of the offense may affect the consequence at the discretion of the teacher(s) and/or administrator(s).*

The disciplinary status of a student shall be determined by the Principal/Dean of Students. Teachers and other adult personnel are responsible for protecting the rights and ensuring the safety of students by enforcing school rules and handling infractions fairly and consistently. Rules appropriate to the needs of the students will be communicated to students throughout the school year. Repeated and serious infractions shall be referred immediately to the principal. The principal makes final decisions on disciplinary actions.

An offense will consist of any act which, in the judgment of delegated authorities of the principal, is in disobedience to written or oral instruction at school or a school sponsored activity. The school has authority for the disciplinary control of students as follows:

1. While on school premises
2. While in proximity of school premises both coming to or going from school
3. While on school owned or operated buses or chartered buses
4. While engaged in related school activities on or off school premises
5. While students are away from school ground, if their conduct directly affects the good order, efficiency, management and welfare of the school.

Pop, Gum, & Candy

Students are not to bring pop, gum, or candy without prior approval of the teacher for special celebrations.

Certain Major Offenses in which school administrators will take some form of firm disciplinary action such as suspension include:

1. Bullying: Intimidating other students with abusive language, threats, harassment or inappropriate physical contact.
2. Profanity or obscenity as defined by the Statutes of Oklahoma.
3. Consistent violation of school rules, regulations, or policies.
4. Possession, threat, or use of a dangerous weapon
5. Commits an act of physical harm to another student or to an adult
6. Fighting- Blows struck by a student with the intention of harming another student.
7. Possession of any narcotic, drug, stimulant, barbiturate, or alcohol
8. Theft
9. Damages or destroys property belonging to another student or the school: including gang-writing and

- gang signs
10. Possession of tobacco
 11. Possession of electronic paging devices and/or lasers.
 12. In compliance with the state law, no person may possess any narcotic drug, stimulant, or alcohol

Strother Public School is a smoke-free, tobacco-free environment. Proper authorities will be notified when applicable.

Suspension

The principal, authorized by the Board of Education, may suspend any student found guilty of any of the following:

1. Willful violation of any published regulation for student conduct adopted or approved by the Board of Education
2. Conduct which substantially disrupts, impedes or interferes with the operation of school
3. Conduct which has resulted in conviction of the pupil of any offense specified in Oklahoma Statutes Annotated or any criminal statute of the United States
4. Conduct which substantially impinges upon or invades the rights of others
5. Disobedience of an order of a teacher, peace officer, or other school authority, when such disobedience can reasonably be anticipated to result in disorder, disruption, or interference with the operation of school or substantial and material impingement upon or invasion of the rights of others

Suspension may extend beyond the current school semester. A suspension may be for a short term: three to ten school days, or a long term. 11 or more days.

1. **Short term suspension-** In which case the student will be given notice of the charges against him/her, be informed of the basis for the accusation and be given the opportunity to make statements in defense of mitigation of the charges or accusations. This will be between the principal and the student. A written notice of any short term suspension and the reason therefore shall be given to the student involved and to the parent/guardian within twenty-four (24) hours after such suspension has been imposed.
2. **Extended term suspension-** In which case the student and his/her parent/guardian will be given the opportunity of a hearing provided for in Oklahoma State Law, affording the parties involved procedural due process of the said law. A written notice to suspend will include the charges upon which the suspension is based as well as the procedure to request an appeal to the suspension. This notice shall state the time, date, and place that the hearing will occur.
3. Parents may appeal in writing for a hearing with the Appeals Committee within Three (3) days.
4. Alternative education due to disciplinary action/suspension is the direct responsibility of the parent/guardian.

Disciplinary Action Plan

Classroom Action Plan

Classroom rules include but are not limited to the following:

1. Be on time to class.
2. Respect the rights of others and their possessions
3. Bring all needed materials to class, daily

4. Follow the teacher's instructions

Consequences are as follows:

- 1st Offense -verbal warning
- 2nd Offense written /parental contact
- 3rd Offense written /parental contact
- 4th Student sent to the Principal/Dean of Students for appropriate actions which may include:
 - Loss of privileges
 - Parental contact
 - Suspension
 - Corporal Punishment

All student-discipline will be documented and filed in the Administrative offices.

A weekly discipline report will be made to the office and conduct of those students will be compiled and reviewed.

MAJOR OFFENSES AND INFRACTIONS OF THE HANDBOOK WILL BE REFERRED IMMEDIATELY TO THE ADMINISTRATOR IN CHARGE FOR DISCIPLINE WITHOUT REGARD TO THE CLASSROOM PLAN.

II. Administrative Action Plan

Actions which may be taken by the administrator in charge upon student referral differ with differing offenses. Options include but are not limited to the following:

- 1 – Counseling student; parents or guardians notified
- 2 –Discipline related to the offense, which may include detention, corporal punishment, ISS, and/or parent or guardian conference.
- 3 – Suspension
 - A. short term - 10 days or less
 - B. long term – 11 days or more. It may be:
 - Remainder of the term, or
 - The remainder of the term + the following term

Multiple suspensions will result in long term suspension.

All disciplinary actions are made at the discretion of the building principal.

Felony charges may be filed against any person(s) committing an aggravated assault or battery upon any school employee, School Board Member, or game official.

Search

Under state and federal law, students may have their lockers, their person, and any vehicle parked on school property searched for contraband or stolen items. An administrator or teacher will conduct this search only when it is believed that a student may be in violation of school rules.

Corporal Punishment

The administration of Strother Public School and the Strother Board of Education believe that corporal punishment can be an effective deterrent, in some circumstances, as a consequence for inappropriate behavior. We also respect the wishes of parents and will administer corporal punishment only upon written parental permission. Each new school year will require the filing of a new letter of permission.

Suspension

A suspension may be for a short term or a long term and may extend beyond the current semester.

A student may be suspended for any of the following reasons, including but not limited to:

- A. Immorality or profanity
- B. Excessive Truancy
- C. Conduct disruptive to the operation of the school
- D. Possession, distribution, or under the influence of any narcotic drug, stimulant, barbiturate, or alcohol
- E. Possession, threat, or use of a dangerous weapon as defined by the State Statute
- F. Violation of written school rules, regulations, or policies
- G. Assault upon another student or person
- H. Conduct which jeopardizes the safety of others
- I. *Willful disobedience of the request of any school official in the performance of such school official's duties*

A suspended student may not be on campus during the time they are suspended.
This includes all extracurricular activities.

Short Term Suspensions

For suspensions of ten days or less, the student will receive notice from the principal of the accusations. The student will be given opportunity to make statement in defense of the accusations. A written notice with statement of the situation will be presented to the student involved. It is the student's responsibility to share the written documentation with parents or guardians. An attempt will also be made to notify a parent or guardian within twenty-four hours after such suspension has been imposed. A parent or guardian who wishes to appeal a short-term (10 days or less) suspension may do so by making a written appeal to the Attendance/Suspension Appeal Committee. Parents or guardians may appear personally before the Committee. The Committee will make recommendations to the principal either to proceed, to reconsider, or to amend the decision. The parent or guardian may make a written request of appeal of the Committee decision to the Strother Superintendent within ten school days of the Committee decision.

Long-Term Suspension

A parent or guardian may appeal a long-term (11 days or more) suspension to the Strother Board of Education. A written notice of the suspension and the situation upon which it is based, along with the procedure for requesting an appeal of the suspension will be provided to the student.

Alternative Education

On rare occasions, the principal may assign students to attendance as an alternative learner. The hours may be different from the regular class schedules. Students may be admitted for a variety of reasons including placement in **lieu of suspension** at the discretion of the principal and with written permission from the principal. While in attendance at an alternative learning environment, the student is subject to all academic, attendance, eligibility, and discipline requirements of the placement. The Alternative Education setting will be located off-site at a neighboring school, and transportation to and from the program will be the direct responsibility of the parent/guardian.

OTHER VIOLATIONS

Fighting

Fighting is not permitted on school property or any school activity.

Cheating

Any student who is caught cheating or aiding another student to cheat will receive a zero on all material on which the cheating occurred without opportunity to make up the grade. The parent or guardian will be notified in writing or by telephone of the action taken.

Stealing

Strother students must be respectful of others' property at all times. Stealing or aiding another to steal is cause for immediate disciplinary action and/or legal action.

Public Displays of Affection

Public displays of affection, including kissing and hand holding, are unacceptable behaviors in the school environment or at a school activity. Offending students will have their behavior corrected; and should public displays of affection reoccur, disciplinary action will result.

Hazing, Harassment, Intimidation, Bullying

"Hazing, harassment, intimidation, and bullying" means any gesture, written or verbal expression, or physical act that a reasonable person should know will harm another person, damage another person's property, or insult or demean any group(s) of people in such a way as to disrupt or interfere with the school's mission or education of any student. "At school" means on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school sanctioned events.

Subtle or overt threats or other forms of harassment will not be tolerated. Students are to immediately report any form of harassment to the nearest teacher or to the principal. Forms are available in the office at each site. If the first report does not result in correction of the matter, the student, parent or guardian of the student is responsible for reporting again to a school authority. Harassment includes student-to-student, teacher-to-student, student-to-teacher or non-certified employee, or non-certified employee-to-student incidents.

Gang Activity

Gang activity will not be tolerated. Violators of the Strother Anti-Gang Policy may be subject to disciplinary action by the school or referral to local authorities for criminal charges:

1. Possession, distribution, or wearing of any sign, symbol, badge, color, or other item affiliated with a gang is prohibited.

2. Wearing clothing such as pants worn below the waistline, caps, bandannas, handkerchiefs, chains, and shoestrings, etc. which are considered gang-related apparel is prohibited.
3. Hand signals and nonverbal expressions that may indicate membership in a gang, as well as any acts, intimidation, threats or behavior of potential violence are prohibited.
4. Writing, painting, or inscribing gang-related graffiti on school property is prohibited, as well as assembling or congregating as a gang or member of a gang.

CONTRABAND ITEMS

Contraband items such as but not limited to tobacco and tobacco products, matches, lighters, and all such related items, drugs and drug paraphernalia, and alcoholic beverages and any other items, such as lasers, which are perceived to threaten the health and/or well-being of students or staff, are illegal for a minor to possess.

Weapons

Weapons of any type are not to be in the possession of any student at any time on school or at any school activity. Possession of a weapon other than a gun at school will result in at least 10 days suspension from school. Possession of a weapon other than a gun and a threat to inflict bodily harm will result in at least suspension from school for the remainder of the semester and for the following semester. Use of a weapon other than a gun to inflict bodily harm will result in suspension from school for the remainder of the semester and the next semester. Proper authorities will be notified. Possession of a gun will result in suspension from school for no less than 365 calendar days. Proper authorities will be notified.

Lasers

Lasers and other potentially dangerous items not considered weapons in the legal sense of the word are not to be brought to school property. School personnel will immediately confiscate such items.

Possession or Use of Drugs, Alcohol, or Tobacco

STROTHER SCHOOL IS DRUG/ALCOHOL/TOBACCO-FREE 24/7. Possession, use, concealment, or transmittal of any tobacco, alcohol, drug (whether over-the-counter, prescriptive, or narcotic), or any other controlled substance or paraphernalia associated with controlled substances is prohibited on school property, on school grounds (including in vehicles parked on school grounds), in school-owned vehicles, and during school related activities at home or away. Contraband items shall be confiscated and the student will be disciplined accordingly. Discipline may include suspension and/or legal action.

DRUG VIOLATIONS: Immediate disciplinary action and/ or legal action will be taken if a student is found in possession of drugs or alcohol or under the influence of drugs or alcohol. It is the duty of all employees of Strother Public School to report suspected or actual activity by students while they are in transit to or from school activities or while they are in attendance at school or at any school activity.

Any student caught selling or distributing drugs or alcohol on school grounds will be suspended for the remainder of the school year.

Commented [5]:

Students found in possession, caught using, or under the influence of drugs or alcohol will be suspended for a minimum of 20 school days, and will be required to provide proof of completion of four weeks of drug and alcohol counseling before he/she will be allowed back in school. Failure to comply will result in the student being immediately suspended for the remainder of the semester.

Commented [6]:

STUDENT DRUG TESTING: The Strother Board of Education, in an effort to protect the health and safety of the students from illegal and/or performance-enhancing drug use and abuse, thereby setting an example for all students of the Strother Public School District, has adopted a policy for drug testing of students in extracurricular activities for students in grades 7-12.

Student participants in extracurricular activities shall be provided a *student drug testing consent form* that must be read, signed, and dated by the student, parent/guardian, and principal before participant shall be eligible to practice in any extracurricular activity.

Immunity from Civil Liability

Any public school administrator, teacher, or counselor having reasonable cause to suspect a student is under the influence of low-point beer, alcoholic beverages, or a controlled dangerous substance, or has in the student's possession any of the items, who reports such information to the appropriate school official, court personnel, community substance abuse prevention and treatment personnel, or any law enforcement agency pursuant to the school's policy, shall have immunity from any civil liability that might otherwise be incurred or imposed as a result of the making of such a report. (OSL, section 514)

Immunity from Treatment Costs

No Strother School administrator, employee, or school board member shall be subject to any civil liability for any statement, report, or action taken in assisting or referring for assistance to any medical treatment or social service agency or facility or any substance abuse prevention and treatment program by any student reasonably believed to be abusing or incapacitated by the use of low-point beer, alcoholic beverages of a controlled dangerous substance, unless such assistance or referral was made in bad faith or with malicious purpose. No Strother School District officer or employee, school board member, school or school district shall be responsible for any treatment costs incurred by student as a result of any such assistance or referral to any medical treatment, social services agency or facility, or substance abuse prevention and treatment program. (OSL, section 515)

DRESS CODE

A student is to dress in appropriate clothing, be neat and clean, and wear shoes at all times while in the building and on campus. Clothing should not be worn which would disrupt normal school activities or present a health hazard. **CLEAR BACKPACKS** will be required for any (PK – 5th grade) student who wish to have a backpack.

Students are expected to dress in appropriate clothing proper to the business environment of the school or extracurricular activity. Attire which draws undue attention to the individual or in any way interferes with the education process is not appropriate for school wear. Clothing should be modest and properly fitting.

The following are NOT permitted:

- shorts may be worn, but must be properly fitting and appropriate length
- tank tops, halter tops, tube tops, muscle shirts, athletic jerseys or garments which expose skin or underwear inappropriately. Sleeveless shirts must fit tight around the underarm.
- garments with graphics, signs, slogans, or advertisements not in good taste
- garments that expose any portion of the midriff
- garments that are overly tight or short, see-through, or that reveal cleavage
- strapless or spaghetti-strap garments, or one strap garments
- clothing or accessories pertaining to alcohol, drugs, tobacco products, or featuring profanity or obscene slogans, or making racial or sexual references
- chains, bandannas, or other gang related garments
- hats, sunglasses, or other headgear inside the building
- going without underwear and shoes
- overalls without both shoulder straps fastened and over each shoulder and worn outside the shirt
- no gauges
- tattoos and other skin markings must be covered at extracurricular events
- sleepwear/loungewear, including house shoes
- pants will be worn in an appropriately modest manner. (*No pants shall be worn excessively below the waist (sagging) with no part of the buttocks and/or underwear exposed.*)
- *Anything that interrupts or takes away from the learning environment*

**** The administration reserves the right to use discretion in the application of these**

Guidelines

Students who dress inappropriately will be called to the office to change into more appropriate clothing before returning to classes. Inappropriate garments may be confiscated to be returned to the student on the last day of the school year or when requested in person by a parent or guardian. Repeated problems will result in disciplinary action. **(Parents will be expected to bring proper clothing to the school when a student is asked to change from inappropriate clothing. Students will not be allowed to go home to change during the school day.)**

ATTENDANCE POLICY

Attendance is important to student academic success and is required by school law. The parent or guardian of an absent student should notify the school office by 8:30 a.m. at 382-4014. **All** absences, **even excused absences**, count as a day out of school.

Excessive absences will also contribute to a student being placed on the “probation” or “ineligible” list for *extracurricular activities*.

STROTHER PUBLIC SCHOOLS - Policy	FDC
ATTENDANCE The Strother Board of Education encourages students to be in attendance in their regularly scheduled classes so that maximum learning can occur. Educational programs are built on the foundation of instruction and participation in the classroom setting. Consistent classroom attendance can assist students toward development of strong work habits, responsibility, and self-discipline. Since the educational merit of the Strother curriculum program is recognized, the goal of the board is to facilitate a balanced education for each student. It is with the above goal and philosophy that the Strother Board of Education establishes the following attendance regulations. <u>Ten Day System</u> Punctual and regular attendance is very important. If it is necessary for a student to miss school, that student's parent/guardian must call the office as-soon-as-possible. A student may miss no more than ten (10) days per semester unless hospital or home confinement is required by an accident or illness. <u>Limited Absence</u> If hospital or home confinement is required, a student must present a signed Doctor's statement in order to not have days missed counted against him/her. This policy means that elementary students may not miss more than five (5) days per nine weeks except for reasons listed above and receive a passing grade. High school students may not miss more than ten (10) days per semester per class and still receive a passing grade, except for the reasons listed above. Absences for reasons above will not count against the Ten (10) Day System and work may be made up. <u>Excused Absence</u> Excused absence will only be allowed for death in immediate family, sickness, dental and doctor appointments, or emergencies deemed appropriate by the building principal. Written evidence of absence, signed by parents, will be required upon the day of return before an excused absence will be granted. Excused absences count toward the Ten (10) Day System, but makeup work will be permitted.	
<i>Adoption Date: January 11, 2010</i>	<i>Revision Date(s): 07/08-2013; Page 1 of 2</i>

STROTHER PUBLIC SCHOOLS - Policy	FDC
ATTENDANCE (Continued.....) <u>School-related Absence</u> Absences which are in conjunction with approved (board/superintendent/principal) school sponsored activities with a teacher will not count against the student, but makeup work will be required. <u>Unexcused Absence</u> Any absence not covered under Limited, Excused or School-related will be deemed inexcusable and will count toward the Ten (10) Day System. Any student who is absent without a valid excuse for four days or parts of days within a four-week period or for ten days or parts of days within a semester shall be reported by the designated attendance officer of the district, first, to the student's parent, guardian, or custodian and, second, to the district attorney for juvenile proceedings pertaining to truancy. At no time shall a student be allowed to leave the school grounds during the school day unless such leaving is in compliance with clear approval by the parent or guardian of the student. No teacher may excuse a pupil to leave the school during the school day unless the student checks out through the office. <u>Tardy</u> Promptness is the responsibility of the student. Being tardy to class is disruptive to that class and the students therein. The accumulation of three (3) unexcused tardies will result in a day being deducted from the Ten (10) Day System allotment. <u>Exceptions and Appeals</u> The board realizes that extenuating circumstances may occur on occasion; therefore, any exceptions to the above policy must be reviewed by and ruled upon by the Attendance Exception Committee. Any student or parent who disagrees with the committees' ruling has the option of petitioning the board, which has the final ruling.	
<i>Adoption Date: January 11, 2010</i>	<i>Revision Date(s): 07/08-2013; Page 2 of 2</i>

Make-Up Work for School-Activity Absences

Students who plan to attend an activity during the school day must complete the “Permission Slip for School Activity Form” including all signatures. The assignment(s) for which the student will not be present needs to be completed before the teacher will sign the form; however, if the sponsor of the activity neglects to provide the form until the day of the activity, the assignment should be turned in the 1st class period upon the students return to school, if a reasonable amount of time has been given to complete the assignment. Students who do not turn in a completed activity form to the sponsor may not attend the activity. If a student does attend the activity all work not turned in previously will be an “F”. Any important information relating to a test or quiz missed during the absence should not be held against the student if the test or quiz is given on the student's 1st day of return from the absence.

EXTRACURRICULAR ACTIVITIES

Policies and procedures for extra-curricular activities, organizations, sponsors, and members are based on the following definition of extra-curricular: Those school sponsored groups which are sanctioned and governed by OSSAA, including but not limited to, FFA, student council, academic teams, et al. All organization rules and procedures (including voting procedures) will be in compliance with school law, Board policy, OSSAA regulations, and **school handbook rules**. This means that the handbook is to be followed and enforced at **all** times. The consequences of not doing so can result in removal from the organization and additional consequences as determined by the administration. While participating in any extra-curricular activity, members are under the direction and guidance of the sponsor(s)—even when parents or volunteers are present. All decisions about participation, transportation, schedules, etc. are to be referred to the group's sponsor.

Physical Examinations

All students who wish to participate in athletics (including cheerleading) must have the consent of their parents or guardian and must pass a physical examination prior to the first day of practice. The necessary forms are available from the school or from a doctor's office. **See the athletic policy and extracurricular policy for additional requirements for participation including insurance coverage and supervisory requirements.**

Eligibility Requirements

In order to represent Strother School in any interscholastic activity where two or more schools participate (including athletics, FFA, FCCLA, cheerleading, speech, music, etc.) a student must meet the minimum eligibility requirements set forth by the Oklahoma Secondary Schools Activities Association (OSSAA). A complete copy of these requirements is on file in the principal's office.

Coaches may institute higher expectations than the OSSAA regulations. Some of the rules include:

1. Regularly enrolled student who is attending classes,
2. Not under any significant disciplinary action,
3. Present at least half of the school day of the activity to participate that evening. A student who is absent Friday will not be permitted to participate in a Saturday event. (Exception: If a student has a documented dental or medical appointment, or a required attendance of a similar emergency nature, and it is cleared through the office, the student will be allowed to participate)
4. Passing all classes on a week-to-week basis with certification of eligibility each Friday for the upcoming week.

Note: Any student who may have been placed on the “probation” or “ineligible” list at the end of the school year, will automatically be placed on the designated list of the proceeding school year.

Strother Public School Student Council and class officer eligibility additionally requires that members maintain a “B” average and not be under any school discipline. FCCLA and BPA also require a student to be eligible in order to participate in ANY club activity. **A student must also be eligible in order to participate in the following activities: prom, senior trip, homecoming activities, and as a candidate for royalty.**

Fall Carnival

As at all school events, attendance by any individual(s) may be barred at Fall Carnival if the administration determines that their attendance there may cause a disruption.

Carnival Royalty

King and Queen: A 6th-8th grade king and queen and a high school king and queen will be chosen. Each class will select its own king and queen candidate. A common fundraiser will be chosen. A middle school and a high school king and queen will be crowned. Royalty will be from the 6th-8th grade classes and 9th-12th grade classes that raise the most money.

Homecoming

Football

Queen and King will be selected by the following procedure: The football team will select 3 senior candidates from all the girls on the senior class roster, and 3 senior escorts from the football roster. If there are not enough senior football players, selection will move down to the next grade.

9-11 Attendants will be selected by the following procedure: All girls 9-11th grade can sign up to be an attendant. Those names will be put on a ballot by class and voted on in class meetings. 9-11th escorts will be chosen by the football team.

All students in grades 9-12 vote by secret ballot for homecoming king and queen. A faculty committee in the principal’s office totals the ballots and the results are kept on file and secret until the coronation. The Football King and Queen will not be eligible for more than one homecoming per year (i.e. – football king/ queen cannot be selected as basketball king/ queen).

Basketball

Queen and King will be selected by the following procedure: The boys basketball team will select 3 senior candidates from the girls basketball roster. If there are not enough seniors then candidates may be selected from the next class below. Escorts will be chosen by the basketball girls from the boy’s roster in the same manner.

9-11 Attendants will be selected by the following procedure: The boys team will select the attendants from the girls team roster, and the girls team will select the escorts from the boys team.

All students in grades 9-12 vote by secret ballot for homecoming king and queen. A faculty committee in the principal’s office totals the ballots and the results are kept on file and secret until the coronation.

Student Council is responsible for conducting the elections. Flower Girl and Crown Bearer are selected by/from the first grade. The Homecoming Dance is restricted to persons who have attained a 9th grade status or higher.

Dances

At school sponsored dances activities are restricted to designated age groups. The principal must approve dances no less than two (2) weeks prior to the requested date of the dance. Student dates not enrolled at SHS must be approved by the principal at least one (1) week in advance of the event. **PRINCIPAL CAN MAKE EXCEPTIONS FOR EXTENUATING CIRCUMSTANCES.**

Senior Trip

The Senior Trip will be no longer than two days and one night. The trip must be taken before school is dismissed. Parents and students must sign and return the following form to be eligible for Senior Trip.

Seniors

Students that plan to attend the class senior trip will have to have met the following criteria.

- Must have all bills/charges of any kind to any faculty member, teacher, coach, cafeteria, or sponsor paid no later than 3 days before senior trip.
- Must be academically eligible in all subject areas.
- Cannot have been sent to the Dean of Students, Principal, or Superintendents office resulting in disciplinary suspension.
- Cannot have over 10 absences in any given class during the current semester.
- Must be a fully credited senior set to graduate in May.
- Must be in good standings with, and have a signature page filled out from all Strother Administration, Faculty, and Staff member stating such.
- Must have participated in at least one fundraising sale for the Senior class activity fund.
- Any student that does not attend, or is not allowed to go on senior trip will forfeit their money to be split with the rest of the senior class.

All seniors will be given a copy of this letter that must be signed by the student, along with a parent or legal guardian. Once that senior and parent/guardian have signed below, this letter will serve as acknowledgement and understanding of all qualifications to be met in order for said student to attend _____ senior trip, with NO EXCEPTIONS. The signed letter will be maintained in the principal's office for future reference, if the need arises.

Thank you,

Senior Class Sponsors

Student Signature: _____ Date: _____

Parent/Guardian
Signature _____ Date: _____

NOTICES

Parents Right-To-Know Policy

At the beginning of each school year, any district that receives funds under ESSA Title I shall notify the parents of each student attending any school receiving funds that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition parents may request and a school shall provide to each parent:

- Information on the level of achievement of their child in each of the State academic assessments as required under ESSA: and
- Timely notice that their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

The notice and information under this paragraph shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

INSURANCE

It is the sole responsibility of parents or guardians to provide insurance for their children in the event of an accident or injury incurred on or off school property.

ASBESTOS MANAGEMENT PLAN

A complete inspection for asbestos containing material (ACM) has been completed and Strother Public School has been found to be asbestos free. Results of the analysis are available for public inspection during normal school hours.

FREE APPROPRIATE PUBLIC EDUCATION (FAPE)

Strother Public Schools announces publicly its policy of non-discrimination both in staff employment and in admission of students to programs and activities. It further assures no person shall be discriminated against on the basis of sex, race, color, national origin, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Parents and eligible students have the right to inspect and review their student's educational records, seek to correct any errors, and exercise a limited control over other people's access to the records.

(A copy of the complete policy may be obtained at the superintendent's office.) **Protection of Pupil**

Rights Amendment: School Districts are required to notify parents and obtain consent or allow parents to deny their child the opportunity to participate in certain school activities. These activities include student surveys, analysis or evaluation that concerns one or more of the following eight areas: 1. Political affiliations or beliefs of the student or student's parents, 2. Mental or psychological problems of the student or student's family. 3. Sexual behavior or

attitudes, 4. Illegal, antisocial, self-incriminating, or demeaning behavior, 5. Critical appraisals of others with whom respondents have close family relationships, 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers, 7. Religious practices, affiliations, or beliefs of the student or parents, or 8. Income other than as required by law to determine program eligibility.

NOTICE REGARDING RELEASING STUDENT INFORMATION

The Strother Board of Education believes that it has a duty to protect the privacy rights of its students as protected by the *"Family Educational Rights and Privacy Act,"* passed by Congress in 1974 (FERPA). Therefore, as provided by the Act, Strother Schools will release educational records of your children known under the law as *"STUDENT-DIRECTORY INFORMATION,"* for general public access for any purpose, including commercial use, per the FERPA Act.

The School District also provides student's names and addresses to institutions of post-secondary education who desire to notify students of educational and scholarship opportunities and to Federal and State Legislators who wish to recognize graduating seniors. Military recruiters will also have access to student information.

If a parent/guardian desires to withhold the use of *student-directory information* for the above purposes, please notify the Building Principal where your child attends, so he/she will know to withhold such information from release for your child/children. Unless a written request from a parent or guardian is in the student's file, *student-directory information* will be released (FERPA).

STUDENT-DIRECTORY INFORMATION FOR STROTHER PUBLIC SCHOOLS:

1. Student's name

TRANSFERS

The Board of Education shall accept into the district students who reside in another school district under certain circumstances. In cases in which a transfer is granted, the student may continue to attend this school if the board approves. Further, if the board approves, a brother or sister of that transferred student may also be accepted. No student may transfer into the district if he/she has transferred in the same school year. No student may transfer out of the district in the same year that he/she transferred in. However, if a student changes residence to another district, he/she may attend either the new district of residence or the district to which the transfer had been made.

Factors to be Considered

Students may be denied a transfer for any of the following reasons:

- A. Non-availability of programs in the receiving district
- B. Non-availability of staff in the receiving district
- C. Non-availability of space in the receiving district
- D. The student's record includes documentation of major discipline problems
- E. The student's record includes documentation of unsatisfactory attendance

- F. The student has had numerous school district transfers
- G. The student is not in satisfactory academic standing with sending district (failing two (2) or more core classes at the time of request)

The district will consider a class, program, or building non-available due to space if such class, program, or building is at 85% of capacity. This practice will allow space for students moving into the district.

Factors Not to be Considered

When transfer students are accepted, they will be taken on a first-come, first-served basis. A student shall be allowed to transfer to a school district in which the parent or legal guardian of the student is employed as a teacher upon approval of the receiving district only. Transfer decisions must *NOT* be made on the basis of any of the following factors:

- | | | |
|--------------------|---------------------|---------------------------|
| A. Ethnicity | D. Income | G. Measure of Achievement |
| B. National origin | E. Aptitude | H. Disabling Condition |
| C. Gender | F. Athletic Ability | I. English Proficiency |

Open Transfer Procedure

Effective November 1, 2013, Student transfers procedures will be according to the following as amended in 70 O.S. 2011, Section 8-103 as follows:

- A. In order that any student may be transferred, an application form specified by the State Board of Education must be completed by the parents of the student. For the purposes of the Education Open Transfer Act, the term “parent” means the parent of the student or person having custody of the student or person having custody of the student as provided for in paragraph 1 of subsection A of Section 1-113 of this title. The application shall be obtained from and filed with the superintendent of the receiving school district for transfers to school districts in the State of Oklahoma and with the State Board of Education for transfers to school districts in another state. Except as otherwise provided for in this section, applications shall be filed no later than May 31 of the school year preceding the school year for which the transfer is desired. By May 31 of the same school year, the receiving school district shall notify the resident school district that an application for transfer has been filed by a student enrolled in the resident school district. The board of education of the receiving school district shall approve or deny the application for transfer not later than July 15 of the same year and shall notify the parents of the student of the decision. By August 1 of the same year, the parents of the student shall notify the receiving school district that the student will be enrolling in that school district. Failure of parents to notify the district as required may result in loss of the student’s right to enroll in the district for that year.
- B. On or before September 1, it shall be the duty of the superintendent of the receiving school district to file with the State Board of Education and each resident district a statement showing the names of the students granted transfers to the school district, the resident school district of the transferred students and their respective grade level.

- C. The receiving school district of a student transferred pursuant to the provisions of this act shall notify the resident school district and parents of the student of a cancellation of the transfer. Such notice shall be made by July 15 prior to the school year for which the cancellation is applicable.
- D. For students who are deaf or hearing impaired who wish to transfer to a school district with a specialized deaf education program, Open transfer applications may be filed at any time during the school year. Upon approval of the receiving school district, the student may transfer to the receiving school district at any time during the school year.

Emergency Transfer Procedure

~~Emergency transfers are for the current school year only.~~ Nothing in this policy shall prevent emergency transfers. Emergency transfer forms are available in the superintendent's office and must have the approval of the receiving district and the resident district before a student may enroll. Emergency transfers may be approved or denied by the superintendent of the receiving district and the resident district. The superintendent of the receiving district may revoke any emergency transfer at any time within the school year, according to regulations established by the State Board of Education and the Strother School District.

Student Eligibility of Transferred Students: The Oklahoma Secondary School Activities Association shall determine student eligibility for participation in extra-mural competition, including eligibility determinations involving transferred students.

2021-22 ACT Test Dates & Registration Deadlines

Test Date	Registration Deadline	Late Registration Deadline	Estimated Score Release
June 12, 2021	May 7, 2021	May 21, 2021	June 22-August 6, 2021
July 17, 2021*	June 18, 2021	June 25, 2021	July 27-September 10, 2021
September 11, 2021	August 6, 2021	August 20, 2021	September 27-November 5, 2021
October 23, 2021	September 17, 2021	October 1, 2021	November 9-December 30, 2021
December 11, 2021	November 5, 2021	November 19, 2021	December 21, 2021-February 4, 2022
February 12, 2022	January 7, 2022	January 21, 2022	February 25-April 7, 2022
April 2, 2022	February 25, 2022	March 11, 2022	April 12-June 23, 2022
June 11, 2022	May 6, 2022	May 20, 2022	June 21-August 5, 2022
July 16, 2022*	June 17, 2022	June 24, 2022	July 26-September 9, 2022

Please sign and return this form with your student to his or her Administrative Office.

Student's Name: _____ Grade Level: _____

**I acknowledge receipt of the 2020-2021
Strother Public School Handbook**

Parent Signature

Student Signature

Date

Parents: Please complete this page and leave it in your student's handbook. You may complete the copy of this form that has been enclosed in the handbook, and return that page to the school. Thank you!

(Note: Failure to acknowledge receipt does not exonerate any person(s) from all that is applicable)

“STROTHER STRONG - LEADING TOGETHER”



EDUCATIONAL EXCELLENCE...



PRICELESS!!!
