ATHENS CITY BOARD OF EDUCATION

MINUTES

August 14, 2017 at 5:30 p.m.

The Athens City Board of Education met in regular session on Monday, August 14, 2017 at 5:30 p.m. at the Athens City Middle School, 200 Keith Lane, Athens, Tennessee.

CALL TO ORDER

Mike Bevins, Chair, called the meeting to order at 5:30 p.m. Mike Bevins, Chris Adams, Amy Sullins, Johnny Coffman, Beth Jackson, Abby Burke, and Director of Schools Dr. Melanie Miller were present for the meeting. A quorum was present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Board and guests stated the Pledge of Allegiance to the American flag. A moment of silence was observed.

SPECIAL RECOGNITION

Dr. Dale Lynch, Tennessee Organization of School Superintendents' (TOSS) Executive Director, recognized Dr. Melanie Miller as the Southeast Region Director of the Year. Mr. Bevins congratulated Dr. Miller for being bestowed this honor. Dr. Miller thanked Dr. Lynch and TOSS.

RECOGNITION OF GUESTS

Mr. Bevins welcomed everyone to the meeting. Guests present were: Janey Morris, Federal Projects Supervisor; John Dyer, Technology Supervisor; Missy Boyd Administrative Assistant to Director of Schools; Susan Freeman, Finance Administrator; Holly Owens, Principal of North City; Tracy Lee, Principal of Westside; Jill Swafford, Principal of Ingleside; Mike Simmons, Principal of Athens City Middle; Bob Owens, Facilities and Attendance Supervisor; Ray Grant, Assistant Transportation Supervisor/HR Recruiter; Victoria Guadagno, Dana Newberry, Jason Wallis, Westside Teachers; Amanda Amos, Dawnita Seavey, Michelle Haney, City Park Teachers; Traci Carpenter, Ingleside Teacher; Raymond Simpson, Danielle Suits, Kathryn Sumner, Justin Wallace, Dawn Martin, Athens City Middle School Teachers; Lacey Starkey, Dr. Dale Lynch, Public at Large; and Greg Moses, Editor for *The Daily Post Athenian.*

PUBLIC COMMENTS

Mr. Bevins explained that at this time of the meeting the attendees were provided an opportunity to discuss topics with the Board. No one requested to speak to the Board.

CONSENT AGENDA

Chair reviewed the items on the Consent Agenda:

A. Approval of Agenda – August 14, 2017
*Items 1-22

B. Approval of Minutes
July 10, 2017- Regular Meeting
July 26, 2017- Executive Committee

C. Approval of Discipline Hearing Authority

Board Policy 6.317 Student Disciplinary Hearing Authority requires yearly appointment of the Disciplinary Hearing Authority (DHA).

Janey Morris, Supervisor of Federal Projects
Rhonda Sarshuri, Supervisor of Special Education
Jill Swafford, Principal at Ingleside School
Holly Owens, Principal at North City School
Tina Jenkins, School Counselor at North City School
Justin Wallace, Assistant Principal at Athens City Middle School
Ray Grant, Assistant Transportation Supervisor/HR Recruiter

Alternative DHA members are:
Mike Simmons, Principal at Athens City Middle School
Kristine Walden, Principal at City Park School
Jessica Miller, School Counselor at Ingleside School
Carol Green, School Counselor at City Park School
Roxanne Dingess, School Counselor at Athens City Middle
Amanda Lunnen, School Counselor at North City

D. Approval of Athletic Schedules for Athens City Middle School Fall Sports

1.) Cross Country
2.) Soccer
3.) Softball
4.) Tennis

E. Approval of Food Service Bids

Dr. Sullins made a motion to approve the Consent Agenda. Second was made by Mr. Adams. **Motion carried.**
(A copy of the documents discussed is included in the Minutes Book.)

WESTSIDE READ TO BE READY SUMMER CAMP UPDATE

Jason Wallis gave an update on the Westside Read to be Ready Summer Camp. Mr. Wallis shared that the Westside Read to be Ready Summer Camp consisted of twenty-five students and seven educators. He stated that over four hundred twenty-five books were distributed as well. He informed the Board that during this summer program the students had the opportunity to visit several interesting sites in Athens. Several area Professionals came to speak to the students as well.

Mr. Wallis said that every Thursday, during the camp, they hosted a cookout for the students and parents. He stated that this was made possible by the generous donation from Athens Federal. In closing, Mr. Wallis thanked the school system and the Board for the support that was provided to make programs such as this a success.

RECOGNITION OF CERTIFIED EMPLOYEES HIRED FOR 2017-2018 SCHOOL YEAR AND PERSONNEL UPDATE

Principals introduced the new hires for 2017-2018 School Year.

Employee	Subject/Grade Level	School
Amanda Amos	2nd Grade Teacher	City Park
Tara Brown	Kindergarten Teacher	Ingleside
Victoria Guadagno	3rd Grade Teacher	Westside
Dawnita Seavey	Pre-K Teacher	City Park
Rebekah Chaffin	Interim 5th Grade Teacher	Westside
Dana Newberry	Interim Reading Interventionist	Westside
Raymond Simpson	Pathway Teacher	Athens City Middle
Danielle Suits	7th Grade Science Teacher	Athens City Middle
Kathryn Sumner	6th Grade ELA and Social Studies Teacher	Athens City Middle
Tiffany Thompson	Interim School Counselor	Westside
Justin Wallace	Assistant Principal	Athens City Middle

Dr. Miller reviewed the personnel update for August.
(A copy of the document is included in the Minutes Book.)

UPDATE ON ENROLLMENT

Dr. Miller provided an update on the enrollment. The current enrollment is 1579. Dr. Miller explained that the enrollment is higher than they were this time last year.

EXPENDITURE REPORT

Dr. Miller provided an update on the June and July 2017 Summary Financial Reports for General Purpose and Federal Projects**,** stating the report also includes June and July 2016 reports to be used for comparison.
(A copy of the documents is included in the Minutes Book.)

APPROVAL OF QUARTERLY FINANCIAL REPORTS

Dr. Miller provided the Financial Reports for the Quarter Ending June 30, 2017.
General Purpose- June 30, 2017
Federal Projects- June 30, 2017
Food Service- June 30, 2017

Dr. Sullins made a motion to approve the quarterly financial reports for General Purpose, Federal Projects, and Food Service ending on June 30, 2017. Second was made by Mr. Coffman. **Motion carried.**
(A copy of the documents discussed is included in the Minutes Book.)

FIRST AND FINAL READING OF BOARD POLICIES

The polices listed are updated policies to be added to the Athens City policy manual. The policies were discussed and reviewed at the July Board Work Session.

Policy #	Title of Policy	Action Required
1.407	**School District Records**	Requires one reading for updates to be added and approved.
2.703	**Audits**	
3.202	**Emergency Preparedness Plan**	
3.400	**Student Transportation Management**	
4.301	**Interscholastic Athletics**	
4.402	**Selection of Instructional Materials (Other than Textbooks)**	
4.600	**Grading System**	
5.200	**Separation Practices for Tenured Teachers**	
5.201	**Separation Practices for Non-Tenured Teachers**	
5.600	**Staff Rights & Responsibilities**	
5.701	**Substitute Teachers**	

Mrs. Jackson made a motion to approve the and final reading of the policies. Second was made by Ms. Burke. **Motion carried.**

(A copy of the documents discussed is included in the Minutes Book.)

FIRST READING OF NEW BOARD POLICIES

The policies listed are new policies to be added to the Athens City policy manual. The policies were discussed and reviewed at the July Board Work Session.

Policy #	Title of Policy	Action Required
4.213	**Family Life Education**	Requires two readings to approve the new policies.
5.203	**Recommendations and file Transfers**	

Mr. Coffman made a motion to approve the first final reading of the policies. Second was made by Dr. Sullins. **Motion carried.**
(A copy of the documents discussed are included in the Minutes Book.)

BOARD SELF EVALUATION

Mr. Bevins reminded the Board that they had received the results of the Board Self Evaluation. He shared that he felt like there were several areas of concern that needed to be discussed amongst the Board. It was decided that this topic would be added to the August BOE Work Session agenda.

BOARD OF DISTINCTION STATUS

Mr. Bevins informed the Board that the Athens City Schools Board of Education was continuing to work on the TSBA Board of Distinction Status. He stated that the Board has done a good job in achieving this status.

REPORT FROM THE DIRECTOR OF SCHOOLS

Dr. Miller provided the following update to the Board.

- Dr. Miller reported that the Opening Days of the 2017-2018 School Year were successful.
- Dr. Miller shared the wonderful news that the Athens City Middle School Choir had been selected to be the 2017 TSBA Annual Convention entertainment for the Closing General Session.
- Dr. Miller reminded the Board that the Athens City Schools Family Engagement Program has been selected to present at the 2017 TSBA Convention.
- Dr. Miller informed the Board that the plans for the Solar Eclipse Day had been finalized.
- Dr. Miller told the Board the news that the 21st Century FY18 Grant had been renewed to Athens City Schools Kids Connection Program.

- Dr. Miller communicated with the Board that approximately 1020 families had participated in the 2017 ACS Family Engagement Nights.
- Dr. Miller reminded the Board that the BOE and City Council Quarterly Joint Meeting was Wednesday, August 16th beginning at noon. The meeting place is Athens Municipal Building.

COMMUNICATIONS

The following communication was provided to the Board.

- Tennessee Succeeds: Strategies for Districts planning guide email
- Kavanaugh Thank You Note

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Dr. Sullins reminded the Board and audience of the August 17th deadline for donations for Battle of the Books.

With there being no other business before the Board, Mr. Bevins adjourned the meeting on August 14, 2017 at 6:40 p.m.

APPROVED ON: _____
(Date)

APPROVED BY: _____
Chair

_____
Director of Schools