ATHENS CITY BOARD OF EDUCATION

MINUTES

October 2, 2017 at 5:30 p.m.

The Athens City Board of Education met in regular session on Monday, October 2, 2017 at 5:30 p.m. at City Park School, 203 Keith Lane, Athens, Tennessee.

CALL TO ORDER

Mike Bevins, Chair, called the meeting to order at 5:30 p.m. Mike Bevins, Chris Adams, Amy Sullins, Johnny Coffman, Beth Jackson, Abby Burke, and Director of Schools Dr. Melanie Miller were present for the meeting. A quorum was present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Board and guests stated the Pledge of Allegiance to the American flag. A moment of silence was observed.

RECOGNITION OF GUESTS

Mr. Bevins welcomed everyone to the meeting. Guests present were: John Dyer, Technology Supervisor; Missy Boyd, Administrative Assistant to Director of Schools; Melody Armstrong, Curriculum and Instruction Supervisor; Holly Owens, Principal of North City; Tracy Lee, Principal of Westside; Jill Swafford, Principal of Ingleside; Kristine Walden, Principal of City Park; Bob Owens, Facilities and Attendance Supervisor; Ashlee Byrd, Kendra Johnson, Amanda Amos, and Michelle Haney, City Park Teachers; Ryan Armstrong, Becky Bryant, Kristen Combs, Ali Rayfield, Athens City Middle School Teachers; Angela Kesley, Brooke Moore, North City Teachers; Tammy Shamblin, Jennifer Wisz, Westside Teachers; Jennifer Walker, Ingleside Teacher; Mitchell Bryant, Madison Kesley, Austin Kesley, Kathy Krauss Public at Large; and Greg Moses, Editor for *The Daily Post Athenian.*

Mr. Bevins gave special recognition to Vicki Beaty, Bradley County Schools Board member; Sharon Brown, Melinda King, Denise Cunningham, and Rob Shamblin, McMinn County Schools Board members. Mr. Bevins explained that Ms. Beaty, Ms. Brown, and Ms. King were evaluating the Athens City School Board and meeting as part of the Tennessee School Board Association's Board of Distinction Program. Mr. Bevins explained to the audience that this would be the last part of the checklist for Athens City Schools Board to complete before being recognized as becoming a Board of Distinction.

PUBLIC COMMENTS

Mr. Bevins explained that at this time of the meeting the attendees were provided an opportunity to discuss topics with the Board. No one requested to speak to the Board.

CONSENT AGENDA

Chair reviewed the items on the Consent Agenda:

A. Approval of Agenda – October 2, 2017
*Items 1-20

B. Approval of Minutes
*September 14, 2017- Regular Meeting

C. Approval of Athletic Schedules for the Athens City Middle School

1. Junior Varsity Basketball
2. Varsity Basketball

D. Approval of review of policies in Section 1: Board Operations
Policy 1.104 Memberships*-Pulled for revisions**
Policy 1.407 School District Records*-Pulled for revisions**

E. Approval of Textbook Adoption Committee for 2017-2018

F. Approval of LEA Compliance Report

G. Approve the Voucher Resolution and the Letter Grading Resolution

Dr. Sullins made a motion to approve the Consent Agenda. Second was made by Mr. Adams. **Motion carried.**
(A copy of the documents discussed are included in the Minutes Book.)

CELEBRATING SUCCESS

Kendra Johnson, Instructional Coach at City Park and Jennifer Walker, Instructional Coach at Ingleside shared with the Board the success of the Read to be Ready Coaching Network that has been implemented in Athens City Schools. They told the Board that North City and Westside are also participating in the program this year. Each of the schools feel like it is a very important tool in the students learning development.

RECOGNITION OF VOLUNTEER

Mrs. Walden recognized Eleanor Watson as the volunteer of the month at City Park School. Eleanor has volunteered many hours of service to City Park this school year as well as past school years. Mrs. Walden shared that unfortunately Ms. Watson was unable to attend the meeting but she would give her the award personally.

TENURE

Dr. Miller recommended the following individuals for tenure. The Board congratulated the teachers for their hard work and dedication to the students of Athens City Schools.

Athens City Middle School:
Ryan Armstrong
Becky Bryant
Kristen Combs
Ali Rayfield

City Park School:
Carol Green

North City School:
Angela Kesley

Westside School:
Tammy Shamblin
Jennifer Wisz

Dr. Sullins made a motion to approve tenure for Ryan Armstrong, Becky Bryant, Kristen Combs, Ali Rayfield, Carol Green, Angela Kesley, Tammy Shamblin, and Jennifer Wisz. Second was made by Mrs. Jackson. **Motion carried.**

APPROVAL OF TEACHER OF THE YEAR SELECTION COMMITTEE

Mr. Bevins appointed Beth Jackson to serve on the Teacher of the Year Selection Committee as the Board Member. Other members of the committee are:

Ray Grant	Co-Chairpersons
Melody Armstrong	
Joyce Snyder	Teacher of the Year 2016-2017 (PreK-4 Category) & Overall System Winner
Kelsey Sinzinger	TOY 2016-2017 (5-8 Category)
Tonya Hipps	ACMS PTO Representative
Christina Sjoberg	AEA Representative

The Board approved the Teacher of the Year committee on a motion by Mr. Adams and second by Mr. Coffman. **Motion carried**

SECOND AND FINAL READING OF NEW BOE POLICY

The policy listed is a new policy to be added to the Athens City policy manual.

Policy #	Title of Policy	Action Required
3.218	**Service Animals in District Facilities**	Requires two reading to approve the new policy.

Mr. Coffman made a motion to approve the second and final reading of policy 3.218. Second was made by Ms. Burke.

Motion carried.

(A copy of the document discussed is included in the Minutes Book.)

FIRST AND FINAL READING OF BOE POLICIES

The policies listed were recommended for first and final reading to be added to the Athens City policy manual.

Policy #	Title of Policy	Action Required
1.104	**Memberships**	Waive the second reading and approve the first and final reading.
1.407	**School District Records**	
4.207	**English Learners**	
6.503	**Homeless Students**	

Mr. Adams made a motion to waive the Second Reading and approve the first and final reading of policies 1.104, 1.407, 4.207, and 6.503. Second was made by Dr. Sullins. **Motion carried.**

(A copy of the documents discussed is included in the Minutes Book.)

PERSONNEL UPDATE

Dr. Miller reviewed the personnel update.

(A copy of the document is included in the Minutes Book.)

UPDATE ON ENROLLMENT AND ATTENDANCE

Dr. Miller provided an update on the attendance and enrollment. The attendance is 94.80% and the enrollment is currently at 1602.
(A copy of the documents discussed is included in the Minutes Book.)

REPORT FROM THE DIRECTOR OF SCHOOLS

Dr. Miller provided the following update to the Board.

- Dr. Miller shared that Parent Teacher Conferences were held at all schools during the week of September 11th – 15th. All schools reported that the turn-out was good.
- Dr. Miller reminded the Board that she presented her Quarterly Report to City Council on September 19th.
- Dr. Miller told the Board that she is in active discussion with the City Manager regarding a School Resource Officer.
- Dr. Miller communicated with the Board that eleven Athens City School students were involved in the Athens Area Council for the Arts production of *Shrek The Musical JR.*
- Dr. Miller stated that the Athens City Middle School second annual Cougars Care for Their Community Day was a tremendous success. Over 1500 hours of service was given to 30 different agencies, groups, and organizations.
- Dr. Miller reported to the Board that Saturday, September 23rd the Let's Read 20 Festival was held at the Market Pavilion. The turn-out was wonderful and over two hundred books were given away.
- Dr. Miller urged the Board and the audience to attend the System-wide Family Safety Night, sponsored by Athens City Schools Family Engagement, on Tuesday, October 3rd beginning at 5:30 p.m. at Athens City Middle School. This program will be presented by the United States Department of Homeland Security. The program promises to be very informative to parents as well as community members.

COMMUNICATIONS

Dr. Miller shared a thank you note form Ann Davis with the McMinn Living Heritage Museum. Ms. Davis thanked the students at Athens City Middle School for the service work done at the museum during the Cougar Day of Caring.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Mr. Adams thanked the employees of Athens City Schools for their contributions to the United Way of McMinn and Meigs County during this year's campaign drive.

With there being no other business before the Board, Mr. Bevins adjourned the meeting on October 2, 2017 at 6:15 p.m.

APPROVED ON: _____
(Date)

APPROVED BY: _____
Chair

_____
Director of Schools