

City of Forest Hills, Tennessee

Board of Commissioners Meeting

June 19, 2025

5:00 P.M. at City Hall

Mayor Lanson Hyde III presiding

The City of Forest Hills, Tennessee, Board of Commissioners met at 5:00 p.m. on June 19, 2025, at City Hall. Mayor Lanson Hyde presided over the meeting. Vice Mayor Henry Trost and Commissioner Jim Gardner were also present. City Staff present included City Manager Mark Hill, City Engineer Luke Sullivan from the firm Neel-Schaffer, City Attorney Marshall Albritton and City Recorder Charlotte Hunter.

1. Approval of Minutes. After review and consideration, and upon motion made by Vice Mayor Trost, duly seconded by Commissioner Gardner, the Board unanimously approved the minutes of the May 2025 meeting of the Board of Commissioners.
2. Approval of Financial Statements. After review and consideration, and upon motion made by Commissioner Gardner, duly seconded by Vice Mayor Trost, the Board unanimously approved the financial statements for May 2025.
3. New Business
 - a. PW2025-02 Chipper Service and Brush & Leaf Collection – Bid comparisons and award.

After review and consideration, and upon motion made by Vice Mayor Trost, duly seconded by Commissioner Gardner, the Board unanimously approved the bid from The Parke Company for the same amount as last year at \$19,500. SavATree bid was \$77,285.
 - b. PW2025-03 Landscape Maintenance – Bid comparisons and award. The City received 3 bids: The Parke Company \$ 58,250, Sike Services \$59,250 and Russell Landscape \$76,758.

After review and consideration, and upon motion made by Vice Mayor Trost, duly seconded by Commissioner Gardner, the Board unanimously approved the bid from The Parke Company.

- c. PW2025-04 Snow Removal & Salting (Pretreating) Services – Bid comparison and award. The Parke Company was the only company to bid

After review and consideration, and upon motion made by Vice Mayor Trost, duly seconded by Commissioner Gardner, the Board unanimously approved the bid from The Parke Company for \$485 for salt per ton, \$270 per hour for one man and \$390 an hour for 2 men.

- d. PW2025-05 Street Paving Contract – 1 year extension to existing contract

Volunteer Paving extension will be given for a one-year extension. Engineer Sullivan has been pleased with the work they have done in the City.

After review and consideration, and upon motion made by Vice Mayor Trost, duly seconded by Commissioner Gardner, the Board unanimously approved the extension for Volunteer Paving.

- e. PW2025-06 IDIQ Contract – 1 year extension to existing contract

After review and consideration, and upon motion made by Vice Mayor Trost, duly seconded by Commissioner Gardner, the Board unanimously approved the extension for the same three companies we are presently using: Jarrett, Sessions and Mid -Tenn.

1. Reports from Staff

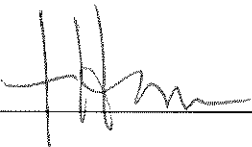
- a. Mark Hill/City Manager. Mr. Hill discussed changing the City holiday list and including Juneteenth and removing Columbus Day. This will follow the State of Tennessee. The fatality wreck that damaged our camera has been replaced. The bid on the guard rail painting should be in before the next meeting. BidNet bought out the previous company and they are more expensive but has the bid comparisons included so Neel Schaffer will not have to do this anymore.
- b. Luke Sullivan, P.E./City Engineer. Mr. Sullivan updated the Board on the completion of the sign maintenance. THE AARP to TDEC needs final approval. NS is currently working on 6 drainage projects with many more to

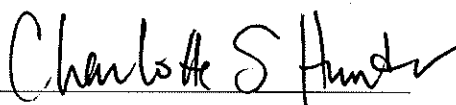
come. The .pdf for the Bike Path was sent. Mayor Hyde asked about timing on talking to residents about easements. Sullivan says we need the approval form TDOT first. TDOT will send a notice to proceed letter.

- c. Marshall Albritton, City Attorney, advised there are no pending lawsuits with the City. 1833 Laurel Ridge is coming back to BZA in August and the only variance they are asking for now is permission to build in HSPO. 1416 Chickering will be coming back to BZA in August to clarify the front setback with the new ordinance.

2. Citizen's Comments. None present

There being no further business to come before the Board of Commissioners, the meeting was adjourned.



Mayor Lanson J. Hyde III

City Recorder Charlotte Hunter