CITY OF FOREST HILLS

6300 Hillsboro Pike
Nashville, TN 37215
(615) 372-8677

FY 2025-2026 Revision & July 1, 2026- June 30, 2027 Proposed Operating Budget

Lanson J. Hyde, III, Mayor
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Contents

Executive Summary

The purpose of this section is to provide an overview of major factors impacting the preparation of the budget revision for FY 2025-26 and the proposed budget for FY 2026-27 and highlight any significant changes from the prior fiscal year. This summary should be considered in conjunction with the **Line-Item Budget** section.

Income

The following table summarizes income sources by category for the proposed 2025-26 budget revision and the proposed 2026-27 budget.

Executive Summary of Proposed FY 2026-2027 Budget

INCOME	Adopted FY 25-26	Revised FY 26-27	Proposed FY 26-27	Variance
Franchise Taxes	$130,000	$130,000	$130,000	$0
Local Option Sales Tax	$915,000	$910,000	$910,000	($5,000)
Licenses & Permits	$317,700	$291,300	$291,300	($26,400)
State Shared Revenue	$681,497	$670,688	$718,820	$37,323
State Street Aid	$186,480	$178,620	$186,415	($65)
Other State Shared Revenue	$63,983	$753,783	$61,967	($2,016)
Court Fines	$0	$0	$0	$0
Miscellaneous Income (investment)	$700,000	$630,842	$600,000	($100,000)
Miscellaneous Income (Other)	$505,750	$618,914	$511,500	$5,750
	$3,500,410	$4,184,147	$3,410,002	($90,408)

Projected income for the 2027 fiscal year is down $90,408 from the current fiscal year. A few noted differences are as follows:

- **Local Option Sales Tax**- The tax has trended up over the last seven years and has started to level out, down $5,000 from the 2026 adopted fiscal year budget.
- **Licenses & Permits**- License and permit fees have seen a slight reduction for the second year in a row, down $26,400 from the adopted 2026 fiscal year budget.
- **State Shared Revenue**- The revenue, made up of a pro-rata share of state taxes, is up $37,323 from last fiscal year as a result in an increase in state shared taxes.
- **State Street Aid**- This line has been adjusted based on the per capita estimates from TML.
- **Other State Shared Revenue**- Other state shared revenue includes ARPA grant funding that is budgeted and recognized as it is spent. The funds are projected to be fully expended in the 2026 fiscal year to cover match funding for grant funds awarded from TDEC and TDOT.
- **Miscellaneous Income**- Investment income and interest earnings are up due to an increase in interest rates.

Expenditures

The following table summarizes expenditures by category for the proposed 2025-26 budget revision and the proposed 2026-27 budget.

Executive Summary of Proposed FY 2026-2027 Budget

EXPENDITURES	Adopted FY 25-26	Revised FY 26-27	Proposed FY 26-27	Variance
General Government	$846,785	$875,643	$901,697	$54,912
Special Projects	$12,000	$12,500	$12,500	$500
Public Works	$1,668,891	$2,400,582	$1,626,891	($42,000)
Parks	$21,510	$21,510	$21,510	$0
	$2,549,186	$3,310,235	$2,562,598	($13,412)

Operating expenses for the 2027 fiscal year are down $13,412 from the adopted 2026 fiscal year budget. A few noted differences are as follows:

- **General Government-** Costs are projected to increase to include rising costs in salaries and benefits, insurance, and building maintenance.
- **Special Projects-** Special Projects expenditure increased $500 for holiday decorations.
- **Public Works-** Public Works expenditures are projected to decrease $42,000. The decrease is directly related to the finalization of capital projects in FY2026, including those associated with the ARPA grant.

  The capital projects budget for FY 2027 includes the following:

Proposed Capital Projects 2026-2027	Proposed Amount financed by appropriations	Proposed Amount financed by debt
Street Paving and Related Repair	400,000	$0
Street Preservation	100,000	
Stormwater Improvements	250,000	
Kingsbury and Bison Meadow Improvements	50,000	

- **Parks-** Parks expenditures are projected to remain the same.

Line-Item Budget

Account	Title	4 FY Avg	Adopted 2025-2026	Projected Actual 2025-2026	Proposed Revision 2025-2026	Proposed 2026-2027
	Income					
31900	Other Taxes					
31910	Franchise Taxes	$136,248	$130,000	$130,000	$130,000	$130,000
xxx	Ad Valorem Tax	$0	$0	$0	$0	$0
	Total	$136,248	$130,000	$130,000	$130,000	$130,000
31600	Local Option Sales Tax					
31610	1/2 Metro Local option	$916,935	$896,000	$910,000	$910,000	$910,000
	Total	$916,935	$896,000	$910,000	$910,000	$910,000
32600	Licenses & Permits					
32608	Reinspection Fee	$725	$500	$500	$500	$500
32609	Permit Renewal Fee	$36,525	$25,000	$25,000	$25,000	$25,000
32610	Building Permits	$104,217	$110,500	$114,312	$110,500	$110,500
32611	Demolition	$13,538	$18,250	$9,429	$9,000	$9,000
32614	Roof	$4,950	$3,700	$3,700	$3,700	$3,700
32615	Pool	$14,625	$15,500	$13,000	$13,000	$13,000
32616	Chickens	$160	$100	$100	$100	$100
32617	Land Disturbance	$18,763	$12,000	$17,143	$15,000	$15,000
32622	Final Use & Occupancy Permits	$11,838	$7,500	$5,914	$6,000	$6,000
32621	Temporary U&O	$1,700	$500	$700	$500	$500
32622	Sign Permit	$406	$700	$200	$200	$200
32630	Impervious Surface Permit	$78,282	$96,350	$78,282	$78,000	$78,000
32641	Planner Reviews & Ins (PC Apps)	$603	$500	$500	$500	$500
32650	Excavation Permit	$8,250	$5,000	$5,571	$5,000	$5,000
32670	Fence, Gate, Entranceway	$10,950	$6,000	$9,429	$9,000	$9,000
32680	Cell Tower Fees	$2,250	$1,000	$1,000	$1,000	$1,000
32691	Permit Transfer Fee	$350	$300	$300	$300	$300
32692	Board of Zoning Appeals Application Fee	$16,750	$14,000	$14,000	$14,000	$14,000
	Total	$324,880	$317,400	$299,080	$291,300	$291,300
33500	State Shared Revenue					
33510	State Sales Tax- City	$593,226	$620,730	$620,730	$620,730	$667,535
33520	Hall Tax	$13,780	$0	$0	$0	$0
33530	Beer Tax	$2,790	$2,427	$2,427	$2,427	$2,116
46855	Sportsbetting Tax	$0	$7,531	$7,531	$7,531	$9,169
	Transportation Mod Tax	$2,280	$0			
33540	Mixed Drink Tax	$38,688	$40,000	$40,000	$40,000	$40,000
	Total	$650,764	$670,688	$670,688	$670,688	$718,820
33550	State Street Aid - Gas Tax					
33551	Gas Mfuel City Tax	$88,410	$91,967	$86,544	$86,544	$107,314
33553	1989 Gas Tax Increase	$13,828	$14,411	$13,872	$13,872	$15,775
33554	3 Cent Gas Tax	$25,553	$26,609	$25,608	$25,608	$21,463
33555	City-St. Petroleum Special	$9,046	$9,230	$9,156	$9,156	$10,731
33556	Gas 2017 Tax Payment	$44,535	$46,349	$43,440	$43,440	$31,132
	Total	$181,372	$188,566	$178,620	$178,620	$186,415
33590	Other State Shared Revenue					
33591	TVA In-Lieu of Taxes - 960	$58,957	$61,741	$61,741	$61,741	$61,967
	Total	$58,957	$61,741	$61,741	$61,741	$61,967
	Grants					
36999	ARPA NEU Grant	$154,852	$692,042	$692,042	$692,042	$0
36996	Governor's Grant	$16,934	$0	$0	$0	$0
	Total	$171,786	$692,042	$692,042	$692,042	$0

Account	Title	4 FY Avg	Adopted 2025-2026	Projected Actual 2025-2026	Proposed Revision 2025-2026	Proposed 2026-2027
35000	Court					
33510	Court Fines	$0	$0	$0	$0	$0
	Total	$0	$0	$0	$0	$0
36000	Miscellaneous Income					
36100	Interest and Investment Income	$485,992	$1,000,000	$630,842	$630,842	$600,000
	Total	$485,992	$1,000,000	$630,842	$630,842	$600,000
36990	Miscellaneous Income - Other					
36991	Other Income	$219,525	$5,000	$42,000	$42,000	$10,000
36992	Insurance Rebate	$1,296	$750	$1,500	$1,500	$1,500
36993	Copies & Research	$0	$0	$0	$0	$0
36996	Reimbursed Engineering Fees - Invoiced	$0	$0	$0	$0	$0
36997	Reimbursed Fees--Other	$0	$0	$0	$0	$0
36998	Cherry Trees	$0	$0	$0	$0	$0
36998	Metro MOU Payment	$548,673	$592,332	$575,414	$575,414	$500,000
	Total	$769,494	$598,082	$618,914	$618,914	$511,500
	Total Income	$3,696,427	$4,554,519	$4,191,927	$4,184,147	$3,410,002

Account Title	*Adopted 2025-2026*	*Actual as of 1.31*	*Projected 2025-2026*	*Proposed Revision 2025-26*	*Proposed 2026-2027*
General Government					
Administration					
Salaries & Payroll Processing	$213,272	$109,358	$213,272	$231,272	$216,986
Health Insurance-Employer Pd.	$70,943	$34,526	$60,425	$60,425	$65,425
Retirement Plan-Employer	$27,991	$16,343	$25,596	$25,596	$26,448
Payroll Tax Expenses	$16,224	$8,141	$16,224	$18,224	$16,599
Postage	$1,200	$0	$1,200	$1,200	$1,200
Printing	$1,400	$0	$1,400	$1,400	$1,400
Dues, membership,subscriptions	$7,900	$2,033	$7,900	$7,900	$7,900
Legal Notices	$2,500	$129	$2,500	$2,500	$2,500
Training Fees (& associated expenses)	$7,000	$3,732	$7,000	$7,000	$7,000
City Vehicle Expense - Repair	$1,500	$2,436	$3,000	$3,000	$1,500
Office Expenses & Supplies	$26,000	$4,617	$15,000	$15,000	$25,000
Meeting-food / refreshments	$2,500	$1,255	$2,500	$2,500	$2,500
Vehicle Fuel	$7,200	$2,159	$7,200	$7,200	$7,200
Bank Service Fee	$4,000	$2,675	$4,000	$4,000	$4,000
Total Administration	$389,630	$187,404	$367,217	$387,217	$385,658
Finance					
Accounting	$15,000	$9,355	$15,000	$15,000	$15,000
Audit	$5,900	$5,900	$5,900	$5,900	$5,900
Total Finance	$20,900	$15,255	$20,900	$20,900	$20,900

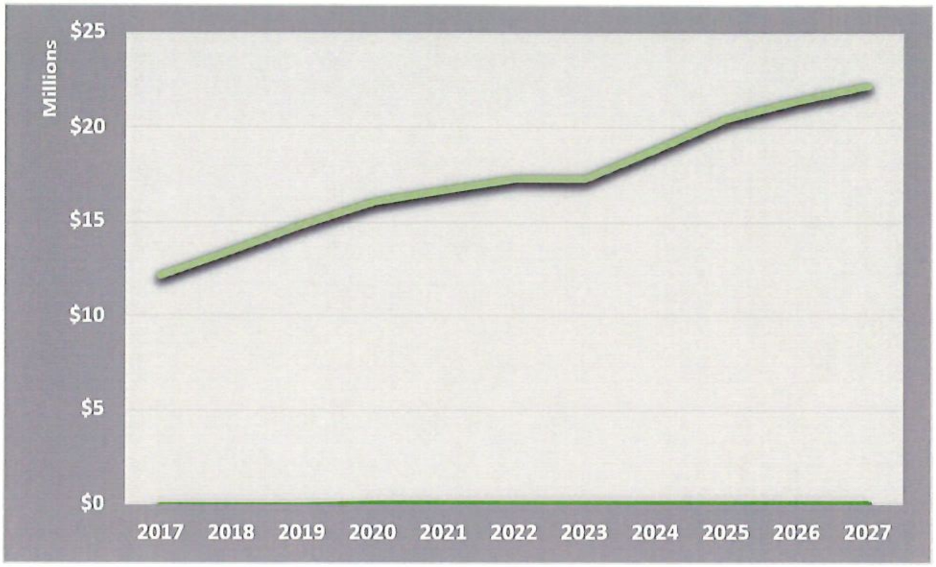
Account Title	Adopted 2025-2026	Actual as of 1.31	Projected 2025-2026	Proposed Revision 2025-26	Proposed 2026-2027
General Government					
Insurance					
General Liability & Cyber Security	$1,969	$886	$1,516	$1,516	$1,588
Errors & Ommissions	$12,822	$7,669	$13,169	$13,169	$13,860
Workers Comp	$2,500	$1,367	$2,367	$2,367	$2,520
Building & Personal Property	$13,824	$8,140	$13,870	$13,870	$14,440
Automobile- Physical Damage & Liability	$2,177	$1,136	$1,941	$1,941	$2,029
Total Insurance	$33,292	$19,198	$32,863	$32,863	$34,437
Legal					
Legal Fees - General	$80,000	$23,913	$80,000	$80,000	$80,000
Legal- Codification	$1,300	$0	$1,300	$1,300	$1,300
Total Legal	$81,300	$23,913	$81,300	$81,300	$81,300
Information Technology					
Data Processing Equipment & Software	$28,000	$29,991	$32,000	$32,000	$32,000
Website	$8,500	$10,718	$12,000	$12,000	$12,000
Supplies	$800	$0	$800	$800	$800
Contractual Lease of Wide Format Scanner/Printer	$2,400	$1,546	$2,800	$2,800	$2,800
Total Information Technology	$39,700	$42,255	$47,600	$47,600	$47,600
Engineering					
TDEC Stormwater	$7,500	$1,890	$7,500	$7,500	$7,500
Reimbursable cost	$1,500	$0	$1,500	$1,500	$1,500
General- meeting & projects	$25,000	$20,008	$30,000	$30,000	$30,000
Special Projects	$45,000	$48,848	$60,000	$60,000	$60,000
Consulting Engineer	$15,000	$9,338	$15,000	$15,000	$15,000
Plans Review	$20,000	($325)	$20,000	$20,000	$20,000
Total Engineering	$114,000	$79,759	$134,000	$134,000	$134,000
City Hall Building and Grounds					
City Hall Electric	$9,768	$4,708	$9,768	$9,768	$9,768
City Hall Water	$1,200	$3,932	$5,000	$5,000	$5,000
Telephone & Internet	$5,800	$3,590	$5,800	$5,800	$5,800
Alarm Monitoring	$900	$387	$900	$900	$900
Janitorial Services	$2,400	$1,000	$2,400	$2,400	$2,400
Grounds Maintenance	$10,000	$0	$10,000	$10,000	$20,000
Building Maintenance	$30,000	$10,229	$30,000	$30,000	$40,000
Garbage Pickup	$700	$0	$700	$700	$700
Total City Hall Building & Grounds	$60,768	$23,846	$64,568	$64,568	$84,568
Building & Codes Enforcement					
Contract Costs	$0	$0	$0	$0	$0
Salaries	$69,458	$37,237	$69,458	$69,458	$71,531
Payroll Taxes	$5,314	$2,849	$5,314	$5,314	$5,472
Health Insurance- Employer Pd.	$25,523	$15,068	$25,523	$25,523	$28,363
Retirement Plan- Employer	$6,900	$5,267	$6,900	$6,900	$7,868
Total Building & Codes Enforcement	$107,195	$60,421	$107,195	$107,195	$113,234
Total General Government	$846,785	$452,051	$855,643	$875,643	$901,697

Account Title	Adopted 2025-2026	Actual as of 1.31	Projected 2025-2026	Proposed Revision 2025-26	Proposed 2026-2027
Special Projects					
Holiday Decorations	$12,000	$0	$10,000	$12,500	$12,500
Cultural & Natural Resources Committee	$0	$0	$2,500	$0	$0
Special Project- Bison Meadows	$0	$0	$0	$0	$0
Donations	$0	$0	$0	$0	$0
Total Special Projects	$12,000	$0	$12,500	$12,500	$12,500
Public Works					
Debris & Vegetation					
Storm Damage	$35,000	$0	$35,000	$35,000	$35,000
Clear Right of Way	$60,000	$46,490	$60,000	$60,000	$60,000
Bridge Cleanout	$4,000	$0	$4,000	$4,000	$4,000
Tree Trimming	$4,000	$0	$4,000	$4,000	$4,000
Debris & Vegetation- Other	$0	$0	$0	$0	$0
Total Debris & Vegetation	$103,000	$46,490	$103,000	$103,000	$103,000
Right of Way & Drainage Repair					
Drainage Improvement	$0	$0	$0	$0	$0
Stormwater Assessment	$0	$0	$0	$0	$0
Total Right of Way & Drainage Repair	$0	$0	$0	$0	$0
Street Lighting					
Street Lights	$33,103	$6,002	$33,103	$33,103	$33,103
Camera Electricity and Data Costs	$40,000	$36,201	$40,000	$40,000	$40,000
Total Street Lighting	$73,103	$42,203	$73,103	$73,103	$73,103
Streets					
Traffic Calming (trailer & studies)	$15,000	$15,000	$15,000	$15,000	$15,000
Street Sign Parts, Maintenance, and Repair	$80,000	$13,679	$15,000	$80,000	$20,000
Snow Removal	$130,000	$453,129	$453,129	$453,129	$130,000
Paving	$400,000	$400,000	$400,000	$400,000	$400,000
Street Preservation	$100,000	$100,000	$100,000	$100,000	$100,000
Drainage & Stormwater Repair/Maintenance	$250,000	$250,000	$250,000	$250,000	$250,000
Traffic Calming Capital Improvement	$25,000	$25,000	$25,000	$25,000	$25,000
Concrete, Asphalt & Stone	$25,000	$25,000	$25,000	$25,000	$25,000
Total Streets	$1,025,000	$1,281,808	$1,283,129	$1,348,129	$965,000
Grounds Maintenance					
Irrigation of Trees (non-gateway)	$1,000	$3,973	$5,000	$5,000	$5,000
Gate Way Entrances - Irrigation	$10,500	$0	$5,500	$6,500	$6,500
Gateway Entrances - Maintenance	$10,500	$0	$10,500	$10,500	$10,500
Landscape Maint. Contract	$66,564	$29,000	$66,564	$66,564	$66,564
Misc. (Cherry Tree replacement)	$51,500	$0	$51,500	$51,500	$2,500
Total Grounds Maintenance	$140,064	$32,973	$139,064	$140,064	$91,064
Chipping & Leaf Removal					
Chipper Contract	$265,725	$117,000	$265,725	$265,725	$265,725
Total Chipping Contract	$265,725	$117,000	$265,725	$265,725	$265,725
Recycling					
Recycle Clean Up Day	$12,000	$2,139	$12,000	$12,000	$12,000
Total Recycling	$12,000	$2,139	$12,000	$12,000	$12,000

Account Title	Adopted 2025-2026	Actual as of 1.31	Projected 2025-2026	Proposed Revision 2025-26	Proposed 2026-2027
Special/Capital Projects					
TDOT Grant and Match	$0	$400,557	$400,557	$400,557	$0
Vehicle Replacement	$0	$0	$0	$0	$52,000
City Hall Storage Improvements	$0	$0	$0	$0	$15,000
Bison Meadows Beautification	$0	$0	$0	$0	$25,000
1902 Kingsbury Beautification	$0	$0	$0	$0	$25,000
Kingsbury & OHB Entrance	$50,000	$58,005	$58,005	$58,005	$0
Total Special Projects	$50,000	$458,562	$458,562	$458,562	$117,000
Total Public Works	$1,668,891	$1,981,175	$2,334,583	$2,400,582	$1,626,891
Parks					
Bison Meadow Expense					
Electric Service	$400	$220	$400	$400	$400
Water	$5,000	$4,142	$5,000	$5,000	$5,000
Other	$0	$0	$0	$0	$0
Communications	$500	$0	$500	$500	$500
Total Bison Meadow	$5,900	$4,362	$5,900	$5,900	$5,900
Multiuse Path					
Path Maintenance	$6,000	$0	$6,000	$6,000	$6,000
Miscellaneous	$6,000	$0	$6,000	$6,000	$6,000
Landscaping	$3,000	$0	$3,000	$3,000	$3,000
Irrigation of Trees	$610	$0	$610	$610	$610
Total Multiuse Path	$15,610	$0	$15,610	$15,610	$15,610
Total Parks	$21,510	$4,362	$21,510	$21,510	$21,510
Grand Total	$2,549,186	$2,437,588	$3,224,236	$3,310,235	$2,562,598

Fund Balance

FISCAL YEAR	FUND BALANCE
2017	$12,134,737
2018	$13,463,990
2019	$14,811,403
2020	$16,035,265
2021	$16,713,622
2022	$17,268,927
2023	$17,290,649
2024	$18,837,078
2025	$20,520,197
2026	$21,394,109
2027	$22,241,513



ORDINANCE No. 2026-02

AN ORDINANCE OF THE CITY OF FOREST HILLS, TENNESSEE ADOPTING THE ANNUAL BUDGET REVISION FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2065, AND THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Commissioners has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF FOREST HILLS, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the revised annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2027, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

General Fund Revenues	Fiscal Year 2025-2026 Actual	Fiscal Year 2025-2026 Revision	Fiscal Year 2026-2027 Proposed
Beginning Fund Balance	20,520,197	20,520,197	21,394,109
Licenses and Permits	317,700	291,300	291,300
Local Option Sales Tax	915,000	910,000	910,000
Other Taxes	130,000	130,000	130,000
State Revenue	745,480	1,424,471	780,787
Miscellaneous	1,205,750	1,249,756	1,111,500
State Street Aid	186,480	178,620	186,415
Total Revenue	3,500,410	4,184,147	3,410,002
Total Available Funds	24,020,607	24,704,344	24,804,111
General Fund Appropriations	Fiscal Year 2025-2026 Actual	Fiscal Year 2025-2026 Revision	Fiscal Year 2026-2027 Proposed
General Government	846,785	875,643	901,697
Special & Capital Projects	12,000	12,500	12,000
Public Works	1,668,891	2,400,582	1,626,891
Parks	21,510	21,510	21,510
Total Appropriations	2,549,186	3,310,235	2,562,598
Estimated Ending Fund Balance	21,471,421	21,394,109	22,241,513

SECTION 2: At the end of the fiscal year 2026-2027, the governing body estimates fund balances or deficits as follows:
$22,241,513

SECTION 3: During the coming fiscal year (2027) the governing body has pending and planned capital projects with proposed funding as follows:

Proposed Capital Projects 2026-2027	Proposed Amount financed by appropriations	Proposed Amount financed by debt
Street Paving and Related Repair	400,000	$0
Street Preservation	100,000	
Stormwater Improvements	250,000	
Kingsbury and Bison Meadow Improvements	50,000	

SECTION 4: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 5: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 6: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 7: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 8: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 9: This ordinance shall take effect upon passage of second reading.

Passed 1st Reading: 16 April 2026

Passed 2nd Reading: 21 May 2026

Mayor Lanson J. Hyde III

ATTESTED:

City Recorder Charlotte Hunter