

Forest Hills Board of Commissioners
Meeting Minutes
October 19, 2023

The City of Forest Hills, Tennessee Board of Commissioners met at 5:00 PM on October 19, 2023. Vice Mayor Henry Trost presided over the meeting. Commissioner Jim Gardner was also present for the meeting. City Staff present included City Manager Mark Hill, City Engineer Brad Bivens, City Attorney Marshall Albritton, and City Recorder Charlotte Hunter. A copy of the agenda is attached to these Minutes as a matter of record.

1. Approval of Minutes: The first item on the agenda was approval of the Minutes of September 2023. Commissioner Gardner moved for approval. The motion was seconded by Vice Mayor Trost. All aye and the motion carried.

2. Approval of Financial Statements: The second item on the agenda was approval of the Financial Statements for September 2023. Commissioner Gardner moved for approval. The motion was seconded by Vice Mayor Trost. All aye and the motion carried.

3. New Business:

a) Metro Police Monthly Briefing – Sgt. Mathew Valiquette updated on numbers for the month. Five offences were committed and 12 Traffic stops. CM Hill requested more traffic enforcement.

b) 2022/2023 FY Financial Audit – Mr. John Poole was hired again this year by the City to perform the annual audit, and he presented his report in the public meeting. Mr. Poole sees no issues or concerns, and his report states that the City is in good financial shape. Commissioner Gardner moved for approval of the 2022/2023 Audit. The motion was seconded by Vice Mayor Trost Gardner. *All aye and the motion carried.*

c) Resolution #2023-04 –This Resolution sets the policy for handling the information recorded on security cameras, and who should have access to the recorded footage. The cameras are intended for law enforcement, so this resolution limits access to official business. Commissioner Gardner moved for approval. The motion was seconded by Vice Mayor Trost. All aye and the motion carried.

4. Reports from Staff

a) Mark Hill/City Manager

- Gave an update about Cameras: 46 of 47 are up and running, with the final one awaiting electric power.
- The new App is live and already has about 400 followers. This is primarily intended to give residents easier access to news and alerts.
- MNPS has chosen American Constructors as the contractor for the Percy Priest Elementary School construction project. The permit fee has been paid and the project has commenced.

b) Brad Bivens/City Engineer

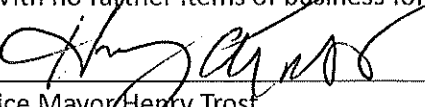
- Bivens advised the Board about the drone that has flown over Otter Creek Road and Wilshire to verify if any damage will be caused by the construction traffic. It is a very detailed video.
- Will watch for TDEC around Otter Creek during construction
- Tyne Blvd repair has been assigned to Jarrett Builders

c) Marshall Albritton/City Attorney

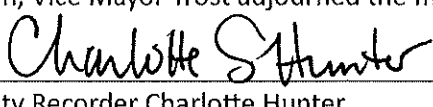
- Albritton advised there is no update from the Chancery Court regarding the street name changes with the Historical Commission.

6. Citizen's Comments: None

With no further items of business for consideration, Vice Mayor Trost adjourned the meeting.



Vice Mayor Henry Trost



City Recorder Charlotte Hunter