



LOCATION	Street Address_____	OWNER	Name_____	
	Lot # and Block #_____		Street Address_____	
	Subdiv/Project Name _____		City,State,Zip_____	
	Tax Map #_____ Parcel_____		Area Code, Telephone #_____	

CONTRACTOR	Name_____	ARCHITECT/ENGINEER	Name_____	
	Street Address_____		Street Address_____	
	City,State,Zip_____		City,State,Zip_____	
	Area Code, Telephone #_____		Area Code, Telephone #_____	
	License #_____ Exp Date_____		License #_____ Exp Date_____	
	Email: _____		Email: _____	

PLUMBER (LLP)	Name_____	MECHANICAL	Name_____	
	Street Address_____		Street Address_____	
	City,State,Zip_____		City,State,Zip_____	
	Area Code, Telephone #_____		Area Code, Telephone #_____	
	License #_____ Exp Date_____		License #_____ Exp Date_____	

BUILDING:
____New Residential Family (1-2 units) ____New Commercial
____Residential Addition ____Commercial Addition
____Residential Alteration/Repair ____Commercial Alteration
____Residential Multi-Family (5+units) ____Commercial Repair
____Accessory Structure ____Demolition
____Gas/Mechanical Only ____Moving
____Plumbing Only ____Other_____

Occupancy Classification **ICC CONSTRUCTION TYPE**

Floor Area Sq. Ft._____
Number of Stories_____
Estimated Cost of Construction: \$_____

____Type 1 ____A
____Type 2 ____B
____Type 3
____Type 4 Sprinkled
____Type 5 Unsprinkled

Number of Bedrooms:____; Number of Bathrooms:____; Basement:____; Heating Type:____; Sewer Connection: _____

ZONING: **CLASSIFICATION:**_____

Setbacks	Front	Rear	Left Side	Right Side
Required				
Shown				

Maximum Building Height: _____ **feet from the highest adjacent grade**

Foundation Survey Required: **Yes** **No** **Flood Plain:** **Yes** **No** (If yes, then a flood plain permit is also required)

GRADING: (Grading Permit must be issued prior to any land disturbing activity) ("N/A" if not applicable) **Comment Notes:**

Responsible Person for Erosion & Sedimentation Control: _____

Area Code, Telephone #_____ Email: _____

Total Acres (acres or sq. ft.):_____ Area to be Disturbed (acres or sq. ft.):_____

Are there any streams, water bodies, wetlands, or sinkholes in or around the site? **Yes** **No**

The applicant of this permit does hereby covenant and agree to comply with the resolutions and laws of this jurisdiction pertaining to said building and site and to construct the proposed building or structure or to make the proposed change or alteration in accordance with the plans and specifications submitted herewith. I (the applicant) have read and understand the reverse side of this form and certify that the information and statements given on this application, drawings, and specifications are to the best of my knowledge, true and correct. I (the applicant) understood and agreed that any error, misstatement, or misrepresentation of fact either with or without intention on my part, such as might if known, cause a refusal of this application or any alteration or change in plans made without approval of the Building Official or designee subsequent to the issuance of the building permit, shall constitute sufficient grounds for revocation of such permit. This permit shall expire after 180 days if work has not commenced or if it has been abandoned or suspended for a period of 180 days after work has commenced.

Residential 1&2 family submit two (2) Site and one (1) Construction Plan; Commercial New Bldg: Must submit FOUR (4) of each.

Name of Applicant (Signature)_____Date:_____

Building & Plan Review Permit Fee: \$ _____	Approved By: _____	Date: _____
Plumbing Permit Fee: \$ _____ .00		
Mechanical Permit Fee: \$ _____ .00	PERMIT # _____	: Receipt # _____
Gas Permit Fee: \$ _____ .00		
Grading Permit Fee: \$ _____ .00	TN-SFMO Review Required? <u>Yes</u> <u>No</u>	
TOTAL FEE: \$ _____	Type of Certificate: C of O C of C	

REVERSE SIDE of Building Permit Application

Zoning Information:

Front Setbacks – A line delineating the minimum allowable distance between a street right of way or an official future street right of way line and the front of a building (roof overhang if any) on a lot. The front building setback line extends the full width of the lot and is parallel to or concentric with the street right of way. If the front property line is not clearly determinable, please a survey may be required.

Rear Setbacks – A line delineating the minimum allowable distance between the rear property line and a building (roof overhang if any) on a lot (other than for a permitted accessory structure). The rear setback extends the full width of the lot.

Side Setbacks – A line delineating the minimum distance between the side property line and a building on a lot. The sideline extends from the front building setback line to the rear building setback line.

Although not initially required, a foundation survey may be required by the City of Clinton if actual property boundaries cannot be readily identified. It is the responsibility of the owner or authorized applicant to determine the correct boundaries for the purpose of measuring setbacks. Setbacks may be subject to additional field inspections for confirmation. **Note:** Private deed restrictions or private subdivision restrictions are not enforceable under this permit or building codes.

Stormwater Information:

Grading Requirements – If the site is equal to or greater than one (1) acre, a Tennessee Department of Environmental and Conservation stormwater construction permit may be required prior to applying for this permit. If the land-disturbing activity is equal to or greater than one-tenth (0.1) acre (4,356 sf) and less than one (1) acre in size, please supply a site plan of proposed activity on the supplemental page of this application.

- Grading is not allowed until erosion and sediment control measures have been installed according to approved plans and inspected.
- **The contractor is required to follow the Tennessee Erosion & Sediment Control Handbook, latest edition.**
- For land disturbance of one (1) acre or more, a specific individual shall be designated to be responsible for erosion and sediment control on each site. This individual shall have a minimum training of the Level 1 – Fundamentals of Erosion Prevention and Sediment Control Workshop sponsored by TDEC or approved equivalent course. The responsible person must possess a valid certificate of completion.
- The tracking of mud or other debris onto public Right-of-Way will not be tolerated. If that should occur, the contractor must immediately clean such roadway or public Right-of-Way.
- **Inspections** – The permit holder shall ensure proper installation, maintenance, and overall effectiveness of erosion prevention and sediment controls measures by performing twice weekly site inspections. At a minimum, the inspector must have a valid certification from TDEC's "Level I - Fundamentals of Erosion Prevention and Sediment Control" training course. All erosion control deficiencies shall be repaired as necessary. TDEC's current inspection form must be used, and the permit holder shall maintain record of such checks and repairs.
- An undisturbed vegetative buffer of thirty (30) feet minimum (as measured from the top of bank) shall be maintained adjacent to all free-flowing streams or wetlands on site.

Building Safety Information:

- ♦ Generally, all inspections must be scheduled a minimum of one (1) business day in advance and may occur beyond normal business hours depending on inspector's availability. Cancellations must be called into the Codes Office a minimum of two (2) hours before the scheduled inspection time, or a re-inspection fee will be assessed. Inspection times are scheduled on a first come – first served basis.
- ♦ The Building Official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of the adopted codes. The permit holder of such permit shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.
- ♦ Lot and/or Address numbers must be clearly posted on each permitted site at all times and for each inspection or an automatic rejection will be assessed. Job boards and document boxes are highly recommended. Permanent address numbers minimum 3.5 inches are required to be marked, posted, or attached on a contrasting color surface of the building before final inspection.
- ♦ Portable toilets must be provided if no other approved facility is available for immediate convenient use by workers, employees, staff, or sub-contractors.
- ♦ Approved plans and Proof of Permit must be always on site and available for each inspection.
- ♦ Any building code inspection may be waived if an inspection letter approving work is signed and submitted by a qualified Engineer or Architect for that project currently registered in the State of Tennessee.
- ♦ Safe and Accessible project sites are mandatory. If the Inspector cannot reasonably access the building site by normal means of transportation, then a rejection of that inspection will result. If the inspector notices any unsafe act(s) or condition(s) at the inspection site, then a rejection of that inspection may result, and a complaint will be filed against the permit holder to OSHA by the City of Clinton.

The latest published ICC Building Safety Journal - Valuations Data Table found online at: <https://www.iccsafe.org/codes-tech-support/codes/code-development-process/building-valuation-data/> shall be used to determine estimated cost of construction as required for calculating permit fee amount.

♦ **No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made without approval for a Certificate of Occupancy or Certificate of Completion issued by the Building Official or designee.**