



**PIKE ROAD
SCHOOLS**

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K-6 Progressive Disciplinary Action Plan

Class I Pathway		Class I Pathway Unauthorized Communication Device	
1st Violation	Learner conference and parent notification Bus Violation: Learner conference + Parent contact.	1st Violation	Warning - Direct the learner to put the device or watch in the backpack - Teacher Email to Parent - Documented in log entries
2nd Violation	Teacher/Parent conference in-person Bus Violation: Suspension from bus (1 day)	2nd Violation	Device Removal - The administrator confiscates the device and holds it until the end of the day. - The administrator contacts the parent. - The learner will pick up the device at the end of the day. - Office referral documented in PowerSchool of incident
3rd Violation (Habitual)	Required in-school parent conference with an administrator, referral to school counselor and problem-solving team for targeted behavioral supports, and school-designated disciplinary action Bus Violation: Suspension from bus (2 days)	3rd Violation	Device Removal AND 1 Day of ISS - The administrator confiscates the device and holds it until the end of the day. - Parent Pick Up Only. - The administrator contacts the parents. - Office referral documented in PowerSchool of incident
4th Offense (Class II)	Required office referral / Referral to Class II pathway (Sanctioned, deemed by the Class II pathway) <i>*Refer to the Important Note: Progressive Disciplinary Placement for Habitual Offenders on the last page.</i>	4th Violation	Device Removal AND 2 Days of ISS - The administrator confiscates the device and holds it until the end of the day. - Parent Pick Up Only - The administrator makes parent contact - Office referral documented in PowerSchool of incident
		5th Violation	Device Removal AND 3 Days of ISS - The administrator confiscates the device and holds it until the end of the day. - Parent Pick Up Only - The administrator makes parent contact - Office referral documented in PowerSchool of incident



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Class II Pathway - LEVEL 1		Class II Pathway - LEVEL 2	
2.02, 2.03, 2.04, 2.05, 2.06, 2.08, 2.10, 2.11, 2.14, 2.16		2.07, 2.09, 2.12, 2.13, 2.15	
1st Violation	Required in-school parent conference + 1 day of ISS Bus Violation: Suspension from bus (5 days)	1st Violation	Required in-school parent conference + 3 days of ISS Bus Violation: Suspension from bus (5 days)
2nd Violation	Required in-school parent conference + 2 days of ISS Bus Violation: Suspension from bus (7 days)	2nd Violation	Required in-school parent conference + 2 days of OSS Bus Violation: Suspension from bus (7 days)
3rd Violation	Required in-school parent conference + 3 days of ISS Bus Violation: Suspension from bus (10 days)	3rd Violation	Required in-school parent conference + 3 days of OSS Bus Violation: Suspension from bus (10 days)
4th Offense (Class III)	Required in-school parent conference + Referral to Class III pathway (Sanctioned, deemed by Class III pathway) <i>*Refer to the Important Note: Progressive Disciplinary Placement for Habitual Offenders on the last page.</i>	4th Offense (Class III)	Required in-school parent conference + Referral to Class III pathway (Sanctioned, deemed by Class III pathway) <i>*Refer to the Important Note: Progressive Disciplinary Placement for Habitual Offenders on the last page.</i>
REVISED-Personal Electronic Device Pathway (2.11)			
1st Violation	• Device removal by admin until the end of the day • Parent contact made		
2nd Violation	• Device held until the end of the day • Admin contacts parent • Documented referral entered in PowerSchool		
3rd Violation	• Device removal + 1 Day ISS • The parent must pick up the device • Referral entered in PowerSchool		
4th Violation	• Device removal + 2 Days ISS • Parent pick-up required • Referral to Class II Pathway initiated		
5th Violation	• Device removal + 3 Days ISS • Parent pick-up required • Apply Habitual Offender Protocol per Class II escalation		



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(Amended 10/27/25) Class III Pathway -LEVEL 1		(Amended 10/27/25) Class III Pathway-LEVEL 2	
3.05, 3.10, 3.12, 3.19, 3.22, 3.25, 3.28, 3.29		3.01, 3.02, 3.03, 3.06, 3.07, 3.08, 3.09, 3.16, 3.17, 3.18, 3.20, 3.21, 3.23, 3.24, 3.26, 3.27, 3.30	
1st Violation	<i>A required in-school parent conference and three (3) days of ISS will be implemented.</i> <i>Note: Students receiving violations coded 3.19, 3.22, or 3.25 will also complete the corresponding Ripple Effect restorative lessons during ISS.</i> Bus Violation: Suspension from bus (10 days)	1st Violation	Required in-school parent conference + 2 days of OSS Bus Violation: Suspension from bus (10 days)
2nd Violation	Required in-school parent conference + 2 days of OSS Bus Violation: Suspension from bus (15 days)	2nd Violation	Required in-school parent conference + 3 days of OSS Bus Violation: Suspension from bus (15 days)
3rd Violation	Required in-school parent conference + 3 days of OSS Bus Violation: In-Person Parent Conference + Removal from the bus for the remainder of the school year.	3rd Violation	Required in-school parent conference + 4 days of OSS Bus Violation: In-Person Parent Conference + Removal from the bus for the remainder of the school year.
4th Violation	Required in-school parent conference + 3 days of OSS + 5 days of ISS. <i>Note: Students receiving violations coded 3.19, 3.22, or 3.25 will also complete the corresponding Ripple Effect restorative lessons during ISS.</i>	4th Violation	Required in-school parent conference + 5 days of OSS + 5 days of ISS. <i>Note: Students receiving violations coded 3.21, 3.23, or 3.26 will also complete the corresponding Ripple Effect restorative lessons during ISS.</i>

Class III Pathway - Level 3	
3.04, 3.11, 3.13, 3.14, 3.15	
1st Violation	Required in-school parent conference + 2 days of OSS Bus Violation: Suspension from bus (10 days)
2nd Violation	Required in-school parent conference + 3 days of OSS Bus Violation: Suspension from the bus (15 days)
3rd Violation	Required in-school parent conference + 4 days of OSS Bus Violation: In-Person Parent Conference + Removal from bus for the remainder of the school year
4th Violation	Required in-school parent conference + 5 days of OSS + 10 of ISS



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Class IV Pathway

Class IV Violations

Recommendation to the Superintendent's office / Board of Education (BOE) + OSS pending disciplinary hearing

BUS Offense - Same as above

****Important Note: Progressive Disciplinary Placement for Habitual Offenders**

To ensure consistency and accountability in addressing repeated behavior concerns, learners who are **habitual offenders** will be placed on the appropriate disciplinary pathway as outlined in the **Progressive Disciplinary Action Plan**. This placement is determined by the **frequency and severity of prior offenses**, regardless of the class level of the current violation.

Below are examples illustrating how this process is applied:

Example 1: Fourth Class I Offense

A learner who commits a fourth Class I offense will be placed on the **Class II disciplinary pathway**. Prior Class II offenses will be considered when determining placement:

- **No prior Class II offenses:** Treated as a 1st Offense Class II (Level 1) violation
- **One prior Class II offense:** Treated as a 2nd Offense Class II (Level 1) violation
- **Two prior Class II offenses:** Treated as a 3rd Offense Class II (Level 1) violation

Example 2: Fourth Class II Offense

A learner who commits a fourth Class II offense will be placed on the **Class III disciplinary pathway**. Prior Class III offenses will be considered when determining placement:

- **No prior Class III offenses:** Treated as a 1st Offense Class III (Level 1) violation
- **One prior Class III offense:** Treated as a 2nd Offense Class III (Level 1) violation
- **Two prior Class III offenses:** Treated as a 3rd Offense Class III (Level 1) violation

Example 3: Fourth Class III Offense (Level 1 or Level 2)

- If a learner commits a fourth Class III offense, Level 1 or Level 2, the violation will be treated as a **Class IV Offense**. In such cases, the learner will be referred to the **Superintendent's Office and/or Board of Education** for further disciplinary action, which may include **expulsion**.