

Edgewood Independent School District

MEMORANDUM - UPDATED

DATE: **June 9, 2026**
 TO: All District Employees
 FROM: Jacob Guerra
 Accountant
 VIA: Rachel Gomez
 Executive Director - Business & Finance
 RE: 2026 - 2027 Bi-Weekly and Semi-Monthly Pay Schedules

Below are the scheduled pay dates for bi-weekly and semi-monthly personnel. These Due Dates will be used for paying overtime and for charging leave to annualized employees. Please note that all corrections for absences, missed punches, staff development/in-services, and jury duty pay must be completed by 1:00 p.m. on the due date for that pay period.

---Timecards must be edited and approved on a weekly basis in the district's time keeping system. (Frontline)---

Due to strict banking schedules and the timesharing of the computer system we must adhere to these deadlines.

BI-WEEKLY SCHEDULE					SEMI-MONTHLY SCHEDULE				
PAY DATE	PAY PERIOD			DUE DATE		PAY DATE	PAY PERIOD		
09/04/2026	08/15/2026	thru	08/28/2026	08/31/2026	*	07/03/2026	05/30/2026	thru	06/12/2026
09/18/2026	08/29/2026	thru	09/11/2026	09/14/2026		07/20/2026	06/13/2026	thru	06/26/2026
10/02/2026	09/12/2026	thru	09/25/2026	09/28/2026		08/05/2026	06/27/2026	thru	07/17/2026
10/16/2026	09/26/2026	thru	10/09/2026	10/12/2026		08/20/2026	07/18/2026	thru	07/31/2026
10/30/2026	10/10/2026	thru	10/23/2026	10/26/2026	*	09/04/2026	08/01/2026	thru	08/14/2026
11/13/2026	10/24/2026	thru	11/06/2026	11/09/2026	*	09/18/2026	08/15/2026	thru	08/28/2026
11/27/2026	11/07/2026	thru	11/20/2026	11/23/2026		10/05/2026	08/29/2026	thru	09/11/2026
12/11/2026	11/21/2026	thru	12/04/2026	12/07/2026		10/20/2026	09/12/2026	thru	09/25/2026
*12/24/2026	12/05/2026	thru	12/18/2026	12/21/2026		11/05/2026	09/26/2026	thru	10/16/2026
01/08/2027	12/19/2026	thru	01/01/2027	01/04/2027		11/20/2026	10/17/2026	thru	10/30/2026
01/22/2027	01/02/2027	thru	01/15/2027	01/18/2027	*	12/04/2026	10/31/2026	thru	11/13/2026
02/05/2027	01/16/2027	thru	01/29/2027	02/01/2027	*	12/18/2026	11/14/2026	thru	11/27/2026
02/19/2027	01/30/2027	thru	02/12/2027	02/15/2027		01/05/2027	11/28/2026	thru	12/11/2026
03/05/2027	02/13/2027	thru	02/26/2027	03/01/2027		01/20/2027	12/12/2026	thru	01/01/2027
03/19/2027	02/27/2027	thru	03/12/2027	03/15/2027		02/05/2027	01/02/2027	thru	01/15/2027
04/02/2027	03/13/2027	thru	03/26/2027	03/29/2027	*	02/19/2027	01/16/2027	thru	01/29/2027
04/16/2027	03/27/2027	thru	04/09/2027	04/12/2027		03/05/2027	01/30/2027	thru	02/12/2027
04/30/2027	04/10/2027	thru	04/23/2027	04/26/2027	*	03/19/2027	02/13/2027	thru	02/26/2027
05/14/2027	04/24/2027	thru	05/07/2027	05/10/2027		04/05/2027	02/27/2027	thru	03/12/2027
05/28/2027	05/08/2027	thru	05/21/2027	05/24/2027		04/20/2027	03/13/2027	thru	03/26/2027
06/11/2027	05/22/2027	thru	06/04/2027	06/07/2027		05/05/2027	03/27/2027	thru	04/16/2027
06/25/2027	06/05/2027	thru	06/18/2027	06/21/2027		05/20/2027	04/17/2027	thru	04/30/2027
07/09/2027	06/19/2027	thru	07/02/2027	07/05/2027	*	06/04/2027	05/01/2027	thru	05/14/2027
07/23/2027	07/03/2027	thru	07/16/2027	07/19/2027	*	06/17/2027	05/15/2027	thru	05/28/2027
08/06/2027	07/17/2027	thru	07/30/2027	08/02/2027	*	07/02/2027	05/29/2027	thru	06/11/2027
08/20/2027	07/31/2027	thru	08/13/2027	08/16/2027		07/20/2027	06/12/2027	thru	07/02/2027
Extra Duty/Supplemental Pay will be paid according to the pay period in which the work was performed. Timecards must be approved before processing pay and will be included in the next scheduled paycheck run. Please Note: For accrued employees, due dates are used for overtime and absence deductions.						08/05/2027	07/03/2027	thru	07/16/2027
						08/20/2027	07/17/2027	thru	07/30/2027
						* Pay date adjusted for weekends or bank holidays.			
						Due dates are subject to change. Appropriate staff will be notified of any changes.			
						Summer School pay does not apply to these pay dates.			