



Shelby Public School District #14

1010 Oilfield Ave ~ Shelby, MT 59474
www.ShelbyPublicSchools.org
Phone: (406) 424-8910 ~ Fax: (406) 434-2959



SHELBY SCHOOL BOARD MEETING AGENDA

Location: Boardroom

Date: Tuesday, April 14, 2026

Time: 7:00 PM

1. Call To Order Ms. Lamb
2. Pledge of Allegiance Ms. Lamb
3. Review and Approval of Minutes Ms. Lamb
4. Review and Approval of Claims and Voided Checks Ms. Flynn
5. Public Comment Ms. Lamb
6. Reports
 - a. Elem Principal Report Ms. Miller
 - b. JH/HS Principal Report Mr. Fisher
 - c. Superintendent Schedule Mr. Crump
7. Public Request for Girls' Basketball Discussion Mr. Crump
8. Action Items Mr. Crump
 - a. Resignation/Retirement - Valerie Puentes
 - b. Hire
 - i. Elem Colony Teacher - Analyn Luna
 - ii. Elem Colony Teacher - Jessilou Canada
 - iii. English Teacher - Rebecca Linton
 - iv. HS Volunteer Football Coach - Daniel McDonough
 - v. HS Assistant Football Coaches - Mark Blevins, Ron Buck, Brock Stores, and Monte Richmond
 - vi. HS Assistant Volleyball Coach - Grace Madill, Grace Asoera, and Allisa Buck
 - vii. HS Head Boys Basketball Coach - Mike White
 - viii. HS Head Wrestling Coach - Eric Mertz
 - ix. HS Head Speech and Drama Coach - Jodi Aklestad
 - x. HS Assistant Speech and Drama Coach - Rikki Henke
 - xi. HS Cheer Advisor - Ashley Denno
 - xii. JH Cheer Advisor - Ashley Denno
 - xiii. JH Assistant Track Coach - Kevin Wickenhagen
 - c. Big Rose Contract
 - d. Second Reading
 - i. BP 1401 Records Available to Public
 - ii. BP 2158-P(1) Parent and Family Engagement and Educational Involvement - Student Pronoun Use - NEW
 - iii. BP 2335 Health Enhancement Curriculum and Related Issues
 - iv. BP 5321 Sick Leave
 - v. BP 5321-P Sick Leave - Conditions for Use of Leave
 - vi. BP 5334-P Vacations - Vacations Procedures
 - e. Attendance/Transportation Agreements
9. Discussion Items Mr. Crump
 - a. Cell Phone in Schools Update
10. Correspondence Mr. Crump
11. Next Meeting of the Board - Tuesday, May 12, 2026, at 7 PM Ms. Lamb
12. Closed Session for Discussion of Personnel Matter Ms. Lamb
13. Adjournment Ms. Lamb

MINUTES
March 10, 2026

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairperson Angela Lamb.

Members present were: Angela Lamb, Chad Scarborough, Eric Tokerud, Jared Weishaar, Sara Benjamin, Jay Hould and Roy Benjamin. Member(s) absent: None. The superintendent, clerk, junior high/high school and elementary school principal were present throughout the proceedings. Visitors present were: Suzanne and John Hough, Amanda and Tyler Padilla, Kevin and Lanell Dodson, Sanna Clark, Shoshanna Munson, Jennifer Hayes, Sam Waldner, Vicky Warila, Anisa Schoenen, Lance and Kari Hoover, Dylan Clark, Arlyn Palmer, Destiny Wiegand, T. Helgeson, Lexi Kinyon, Jamie Postma, Rachel Bernhardt, Allisa Buck, Lisa Clark, Kristen Russell, Lexy Fisher, Angel and Tim Hanson, Mirna Hodges, Jasmine Hodges, Brian Hodges, Colleen and Brian Lee, Shannon Scarborough, Walter Hofer, Robert Wurz and Ashley Lampert.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the February 10, 2026 regular board meeting.

Motion: Roy Benjamin

Second: Sara Benjamin- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 75940 through 75996. The student activity checks for this month were numbered 18143 through 18187. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the Administration office.

Motion: Chad Scarborough

Second: Sara Benjamin- passed unanimously.

PUBLIC COMMENT

Shoshanna Munson made a comment about ticket takers being paid below the minimum wage.

REPORTS

Elementary Principal Report

Miss Miller read her written report to the Board. She thanked the Home N School volunteers for providing meals to our staff during the parent-teacher conferences and that their delicious food and treats are greatly appreciated. She also reported that an OPI staff member was here in November to observe the elementary school's adherence to test security and best practices for administering the DLM ELA/Math Assessments. She added that we recently received our follow up report and many positives were listed. She thanked Lisa Clark who did a fantastic job coordinating the logistics of the testing and Karli Henry who administered the assessments.

Junior High/High School Report

Mr. Fisher read his written report to the Board. He reported that enrollment is at 256, the same numbers compared to the last month's count. He told the Board that this is the first year that one of our girls in wrestling placed at the state tournament. Mr. Fisher explained the significance of the Star Quilt Ceremony. He said that every year Poplar Schools pick 5 kids from different teams within their division and award them with the Star Quilt. He added that two of our students were awarded the Star Quilt this year. Mr. Jay Hould added that this tradition started about 50 years ago and that students are given these awards for their sportsmanship and their special abilities.

Superintendent Schedule

Mr. Crump reported that he will take vacation days on March 16th-20th. He will also be attending the Superintendent Spring Conference on March 23rd-24th and also the Bridged Insurance Board Meeting on March 24th-25th.

Action Items

Senior Trip Request

Mr. Crump made a recommendation to approve the Senior Trip on May 3rd -4th. Dillon Clark, the president of the Student Council discussed the itineraries for this trip. All expenses will be paid by the Senior's Class Student Account.

Motion: Chad Scarborough

Second: Eric Tokerud- passed unanimously.

BPA Nationals in Nashville, Tennessee

Mr. Crump made a recommendation to approve the BPA Nationals Trip on May 6th-10th in Nashville, Tennessee. The students had been working hard raising money through fundraising and working in concessions. The cost for each student is \$1800 to go on this trip. This year there are four students that are qualified to compete in Nationals.

Motion: Roy Benjamin

Second: Jay Hould- passed unanimously.

Resignation/Retirement

Mr. Crump made a recommendation to accept the resignation of the following staff:

Bailey Postma

Motion: Eric Tokerud

Second: Jay Hould- passed unanimously.

Jennifer Hayes

Motion: Jared Weishaar

Second: Jay Hould- passed unanimously.

Zachary Hayes

Motion: Eric Tokerud

Second: Jay Hould- passed unanimously.

The district thanked them for their years of service.

Hiring

All new hires are contingent on fingerprint and background check results.

Play Director at \$1,600- Riley Quick

Motion: Sara Benjamin

Second: Jared Weishaar- passed unanimously.

Junior High Track Volunteer- Kevin Wickenhagen

Motion: Eric Tokerud

Second: Chad Scarborough- passed unanimously.

High School Volunteer Golf Coach- Travis Clark

Motion: Chad Scarborough

Second: Roy Benjamin- passed unanimously.

High School Assistant Golf Coach at \$3,600- Tyler White

High School Head Volleyball Coach at \$5,185- Lexy Fisher

High School Head Football Coach at \$5,185- Dean Lerum

High School/Junior High Cross Country Coach at \$5,185- Caydon Keller

Motion: Jared Weishaar

Second: Sara Benjamin- passed unanimously.

Junior High/High School Principal Renewal

Mr. Crump made a recommendation to offer Mr. Kyle Fisher a contract for the 2026-2027 school year.

Motion: Chad Scarborough

Second: Sara Benjamin- passed unanimously.

Elementary School Principal Renewal

Mr. Crump made a recommendation to offer Miss Toni Miller a contract for the 2026-2027 school year.

Motion: Eric Tokerud

Second: Jared Weishaar- passed unanimously.

Vehicle Purchase

Mr. Crump made a recommendation to purchase a 2026 Ford Van for \$67,269.09.

Motion: Chad Scarborough

Second: Roy Benjamin- passed unanimously.

Teacher Renewal

The Superintendent made recommendations to hire the following staff:

Elementary Tenure

Ron Buck, Lisa Clark, Karli Henry, Savannah Fix, Veronica Goodan, Ronald Gruber, Brennan Hayes, Heidi Hooker, Janelle Koschmeder, Jennifer Mosley, Tom Reynolds, Sara White and Kristin Wiederrick
Motion: Jared Weishaar
Second: Jay Hould- passed unanimously.

High School Tenure

Sanna Clark, Logan Erickson, Lexy Fisher, Suzanne Hough (Drivers Education), Rob Lee (Social Studies/Science), Robyn Maloney, Hollee McCann, Kayla Moylan, Wendy Reynolds, Thad White and Mike White
Motion: Roy Benjamin
Second: Jared Weishaar- passed unanimously.

Elementary Non-Tenure

Hayley Fretheim

Motion: Eric Tokerud

Second: Jay Hould- passed unanimously.

Bethany Keyser

Motion: Chad Scarborough

Second: Eric Tokerud- passed unanimously.

Mary Eme Manda

Motion: Chad Scarborough

Second: Jared Weishaar- passed unanimously.

High School Non-Tenure

Carla Francos

Motion: Roy Benjamin

Second: Chad Scarborough- passed unanimously.

Kristen Landis

Motion: Chad Scarborough

Second: Sara Benjamin- passed unanimously.

Grace Asoera

Motion: Eric Tokerud

Second: Sara Benjamin- passed unanimously.

Allisa Buck

Motion: Chad Scarborough

Second: Jared Weishaar- passed unanimously.

Zynnel Jabian

Motion: Jared Weishaar

Second: Eric Tokerud- passed unanimously.

Mary Jane Janito

Motion: Roy Benjamin

Second: Jared Weishaar- passed unanimously.

Grace Madill

Motion: Eric Tokerud

Second: Sara Benjamin- passed unanimously.

Elementary Up for Tenure

Kari Hoover

Motion: Chad Scarborough

Second: Eric Tokerud- passed unanimously.

Brandy Kiefer

Motion: Jared Weishaar

Second: Eric Tokerud- passed unanimously.

Leanne McDonough

Motion: Eric Tokerud

Second: Chad Scarborough- passed unanimously.

Payton Monroe

Motion: Eric Tokerud

Second: Chad Scarborough- passed unanimously.

High School Up for Tenure

Susan Kovatch

Motion: Jared Weishaar

Second: Roy Benjamin- passed unanimously.

Riley Quick

Motion: Roy Benjamin

Second: Jared Weishaar- passed unanimously.

Veronica Watterud

Motion: Sara Benjamin

Second: Jared Weishaar- passed unanimously.

Non-Renewal No Cause

The Superintendent recommended that the Board Non-Renew Mrs. Amanda Padilla's and Mr. Arlyn Palmer's contract for the 2026-2027 school year.

Motion: Mr. Jay Hould moved that the Board of Trustees for the Shelby Public School District not renew the employment contract of Mrs. Amanda Padilla for the 2026-2027 school year without cause in accordance with Section 20-4-206, MCA.

Second: Jared Weishaar

Chad Scarborough voted against the motion. Angela Lamb, Jay Hould, Eric Tokerud and Jared Weishaar voted for the motion.

The votes were 4 for the motion and 1 against the motion. The motion passed.

Motion:

Mr. Eric Tokerud moved that the Board of Trustees for the Shelby Public School District not renew the employment contract of Mr. Arlyn Palmer for the 2026-2027 school year without cause in accordance with Section 20-4-206, MCA.

Second: Chad Scarborough

Jared Weishaar and Roy Benjamin voted against the motion. Angela Lamb, Jay Hould, Eric Tokerud, Sara Benjamin and Chad Scarborough voted for the motion.

The votes were 5 for the motion and 2 against the motion. The motion passed.

RESOLUTION OF INTENT TO INCREASE NON-VOTED LEVIES

As an essential part of its budgeting process, the Shelby Public Schools Board of Trustees is authorized by law to impose levies to support its budget. The Board of Trustees estimates the following increases/decreases in revenues and mill for the funds noted below for the next school year beginning July 1, 2026, using certified taxable valuations from the current fiscal year as provided to the district:

Fund Supported	Estimated Change in Revenues	Estimated Change in Mills	Estimated Impact on Home	Estimated Impact on Home
Shelby Elementary			of \$100,000	of \$300,000
Building Reserve	\$ 3,434	.43	\$0.33	\$0.99
Bus Depreciation	\$ 4,609	.58	\$0.44	\$1.33
Flexibility Fund	\$ 1,735	.22	\$0.17	\$0.50
Tuition	\$ 5,000	.63	\$0.48	\$1.44
Transportation	\$ 5,000	.63	\$0.48	\$1.44
Fund Supported	Estimated Change in Revenues	Estimated Change in Mills	Estimated Impact on Home	Estimate Impact on Home
Shelby High School			of \$100,000	of \$300,000
Building Reserve	\$ 5,000	.46	\$0.35	\$1.04
Bus Depreciation	\$ 4,684	.43	\$0.32	\$0.97
Flexibility Fund	\$ 3,244	.30	\$0.23	\$0.68
Tuition	\$ 5,000	.46	\$0.35	\$1.04
Transportation	\$ 5,000	.27	\$0.21	\$0.62

A motion was made to adopt a resolution to increase/decrease non-voted levy for the elementary school.

Motion: Chad Scarborough

Second: Eric Tokerud- passed unanimously.

A motion was made to adopt a resolution to increase/decrease non-voted levy for the high school.

Motion: Eric Tokerud

Second: Chad Scarborough- passed unanimously.

First Reading of Board Policies

A motion was made to approve the first reading of the following policies:

BP 1401- Records Available to Public

BP 2158-P(1)- Parent and Family Engagement and Educational Involvement- Student Pronoun Use

BP 2335- Health Enhancement Curriculum and Related Issues

BP 5321- Sick Leave

BP 5321-P Sick Leave- Conditions for Use of Sick Leave

BP 5334-P Vacations- Vacations Procedure

Motion: Roy Benjamin

Second: Jay Hould- passed unanimously.

Second Reading of Board Policies

Mr. Crump made a recommendation to approve the second reading of the following policies:

BP 2161- Special Education

BP 2161-P- Special Education

BP 3110- Entrance, Placement and Transfer

BP 3600- Student Records

BP 3600-NF(1)- Student Records- Notification to Parents and Students of Rights Concerning a Student's School Records

BP 3600-P(1)- Student Records- Maintenance of School Student Records

BP 3150- Part Time Enrollment

BP 4550- Registered Sex Offenders

BP 5015- Employee Bullying

Motion: Chad Scarborough

Second: Roy Benjamin- passed unanimously.

Discussion Items

Cell Phone in Schools Update

Mr. Crump told the Board that results from the survey are being collected.

Health Insurance Udate

Mr. Crump told the Board that the health insurance had been ratified by the State of Montana.

Correspondence

The clinic report was presented to the Board

The meeting went to recess at 8:15 p.m.

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, April 14, 2026 at 7:00 p.m. Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana.

Closed Session for Discussion of Personal Matter

Montana law permits meetings to be closed where parties have privacy interests that supersede the public's right to know. Based upon the subject matter of the discussion the Chairperson of the Board proceed to a closed session. The closed meeting was opened at 8:20 p.m. and closed at 8:21 p.m. The closed meeting was re-opened at 10:13 p.m. The meeting was adjourned at 10:14 p.m.

BUSINESS MANAGER/CLERK

CHAIRPERSON OF THE BOARD

DRAFT

04/10/26
22:50:48

SHELBY SCHOOL DISTRICT
Budget vs. Actual Report
For the Accounting Period: 3 / 26

Page: 1 of 1
Report ID: B100BF

Fund	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
101 General Fund	21,513.94	1,826,953.73	2,285.08	1,829,238.81	3,625,052.30	1,795,813.49
110 Transportation Fund	19,020.08	98,953.48	0.00	98,953.48	200,000.00	101,046.52
111 Bus Depreciation Fund	0.00	0.00	0.00	0.00	45,391.02	45,391.02
113 Tuition	0.00	71,932.79	0.00	71,932.79	225,000.00	153,067.21
114 Retirement	0.00	226,950.02	0.00	226,950.02	395,000.00	168,049.98
128 Technology Fund	138.28	44,707.00	0.00	44,707.00	77,636.94	32,929.94
129 Flexibility Fund	0.00	14,000.00	0.00	14,000.00	14,265.30	265.30
161 Building Reserve	0.00	17,784.10	0.00	17,784.10	101,566.44	83,782.34
201 General Fund	25,805.85	1,201,614.01	1,658.71	1,203,272.72	1,899,370.25	696,097.53
210 Transportation Fund	18,091.35	116,375.88	0.00	116,375.88	180,000.00	63,624.12
211 Bus Depreciation Fund	0.00	0.00	0.00	0.00	445,315.99	445,315.99
213 Tuition	0.00	53,947.46	0.00	53,947.46	200,000.00	146,052.54
214 Retirement	0.00	157,152.22	0.00	157,152.22	350,000.00	192,847.78
217 ADULT EDUCATION FUND	0.00	0.00	0.00	0.00	117,428.28	117,428.28
228 Technology Fund	0.00	19,367.30	0.00	19,367.30	86,234.06	66,866.76
229 Flexibility Fund	0.00	48,000.00	0.00	48,000.00	48,726.02	726.02
261 Building Reserve	654.29	29,498.61	0.00	29,498.61	143,748.89	114,250.28
Grand Total:	85,223.79	3,927,236.60	3,943.79	3,931,180.39	8,154,735.49	4,223,555.10

03/12/26
21:19:08

SHELBY SCHOOL DISTRICT
Claim Approval List
For the Accounting Period: 2/26

Page: 1 of 4
Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
59754		7261 ALERT SERIVICES INC.	900.00						
5		Job#5505 03/10/26 fire alarm monitoring	900.00		101	21	100-2600	340	
6		Job#5505 03/10/26 system- 12 months	0.00		101	1	100-2600	340	
7		Job#5505 03/10/26 2026-2027	0.00		101	1	100-2600	340	
59758		7263 AMAZON CAPITAL SERVICES	43.67						
1		03/09/26 EL office supplies	43.67		101	1	100-1000	610	
2		03/09/26 Inv# 19QG-D4LH-HG7HX	0.00		101	1	100-1000	610	
59755		7443 BATTERMAN LAW OFFICES, P.C	112.50						
1		17307 03/03/26 legal services	112.50		101	21	100-2313	803	
59752		7351 HAMPTON INN & SUITES BY HILTON	3,726.32						
1		03/10/26 State BPA lodging	3,726.32		201	41	710-3400	582	
59753		3313 HAVRE HIGH SCHOOL	100.00						
1		03/12/26 MCTM Math Contest fee	100.00		201	41	100-1000	810	
59757		5729 HD SUPPLY	393.13						
1		9246312354 02/25/26 dust mop cover	51.70	13240	201	41	100-2600	610	
2		9246312354 02/25/26 garbage bags	197.80	13240	201	41	100-2600	610	
3		9246312354 02/25/26 mop handle	33.69	13240	201	41	100-2600	610	
4		9246312354 02/25/26 paper towel dispenserq	161.50	13240	201	41	100-2600	610	
5		9246312354 02/25/26 sanitary bags	46.84	13240	201	41	100-2600	610	
6		9245882279 02/12/26 credit memo	-98.40		201	41	100-2600	610	
59749		2 MARIAS RIVER ELECTRIC COOP	9,135.52						
9 invoices									
2		03/10/26 electric bill-HS & EL bldgs.	4,771.54		201	41	100-2600	412	
3		03/10/26 electric bill-HS & EL bldgs.	3,181.02		101	1	100-2600	412	
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-									
8		03/10/26 bus barn	588.03		210		100-2700	412	
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-									
11		03/10/26 east side of fball field	32.50		101	1	100-2600	412	
14		03/10/26 football field bathrooms	468.17		101	21	100-2600	412	
15		03/10/26 football field lights	94.26		101	21	100-2600	412	

03/12/26
21:19:08

SHELBY SCHOOL DISTRICT
Claim Approval List
For the Accounting Period: 2/26

Page: 2 of 4
Report ID: AP100

Claim Warrant	Vendor #/Name	Amount	Acct/Source/						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj		
59756	2636 PACIFIC STEEL & RECYCLING	808.30							
1	9260856 02/13/26 welding class materials	808.30		215 41	100-1000	610	351		
59751	404 SHELBY AREA CHAMBER OF COMMERCE	100.00							
1	03/12/26 26-27 membership	50.00		101 1	100-2300	810			
2	03/12/26 26-27 membership	50.00		201 41	100-2300	810			
59750	1 SHELBY GAS ASSOCIATION	11,294.13							
5 invoices									
1	03/10/26 EL & HS gas charges	6,190.20		101 1	100-2600	412			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-									
3	03/10/26 EL & HS gas charges	4,126.80		201 41	100-2600	412			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-									
7	03/10/26 bus barn gas charges	977.13		110	100-2700	412			
59759	61 SHELBY PAINT AND HARDWARE	47.55							
1	30602 03/05/26 staff lounge supplies	47.55		201 41	100-2500	610			
# of Claims		11	Total:	26,661.12	# of Vendors	11			

03/12/26
21:19:09

SHELBY SCHOOL DISTRICT
Fund Summary for Claims
For the Accounting Period: 2/26

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
101	11,072.32
110 Transportation Fund	
101	977.13
201 General Fund	
101	13,215.34
210 Transportation Fund	
101	588.03
215 Miscellaneous Federal Funds	
101	808.30
Total:	26,661.12

03/12/26
21:19:09

SHELBY SCHOOL DISTRICT
Claim Approval Signature Page
For the Accounting Period: 2 / 26

Page: 4 of 4
Report ID: AP100A

I have carefully examined the above Register and refer the same to the
Board of Trustees.

Filed: _____

Allowed Amount \$ _____

Disallowed Amount \$ _____

Approved by the Board of Trustees

Chairman

Attest: _____
Clerk

04/10/26
09:42:04

SHELBY SCHOOL DISTRICT
Claim Approval List
For the Accounting Period: 3/26

Page: 1 of 14
Report ID: AP100

Claim Warrant	Vendor #/Name	Amount	Acct/Source/						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj		
59762	5143 3 RIVERS TELEPHONE COOPERATIVE	1,513.15							
Camrose 0210									
1	04/01/26 fiber lease/dsl	504.38		110	910-2700	531			
3	04/01/26 fiber lease/dsl	504.38		101	21 100-2300	531			
4	04/01/26 fiber lease/dsl	504.39		201	41 100-2300	531			
59818	5084 ACT EDUCATION CORP	472.50							
1	1000008997 03/17/26 PRE-ACT online scoring	367.50		201	41 100-1000	810			
2	1000008997 03/17/26 accomodations scoring	105.00		201	41 100-1000	810			
59807	6646 ALL SEASON HEATING & AIR	1,463.79							
1	58845 03/17/26 bus barn-heater not working	878.27		110	100-2600	440			
2	58845 03/17/26 ordered/installed parts	0.00		110	100-2700	440			
3	58845 03/17/26 parts- gas valve/ignitor	585.52		210	100-2600	440			
59777	7202 BIG ROSE COLONY	1,820.00							
4	03/02/26 SPS reimb.March 2026	0.00		212	72 910-3100	630			
5	03/02/26 260 breakfasts X 2.65	689.00		212	72 910-3100	630			
6	03/31/26 260 lunches X 4.35	1,131.00		212	72 910-3100	630			
G1509	4996 BRIANNA HANSEN	50.00							
1	03/31/26 phone allowance	50.00		182	107-2212	531	570		
59804	59 BTI	4,706.61							
1	CL58578 03/31/26 bus routes	1,333.58		110	100-2700	624			
2	CL58578 03/31/26 bus routes	889.05		210	100-2700	624			
3	CL58578 03/31/26 HSAT trips	647.16		201	41 720-3500	624			
4	CL58578 03/31/26 HSRG trips	1,062.78		201	41 710-3400	624			
5	CL58578 03/31/26 ELAT trips	395.49		101	21 720-3500	624			
6	CL58578 03/31/26 Driver's Ed	189.52		218	100-1000	624			
7	089016 03/24/26 welding class supplies	9.57		215	41 100-1000	610	351		
8	088986 03/24/26 welding class supplies	179.46		215	41 100-1000	610	351		
59774	5023 CAMROSE COLONY	4,299.90							
reduced rate FY 25-26									
breakfast-\$2.40									
lunch- \$3.90									
1	03/02/26 food bill-SNP- March	0.00		212	71 910-3100	630			
2	03/02/26 breakfasts=685 X \$2.40	1,644.00		212	71 910-3100	630			
3	03/31/26 lunches=681 X \$3.90	2,655.90		212	71 910-3100	630			

04/10/26
09:42:04

SHELBY SCHOOL DISTRICT
Claim Approval List
For the Accounting Period: 3/26

Page: 2 of 14
Report ID: AP100

Claim Warrant	Vendor #/Name	Amount	Acct/Source/						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj	
59764	3 CITY OF SHELBY WATER DEPT	5,014.12							
1	03/24/26 bus barn/water/garbage	214.46		210		100-2700	421		
BUS BARN WATER BILL									
3	03/24/26 EL/water/garbage	1,599.88		101	21	100-2600	421		
4	03/24/26 water/garbage/sewer	1,599.89		101	1	100-2600	421		
WATER, GARBAGE & LANDFILL BILL									
5	03/24/26 and landfill	1,599.89		201	41	100-2600	421		
WATER, GARBAGE & LANDFILL BILL									
59775	7485 COURTESY FORD	27,000.00							
1	03/30/26 2019 Ford F-150	13,500.00		110		100-2700	732		
PO Accounting (Org/Prog/Func/Obj/Proj: 72-100-1000-732-									
2	03/30/26 Gray- Vin# ending 61037	13,500.00		210		100-2700	732		
59769	15 CULLIGAN SOFT WATER SERVICE	355.50							
1	01705100 03/31/26 Admin water/cooler rental	70.00		210		100-2700	450		
2	01699709 03/31/26 EL water/cooler rental	64.00		101	1	100-2600	450		
3	01698404 03/31/26 HS water/cooler rental	221.50		201	41	100-2600	450		
4	01698404 03/31/26 solar salt delivery	0.00		201	41	100-2600	450		
59771	6960 EBMS, LLC	226.00							
1	SIN6374425 03/20/26 March 2026 ACA fee	146.90		101	1	100-2400	810		
2	SIN6374425 03/20/26 March 2026 ACA fee	79.10		101	21	100-2400	810		
59765	6879 ELLIOTT CRUMP	474.15							
1	03/26/26 SAM Conf/Bridged Board	350.90		101	1	100-2500	582		
2	03/26/26 meeting in Helena	0.00		101	1	100-2500	582		
3	03/26/26 mileage and meals	0.00		101	1	100-2500	582		
4	04/01/26 NCMASS meeting-GFalls	123.25		101	21	100-2500	582		
5	04/01/26 mileage	0.00		101	21	100-2500	582		
59810	220 FISHER'S TECHNOLOGY	1,815.14							
18	1654200 04/06/26 contract overage	527.86		101	21	100-2300	550		
19	1654200 04/06/26 contract overage	351.91		201	41	100-2300	550		
21	1652005 04/01/26 contract base charges	155.31		101	1	100-2300	550		
23	1652005 04/01/26 contract base charges	103.54		201	41	100-2300	550		
24	1639670 03/06/26 GTCC	26.60		182		108-2212	550	580	
25	1654038 04/06/26 GTCC	94.15		182		108-2212	550	580	
26	1648735 03/25/26 elementary overage	250.00		101	1	100-2300	550		
27	1648735 03/25/26 3/05/26-4/24/26	0.00		101	1	100-2300	550		
28	1649305 03/26/26 Admin copier	305.77		101	1	100-2500	550		

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
59819		22 GENERAL DISTRIBUTING CO	1,770.89						
1		1612892 03/10/26 welding supplies	880.00		215 41	100-1000	610	351	
2		1612266 03/11/26 welding supplies	75.00		215 41	100-1000	610	351	
3		1613267 03/11/26 welding supplies	108.15		215 41	100-1000	610	351	
4		1613629 03/12/26 welding supplies	94.86		215 41	100-1000	610	351	
5		1613939 03/13/26 welding supplies	31.86		215 41	100-1000	610	351	
6		1614861 03/18/26 welding supplies	24.85		215 41	100-1000	610	351	
7		1614862 03/18/26 welding supplies	144.80		215 41	100-1000	610	351	
8		1617410 03/27/26 welding supplies	110.20		215 41	100-1000	610	351	
9		1621154 03/31/26 welding supplies	126.17		215 41	100-1000	610	351	
10		1622753 04/02/06 welding supplies	175.00		215 41	100-1000	610	351	
G1508		5633 HAMPTON INN	152.12						
1		03/31/26 director lodging	152.12		182	108-2212	592	580	
59801		7351 HAMPTON INN & SUITES BY HILTON	3,726.32						
1		03/08/26 State BPA lodging	3,726.32		201 41	710-3400	582		
59820		5729 HD SUPPLY	6,422.94						
1		9246725317 03/09/26 TRASH BAGS	311.50	13244	101 1	100-2600	610		
2		9246725317 03/09/26 WIPE ALL TOWELS	121.80	13244	101 1	100-2600	610		
3		9246878238 03/12/26 toilet paper	503.10	13245	201 41	100-2600	610		
4		9246878239 03/12/26 paper towles	780.45	13245	201 41	100-2600	610		
5		9246894263 03/12/26 TRASH CAN	268.08	13244	101 1	100-2600	610		
6		9247098146 03/12/26 CREW HEAVY CLEANER	120.96	13244	101 1	100-2600	610		
7		9246668970 03/06/26 CREW CLEANER	138.96	13244	101 1	100-2600	610		
8		9246668970 03/06/26 HAND SANITIZER	285.84	13244	101 1	100-2600	610		
9		9246668970 03/06/26 TOILET PAPER	503.10	13244	101 1	100-2600	610		
10		9246668970 03/06/26 HAND SOAP	203.00	13244	101 1	100-2600	610		
11		9246668970 03/06/26 CLEANING PADS	92.25	13244	101 1	100-2600	610		
12		9246668970 03/06/26 URINAL GUARD	67.08	13244	101 1	100-2600	610		
13		9246668972 03/06/26 OXIVIR WIPES	427.80	13244	101 1	100-2600	610		
14		9246668972 03/06/26 WAX APPLICATOR	377.74	13244	101 1	100-2600	610		
15		9246668972 03/06/26 PAPER TOWEL	520.30	13244	101 1	100-2600	610		
16		9247427191 03/27/26 MicroFiber Mop	86.88	13254	201 41	100-2600	610		
17		9247427191 03/27/26 Zep Carpet Shampoo	96.18	13254	201 41	100-2600	610		
18		9247427191 03/27/26 Renown Floor Wax	1,517.92	13254	201 41	100-2600	610		

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59772		5523 HOLIDAY INN MISSOULA DOWNTOWN	1,010.80						
1		03/31/26 JH Science Fair	1,010.80		101	21	710-3400	582	
2		03/31/26 Missoula-lodging	0.00		101	21	710-3400	582	
59782		7400 INDEPENDENCE BANK VISA	41.63						
1		02/27/26 C McAllister's PCard	0.00		212	41	910-3100	610	
2		02/27/26 ServSafe Online class	15.00		212	41	910-3100	610	
3		03/11/26 additional groceries	26.63		212	41	910-3100	610	
59783		7400 INDEPENDENCE BANK VISA	23.95						
1		03/23/26 S. Fix's PCard	0.00		101	1	100-1000	610	
2		03/23/26 classroom supplies	23.95		101	1	100-1000	610	
59784		7400 INDEPENDENCE BANK VISA	193.07						
1		03/08/26 J. Wigen's PCard	0.00		201	41	710-3400	582	
2		03/10/26 BPA State-Billings fuel	174.84		201	41	710-3400	624	
3		03/08/26 straps to close hatch	18.23		201	41	710-3400	610	
4		03/08/26 on bus # 7	0.00		201	41	710-3400	610	
59785		7400 INDEPENDENCE BANK VISA	112.97						
1		02/24/26 M. Flynn's PCard	0.00		101	1	100-2500	610	
2		02/24/26 HS package fee	34.75		201	41	100-2400	532	
3		03/12/26 Admin office supplies	78.22		101	1	100-2500	610	
59786		7400 INDEPENDENCE BANK VISA	140.28						
1		03/03/26 L. Erickson's PCard	0.00		101	21	720-3500	810	
2		03/03/26 JH Wrestling registration	140.28		101	21	720-3500	810	
3		03/03/26 fees-boys/girls	0.00		101	21	720-3500	810	
59787		7400 INDEPENDENCE BANK VISA	5.99						
1		03/09/26 L. Clark's PCard	0.00		101	1	100-1000	610	
2		03/09/26 class materials	5.99		101	1	100-1000	610	
59788		7400 INDEPENDENCE BANK VISA	138.28						
1		02/25/26 J. Hough's PCard	0.00		128		100-1000	682	
2		02/25/26 tech supplies	138.28		128		100-1000	682	

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59789		7400 INDEPENDENCE BANK VISA	64.17						
1		02/27/26 E.Crump's PCard	0.00		101	1	100-2500	582	
2		03/03/26 fuel & meal	64.17		101	1	100-2500	582	
59790		7400 INDEPENDENCE BANK VISA	761.82						
1		02/24/26 S. Kovatch's PCard	0.00		201	41	100-1000	610	
2		02/24/26 FCS groceries	173.61		201	41	100-1000	610	
3		02/24/26 FCS groceries	115.74		101	21	100-1000	610	
4		03/18/26 Culinary Cove groceries	472.47		201	41	100-1000	610	
5		03/18/26 will be reimburse by SA	0.00		201	41	100-1000	610	
59791		7400 INDEPENDENCE BANK VISA	1,190.26						
1		02/25/26 SPS1 PCard	0.00		201	41	720-3500	582	
2		02/25/26 Girls BBall team- meals	1,190.26		201	41	720-3500	582	
3		02/25/26 district& divisionals tourn.	0.00		201	41	720-3500	582	
59792		7400 INDEPENDENCE BANK VISA	1,995.23						
1		02/21/26 SPS2 PCard	0.00		201	41	720-3500	582	
2		02/21/26 State Wrestling meals	175.83		201	41	720-3500	582	
3		03/04/26 Choir trip to Washington	0.00		201	41	710-3400	582	
4		03/09/26 lodging	1,328.40		201	41	710-3400	582	
5		03/04/26 fuel	56.54		201	41	710-3400	624	
6		03/09/26 meals-expenses will be reimb.	434.46		201	41	710-3400	582	
59793		7400 INDEPENDENCE BANK VISA	1,182.29						
1		02/26/26 M White's PCard	0.00		201	41	720-3500	582	
2		02/26/26 Dist. tourn- meals	559.81		201	41	720-3500	582	
3		03/18/26 subscription	30.00		201	41	720-3500	610	
4		03/19/26 hosptality room groceries	592.48		201	41	720-3500	610	
5		03/19/26 SA will reimburse	0.00		201	41	720-3500	610	
59794		7400 INDEPENDENCE BANK VISA	337.65						
1		02/26/26 T White's PCard	0.00		215	41	329-1000	610	346
2		02/26/26 shop classs materials	183.54		215	41	329-1000	610	346
3		02/27/26 welding class supplies	154.11		215	41	100-1000	610	351

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59795		7400 INDEPENDENCE BANK VISA	500.00						
1		02/26/26 W. Reynolds's PCard	0.00		101	1	100-2225	640	
2		02/26/26 Books on Amazon	500.00	13232	101	1	100-2225	640	
59796		7400 INDEPENDENCE BANK VISA	908.53						
1		02/24/26 K. Fix's PCard	0.00		110		100-2700	610	
2		02/24/26 transportation supplies	443.70		110		100-2700	610	
3		03/18/26 transportation supplies	295.80		210		100-2700	610	
6		03/03/26 renewal of license	41.42		110		100-2700	610	
7		03/03/26 renewal of license	27.61		210		100-2700	610	
8		03/13/26 Frontier Gift Certificate	50.00	13252	110		100-2700	610	
9		03/13/26 Frontier Gift Certificate	50.00	13252	210		100-2700	610	
59797		7400 INDEPENDENCE BANK VISA	145.34						
1		03/19/26 T. Miller's PCard	0.00		101	1	100-1000	610	
2		03/19/26 Flower Arrangement	107.64	13251	101	1	100-1000	610	
3		03/20/26 class supplies	37.70	13140	101		999		
PO Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-									
59798		7400 INDEPENDENCE BANK VISA	925.62						
1		02/21/26 K. Fisher's PCard	0.00		201	41	100-1000	610	
2		02/21/26 office supplies	314.86		201	41	100-1000	610	
3		03/18/26 Scott Levack's boiler	35.00		201	41	100-2600	810	
4		03/18/26 license renewal	0.00		201	41	100-2600	810	
5		03/20/26 Seniors trip activities	575.76		201	41	710-3400	582	
6		03/20/26 SA will reimburse	0.00		201	41	710-3400	582	
59799		7400 INDEPENDENCE BANK VISA	2,992.77						
1		02/26/26 L. Fisher's PCard	0.00		201	41	710-3400	582	
2		02/26/26 colored pencils	9.99	13243	215	41	329-1000	610	346
3		02/26/26 printer ink	379.95	13243	215	41	329-1000	610	346
4		02/26/26 printer paper poster prin	94.99	13243	215	41	329-1000	610	346
5		03/08/26 State BPA meals	2,107.84		201	41	710-3400	582	
6		03/19/26 volleyball camp fees	400.00		201	41	710-3400	582	
7		03/19/26 SA will reimburse	0.00		201	41	710-3400	582	

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59802	2752 J & V RESTAURANT SUPPLY		7,448.65						
1	484246 03/24/26 replaced steam table		7,448.65		212	41	910-3100	670	
2	484246 03/24/26 Thurmaduke Hot Food		0.00		212	41	910-3100	670	
3	484246 03/24/26 Unit		0.00		212	41	910-3100	670	
59768	6291 JEANNE M WIGEN		297.50						
1	02/21/26 State Wrestl.- Billings		151.90		201	41	720-3500	582	
2	03/10/26 BPA in Billings		101.50		201	41	710-3400	582	
3	03/12/26 JHWR-Ft. Benton/Choteau		44.10		101	21	720-3500	582	
59803	2896 JOINT POWERS TRUST C/O EBMS		72,664.01						
Kim Hayes-retired 6/03/23									
6	04/01/26 health ins. premium-April		68,438.17		189		100-2500	260	
7	04/01/26 EL retiree incentive		877.50		101	1	100-2500	261	
9	04/01/26 retirees prem.-TRS ACH		3,348.34		189		100-2500	260	
59773	1685 JOSTENS INC		21.85						
1	39483627 04/01/26 15443- dip/shipping		21.85		201	41	100-1000	610	
59766	6458 KEVIN DODSON		193.20						
1	02/18/26 JHBBall in Chinook		19.60		101	21	720-3500	582	
2	02/21/26 HSBBall-Fairfield/Cut Bank		52.50		201	41	720-3500	582	
3	02/23/26 EL field trip- St Mary		13.30		101	1	100-1000	582	
4	02/28/26 HSBBall Dist. Cut Bank		107.80		201	41	720-3500	582	
G1511	7079 KRISTI CALVERY		575.98						
1	03/31/26 phone allowance		50.00		182		107-2212	531	570
2	03/31/26 mileage- prof. development		434.28		182		108-2212	596	580
4	03/31/26 meals		91.70		182		108-2212	592	580
59760	7084 KYLE FISHER		102.90						
1	03/23/26 MASSP meeting- lunch		9.25		201	41	100-2500	582	
2	03/23/26 reimb. snacks/groceries		78.66		201	41	100-2500	582	
3	03/23/26 Principal Cup team		0.00		201	41	100-2500	582	
4	03/30/26 groceries purchased		14.99		201	41	100-2500	582	

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59806		4257 MAPT	1,410.00						
1		1351 04/01/26 7 bus driver training	777.00		110	100-2700	810		
2		1351 04/01/26 In-person registration	518.00		210	100-2700	810		
3		1351 04/01/26 Supervisor class	69.00		110	100-2700	810		
4		1351 04/01/26 Supervisor class	46.00		210	100-2700	810		
59778		7484 MEGHAN RICHMOND	325.75						
1		03/27/26 data plan-3 months	30.00		101 21	100-1000	531		
2		03/27/26 Jan-March 2026	60.00		201 41	100-1000	531		
3		03/27/26 office candy	190.80		201 41	100-1000	610		
4		03/27/26 snacks for diabetic students	44.95		201 41	280-1000	610		
59767		7107 MERLE CLARK BANCROFT	204.40						
2		02/27/26 HS band- dist. tourn	116.20		201 41	720-3500	582		
3		03/06/26 JH wrestling- Lewistown	44.10		101 21	720-3500	582		
4		03/11/26 Senior trip- Helena	44.10		201 41	710-3400	582		
59761		3436 MOUNTAIN ALARM	317.84						
3		7997202 04/01/26 EL alarm monitoring	80.05		101 1	100-2600	340		
4		7997202 04/01/26 HS alarm monitoring	77.69		261	100-2600	340		
5		7997202 04/01/26 Admin alarm monitoring	80.05		210	100-2600	340		
6		7997202 04/01/26 Vo-Ag alarm monitoring	80.05		101 21	100-2600	340		
59809		7286 NORTHERN PLAINS ELECTRIC, LLC	576.60						
1		2243 03/19/26 run new circuits	576.60		261	100-2600	340	612	
2		2243 03/19/26 for circulating pump &	0.00		261	100-2600	340	612	
3		2243 03/19/26 water heaters	0.00		261	100-2600	340	612	
59770		7193 ORKIN	612.11						
1		293910970 03/31/26 monthly charges	153.03		110	100-2600	340		
3		293910970 03/31/26 account # 34481395	153.03		210	100-2600	340		
4		293910970 03/31/26 account # 34481395	153.03		101 21	100-2600	340		
5		293910970 03/31/26 account # 34481395	153.02		201 41	100-2600	340		
59779		7285 PONDEROSA PUBLICATIONS	297.00						
4		82307 03/18/26 advertise/resolution	231.00		101 1	100-2500	540		
5		82307 03/18/26 to increase non-voted levy	0.00		101 1	100-2500	540		
6		82308 03/18/26 trustee election	33.00		101 21	100-2500	610		
7		82308 03/18/26 cancellation notice	33.00		201 41	100-2500	610		

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59800	7480 SHELBY GLASS & DOOR, INC.	2,000.00						
5	2982 06/06/26 HS salt application	400.00		201 41 100-2600		432		
11	3125 03/15/26 HS snow removal	550.00		201 41 100-2600		432		
13	3126 03/15/26 EL snow removal	350.00		101 1 100-2600		432		
16	3106 03/14/26 Admin snow removal	350.00		210 100-2600		432		
17	3123 03/15/26 Admin snow removal	350.00		110 100-2600		432		
59811	470 SHELBY HIGH SCHOOL - BAND	53.00						
Lunch Workers # of days X 4 hours X 2.65 per hour cf								
1	02/02/26 lunch workers	53.00		212 41 910-3100		570		
2	02/06/26 Feb. 2-6	0.00		212 910-3100		570		
59813	5789 SHELBY HIGH SCHOOL - JUNIOR CLASS	31.80						
Lunch Workers # of days X 4 hours X 2.65 per hour cf								
1	03/02/26 lunch workers	31.80		212 41 910-3100		570		
2	03/04/26 March 2-4	0.00		212 41 910-3100		570		
59814	6164 SHELBY HIGH SCHOOL - NHS	53.00						
Lunch Workers # of days X 4 hours X 2.65 per hour cf								
1	03/09/26 lunch workers	53.00		212 21 910-3100		570		
2	03/13/26 Feb. 9-13	0.00		212 41 910-3100		570		
59815	6292 SHELBY HIGH SCHOOL - SENIOR CLASS	53.00						
Lunch Workers # of days X 4 hours X 2.65 per hour cf								
1	03/09/26 lunch workers	53.00		212 41 910-3100		570		
2	03/13/26 March 9-13	0.00		212 910-3100		570		
59816	7054 SHELBY HIGH SCHOOL - STUDENT	53.00						
Lunch Workers # of days X 4 hours X 2.65 per hour cf								
1	02/23/26 lunch workers	53.00		212 41 910-3100		570		
2	02/23/26 Feb. 23-27	0.00		212 910-3100		570		

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59817	7137 SHELBY HIGH SCHOOL - WRESTLING	53.00					
	Lunch Workers # of days X 4 hours X 2.65 per hour						
	cf						
1	02/16/26 lunch workers	53.00		212 41	910-3100	570	
2	02/16/26 Feb. 16-20	0.00		212	910-3100	570	
59812	7430 SHELBY HIGH SCHOOL-GIRLS	42.40					
	Lunch Workers # of days X 4 hours X 2.65 per hour						
	cf						
1	01/20/26 lunch workers	42.40		212 41	910-3100	570	
2	01/23/26 Jan 20-23	0.00		212	910-3100	570	
59780	75 SYSCO FOOD SERVICES OF MONTANA	19,700.11					
1	643012411 03/02/26 food bill	2,146.28		212 1	910-3100	630	
2	643012411 03/02/26 FFVP	379.18		212 1	460-3100	630	
3	643023055 03/09/26 FFVP	281.25		212 21	460-3100	630	
4	643023055 03/09/26 food bill	1,922.28		212 21	910-3100	630	
5	643027809 03/12/26 food bill	2,465.89		212 1	910-3100	630	
6	643027809 03/12/26 FFVP	379.30		212 1	460-3100	630	
7	643033874 03/16/26 FFVP	621.04		212 21	460-3100	630	
8	643033874 03/16/26 food bill	2,433.19		212 21	910-3100	630	
9	643037719 03/19/26 food bill	130.10		212 41	910-3100	630	
10	643038065 03/19/26 credit	-12.89		212 1	910-3100	630	
11	643038747 03/19/26 food bill	1,818.25		212 21	910-3100	630	
12	643038747 03/19/26 FFVP	446.22		212 21	460-3100	630	
13	643044104 03/23/26 FFVP	290.92		212 1	460-3100	630	
14	643044104 03/23/26 food bill	2,514.87		212 1	910-3100	630	
15	643044928 03/24/26 credit	-45.08		212 1	910-3100	630	
16	643048769 03/26/26 food bill	1,534.12		212 1	910-3100	630	
17	643048769 03/26/26 FFVP	68.46		212 1	460-3100	630	
18	643054484 03/30/26 FFVP	224.16		212 21	460-3100	630	
19	643054484 03/30/26 food bill	2,102.57		212 21	910-3100	630	
59808	6517 T & T DIESEL REPAIR INC.	1,183.92					
1	19319 03/20/26 worked on bus #2	563.71		110	100-2700	440	
2	19319 03/20/26 service transmission	375.81		210	100-2700	440	
3	19321 03/23/26 worked on bus #1	146.64		110	100-2700	440	
4	19321 03/23/26 run bus check engine	97.76		210	100-2700	440	

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SHELBY SCHOOL DISTRICT
Claim Approval List
For the Accounting Period: 3/26

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Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
59805		7375 THE LITTLE COTTAGE CATERING, LLC	154.00						
1		0000402 03/31/26 kindergarten screening	154.00		101 1	100-1000	610		
2		0000402 03/31/26 lunches	0.00		101 1	100-1000	610		
59776		84 TOOLE COUNTY CLERK & RECORDER	132.00						
1		03/31/26 Notice of Close	85.80		101 1	100-2314	540		
2		03/31/26 of Voter Registration	46.20		201 41	100-2314	540		
59781		74 US FOODS LOCKBOX	6,738.85						
1		5205666 03/03/26 food bill	948.96		212 41	910-3100	630		
2		5407453 03/10/26 food bill	1,676.32		212 41	910-3100	630		
3		5611394 03/17/26 food bill	40.25		212 21	910-3100	630		
4		5611394 03/17/26 FFVP	167.58		212 21	460-3100	630		
5		5611393 03/17/26 food bill	1,050.97		212 41	910-3100	630		
6		5808194 03/24/26 food bill	1,523.81		212 1	910-3100	630		
7		5808194 03/24/26 FFVP	155.20		212 1	460-3100	630		
8		3128727 03/31/26 food bill	1,175.76		212 41	910-3100	630		
59763		5585 VERIZON WIRELESS	574.53						
1		6139133257 03/21/26 Supt. cell phone	57.06		110	100-2700	531		
2		6139133257 03/21/26 new phone/accessories	152.48		210	100-2700	531		
3		6139133257 03/21/26 EL principal	57.06		101 1	100-2400	531		
4		6139133257 03/21/26 JH-HS principal	57.06		101 21	100-2400	531		
5		6139133257 03/21/26 transp. director	57.06		110	100-2700	531		
6		6139133257 03/21/26 new phone/accessories	68.73		210	100-2700	531		
7		6139133257 03/21/26 EL Aide phone	57.06		101 1	280-1000	531		
9		6139133257 03/21/26 track field wifi hotspot	68.02		101 21	100-2400	531		
G1510		3484 VISA (FOR GTCC)	2,699.11						
1		03/31/26 USPS	11.95		182	107-2212	532	570	
2		03/31/26 Verizon, 3Rivers	124.36		182	107-2212	531	570	
3		03/31/26 meals and groceries	895.75		182	108-2212	592	580	
4		03/31/26 groceries	33.86		182	108-2212	600	580	
5		03/31/26 meeting supplies	80.74		182	108-2212	600	580	
6		03/31/26 GoDaddy, Base 44 & Padlet	260.13		182	107-2212	531	570	
7		04/06/26 director lodging	336.82		182	108-2212	592	580	
8		04/06/26 meals	886.50		182	108-2212	592	580	
9		04/06/26 OPI Summer Institute fee	69.00		182	107-2212	810	570	
# of Claims		65	Total:	192,523.29	# of Vendors	48			

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SHELBY SCHOOL DISTRICT
Fund Summary for Claims
For the Accounting Period: 3/26

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Fund/Account	Amount
101 General Fund	
101	14,060.36
110 Transportation Fund	
101	18,924.85
128 Technology Fund	
101	138.28
182 Interlocal Agreement	
101	3,597.96
189 Health Insurance	
101	71,786.51
201 General Fund	
101	22,526.38
210 Transportation Fund	
101	17,474.30
212 Food Services	
101	40,388.34
215 Miscellaneous Federal Funds	
101	2,782.50
218 Traffic Education or Driver's Ed.	
101	189.52
261 Building Reserve	
101	654.29
Total:	192,523.29

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SHELBY SCHOOL DISTRICT
Claim Approval Signature Page
For the Accounting Period: 3 / 26

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Report ID: AP100A

I have carefully examined the above Register and refer the same to the
Board of Trustees.

Filed: _____

Allowed Amount \$ _____

Disallowed Amount \$ _____

Approved by the Board of Trustees

Chairman

Attest: _____
Clerk

04/10/26
22:53:48

SHELBY SCHOOL DISTRICT
Budget vs. Actual Report
For the Accounting Period: 3 / 26

Page: 1 of 2
Report ID: B100B

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
100 Regular Education Programs -							
107 GTCC Interlocal Funds							
2212 Instruction of Curriculum Development Services							
112-570	Professional-Education GTCC Interlocal Dues	0.00	46,666.72	0.00	46,666.72	70,000.00	23,333.28
115-570	Office/Clerical/Technology GTCC Interlocal Dues	0.00	39,527.52	0.00	39,527.52	47,380.00	7,852.48
150-570	Stipends GTCC Interlocal Dues	0.00	3,000.00	0.00	3,000.00	4,000.00	1,000.00
210-570	Social Security/Medicare GTCC Interlocal Dues	0.00	6,503.66	0.00	6,503.66	9,000.00	2,496.34
220-570	Teachers' Retirement GTCC Interlocal Dues	0.00	4,419.36	0.00	4,419.36	7,000.00	2,580.64
230-570	PERS GTCC Interlocal Dues	0.00	3,742.44	0.00	3,742.44	4,643.00	900.56
240-570	Unemployment Compensation GTCC Interlocal Dues	0.00	258.69	0.00	258.69	1,000.00	741.31
250-570	Workers' Compensation GTCC Interlocal Dues	0.00	390.36	0.00	390.36	1,000.00	609.64
260-570	Health Insurance GTCC Interlocal Dues	0.00	13,290.00	0.00	13,290.00	30,000.00	16,710.00
340-570	Technical Services GTCC Interlocal Dues	0.00	0.00	0.00	0.00	2,000.00	2,000.00
440-570	Repair and Maintenance Services GTCC Interlocal Dues	0.00	0.00	0.00	0.00	2,000.00	2,000.00
530-570	Communications GTCC Interlocal Dues	0.00	0.00	0.00	0.00	2,000.00	2,000.00
531-570	Telephone GTCC Interlocal Dues	484.49	3,952.76	0.00	3,952.76	5,000.00	1,047.24
532-570	Postage GTCC Interlocal Dues	11.95	142.15	0.00	142.15	2,500.00	2,357.85
582-570	Travel Out-of-District GTCC Interlocal Dues	0.00	262.05	0.00	262.05	3,000.00	2,737.95
610-570	Supplies GTCC Interlocal Dues	0.00	120.08	0.00	120.08	2,977.68	2,857.60
650-570	Periodicals GTCC Interlocal Dues	0.00	0.00	0.00	0.00	1,000.00	1,000.00
660-570	Minor Equipment-New GTCC Interlocal Dues	0.00	0.00	0.00	0.00	3,000.00	3,000.00
681-570	Software GTCC Interlocal Dues	0.00	79.98	0.00	79.98	1,000.00	920.02
810-570	Dues & Fees GTCC Interlocal Dues	69.00	449.00	0.00	449.00	1,000.00	551.00
Function Total:		565.44	122,804.77	0.00	122,804.77	199,500.68	76,695.91
Program Total:		565.44	122,804.77	0.00	122,804.77	199,500.68	76,695.91

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SHELBY SCHOOL DISTRICT
Budget vs. Actual Report
For the Accounting Period: 3 / 26

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182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
108	GTCC Professional Development - Dues						
2212	Instruction of Curriculum Development Services						
150-580	Stipends	0.00	2,125.00	0.00	2,125.00	3,000.00	875.00
	GTCC Professional Development Dues						
210-580	Social Security/Medicare	0.00	162.56	0.00	162.56	2,000.00	1,837.44
	GTCC Professional Development Dues						
220-580	Teachers' Retirement	0.00	1,937.70	0.00	1,937.70	5,500.00	3,562.30
	GTCC Professional Development Dues						
230-580	PERS	0.00	0.00	0.00	0.00	1,000.00	1,000.00
	GTCC Professional Development Dues						
240-580	Unemployment Compensation	0.00	6.16	0.00	6.16	1,000.00	993.84
	GTCC Professional Development Dues						
250-580	Workers' Compensation	0.00	9.24	0.00	9.24	1,000.00	990.76
	GTCC Professional Development Dues						
320-580	Professional-Educational Services	0.00	11,488.60	0.00	11,488.60	67,000.00	55,511.40
	GTCC Professional Development Dues						
330-580	Other Professional Services	0.00	200.00	0.00	200.00	5,000.00	4,800.00
	GTCC Professional Development Dues						
340-580	Technical Services	0.00	408.00	0.00	408.00	1,500.00	1,092.00
	GTCC Professional Development Dues						
550-580	Printing, Binding and Duplication	120.75	276.28	0.00	276.28	3,000.00	2,723.72
	GTCC Professional Development Dues						
592-580	Meals & Lodging	2,362.89	16,644.53	0.00	16,644.53	20,000.00	3,355.47
	GTCC Professional Development Dues						
596-580	Mileage	434.28	6,968.38	0.00	6,968.38	7,500.00	531.62
	GTCC Professional Development Dues						
600-580	Supplies and Materials	114.60	2,244.31	0.00	2,244.31	10,000.00	7,755.69
	GTCC Professional Development Dues						
	Function Total:	3,032.52	42,470.76	0.00	42,470.76	127,500.00	85,029.24
	Program Total:	3,032.52	42,470.76	0.00	42,470.76	127,500.00	85,029.24
	Program Group Total:	3,597.96	165,275.53	0.00	165,275.53	327,000.68	161,725.15
	Fund Total:	3,597.96	165,275.53	0.00	165,275.53	327,000.68	161,725.15
	Grand Total:	3,597.96	165,275.53	0.00	165,275.53	327,000.68	161,725.15

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SHELBY SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 26

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Report ID: B110F

Fund	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
101 General Fund	190,339.04	2,052,578.57	0.00	-2,052,578.57	%
110 Transportation Fund	983.64	111,797.98	0.00	-111,797.98	%
111 Bus Depreciation Fund	201.03	18,185.06	0.00	-18,185.06	%
113 Tuition	857.59	95,780.88	0.00	-95,780.88	%
114 Retirement	2,181.68	202,162.67	0.00	-202,162.67	%
128 Technology Fund	255.33	30,850.93	0.00	-30,850.93	%
129 Flexibility Fund	1,399.62	4,130.09	0.00	-4,130.09	%
161 Building Reserve	133.83	11,858.00	0.00	-11,858.00	%
201 General Fund	97,193.90	1,091,338.86	0.00	-1,091,338.86	%
210 Transportation Fund	832.48	103,526.13	0.00	-103,526.13	%
211 Bus Depreciation Fund	1,222.54	58,982.09	0.00	-58,982.09	%
213 Tuition	810.32	91,399.54	0.00	-91,399.54	%
214 Retirement	1,764.39	154,169.36	0.00	-154,169.36	%
217 ADULT EDUCATION FUND	326.26	10,749.55	0.00	-10,749.55	%
228 Technology Fund	286.28	29,771.95	0.00	-29,771.95	%
229 Flexibility Fund	3,503.81	30,201.41	0.00	-30,201.41	%
261 Building Reserve	366.86	37,118.06	0.00	-37,118.06	%
Grand Total:	302,658.60	4,134,601.13	0.00	-4,134,601.13	%

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SHELBY SCHOOLS
Statement of Activity by Account Name for 03/01/26 to 03/31/26

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Report ID: S100

Account	Receipts					Invest	Misc.	Misc.	Closing
	Opening Balance	Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
101 ATHLETICS	14975.11	40.00	0.00	360.00	0.00		4.46	0.00	15299.57
405 AUTO/WOOD SHOP/VICA	485.46	0.00	0.00	0.00	0.00		0.14	0.00	485.60
402 BAND	1912.10	0.00	0.00	0.00	0.00		0.56	0.00	1912.66
408 BAND & CHOIR UNIFORMS/TRAVEL	959.05	0.00	0.00	0.00	0.00		0.28	0.00	959.33
112 BOYS BASKETBALL	6658.03	0.00	0.00	0.00	324.00		1.94	0.00	6983.97
213 BPA	17639.39	3148.95	0.00	160.00	0.00		4.23	0.00	14654.67
203 CHEERLEADERS	4440.27	0.00	0.00	0.00	0.00		1.30	0.00	4441.57
403 CHOIR	1107.90	0.00	0.00	0.00	0.00		0.32	0.00	1108.22
326 CLASS OF 2026 (SR)	12156.85	0.00	0.00	0.00	0.00		3.55	0.00	12160.40
327 CLASS OF 2027 (JR)	10781.90	89.98	0.00	1445.00	0.00		3.12	0.00	12140.04
328 CLASS OF 2028 (SO)	5635.97	0.00	0.00	0.00	0.00		1.64	0.00	5637.61
329 CLASS OF 2029 (FR)	4781.09	0.00	0.00	0.00	0.00		1.40	0.00	4782.49
202 CONCESSIONS	15604.41	10188.24	0.00	29615.25	-10733.90		10.22	50.00	24257.74
103 COYOTE CLASSIC	26652.91	0.00	0.00	0.00	0.00		7.78	0.00	26660.69
223 COYOTE STORE	40.63	0.00	0.00	0.00	0.00		0.01	0.00	40.64
108 CROSS COUNTRY	5612.37	0.00	0.00	0.00	0.00		1.64	0.00	5614.01
503 DISTRICT 7 MUSIC FESTIVAL	436.68	0.00	0.00	5793.00	0.00		0.13	0.00	6229.81
702 EL STUDENT COUNCIL	2529.53	0.00	0.00	520.73	0.00		0.89	0.00	3051.15
105 ESPORTS	3689.01	0.00	0.00	0.00	4270.90		1.08	0.00	7960.99
206 EXPLORE AMERICA	12575.67	133.36	0.00	4756.00	2733.80		3.63	0.00	19935.74
212 FCCLA	413.85	0.00	0.00	0.00	0.00		0.12	0.00	413.97
211 FFA	8961.99	276.57	0.00	0.00	1693.70		2.53	0.00	10381.65
209 FINE ARTS	1686.30	0.00	0.00	0.00	0.00		0.49	0.00	1686.79
107 FOOTBALL	1391.44	0.00	0.00	0.00	0.00		0.41	0.00	1391.85
406 FRENCH CLUB	0.07	0.00	0.00	0.00	0.00		0.00	0.00	0.07
111 GIRLS BASKETBALL	6298.17	0.00	0.00	0.00	0.00		1.84	0.00	6300.01
115 GOLF	694.41	0.00	0.00	0.00	0.00		0.20	0.00	694.61
208 HOWL	1343.31	0.00	0.00	0.00	0.00		0.39	0.00	1343.70
221 JOBS FOR MONTANA GRADS	280.48	0.00	0.00	0.00	0.00		0.08	0.00	280.56
220 KEY CLUB	1208.56	0.00	0.00	253.32	0.00		0.35	0.00	1462.23
640 MIDDLE SCHOOL BAND	516.79	265.31	0.00	0.00	0.00		0.07	0.00	251.55
610 MIDDLE SCHOOL BOYS ATHLETICS	922.29	0.00	0.00	0.00	0.00		0.27	0.00	922.56
624 MIDDLE SCHOOL BUILDERS CLUB	1328.63	0.00	0.00	0.00	0.00		0.39	0.00	1329.02
622 MIDDLE SCHOOL CHEERLEADERS	2627.99	0.00	0.00	0.00	0.00		0.77	0.00	2628.76
641 MIDDLE SCHOOL CHOIR	224.12	0.00	0.00	0.00	0.00		0.07	0.00	224.19
611 MIDDLE SCHOOL GIRLS ATHLETICS	2371.83	0.00	0.00	0.00	0.00		0.69	0.00	2372.52
643 MIDDLE SCHOOL HOME EC	931.54	0.00	0.00	1324.00	528.00		0.27	0.00	2783.81
621 MIDDLE SCHOOL STUDENT COUNCIL	3551.48	1299.80	0.00	0.00	0.00		0.66	0.00	2252.34
612 MIDDLE SCHOOL UNIFORM MAINTENANCE	7488.25	0.00	0.00	0.00	0.00		2.19	0.00	7490.44
222 MISSOULA CHILDREN'S THEATRE	1817.16	0.00	0.00	898.00	0.00		0.53	0.00	2715.69
401 NHS	2028.21	0.00	0.00	0.00	0.00		0.59	0.00	2028.80
501 RECOGNITION	10124.87	0.00	0.00	0.00	0.00		2.96	0.00	10127.83
214 SCHOOL PLAY	2221.73	0.00	0.00	0.00	0.00		0.65	0.00	2222.38
216 SCIENCE CLUB	2894.38	319.66	0.00	0.00	0.00		0.75	0.00	2575.47
700 SHELBY ELEMENTARY	1472.76	0.00	0.00	0.00	0.00		0.43	0.00	1473.19
114 SOFTBALL	1345.53	0.00	0.00	0.00	0.00		0.39	0.00	1345.92
205 SPEECH & DRAMA	385.25	0.00	0.00	0.00	0.00		0.11	0.00	385.36
201 STUDENT COUNCIL	3480.18	0.00	0.00	0.00	0.00		1.02	0.00	3481.20
240 STUDENT TRIPS	1052.56	0.00	0.00	0.00	0.00		0.31	0.00	1052.87
102 TOURNAMENT FUNDS	14422.56	15268.56	0.00	49024.00	0.00		14.06	0.00	48192.06
113 TRACK	3212.83	0.00	0.00	0.00	0.00		0.94	0.00	3213.77
104 UNIFORM MAINTENANCE	3246.02	0.00	0.00	0.00	0.00		0.95	0.00	3246.97

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SHELBY SCHOOLS
Statement of Activity by Account Name for 03/01/26 to 03/31/26

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Report ID: S100

Account	Opening Balance	Disbursed (-)	Receipts			Invest (+)	Misc.	Misc.	Closing Balance
			in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
109 VOLLEYBALL	12657.20	0.00	0.00	0.00	0.00		3.69	0.00	12660.89
110 WRESTLING	3981.19	0.00	0.00	0.00	0.00		1.16	0.00	3982.35
207 YEARBOOK	-519.27	0.00	0.00	0.00	1183.50		0.00	0.00	664.23
Total for Student Accounts	254738.99	31030.43		94149.30			88.65	50.00	317896.51
Bank Account Totals	254738.99	31030.43	0.00	94149.30	0.00		88.65	50.00	317896.51
Bank Balance									317896.51
Plus Outstanding Checks									6646.89
Minus Outstanding Deposits									0.00

Balance									324543.40
Minus Receipts in Transit									0.00

Statement Balance									324543.40

SES April School Board Report

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
K	40	39	40	39	41	41	40	40		
1	37	36	36	37	37	37	37	36		
2	48	47	47	47	47	47	48	48		
3	41	40	40	41	41	41	42	43		
4	44	44	44	45	46	46	46	46		
5	31	32	31	31	32	32	33	33		
Elem Total	241	238	238	240	244	244	246	246		
Big Rose	13	13	13	13	13	13	13	13		
Camrose	35	35	35	35	35	35	35	35		
All Total	289	286	286	288	292	292	294	294		

Month in Review:

- March 20 - Cribbage 4th Grade
- March 23-27 - MSU Rural Practicum Students Onsite
- March 23 - 5th Grade Hooked on Fishing
- March 27 - Cribbage 4th Grade
- March 31 - Kindergarten Screening
- April 1 - PAWS Assembly @ 1:00
- April 2-6 - No School
- April 9 - Science Assessment (5th Grade)
- April 10 - Cribbage 4th Grade
- April 13 - Midterms Sent
- April 14 - Birthday Lunches (April & June)

Upcoming Events:

- April 17 - Cribbage 4th Grade
- Week of April 20 - ICAC Guest Speaker
- April 24 - Cribbage 4th Grade
- April 24 - Arbor Day Cleanup
- April 24 - Head Start Students Tour Elementary
- April 29 - Mountain of Cans Challenge
- May 1 - PAWS Assembly @ 1:00
- May 4 - 3rd Grade Wheat Grinding
- May 4 - Bike Safety (PE Classes)
- May 11 - 3rd Grade Baking Bread
- May 13 - 4th Grade Pull Your Share Field Trip
- May 14 - 3-5 Spring Program
- May 18 - 3rd Grade Farm Field Trip
- May 19 - K-2 Spring Program
- May 20 - 4th Grade Field Trip to Lewis & Clark Interpretive Center
- May 21 - 1st Grade Train Trip
- May 21 - Last Day of PreK
- May 22 - PAWS Assembly at 8:30
- May 22 - Big Rose Graduation
- May 27 - Fun Run/Field Day
- May 28 - Last Day of School, Kindergarten Graduation, 4-5 Awards Assembly

Celebrations

Another successful kindergarten screening was held this year, thanks to planning by **Alyssa Edwards** and stations run by various staff, including **Amanda Padilla, Bethany Keyser, Jennifer Hayes, Delaney Wickum, Lisa Clark, Ashlee Frydenlund, Cathy Vandenacre, and Michelle Fox-Hustwaite**. Thirty-six students were screened.

Thanks to **Janelle Koschmeder, Kristin Wiederrick, Kamie Barnhill, and Karlie Henry** for adjusting their schedules and getting all NAEP (National Assessment of Educational Progress) testing completed. NAEP is the largest nationally representative and continuing assessment of what students know and can do in various subjects, and schools and students are randomly selected to be assessed. **Lisa Clark** coordinated all of the logistics, including paperwork, communication with NAEP representatives, and notifying parents of the assessment.

March PAWS Award Winners for Grit



JH/High School Board Report ~ April 14, 2026

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
6	33	33	34	34	34	35	34	34		
7	43	44	44	43	43	44	44	43		
8	41	41	41	41	41	42	43	43		
9	35	34	33	33	34	34	34	34		
10	34	34	34	34	33	32	32	33		
11	37	37	37	37	36	36	37	37		
12	34	35	35	34	34	33	32	32		
Total	257	258	258	256	255	256	256	256		

Month in Review:

3/4-3/8- Northern B Divisional Basketball Tournament @ Shelby
 3/6- MAST Window 2 Closes
 3/7- FFA Conrad Crops/Mech/Vet @ Conrad
 3/9-3/12- BPA State Leadership Conference @ Billings
 3/11- Seniors to Capital @ Helena
 3/12-3/14- State B Basketball Tournament @ Bozeman
 3/16- HS Spring Sports Practices Begin
 3/17- PreACT for Sophomores
 3/18- MCTM Math Contest @ Havre
 3/20- Principal's Cup @ Simms
 3/21- Prom
 3/23- Key Club Blood Drive
 3/24- ACT for Juniors
 3/26- Advanced Culinary @ FVCC Culinary School
 3/27- REACH Camp (Med Prep & Anatomy students) @ Logan 9:00 a.m. -3:00 p.m.
 3/27- 8th Grade Ski Trip @ Teton
 3/27-3/29- E-Sports Championship @ University of Montana
 3/30- MAST Window 3 Opens
 3/30-3/31- Parent Teacher Conferences 5:00 p.m. - 8:00 p.m.
 3/31-4/4- FFA State Convention @ Great Falls

Schedule for this Month:

4/2-4/6- Spring Break
 4/8- MT Science Assessment for 8th Graders
 4/9- MPNA Survey for 8th, 10th, and 12th Graders
 4/13- ICAC Presentation for Parents
 4/15- RBHI Screening 9th and 10th Grade
 4/15- Shelby Job Fair 10:00 a.m. - 1:00 p.m. @ Shelby High School
 4/16- RBHI Screening 11th and 12th Grade
 4/17-4/18- District 7 Music Festival
 4/20-4/21- FFA Envirothon @ Great Falls

4/20- RBHI Screening 7th and 8th Grade
4/21- RBHI Screening 6th Grade
4/21-4/22- ICAC Presentations
4/22- MAST Science Assessment for 6th, 7th, and 8th Grader
4/22- Advanced Culinary @ FVCC Culinary School
4/23- Night of the Arts (HS Music Concert and Art Show)
4/28- High School Play Performance @ 7:00 p.m. in the Auditorium
4/29- Out of the Darkness Walk- Suicide Prevention Walk @ 6:00 p.m.
4/30- High School Play Performance @ 1:15 p.m. in the Auditorium

Upcoming Events:

5/1-5/2- State Music Festival @ Missoula
5/3-5/4- Senior Trip
5/5-5/10- National BPA @ Nashville
5/6- AP Lit Exam 8:00 a.m.
5/7- AP Stats Exam 12:00 p.m.
5/8- AP US History Exam 8:00 a.m.
5/11- AP Calc Exam 8:00 a.m.
5/12- AP PreCalc Exam 8:00 a.m.
5/13- Market Day 9:00 a.m. - 2:00 p.m.
5/13- Student Council Speeches/Spring Olympics
5/13-5/14- FFA FVCC Welding Certifications
5/14- JR/SR Banquet @ 6:00 p.m.
5/14- Senior Awards Program @ 7:00 p.m. in the Auditorium
5/19- JH Spring Concert @ 7:00 p.m.
5/22- MAST Window 3 Closes
5/20-5/21- Senior Semester Tests
5/22- Graduation Practice & Breakfast @ 8:30 a.m.
5/24- Shelby High School Graduation @ 3:00 p.m.
5/25- No School- Memorial Day
5/26-5/27- JH/HS Semester Exams
5/27- Last Day for 8th Graders
5/28- Last Day of School 1:00 p.m. Release
5/29- PIR- Teacher Checkout

Valerie Puentes

209 Montana ave
Shelby, MT 59474
(626)560-0523
Valeriejpuentes27@idoud.com

March 13 2026

Dear Mr. Fisher,

Please accept this letter as a formal notification that I am resigning from my position here at Shelby Public Schools as a paraprofessional effective March 31, 2026.

Due to personal health reasons related to my high risk pregnancy, as I must prioritize my well being at this time. This was a difficult decision, but it's necessary for me to step away from my role to focus on my pregnancy.

I am committed to ensuring a smooth transition during my final days. Thank you, and I'm really grateful for the wonderful opportunities I had during my time with Shelby Public Schools. I appreciate your understanding and support. I wish everyone at Shelby Public Schools continued success and prosperity.

Sincerely,

Valerie Puentes

SHELBY PUBLIC SCHOOL DISTRICT AND BIG ROSE COLONY EDUCATIONAL SERVICES AGREEMENT

THIS AGREEMENT made and entered into this 14th day of APRIL, 2026, by and between SHELBY PUBLIC SCHOOL DISTRICT #14, 1010 Oilfield Avenue, Shelby, Montana 59474, hereinafter referred to as the School District, and BIG ROSE COLONY, 24 Big Rose Colony Lane, Shelby, Montana 59474, hereinafter referred to as the Colony.

RECITALS

1. The Colony School has requested to be assimilated into the School District as BIG ROSE COLONY SCHOOL, and to become a part of the School District, under the centralized administration of the School District.
2. The Board of Trustees of the School District, at the regular board meeting on APRIL 14, 2020, granted the request of the Colony and, at that meeting, established the Colony School as BIG ROSE COLONY SCHOOL, pursuant to Section 20-6-502 MCA.
3. The parties hereby mutually agree and understand that the School District will administratively oversee the established BIG ROSE COLONY SCHOOL.

HEREINAFTER lists the acknowledged agreements between the School District and the Colony, the parties agree as follows:

1. TERM: Effective July 1, 2026, through June 30, 2027.
2. OPERATION: The Colony School shall be operated at all times as a public K-8 elementary school of the School District in accordance with all state and federal laws, administrative rules, and policies applicable to public schools and all rules and policies of the School District, including, without limitation, the following:
 - a. Teachers will hold the required Montana Certification and will be employed, supervised, and paid entirely by the District.
 - b. The Colony School will comply with all accreditation standards applicable to Montana Public Schools, which may include the application for an alternative standard.
 - c. The curriculum offered shall be that which is offered by the School District for its elementary schools. The use of computers is necessary for appropriate instruction.
 - d. The Colony School will comply with all budgeting, accounting, and financing statutes and rules.
 - e. The practice of religion while school is in session is prohibited.

At no time during the term of this contract shall the School District be required to perform any act or furnish any service that is unlawful, it being the express understanding and agreement of the parties that the Colony School shall at all times be operated as a public school subject to all laws, rules, and regulations of the State of Montana and applicable federal laws, rules, and regulation.

Notwithstanding anything in this section to the contrary, however, the parties understand and agree that the Colony School may operate under a school calendar slightly different from that of other elementary

schools within the School District. The actual school calendar may be altered when agreed upon and approved by the Superintendent of the School District and by the Colony School.

3. **FINANCIAL OBLIGATION:** It is expressly understood and agreed that the Colony will financially support the yearly expense of \$100,000 (one full-time teacher) to operate the Colony School, minus \$5,000 per student enrolled for ANB (Annual Number Belonging). The total dollar amount paid to the School District will be determined each school year following the Fall ANB Count Day. The Colony will make three equal payments to the School District on or before October 15, January 15, and April 15.

NOTE: Additional expenses may exist if additional teacher or paraprofessional support is required.

4. **ENROLLMENT:** All Colony students shall be subject to compulsory enrollment in compliance with Sections 20-5-102 and 20-5-103 MCA. Enrollment at the Colony School shall be open to any and all qualified residents of the School District.
5. **CONTRACT TERMINATION:** Maintaining the Colony is contingent on the District being able to effectively staff the School. If, at the sole discretion of the Board of Trustees, the District cannot effectively staff the Colony, this contract will terminate following action of the Board of Trustees at a regularly scheduled Board Meeting.
6. **SUPPORT SERVICES:** If any student at the Colony needs support services (for example, without limitation, special education services, psychological services, special testing services or speech therapy services) the Colony, shall, at its risk and expense, transport said student to the appropriate buildings of the School District in Shelby, Montana, in order that the student may receive such services.
7. **TEXT BOOKS; TEACHING SUPPLIES:** The School District shall provide all textbooks for the Colony School at the School District's expense. Said textbooks and all other teaching supplies shall be the same as those utilized in the public school system for elementary schools of the School District. The Colony School shall reimburse the District for all textbooks lost, damaged, or destroyed by Colony School students within 15 days after the end of the school term in the spring of the year after a physical inventory is taken.
8. **LIBRARY FACILITIES:** All School District library facilities shall be available to the Colony School students. If it is inconvenient for the Colony School students to visit the School District's library facilities, the teacher or teachers employed by the School District for the Colony School may check out sufficient numbers of books to serve the needs of the Colony School students. The Colony School shall reimburse the District for all library books lost, damaged, or destroyed by the Colony School students within 15 days after the end of the school term in the spring of the year after a physical inventory is taken.
9. **CHAIN OF COMMAND:** The Superintendent of the School District is and shall be at all times the chief administrative officer of the Colony School. All matters dealing with the administration of the Colony School or this contract shall be directed to the Superintendent of the School District for decision. In the event that action by the Board of Trustees of the School District is necessary in connection with the interpretation or enforcement of this agreement, or on any other matter properly within the authority and jurisdiction of the Board of Trustees, the Superintendent of the School District shall act as the liaison between the governing board of the Colony School and the Board of Trustees of the School District.

Nothing in this section shall prevent or prohibit any parent from contacting the Board of Trustees or any other teacher with regard to matters of their child's education or with respect to other matters of proper parental concern.

10. OTHER FINANCIAL SUPPORT: It is understood and expressly agreed that the School District shall not be obligated to contribute any funds or other financial support towards the maintenance or operation of the Colony School or to the employment of any teacher beyond those employed by the School District.
11. SCHOOL BUILDING/GROUNDS; INSURANCE: The Colony agrees to and does hereby lease to the School District its one school building located on the premises of the Colony for utilization by the School District in supplying educational services under this agreement. Notwithstanding anything in this section to the contrary, however, it is further agreed as follows, to-wit:
 - a. The rental for the Colony's school building is \$1.00 per year and shall be paid by the School District at the commencement of this lease. The School District shall be entitled to utilize the Colony's school building during the hours of 8:00 AM through 4:00 PM on all school days. The Colony reserves the right to utilize said building for its own purposes before and after those times; and
 - b. The Colony shall at all times and at its sole cost, risk, and expense, maintain its school building and grounds in a good state of repair and in compliance with all building, fire, and safety codes applicable generally to school buildings and grounds in the State of Montana; and
 - c. The Colony shall at all times contract for and pay at its cost and expense all utilities at the Colony School, including, without limitation, all electricity, gas, water, garbage disposal, telephone, and television; and
 - d. The Colony shall at all times ensure its school building against loss by fire, windstorm, and other customary natural disasters covered by a standard comprehensive policy of insurance or, alternatively, self-insure its school building. In either event, the Colony shall, and does hereby, agree to hold harmless the School District from all claims for damages, loss, or destruction to said building and of the Colony's property in, on, or around said school building unless caused by the negligence or willful misconduct of the School District or its employees or agents; and
 - e. Each party shall carry its own public liability insurance or, alternatively, self-insure its own exposures.
12. TELEPHONE / INTERNET: The School District will supply the Colony School building with a telephone and internet service. The School District shall at all times, at its own expense, maintain said telephone and network in good working order. Said telephone may be used by colony personnel for local or emergency calls only. School District personnel will have access to the phone at all times while school is in session.
13. PHOTOCOPY MACHINE: The School District will supply the Colony School teacher with a working photocopy machine. The School District shall at all times, at its own expense, maintain said photocopying machine in good working order.
14. INVENTORY: Prior to the commencement of the school year, a physical inventory of the Colony School shall be conducted and recorded in writing. The inventory shall clearly designate that property which is owned by the School District and that property which is owned by the Colony. Each party shall retain ownership of its property and shall be responsible for maintaining the said property.

15. PRIOR AGREEMENT: This agreement supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof, and there are no agreements or representations between the parties hereto relating to the subject matter hereof other than those expressly contained herein. This agreement may not be modified orally, and no attempt at modification or amendment shall be binding unless it is in writing and signed by the parties hereto.
16. GOVERNING LAW AND JURISDICTION: This agreement shall at all times be interpreted and enforced in accordance with the laws of the State of Montana and the District Court of the Ninth Judicial District for the State of Montana, in and for the County of Toole, which shall have exclusive jurisdiction over the subject matter of this agreement and over the parties hereto.
17. BINDING EFFECT: This agreement shall be binding upon and inure to the benefit of the successors of the parties hereto.
18. SEVERABILITY: Each of the provisions of this agreement shall be severable, one from the other, and if any part or portion thereof shall be held invalid by any court of competent jurisdiction, the other parts and portions hereof shall, nevertheless, for all purposes, remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

By: _____
Chairman of the Board, Shelby Public School District

By: _____
Colony President

By: _____
Superintendent, Shelby Public School District

By: _____
Colony Secretary

By: _____
Colony Education Representative

ATTEST: _____
Melit Flynn, Clerk, Shelby Public School District

Policy 1401: Records Available to Public

Status: DRAFT

Original Adopted Date: 07/10/2018 | **Last Reviewed Date:** 07/10/2018

Records Available to Public

All District records, except those restricted by state and federal law, will be available to citizens for inspection at the Clerk's office.

Any individual may request public information from the district. The district shall make the means of requesting public information accessible to all persons.

Upon receiving a request for public information, the district shall respond in a timely manner to the requesting person by:

- (a) Making the public information available for inspection and copying by the requesting person; or
- (b) Providing the requesting person with an estimate of the time it will take to fulfill the request if the public information cannot be readily identified and gathered and any fees that maybe charged.

~~The district may charge a fee for fulfilling a public information request. The fee may not exceed the actual costs directly incident to fulfilling the request in the most cost-efficient and timely manner possible. The fee must be documented. The fee may include the time required to gather public information. The district may require the requesting person to pay the estimated fee prior to identifying and gathering the requested public information.~~

The District may charge a fee for fulfilling a public information request as follows:

1. Fees for making public information maintained by the District available for inspection and copying by the requesting person at the District business office:

If the District incurs a cost, the District may only charge for it once pursuant to the following factors, which may include but are not limited to:

- (a) fees not exceeding \$25 an hour for searching for, gathering, reviewing, processing, and providing information in the most cost-efficient and timely manner possible;
- (b) the actual cost to fulfill the request;
- (c) subject to the \$25 per hour limit provided in (a), the cost of providing the public information to the requester, including but not limited to copying and media costs;
- (d) a convenience fee as provided in 2-17-1102, if applicable; and
- (e) other reasonable costs directly incurred by the District.

2. Fees for fulfilling a request for a single, specific, clearly identifiable, and readily available public record:

If the District incurs a cost, the District pursuant to the following factors, which may include but are not limited to:

- (a) fees not exceeding \$25 an hour for gathering, reviewing, processing, and providing information in the most cost-efficient and timely manner possible;
- (b) the actual cost to fulfill the request, subject to the \$25 per hour limit provided in (a);
- (c) the cost of providing the public information to the requester, including but not limited to scanning, copying, media, postage, and shipping costs;
- (d) a convenience fee as provided in 2-17-1102, if applicable; and
- (e) other reasonable costs directly incurred by the District.

3. Fees for fulfilling a request for public information that is not a request for a single, specific, clearly identifiable,

and readily available public record:

If the District incurs a cost, the District may only charge for it once pursuant to the following factors. After the first hour of service, which is free after the filing fee discussed below is paid, the factors may include but are not limited to:

- (a) a filing fee not to exceed \$5;
- (b) fees not exceeding \$25 an hour for searching for, gathering, reviewing, processing, and providing information in the most cost-efficient and timely manner possible;
- (c) the actual cost to fulfill the request, subject to the \$25 per hour limit provided in (b)
- (d) the cost of providing the public information to the requester, including but not limited to scanning, copying, media, postage, and shipping costs;
- (e) a convenience fee as provided in 2-17-1102, if applicable; and
- (f) other reasonable costs directly incurred by the District.

The district is not required to alter or customize public information to provide it in a form specified to meet the needs of the requesting person. If the district agrees to a request to customize a records request response, the cost of the customization may be included in the fees charged by the district.

In accordance with § 20-9-213(1), MCA, the record of the accounting of school funds shall be open to public inspection at any meeting of the trustees. A fee may be charged for any copies requested. Copies will be available within a reasonable amount of time following a request.

A written copy of Board minutes shall be available to the general public within five (5) working days following approval of the minutes by the Board. If requested, one (1) free copy of minutes shall be provided to local media within five (5) working days following approval by the Board.

Montana Code Annotated

	Description
2-6-1003	Access to Public Information
2-6-1006	Public Information requests - fees
20-3-323	District policy and record of acts
20-9-213	Duties of trustees

Cross References

	Description
4340	Public Access to District Records
5450	Employee use of Public Electronic Mail, Internet, and Equipment
7326	Documentation and Approval of Claims
7500	Property Records
8430	Records Management

Procedure 2158-P(1): Parent and Family Engagement and Educational Involvement - Student Pronoun Use

Status: DRAFT

Original Adopted Date: Pending

Procedure for Pronoun Use Consent

In order to ensure that parents are informed of and involved in decisions regarding their child's use of pronouns that do not align with their sex, the District has developed the following procedure:

1. Whenever a student requests to use a pronoun that does not align with the student's sex, the District will seek the written consent of the parent for their student to use a pronoun that does not align with their sex.
2. If the parent provides written consent for their student to use a pronoun that does not align with the student's sex, the student will be permitted to use the pronoun approved by the parent. However, District employees and other students will not be compelled to use a pronoun that does not align with a student's sex, and may not be disciplined for refusing to do so.
3. If the parent declines to consent in writing for their student to use a pronoun that does not align with the student's sex, the District will continue to utilize the pronoun that aligns with the student's sex.

Montana Code Annotated

Description

20-3-324	Powers and duties
20-3-326	Information On Educational Opportunities -- Duties Of Trustees
20-5-101	Admittance of child to school
20-5-112	Participation in extracurricular activities
20-5-314	Reciprocal attendance agreement with adjoining state or province
20-5-320	Attendance with discretionary approval
20-5-321	Attendance with mandatory approval – tuition and transportation
20-5-322	Residency determination – notification – appeal for attendance agreement
20-7-117	Kindergarten and preschool programs
20-7-118	Offsite Provision of Educational Services
20-7-1510	Credit for participating in work based learning partnerships
20-7-1601	Transformational Learning - Legislative Intent
20-9-706	Running start program
40-6-701	Interference with fundamental parental rights restricted
40-6-702	Fundamental Parental Rights
40-6-703	Increase parental involvement in education
Title 20, Chapter 7, part 12	Montana digital academy
Title 20, chapter 7, part 3	Vocational and Technical Education

Administrative Rules of Montana

Description

10.55.601	Accreditation Standards: Procedures
10.55.701	Board of Trustees
10.55.722	Family and Community Engagement
10.55.723	Integrated Strategic Action Plan

United States Code

20 U.S.C. § 1232g, et seq.

20 USC 6318

Cross References

1005FE

1700

2050

2132

2140

2160

2160-P(1)

2168

2170

2170-P(1)

2335

2410

2410-P(1)

2600

3110

3110-NF(1)

3120

3121

3121-P(1)

3141

3150

3226

3233

3305

3310

3310-P(1)

3310-P(2)

3410

3413

3413-F(1)

3413-F(2)

3431

3431-NF(1)

3510

3550

3600

Description

Family Education Rights and Privacy Act

Parent and Family Engagement

Description

[Proficiency-Based ANB](#)

[Uniform Complaint Procedure](#)

[Innovative Student Instruction](#)

[Student and Family Privacy Rights](#)

[Guidance and Counseling](#)

[Title I Parent Involvement](#)

[Title I Parent Involvement - Title I Parent Involvement Procedure](#)

[Remote Instruction from Non-District Sources](#)

[Digital Academy Classes](#)

[Digital Academy Classes - Digital Academy Classes Procedure](#)

[Health Enhancement Curriculum and Related Issues](#)

[High School Graduation Requirements](#)

[High School Graduation Requirements](#)

[Work Based Learning](#)

[Entrance, Placement, and Transfer](#)

[Entrance, Placement, and Transfer - Educational Authorization Affidavit](#)

[Compulsory Attendance](#)

[Enrollment and Attendance Records](#)

[Enrollment and Attendance Records](#)

[Nonresident Student Enrollment](#)

[Part-Time Enrollment](#)

[Bullying](#)

[Student Use of Buildings](#)

[Seclusion and Restraint](#)

[Student Discipline](#)

[Student Discipline - Discipline Procedures for Students with Disabilities](#)

[Student Discipline - Student Risk Assessments](#)

[Student Health](#)

[Student Immunization](#)

[Student Immunization - Medical Exemption](#)

[Student Immunization - Religious Exemption](#)

[Emergency Treatment](#)

[Emergency Treatment - Accident Report Form](#)

[School-Sponsored Activities](#)

[Student Clubs](#)

[Student Records](#)

Cross References

3600-P(1)

3600-NF(1)

Description[Student Records - Student Records Procedure](#)[Student Records - Student Record Notification](#)

Policy 2335: Health Enhancement Curriculum and Related Issues

Status: DRAFT

Original Adopted Date: 02/08/2005 | Last Revised Date: 09/09/2025 | Last Reviewed Date: 09/09/2025

Definitions:

The following definitions apply for the purposes of this policy:

- "Human sexuality instruction" means instruction that has the goal or purpose of studying, exploring, or informing students about any of the following human sexuality topics: intimate relationships, sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, abstinence, contraception, or reproductive rights and responsibilities.
- "Identity instruction" means instruction that has the goal or purpose of studying, exploring, or informing students about gender identity or gender expression, or sexual orientation.
- "Instruction" means the conduct of organized learning activities, including the provision of materials, for students in a public school, whether conducted by a teacher or other school staff or guests invited at the request of the school or district and regardless of the duration, venue, or method of delivery.

Neither "human sexuality instruction" nor "identity instruction" includes or applies to a teacher's response to an unexpected student-initiated inquiry related to the topics under each term to the extent necessary to resolve the inquiry or to maintain civility and decorum in the classroom.

The District does not provide or authorize the provision of identity instruction as defined in law and this policy.

Annual Notice to Parents:

Using contact information most recently provided by the parent or guardian, the District shall annually notify in advance the parent or guardian of each student scheduled to be enrolled in a course that includes units or lessons on human sexuality instruction ~~or identity instruction of:~~

- the basic content of the district's or school's human sexuality instruction ~~or identity instruction~~ intended to be taught to the student and the option to review all curriculum materials related to human sexuality instruction ~~or identity instruction~~; and
- the parent's or guardian's right to withdraw the student from the District's human sexuality instruction; ~~and~~
- ~~the requirement that the parent or guardian provide written permission to allow the child to attend identity instruction.~~

The annual notice shall include an electronic link to materials or summaries of materials consistent with copyright laws for the District's health enhancement curriculum including lesson plans or other materials used for human sexuality instruction ~~or identity instruction~~ and a calendar of events or assemblies at which human sexuality instruction ~~or identity instruction~~ will be provided.

Additional Notice to Parents:

In addition to the annual notice required above, the District will provide notice to parents no fewer than 5 school days or more than 14 school days prior to holding an event or assembly or first introducing materials for instructional use.

Parental Permission:

~~The District will not require or permit a student to attend or participate in identity instruction without the prior written permission of the parent or guardian. Written permission may be provided by the parent following the annual notice to parents, but parents or guardians shall have the right to cancel or rescind permission by providing written notice to the Superintendent at any time.~~

Excused Absence:

Any student whose parent or guardian has withdrawn the student from human sexuality instruction or has not provided prior written permission for participation in identity instruction will be excused from attending such instruction, and the absence will be an excused absence in accordance with § 20-5-103, MCA.

Summary of Curriculum:

The District shall prepare a summary of the district's health enhancement curriculum and shall review and prepare any updates to the summary each year. The summary is public information and is subject to the public's right to access information pursuant to § 2-6-1003, MCA.

Montana Code Annotated

20-5-103

Description

Compulsory Attendance and Excuses

20-7-120

Excused Absences from Curriculum Requirements

Cross References

2132

Description

[Student and Family Privacy Rights](#)

2158

[Parent and Family Engagement and Educational Involvement](#)

3120

[Compulsory Attendance](#)

Policy 5321: Sick Leave

Status: DRAFT

Original Adopted Date: 02/08/2005 | Last Revised Date: 09/10/2024 | Last Reviewed Date: 09/10/2024

Leaves of Absence

Sick and Bereavement Leave

~~Certified employees will be granted discretionary leave according to terms of their teaching contract.~~

Classified employees, **Business Managers/District Clerks, and Superintendents** will be granted sick leave benefits in accordance with § 2-18-618, MCA. ~~For classified staff, "sick leave" is defined as a leave of absence, with pay, for a sickness suffered by an employee or an employee's immediate family. The time that an employee is unable to perform job duties because of:~~

- ~~• a physical or mental illness, injury, or disability;~~
- ~~• maternity or pregnancy-related disability or treatment, including a prenatal care, birth, or medical care for the employee or the employee's child;~~
- ~~• parental leave for a permanent employee as provided in 2-18-606, MCA;~~
- ~~• quarantine resulting from exposure to a contagious disease;~~
- ~~• examination or treatment by a licensed health care provider;~~
- ~~• short-term attendance, in an agency's discretion to care for a person (who is not the employee or a member of the employee's immediate family) until other care can reasonably be obtained;~~
- ~~• necessary care for a spouse, child or parent with a serious health condition, as defined in the Family and Medical Leave Act of 1993; or~~
- ~~• death or funeral attendance of an immediate family member or, at an agency's discretion, another person.~~

~~Nothing in this policy guarantees approval or granting of such leave. The District will judge each request in accordance with this policy and governing collective bargaining agreements.~~

~~It is understood that seniority will accumulate while a teacher or employee is utilizing leave. Seniority will not accumulate, unless an employee is in a paid status. Abuse of leave is cause for disciplinary action up to and including termination.~~

~~An employee who has suffered a death in the immediate family will be eligible for bereavement leave. Bereavement leave must be approved by the Board. Such leave will not exceed three (3) months unless prescribed by a physician.~~

"Sick leave" means a leave of absence with pay for:

- (a) a sickness suffered by an employee or a member of the employee's immediate family; or
- (b) the time that an employee is unable to perform job duties because of:

- a physical or mental illness, injury, or disability;
- maternity or pregnancy-related disability or treatment, including prenatal care, birth, or medical care for the employee or the employee's child;
- (quarantine resulting from exposure to a contagious disease;
- examination or treatment by a licensed health care provider;
- short-term attendance, in the District's discretion, to care for a relative or household member who is not a member of the employee's immediate family until other care can reasonably be obtained;
- necessary care for a spouse, child, or parent with a serious health condition, as defined in the Family and Medical Leave Act of 1993; or
- death or funeral attendance of an immediate family member or, at the District's discretion, another person.

Immediate family is defined as an employee's spouse and any member of the employee's household, or any parent, child, grandparent, grandchild, or corresponding in-law.

Personal and Emergency Leave

Teachers will be granted leave according to terms of the current collective bargaining agreement. Upon recommendation of the Superintendent, and in accordance with law and District policy, classified staff may be granted personal leave pursuant to the following conditions:

1. Leave will be without pay unless otherwise stated. If leave is to include expenses payable by the District, leave approval will so state.
2. Leave will be granted only in units of half or full days.
3. Notice of at least one (1) week is required for any personal leave of less than one (1) week; notice of one (1) month is required for any personal leave exceeding one (1) week.
4. With approval of the Board, the Superintendent has the flexibility, in unusual or exceptional circumstances, to grant personal leave to employees not covered by sick or annual leave. The employee will not receive fringe benefits during any personal leave of greater than fifteen (15) days. During the leave, the employee may pay the District's share of any insurance benefit program in order to maintain those benefits, provided that is acceptable to the insurance carrier. Staff using personal leave will not earn any sick leave or annual leave credits or any other benefits during the approved leave of absence.

Civic Duty Leave

Leaves for service on either a jury or in the Legislature will be granted in accordance with state and federal law. A certified staff member hired to replace one serving in the Legislature does not acquire tenure.

An employee who is summoned to jury duty or subpoenaed to serve as a witness may elect to receive regular salary or to take annual leave during jury time. An employee who elects not to take annual leave, however, must remit to the District all juror and witness fees and allowances (except for expenses and mileage). The District may request the court to excuse an employee from jury duty, when an employee is needed for proper operation of the school.

Montana Code Annotated

	Description
2-18-601(15)	Definitions
2-18-618	Sick leave
2-18-619	Jury Duty – Service as Witness
39-2-104	Mandatory leave of absence for employees holding public office
49-2-311	Reinstatement to job following pregnancy
Title 39, Chapter 31	Collective bargaining for public employees

United States Code

	Description
42 U.S.C 2000e	Equal Employment Opportunities

Cross References

	Description
5328	Family Medical Leave
5328-P(1)	Family Medical Leave - Family Medical Leave Procedure
5330	Maternity and Paternity Leave
7330	Payroll Procedures

Procedure 5321-P(1): Sick Leave - Conditions for Use of Leave

Status: DRAFT

Original Adopted Date: 08/09/2011 | **Last Revised Date:** 09/10/2024 | **Last Reviewed Date:** 09/10/2024

Conditions for Use of Leave

Certified staff, bus drivers, and custodians may use leave for those instances listed in the current collective bargaining agreements. Classified staff may use sick leave for illness; injury; medical disability; maternity-related disability, including prenatal care, birth, miscarriage, or abortion; quarantine resulting from exposure to contagious disease; medical, dental, or eye examination or treatment; necessary care of or attendance to an immediate family member or, at the District's discretion, another relative for the above reasons until other attendants can reasonably be obtained, and death or funeral attendance for an immediate family member. Leave without pay may be granted to employees upon the death of persons not included in this list.

Accrual and Use of Leave Credits

Certified employees, bus drivers, and custodians will accrue and may use banked leave credits according to the current collective bargaining agreements.

Classified employees serving in positions that are permanent full-time, seasonal full-time, or permanent part-time are eligible to earn sick leave credits, which will accrue from the first day of employment. A classified employee must be employed continuously for a qualifying period of ninety (90) calendar days in order to use sick leave. Unless there is a break in service, an employee only serves the qualifying period once. After a break in service, an employee must again complete the qualifying period to use sick leave. Sick leave may not be taken in advance nor may leave be taken retroactively. A seasonal classified employee may carry over accrued sick leave credits to the next season if management has a continuing need for the employee or, alternatively, may be paid a lump sum for accrued sick leave credits when the season ends, in accordance with ARM 2.21.141.

Employees, whether classified or certified, simultaneously employed in two (2) or more positions, will accrue sick leave credits in each position according to the number of hours worked or a proration of the contract (in the case of certified) worked. Leave credits will be used only from the position in which the credits were earned and with approval of the supervisor or appropriate authority for that position. Hours in a pay status paid at the regular rate will be used to calculate leave accrual. Sick leave credits will not accrue for those hours exceeding forty (40) hours in a work week, which are paid as overtime hours or recorded as compensatory time. A full-time employee will not earn less than nor more than the full-time sick leave accrual rate provided classified employees.

When an employee who has not worked the qualifying period for use of sick leave takes an approved continuous leave of absence without pay in excess of fifteen (15) working days, the amount of time an employee is on leave of absence will not count toward completion of the qualifying period. The approved leave of absence exceeding fifteen (15) working days is not a break in service, and the employee will not lose any accrued sick leave credits nor lose credit for time earned toward the qualifying period. An approved continuous leave of absence without pay of fifteen (15) working days or less will be counted as time earned toward the ninety-(90)-day qualifying period.

Calculation of Sick Leave Credits

Certified employees, bus drivers, and custodians will earn leave credits at the rate stated in the current collective bargaining agreements.

Full-time classified employees will earn sick leave credits at the rate of twelve (12) working days for each year of service. Sick leave credits will be prorated for part-time employees who have worked the qualifying period. The payroll office will refine this data by keeping records per hour worked.

Leave Banks

Donation of banked leave credits are governed by terms of the current collective bargaining agreement.

Lump-Sum Payment on Termination of Classified Employees

When a classified employee terminates employment with the District, the employee is entitled to cash compensation for one-fourth (¼) of the employee's accrued and unused sick leave credits, provided the employee has worked the qualifying period. The value of unused sick leave is computed based on the employee's salary rate at the time of

termination.

Industrial Accident

An employee who is injured in an industrial accident may be eligible for workers' compensation benefits. Use of leave must be coordinated with receipt of workers' compensation benefits on a case-by-case basis, by contacting the Montana Schools Group Workers' Compensation Risk Retention Program (WCRRP).

Sick Leave Substituted for Annual Leave

A classified employee who qualifies for use of sick leave while taking approved annual vacation leave, may be allowed to substitute accrued sick leave credits for annual leave credits. Medical certification of the illness or disability may be required.

Purpose and Scope:

This policy establishes procedures for managing the use and accrual of sick leave for classified employees, the Clerk/Business Manager, and the Superintendent.

Procedures:

Sick leave is granted to employees to provide a paid leave of absence for:

- time off when an employee is unable to perform job duties because of physical or mental illness, injury, or disability;
- maternity-related disability, including prenatal care, birth, miscarriage, abortion, or other medical care for either employee or child;
- quarantine resulting from exposure to contagious disease;
- consultation, examination, or treatment by a licensed health care provider;
- short-term attendance to an immediate family member or, at the District's discretion, another relative because of physical or mental illness, injury, disability, examination, or treatment until other care can reasonably be obtained;
- necessary care of a spouse, child, or parent with a serious health condition, as defined in the Family and Medical Leave Act of 1993; and
- death or funeral attendance of an immediate family member or, at the District's discretion, another person

Sick leave is paid at the employee's regular rate of pay at the time leave is taken. Sick leave must be used in half-hour increments.

This policy does not guarantee approval of sick leave. Leave requests are approved or denied in accordance with this policy.

Eligibility:

1. All permanent, seasonal, and temporary employees are eligible to earn sick leave. Accrual of leave credits begins on the first day of employment.
2. Employees must complete a waiting period of 90 calendar days of continuous employment to be eligible to use sick leave or to receive cash compensation for sick leave credits upon termination. In the event of a break in service, an employee must complete a new waiting period.
3. For seasonal employees, time worked in consecutive seasons may count as continuous employment and be applied towards the 90-calendar-day waiting period. Time worked by a seasonal employee is applied towards the 90-calendar-day waiting period provided the employee:
 - returns to work for the District; and
 - reports for work on the date and time specified by the District. Failure to report will result in a break in service.

Accrual:

1. Sick leave accrual is calculated and credited at the end of each pay period. It is based on the number of hours paid at the regular rate in a pay status. Sick leave credits may not be advanced or taken retroactively.
2. No limit exists for the number of sick-leave hours an employee may accrue.
3. Eligible employees accrue sick leave at a rate of 12 working days for each year of service. No employee shall

earn more than the statutory full-time accrual rate of 12 days per year. For calculating sick leave credits, 2,080 hours (52 weeks x 40 hours) equals 1 year. Employees in a leave-without-pay status do not accrue sick leave.

Sick Leave Requests:

1. Employee requests to utilize accrued sick leave must be submitted in writing to the employee's immediate supervisor.
2. An employee's immediate supervisor may deny an employee's sick leave request if justified by the circumstances and the needs of the District, provided, however, that denial of sick leave should not result in requiring an employee to work when the employee is unable to perform job duties because of physical or mental illness, injury, or disability.

Medical Certification:

1. The District may require medical certification to confirm the appropriate use of sick leave, including the need to care for an ill or injured immediate family member. A licensed physician, or another licensed health care provider competent to treat and diagnose the particular illness or condition, must provide medical certification. All required medical certifications or examinations must be job-related and consistent with business necessity.
2. Medical certification should include information regarding need for the leave, length of the leave, and the timing of the leave.
3. The District may also require an employee to be examined by a licensed physician or another licensed health care provider of the District's choice and at the District's expense if the examination is job-related and consistent with business necessity.
4. All medical information obtained through certification or medical examinations must be maintained as confidential in secured, separate files from the usual personnel files.

Use of Sick Leave During Approved Annual Vacation Leave:

An employee taking approved annual vacation leave must be allowed to substitute accrued sick leave for annual leave if circumstances arise qualifying for the use of sick leave. The employee must make the request to substitute sick leave for annual leave within five business days of reporting to work.

Termination of Employment:

1. Employees who terminate employment shall receive cash compensation at their regular rate for one-fourth of their unused sick leave balance unless:
 - The employee has not met the 90-calendar-day waiting period.
 - The termination reason was "abuse of sick leave."
 - The employee is a member of a Voluntary Employee Benefit Association (VEBA) plan, and the unused sick leave must be converted to an employer contribution to the trust.
 - The employee voluntarily donates all or a portion of the unused leave to the Sick Leave Fund.

Abuse of Sick Leave:

Sick-leave abuse occurs when an employee uses sick leave for unauthorized purposes or misrepresents the actual reason for charging an absence to sick leave. Abuse of sick leave constitutes good cause for termination of employment and forfeiture of the lump-sum payment.

Definitions:

Immediate family member: An employee's spouse and any member of the employee's household, or any parent, child, grandparent, grandchild, or corresponding in-law.

Break in service: A period in excess of five consecutive working days when the employee is not working, is not on an approved leave of absence, and terminates the employment relationship.

In a pay status: An employee who received pay for time worked or for annual leave, sick leave, sick leave fund grants, holidays, compensatory time, or other paid leave.

Montana Code Annotated

2-18-601(15)	Definitions
2-18-618	Sick leave
2-18-619	Jury Duty – Service as Witness
39-2-104	Mandatory leave of absence for employees holding public office
49-2-311	Reinstatement to job following pregnancy
Title 39, Chapter 31	Collective bargaining for public employees

United States Code

42 U.S.C 2000e	Equal Employment Opportunities
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Cross References

5328	Family Medical Leave
5328-P(1)	Family Medical Leave - Family Medical Leave Procedure
5330	Maternity and Paternity Leave
7330	Payroll Procedures

Description**Description****Description**

Procedure 5334-P(1): Vacations - Vacations Procedures

Status: DRAFT

Original Adopted Date: 09/11/2007 | Last Reviewed Date: 08/09/2011

~~Vacations~~

~~All classified employees, except those in a temporary status, serving more than six (6) months, are eligible to earn vacation leave credits retroactive to the date of employment. Leave credits may not be advanced nor may leave be taken retroactively. A seasonal employee's accrued vacation leave credits may be carried over to the next season, if management has a continuing need for the employee, or paid out as a lump-sum payment to the employee when the season ends (generally in June). The employee may request a lump-sum payment at the end of each season.~~

~~Vacation is earned according to the following schedule:~~

~~— RATE-EARNED SCHEDULE~~

~~— Years of — Working Days~~

~~— Employment — Credit per Year~~

~~— 1 day - 10 years — 15~~

~~— 10 - 15 years — 18~~

~~— 15 - 20 years — 21~~

~~— 20 years on — 24~~

~~Time as an elected state, county, or city official, as a school teacher, or as an independent contractor, does not count toward the rate earned. For purposes of this paragraph, an employee of the District or the university system is eligible to have school district or university employment time count toward the rate-earned schedule, if that employee was eligible for annual leave in the position held with the school district or university system.~~

~~Maximum Accrual of Vacation Leave~~

~~All full-time and part-time employees serving in permanent and seasonal positions may accumulate two (2) times the total number of annual leave credits they are eligible to earn per year, according to the rate-earned schedule.~~

~~Annual Pay-Out~~

~~The District may, in its sole discretion and/or subject to the terms of a collective bargaining agreement, provide cash compensation in January of each year for unused vacation leave in lieu of the accumulation of vacation leave.~~

~~Lump-Sum Payment Upon Termination~~

~~An employee who terminates employment for reasons not reflecting discredit on the employee will be entitled, upon the date of such termination, to cash compensation for unused vacation leave, assuming the employee has worked the qualifying periods set forth in § 2-18-611, MCA. The District will not pay accumulated leaves to employees who have not worked the qualifying period.~~

Purpose and Scope:

This policy establishes procedures for managing the use and accrual of annual vacation leave time for classified employees, the Clerk/Business Manager, and the Superintendent.

Procedures and Eligibility:

1. Annual vacation leave is paid at the employee's regular pay rate at the time leave is taken or paid out.
2. Annual vacation leave must be taken in [1/2 hour][1 hour][half-day][full-day] increments.
3. All permanent, seasonal, and temporary employees are eligible to earn annual vacation leave. Accrual of leave begins on the first day of employment.
4. Employees must complete a waiting period of six calendar months of continuous employment to be eligible to take annual vacation leave or receive cash compensation for accrued leave upon termination of employment. In the event of a break in service, an employee must complete a new waiting period.

5. Seasonal employees may count time worked in consecutive seasons as continuous employment. Time worked by a seasonal employee is applied towards the six-month waiting period provided the employee:
 1. returns to work for the District; and
 2. reports for work on the date and time specified by the District. Failure to report will result in a break in service.

Accrual:

1. Annual leave accrual is calculated and credited each pay period. Accrual is based on both the total years of service and the time paid at the regular rate in a pay status. Annual leave may not be advanced or taken retroactively.
2. No employee shall earn more than the statutory full-time accrual rate outlined in the chart below. Employees in a pay status less than full-time accrue annual vacation leave on a prorated basis. Employees in a leave-without-pay status do not accrue annual vacation leave.
3. Annual vacation leave accrues as follows:

Completed Years of Service*	Days Earned Per Year	Maximum Full-Time Accrual Per Year (Hours)
1 day – 9 years	15 days	120 hours
10 - 14 years	18 days	144 hours
15 - 19 years	21 days	168 hours
20 years +	24 days	192 hours

*Years of service need not be consecutive and include time worked for other Montana school districts or Montana public employers in a non-teaching position.

4. In accordance with Sec. 2-18-612, MCA, employees are credited with one year of service for each period of
 1. 2080 hours of service following the initial date of employment. Employees are credited with 80 hours of service for each bi-weekly pay period in which they are in a pay status or are on an authorized leave of absence without pay regardless of the number of hours actually worked.
 2. 12 calendar months in which the employee was in a pay status or on an authorized leave of absence without pay, regardless of the number of hours of service in any 1 month. District employees must be credited with 1 year of service if the employee is employed for an entire academic year.
5. Previous public employment qualifies when the previous employing agency was a constituted department, board, or commission of state, county, or city government in Montana or any political subdivision of the state as defined in 2-18-601, MCA.
6. Employees must produce documentation of previous public employment to receive credit towards years of service for annual leave accrual purposes. If specific records for months or hours of employment are not readily available, the District may approximate total service time.
7. Employees begin earning leave at the adjusted rate the first day of the next pay period following receipt of documentation for previous eligible service. Leave balances and accrual rates will not be adjusted retroactively.

Maximum Accrual and Carry-over Limits:

1. Employees may accumulate annual leave balances up to two times the eligible accrual rate per year in accordance with Sec. 2-18- 617, MCA. Balances exceeding the two times annual limit are considered "excess." Except as provided in this policy, excess annual vacation leave will be forfeited unless used within 90 calendar days from the last day of the calendar year in which the excess leave was earned.
2. The Superintendent is responsible for actively managing annual vacation leave for employees by "providing reasonable opportunity for an employee to use rather than forfeit accumulated annual vacation leave" as provided in 2-18-617, MCA.
3. To avoid forfeiture of annual leave, District administration is expected to work with employees who have excess vacation leave balances as early as possible in the 90-day grace period or at an earlier time if the employee's leave balance is projected to exceed two times the annual vacation accrual rate.
4. Employees are responsible for making a reasonable written request to use excess annual leave during the 90 - day grace period. District administration may approve all, some, or none of the employee's request by written response within five working days from the receipt of the request. If the original request is not approved,

- District administration and the employee may agree to alternate leave dates during the 90-day grace period.
5. If District administration denies all or any portion of the written request, District administration and the employee must work together to ensure that the employee may use the excess annual leave before the end of the calendar year. Any excess annual leave not used by the end of the calendar year in which the grace period was extended must be forfeited.

Leave Requests:

1. Employee requests to use accrued annual vacation leave must be made in writing submitted to their immediate supervisor.
2. Approval or denial of a request to use accrued vacation leave is determined based on the best interests of the District, the students of the District, and the employee.
3. The District must provide reasonable opportunity for employees to use rather than forfeit accumulated annual leave.

Illness or Injury During Leave:

Absences due to illness may not be charged against an employee's annual vacation leave balance unless approved by the employee. If an employee becomes ill during a scheduled vacation, sick leave should be paid unless the employee requests the use of annual leave.

Termination of Employment:

1. Employees who terminate employment shall receive cash compensation at their regular rate for the unused annual leave balance unless:
 1. the employee has not met the six-month waiting period;
 2. the termination was for a reason "reflecting discredit" on the employee as provided in Sec. 2-18-617, MCA;
 3. the employee is a member of a voluntary employees' beneficiary association established under Sec. 2-18-1310, MCA, and the agreement requires a contribution of unused annual leave at termination; or
 4. the employee voluntarily donates all or a portion of the unused leave to a sick leave fund established by the District.

Annual Pay-Out:

The District may, in its sole discretion and/or subject to the terms of a collective bargaining agreement, provide cash compensation for unused vacation leave in lieu of the accumulation of vacation leave.

Definitions:

All definitions set forth in Sec. 2-18-101, MCA, are applicable to this policy. The following definitions also apply.

Break in service: A period of time in excess of 5 working days when the person is not employed and that severs continuous employment.

Continuous employment: For purposes of the waiting period, continuous employment means working for the District without a break in service of more than 5 working days or without a continuous absence without pay of more than 15 working days as provided in Sec. 2-18-601, MCA. An approved leave of absence without pay exceeding 15 working days is not a break in service.

Grace period: The first 90 calendar days from the last day of the calendar year in which the excess leave was accrued. The grace period may be extended to the end of the calendar year if an employee makes a reasonable written request to use excess vacation leave and the District denies all or any portion of the request.

Pay status: The employee is being paid for hours worked or for annual leave, sick leave, or other paid leave, sick leave fund grants, holidays, or compensatory time.

Reasonable: Sufficient notice to use the excess annual vacation leave before the forfeiture deadline.

Termination: The employment relationship is severed either voluntarily by the employee or involuntarily by the Board of Trustees. A termination is considered a break in service, as defined in Sec. 2-18-601, MCA, for purposes of sick leave and annual leave, and therefore ends permanent status.

Montana Code Annotated**Description**

2-18-611

Annual vacation leave

2-18-612

Rate earned

2-18-617

Accumulation of leave – cash for unused – transfer

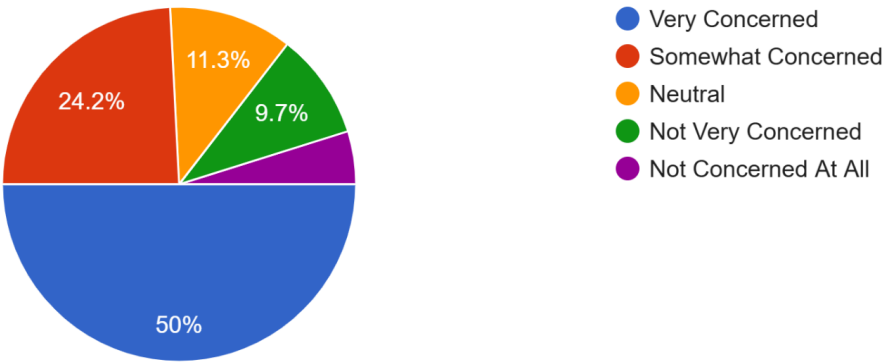
Title 39, Chapter 31

Collective bargaining for public employees

Grades 6-8

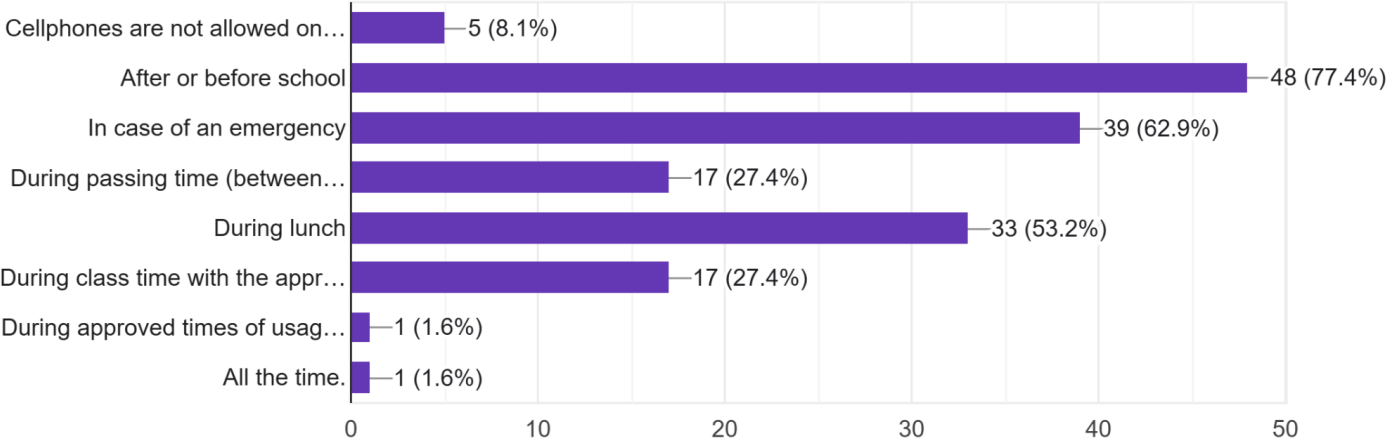
How concerned are you about the mental health and negative educational impacts of social media on students in school?

62 responses



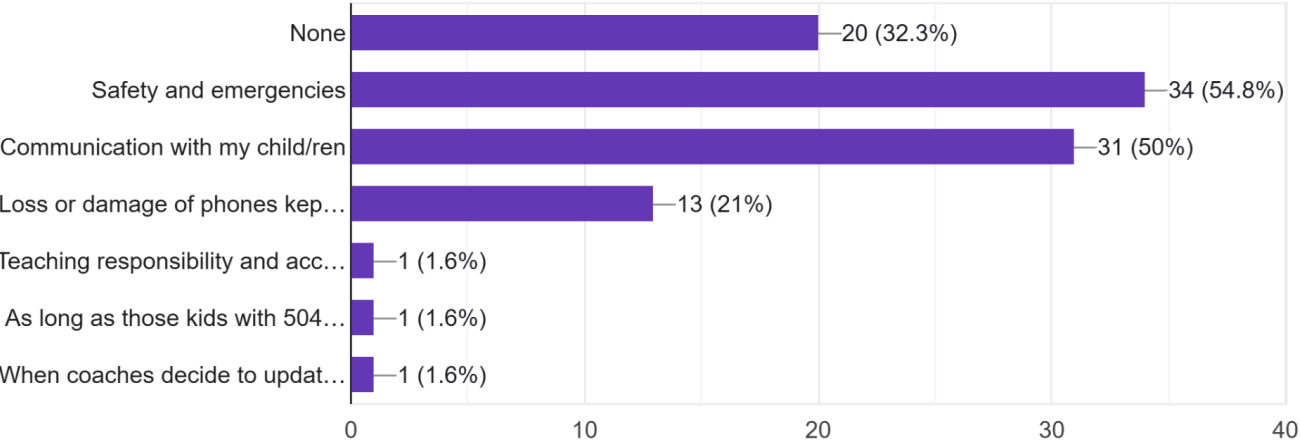
In what situations do you believe students should be allowed to use cellphones on campus? (Check all that apply)

62 responses



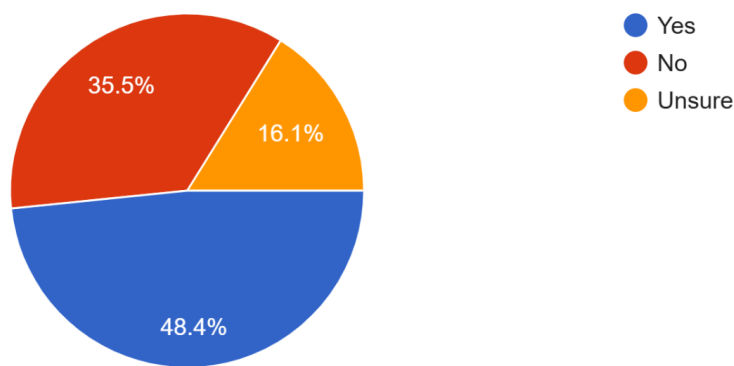
What are your main concerns about implementing a cell phone-free policy at Shelby Public Schools? (Check all that apply)

62 responses



Overall, do you support the idea of implementing a cell phone-free policy in the school building next year (2026-27)?

62 responses



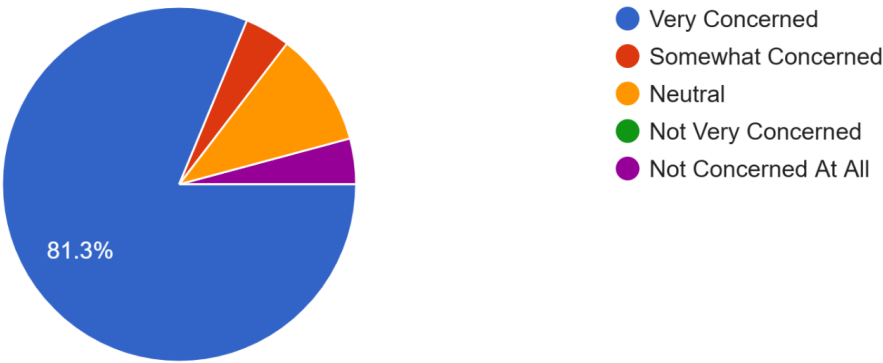
AI Summary of 23 Comments (Grades 6-8)

- **Support for a Cellphone-Free Policy:** Many parents support a cellphone-free environment to reduce drama, bullying, and inappropriate behavior (like taking pictures in locker rooms), improve student attention and academics, and address concerns about dangerous social media trends. One respondent suggested that if this policy applies to students, it should also apply to school staff.
- **Need for Student-Parent Communication:** A significant concern is the need for parents to contact their children for scheduling changes, pick-ups, or emergencies. Suggestions include allowing phone use before/after school and at lunchtime, or using the school office phone, as was done before cellphones were common.
- **Policy Implementation and Enforcement:** Several respondents noted that the school already has a policy, and the current issue is a lack of teacher enforcement or students not abiding by the existing rules. Suggestions included setting clear expectations and consequences, ensuring equitable treatment for all students violating policies, and teaching responsible usage rather than outright banning.
- **Concerns about Staff/Coaches' Use:** Some parents expressed opposition to coaches using platforms like Snapchat for communication, viewing it as unacceptable and promoting social media use. This concern often coincided with the request that any cellphone policy should also apply to school staff.
- **Exceptions and Practicality:** Exceptions should be made for students with 504 plans who use their phones as medical devices. Some parents believe a total ban is impractical, will lead to student rebellion, or is an overreach of school authority outside of classroom time.

Grades K-5

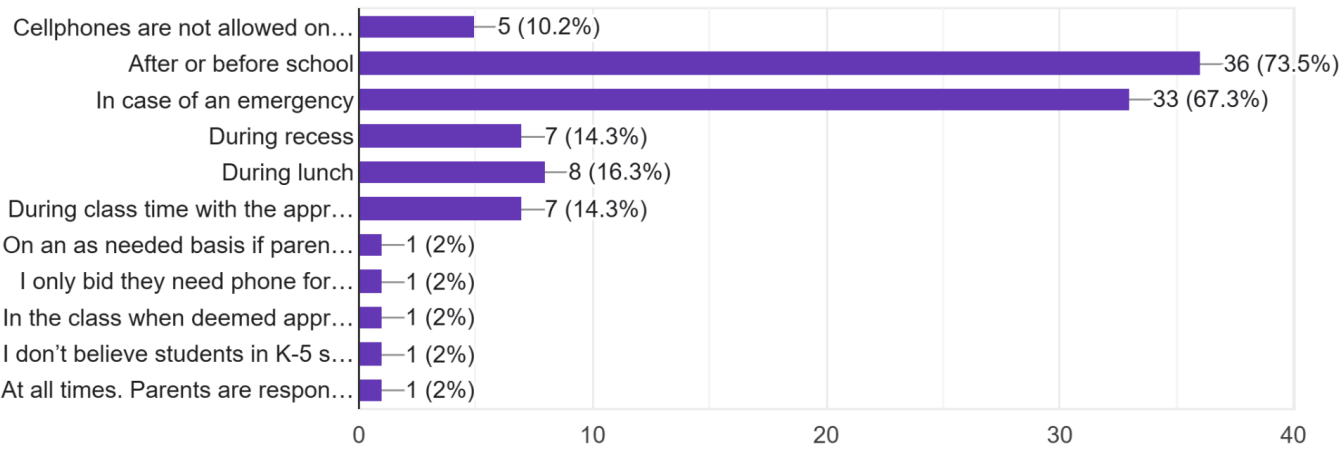
How concerned are you about the mental health and negative educational impacts of social media on students in school?

48 responses



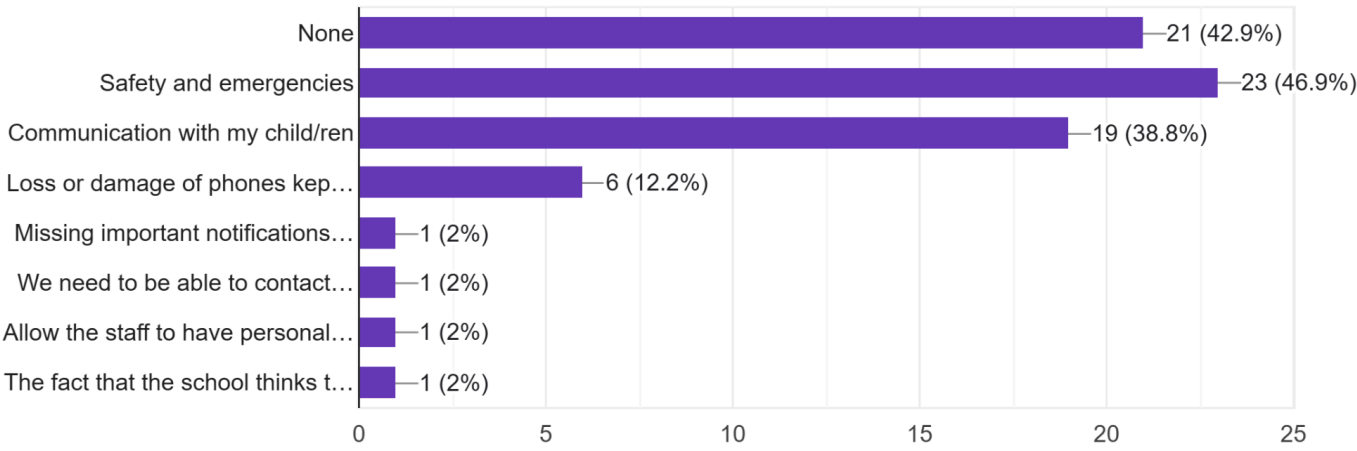
In what situations do you believe students should be allowed to use cellphones on campus? (Check all that apply)

49 responses



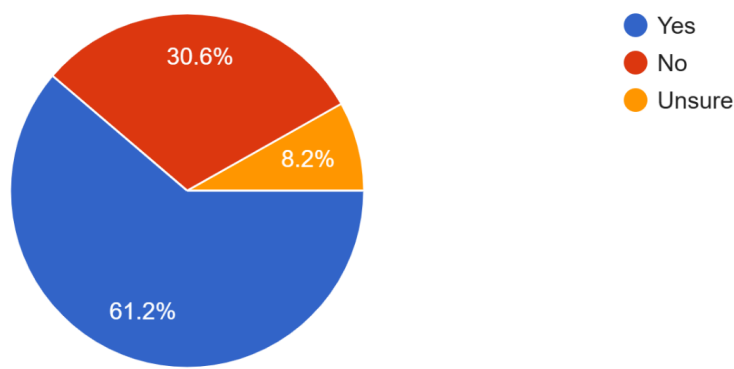
What are your main concerns about implementing a cell phone-free policy at Shelby Public Schools? (Check all that apply)

49 responses



Overall, do you support the idea of implementing a cell phone-free policy in the school building next year?

49 responses



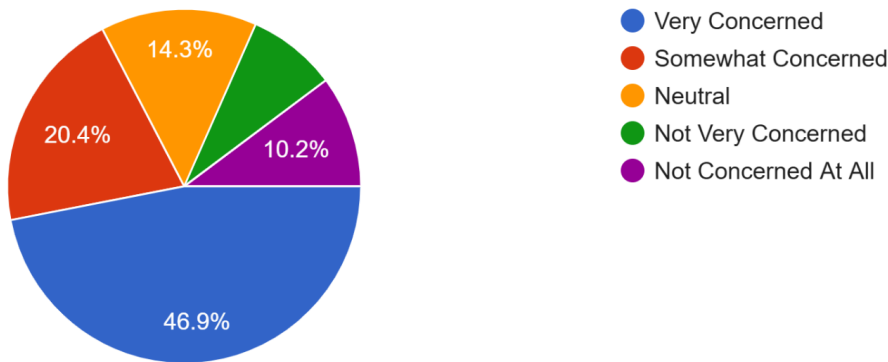
AI Summary of 16 Comments (Grades K-5)

- **Support for a Cellphone Ban (Due to Detrimental Effects):** Multiple respondents strongly advocated for a complete ban on cell phones, citing research that indicates they are detrimental to learning and mental health, and that schools implementing bans have reported positive results. One respondent noted that the constant distraction, even from smartwatches, is affecting elementary students.
- **Need for Communication/Emergency Exceptions:** Several parents require students to have a device for communication before/after school, during sports travel, or for emergencies. This includes the need for parents to communicate with students and track location/activity, specifically noting that "kid-safe smartwatches" should not be included in a blanket ban if they have "in class" mode enabled.
- **Enforcement Over Banning:** One respondent argued against a ban, stating the issue is a failure to enforce the current policy. They believe the focus should be on teaching responsible cell phone use, as banning may only encourage children to be more "sneaky."
- **Addressing Adult Accountability and Communication:** One parent is fine with a cell phone ban if staff and coaches improve communication with parents, taking responsibility when children cannot reach their families.
- **Concerns about Misuse and Vulnerability:** Respondents expressed concerns about the negative effects of social media and the vulnerability of children to "devious characters" and inappropriate content when unsupervised with devices.

Grades 9-12

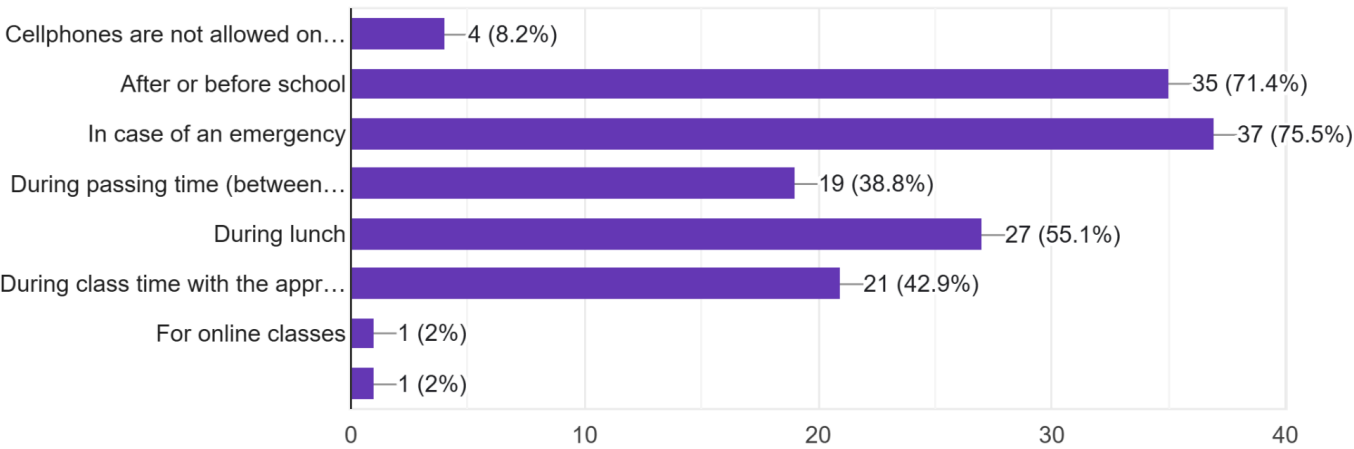
How concerned are you about the mental health and negative educational impacts of social media on students in school?

49 responses



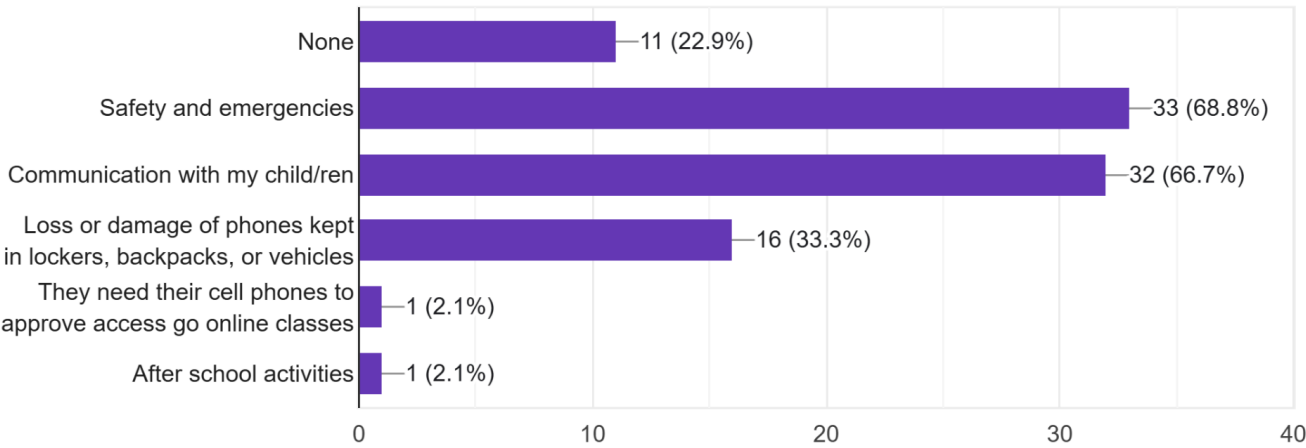
In what situations do you believe students should be allowed to use cellphones on campus? (Check all that apply)

49 responses



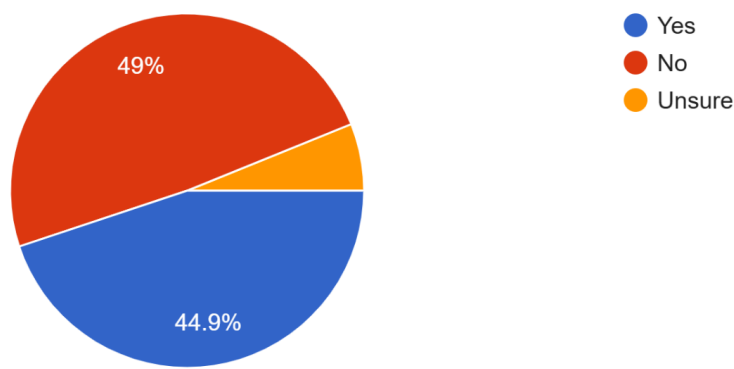
What are your main concerns about implementing a cell phone-free policy at Shelby Public Schools? (Check all that apply)

48 responses



Overall, do you support the idea of implementing a cell phone-free policy in the school building next year?

49 responses



AI Summary of 14 Comments (Grades 9-12)

- **Enforcement and Accountability:** Several parents feel the current cell phone rules are adequate, but that teachers fail to enforce them because teachers themselves are frequently using their phones; they suggest holding both teachers and students equally accountable.
- **Limited Access vs. Full Ban:** While some respondents called for an immediate ban on cell phones, others suggested restricting use only during class time, allowing phones before and after school, during lunch, and for emergency situations to enable parent communication.
- **Alternative Solutions:** Suggestions for managing phones included using classroom systems (like a door hanger with pockets) for students to place phones upon entering class, and recognizing that Chromebooks are also a source of distraction.
- **Parental and Responsibility Concerns:** One parent argued that taking phones away infringes on parental decisions, while another felt that restricting phone use is necessary to prepare older students for college, where they must learn responsible usage without professor intervention.



Shelby Junior High & High School



1001 Valley Street ~ Shelby, MT 59474

www.ShelbyPublicSchools.org

Phone: (406) 424-8910 ~ Ext. 3

Dear Members of the School Board and Superintendent Crump,

Following the recent decision by the School Board and the Shelby Education Association regarding the 2026-2027 contract, which precludes the Athletic Director from concurrently serving in a coaching capacity. I have had to make a difficult choice. Please accept this letter as formal notification of my resignation from the position of Junior High/High School Athletic Director, effective at the conclusion of my 2025-2026 contract. This decision comes after significant reflection on where my presence can most impactfully serve our students under these new constraints.

Reflecting on my tenure as Athletic Director, I am extremely proud by what we have achieved together. My greatest pride lies in two milestones that have fundamentally shaped Shelby athletics. First, seeing the **Coyote Classic** evolve from a 2010 concept into a premier statewide event, now hosting 12 teams and drawing programs from across Montana, has been a highlight of my career. Equally meaningful was the realization of our **all-weather track**. What was once a distant vision is now a cornerstone of our community, allowing us to host divisional meets and provide our student-athletes with the facilities they deserve.

Beyond the major projects, it has been a privilege to modernize the daily operations of Shelby Athletics. I am deeply grateful for the opportunity to have introduced strategic partnerships with BSN Sports, integrated advanced technologies like HUDL and the Lynx timing system, and overseen the revitalization of Hawbaker Court. These initiatives, alongside expanded co-op opportunities and compliance programs, were always about one thing: ensuring our student-athletes have the very best. Hosting numerous postseason events across every sport—from football, basketball, volleyball, golf, wrestling and yes, even softball—has been a highlight of my tenure. In particular, directing the State Volleyball and State Class B Wrestling tournaments following the challenges of the pandemic remains a particularly proud moment; seeing our community rally to host those events was a testament to the Shelby spirit.



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None of this would have been possible without the tireless dedication of our volunteers and supporters. It has been a true honor to work alongside you in what is, without question, one of the finest athletic environments in Montana.

I wish to express my gratitude for the opportunities I have been afforded during my tenure in this role. While I look back on our collective milestones with great pride, I have never viewed them as individual achievements. I was raised with the firm conviction that 'WE' is always greater than 'me,' and every success we celebrated was a direct result of the support from our coaches, staff, administration, and the Shelby community. Shelby is more than just a workplace; it is the foundation of my family's life. With my wife's deep roots here, our older children having graduated as Coyotes, and two children still within the system, our commitment to this district remains deeply personal.

In closing, I am pleased to reaffirm my continued commitment to Shelby Public Schools as a PE and Health Educator, as well as coach for our football and basketball programs. While my role is shifting, my mission remains the same: the growth and success of our student-athletes. I look forward to channeling my full energy into coaching and teaching, and I remain deeply dedicated to the long-term success of both our athletic programs and the district as a whole.

Respectfully,



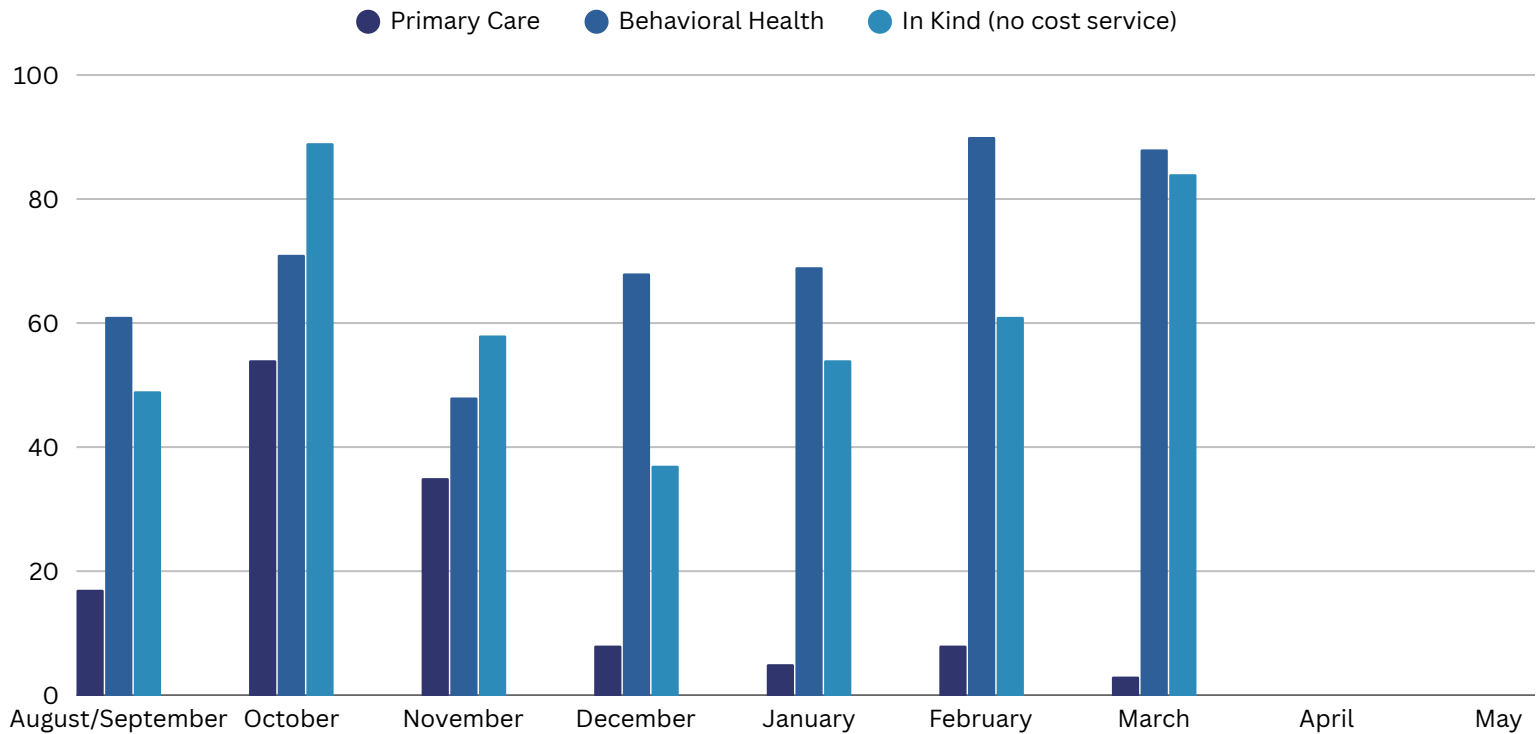
Mike White

March 2026 - At a Glance

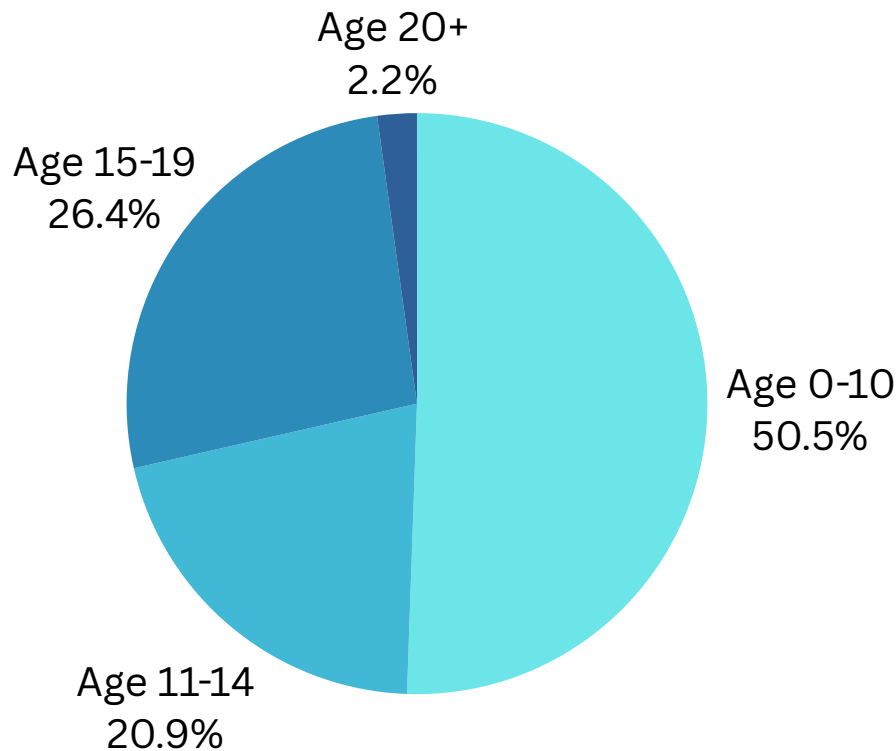
Shelby School Based Health Center Report



Encounters by Month * 3/31 Kindergarten Screening - Vision and Immunization



Patient Age Distribution



Numbers for Current School Year

618 Appointments ~ 430 Nurse Events ~ 867 Student Health Screenings