<u>REGULAR CITY COUNCIL MEETING</u>

The Edna City Council in regular session on Thursday, April 7, 2022 in council chambers at 6:00 p.m.

<u>CALL TO ORDER</u>: Mayor Lance Smiga called the meeting to order at 6:00 p.m. The council stood for the moment of silence, followed by the council and audience reciting the Pledge of Allegiance. Councilperson District 1 Dustin Muncrief, Councilperson District 2 Wayne Callis, Councilperson District 3 Chris Jackson, Councilperson District 4 Mike Dodds, Councilperson District 5 Johnny Vasquez were present. City Manager Gary Broz, Chief of Police Rick Boone, Director of Utilities Brad Ryan, Finance Director Olga Salomon, Street Superintendent Andy Brzozowski were also present. Minutes were recorded by City Secretary Becky Miska.

<u>APPROVE MINUTES OF THE CITY COUNCIL MEETING HELD MARCH 24, 2022</u>:
Councilperson Jackson made the motion to approve the minutes of the city council meeting held March 24, 2022. Councilperson Vasquez seconded the motion. All voted AYE. Motion carried.

<u>VISITORS</u>: Melissa Braunholz-2022 Project Graduation Committee, Victor Diaz-Account Executive TML, Blake Petrash-TML Board Member, Clara King, Shanna Brooks – Juneteenth Committee, Jazlynn Hardaway

<u>HEARING OF VISITORS</u>:

"During the council meeting, as each item is addressed, the council shall also allow the audience to speak on any subject matter that is posted on the agenda in accordance with HB 2840." Please limit comments – two minutes.

Clara King addressed the city council regarding loose dogs in the streets. Ms. King stated she lives on Mexico Street across from the motel. The dogs are coming from the motel area and are continually turning over the trash cans and spreading trash everywhere. King noted the Animal Control Officer and Patrolmen both who have been extremely helpful and professional. Chief of Police Boone spoke with Ms. King to get more information to try and resolve this issue. King also asked about a streetlight at the end of Mexico Street.

<u>PRESENTATION OF A LONGEVITY AWARD TO THE CITY OF EDNA FROM TEXAS MUNICIPAL LEAGUE</u>:
Victor Diaz, TML Account Executive and Blake Petrash, TML Board Member were present to thank the Edna City Council for their partnership with TML Health Benefits for the past 43 years. Diaz stated that TML appreciates the opportunity given to them for the continued support and commitment. A crystal plaque was presented to the Mayor and Council

<u>DISCUSS AND CONSIDER REQUEST FROM MELISSA BRAUNHOLZ WITH EDNA PROJECT GRADUATION COMMITTEE TO UTILIZE SHELBY PARK AND CLOSE CERTAIN STREETS FOR SAFETY</u>:
Melissa Braunholz addressed the council on behalf of the Edna Project Graduation Committee – Class of 2022. The committee would like for the utilize Shelby Park, Shelby Hall, baseball / softball fields and close off the street(s) in front of the park to help contain the group. The street closure would also help to make the area secure with no traffic. The event will begin on Friday, May 20th at 10:00 p.m. to Saturday, May 21st at 6:00 a.m. at which time the students will be bused back to the Edna High School.

Councilperson Jackson made the motion to approve the Edna Project Graduation Committee to utilize Shelby Park and close certain streets for safety. Councilperson Dodds seconded the motion. All voted AYE. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION TO CONSIDER CLOSING CERTAIN STREETS AROUND THE MARTIN LUTHER KING PARK FOR SAFETY PURPOSES DURING THE APRIL 9TH EASTER EGG HUNT SPONSORED BY THE JUNETEENTH COMMITTEE:
Addressing the Council on behalf of the Juneteenth Committee was Shanna Brooks and Clara King were also present in support. Ms. Brooks noted the committee would like permission to utilize Martin Luther King Park on April 9th to sponsor an Easter Egg Hunt. Also, close the street in front of the park (if needed) for the safety of the children. Councilperson Dodds made the motion to approve the request to utilize MLK Park and close certain street(s) on April 9th to hold and Easter Egg Hunt. Councilperson Muncrief seconded the motion. All voted AYE. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION TO CONSIDER REQUEST FROM THE JUNETEENTH COMMITTEE FOR FUNDING FROM THE CURRENT CITY'S BUDGETED HOTEL/MOTEL FOR THE 2022 FISCAL YEAR:
Shanna Brooks gave a report on the importance of the Freedom Celebration, the planned activities, the involvement of community as well as the visitors the celebration brings to Edna. Councilperson Callis asked what was budgeted. City Manager Broz noted the budgeted amount is $2,000. Councilperson Dodds made the motion to approve funding the Juneteenth Committee in the amount of $2,000 from the current city's budgeted hotel/motel for the 2022 fiscal year. Councilperson Vasquez seconded the motion. All voted AYE. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION TO CONSIDER CLOSING CERTAIN STREETS AROUND THE MARTIN LUTHER KING PARK FOR SAFETY PURPOSES DURING THE JUNE 18TH JUNETEENTH CELEBRATION SPONSORED BY THE JUNETEENTH COMMITTEE:
Councilperson Dodds made the motion to approve closing certain streets around the Martin Luther King Park for safety purposes during the June 18th Celebration. Councilperson Vasquez seconded the motion. All voted AYE. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION TO CONSIDER THE AUDIT ENGAGEMENT LETTER FROM HARRISON, WALDROP & UHEREK, L.L.P. AND TAKE ANY ACTION DEEMED NECESSARY:
City Manager Broz reported that Harrison, Waldrop & Uherek did a great job. Last year the city went out for RFP's and when awarded it was for one year with a two-year option. The price for this year's audit will be the same. This year there will be a federal audit performed as well. Councilperson Callis made the motion to approve and accept the Audit Engagement Letter from the firm Harrison, Waldrop & Uherek, L.L.P. Councilperson Vasquez seconded the motion. All voted AYE. Motion carried.

PUBLIC HEARING:
HEAR COMMENTS REGARDING THE 2019-2022 TEXAS CDBG PROGRAM COMMUNITY DEVELOPMENT CONTRACT 721920:
City Manager Broz described the project and how the process went. The project is now complete and in the closure stages.

CONSIDER RESOLUTION NO. R-2022-05 TO SUBMIT AN APPLICATION FOR THE FEMA HMGP-DR-4485 GRANT FOR MAJOR LIFT STATION(S) IMPROVEMENTS; TAKE ANY ACTION DEEMED NECESSARY:
City Manager Broz reported that John Mercer had addressed the council at the last meeting. The total application would be for up to $850,000 of grant funds to construct improvements, project engineering, acquisition, grant administration, and for lift station improvements. Resolution No. R-2022-05 is for the submission of an application for the FEMA HMGP-DR-4485 grant for major lift station(s) improvements. The city's committing up to $85,000 from our General Fund as cash contribution and/or in-kind services toward the selected project. Councilperson Callis made the motion to approve Resolution No. R-2022-05. Councilperson Jackson seconded the motion. All voted AYE. Motion carried.

CONSIDER RESOLUTION NO. R-2022-06 TO SUBMIT AN APPLICATION FOR THE FEMA HMGP-DR-4485 GRANT FOR WASTEWATER TREATMENT PLANT IMPROVEMENTS; TAKE ANY ACTION DEEMED NECESSARY:

City Manager Broz reported that he had a phone conference with John Mercer and Wesley Traylor in regard to the wastewater treatment plant improvements. The total application would be for up to $750,000 of grant funds to construct improvements, project engineering, acquisition, grant administration, and for wastewater treatment plant improvements. Resolution No. R-2022-06 is for the submission of an application for the FEMA HMGP-DR-4485 grant for wastewater treatment plant improvements. The city would be committing up to $75,000 from its General Fund as a cash contribution and/or in-kind services toward the administration and construction activities of the selected project. Councilperson Callis made the motion to approve Resolution No. R-2022-06. Councilperson Dodds seconded the motion. All voted AYE. Motion carried.

CONSIDER RESOLUTION NO. R-2022-07 TO SUBMIT AN APPLICATION FOR THE FEMA HMGP-DR-4485 GRANT FOR CITY-WIDE DRAINAGE IMPROVEMENTS; TAKE ANY ACTION DEEMED NECESSARY:

City Manager Broz reported on that Resolution No. R-2022-07 is needed to submit an application for the FEMA HMGP-DR-4485 grant for city-wide drainage improvements. The application is for up to $5,500,000 of grant funds to construct improvements, project engineering, acquisition, grant administration, and for city wide drainage improvements. The city is committing up to $550,000 from its General Fund as a cash contribution and/or in-kind services toward the administration and construction activities of the selected project. Councilperson Jackson made the motion to approve Resolution No. R-2022-07. Councilperson Dodds seconded the motion. All voted AYE. Motion carried.

CONSIDER RESOLUTION NO. R-2022-08 A RESOLUTION OF THE CITY OF EDNA SELECTING AN ENGINEER IN CONJUNCTION WITH THE SUBMITTAL OF AN APPLICTION FOR FUNDING THROUGH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) HAZARD MITIGATION GRANT PROGRAM (HMGP) FOR DR-4485 COVID-19 PANDEMIC:

City Manager Broz stated that the City of Edna needs an engineer to finish the job and the recommendation is CivilCorp. Councilperson Muncrief made the motion to approve Resolution No. R-2022-08 a resolution of the City of Edna selecting CivilCorp as engineer in conjunction with the submittal of an application for funding through the Texas Division of Emergency Management (TDEM) Hazard Mitigation Grant Program (HMGP) for DR-4485 Covid-19. Councilperson Callis seconded the motion. All voted AYE. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION TO CONSIDER RESOLUTION NO. R-2022-09 A RESOLUTION APPROVING THE ADOPTION OF JACKSON COUNTY, TEXAS MULTI-JURISDICTION HAZARD MITIGATION PLAN (HMP):

City Manager Broz noted that the City of Edna, City of Ganado, Jackson County and LaWard are required every ten (10) years to update the Multi-Jurisdiction Hazard Mitigation Plan (HMP). Resolution No. R-2022-09 will keep us in compliance. Councilperson Callis made the motion to approve Resolution No. R-2022-09 a resolution approving the adoption of Jackson County, Texas Multi-Jurisdiction Hazard Mitigation Plan (HMP). Councilperson Vasquez seconded the motion. All voted AYE. Motion carried.

DISCUSS THE MAINTENANCE EXPENDITURES FROM THE WASTEWATER PLANT REPORT AND TAKE ANY ACTION DEEMED NECESSARY:

City Manager Broz noted that during John Mercer’s recent inspection and study of the wastewater plant he noted several maintenance updates needed. The city appreciates Mr. Mercer’s knowledge about the city’s wastewater plant. The maintenance expenditures reflect $47,000 and $50,000 is in the contingency budget. Councilperson Dodds made the motion to approve the maintenance expenditures from the wastewater plant report in the amount of $47,000. Councilmember Vasquez seconded the motion. All voted AYE. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION TO CONSIDER THE CITY OF EDNA'S INVESTMENT POLICY RESOLUTION NO. R-2022-10:

City Manager Broz reported that each year the city must update our Investment Policy. Resolution No. R-2022-10 has been reviewed by our financial advisor for accuracy and has suggested our rating should be changed to an A+. Councilperson Vasquez made the motion to approve Resolution No. R-2022-10. Councilperson Dodds seconded the motion. All voted AYE. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION TO CONSIDER PAYMENT OF CURRENT BILLS:

City Manager Broz reviewed the bills with council. Councilperson Jackson made the motion to approve payment of current bills in the amount of $404,552.22. Councilperson Vasquez seconded the motion. All voted AYE. Motion carried.

CITY STAFF REPORTS:

"At this time, the City Council will hear reports / updates on all committees or department assignments, which may include, but is not limited to the following: Police Dept. – grant updates, police reports; Director of Utilities – water & wastewater updates; Street Dept. – repairs / projects, park reports; Finance Director-finance report; Code Enforcement – progress reports; City Manager & City Secretary – public information." **No formal action can be taken on these items.**

City Manager Gary Broz reported that IT is making progress with our software;
Meeting was held with Shannon Longoria in regards to the GLO grant;
Cost of Living increases and vacation buy-outs should be on employees checks this week;
The Body Camera grant has been awarded and the Edna Police Department will be a recipient.
Any communications with the Carver Bend owner will be addressed by City Attorney, Jake Srp.
Finance Director Olga Salomon reported she is working to close out March financials.
Street Superintendent Andy Brzozowski reported that crews have been busy cleaning ditches in Cypress Street area and water should flow better.
Crews continue to trim trees and fixing potholes.
Director of Utilities Brad Ryan stated that city crews have been busy with water leaks and repairs to several sewer leaks;
Two (2) employees are license testing.
Chief of Police Rick Boone reported mental health issues continue to be on the rise.
The estimated repairs for the dog pound came in at approximately $14,000; the pound has been written up twice for these needed repairs so spending the money is not an option.

EXECUTIVE SESSION:

HOLD AN EXECUTIVE SESSION IN ACCORDANCE WITH GOVERNMENT CODE 551.074; PERSONNEL MATTERS TO DELIBERATE APPOINTMENT, EVALUATION, REASSIGNMENT, DUTIES OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE: CITY MANAGER

At this time, Mayor Smiga asked everyone to clear the chamber except for the council and City Manager.

TAKE ANY ACTION AS RESULT OF EXECUTIE SESSION:

The council returned to open session at 7:20 p.m.
Mayor Smiga reported that City Manager Broz's contract will continue with the City of Edna with a 3% increase.

ADJOURN:

Before adjourning the meeting, Councilperson Callis inquired about the status of a stolen generator from someone in his neighborhood.

Councilperson Dodds asked the status of the police department moving into the new location. City Manager Broz noted that bids will be going out soon for the renovations.

Councilperson Dodds made the motion to adjourn the meeting. Councilperson Vasquez seconded the motion. All voted AYE. Motion carried.

APPROVED: _______________________________

Lance Smiga, Mayor

ATTEST: _____________________________

Becky Miska, City Secretary