MEMO

To: **Mayor and Members of Council**
From: **Vincent Martorello, City Manager**
CC: **City Council File**
Re: **Week of March 1, 2026 - Update**
Date: **March 6, 2026**

Here is a summary of my activities for the week of March 1, 2026.

- I met with the Mayor on March 5 to review the agenda for the March 9 Council meeting, and we set a draft work session agenda. In addition to the standing committee updates at the work session, the following presentations will be included:
    - Richard Heyman Day Proclamation discussion - Mayor
    - Creswell Chamber of Commerce Annual Report – Michelle Melvin
    - Creswell First! Report – Jenni Donley
    - STOL (short offs and landing) event at the airport discussion – Shelley Humble

- I attached the R3 scope I referenced last week. I realized I did not include it with the update.
- I emailed you a clarification regarding what constitutes serial communication. For ease of reference, I also attached the FAQ on serial communication that I previously shared.
- I spoke with a private landowner, who owns more than 40 acres immediately west of I-5, south of TJ's. He indicated he is open to potentially donating a couple of acres for a Families in Need village. He will be meeting with Gabe from Everyone Village on Monday, March 9, for a tour. I will continue to keep you updated as this conversation progresses. Please let me know if any of you would like to schedule a visit to Everyone Village.
- Previous City Manager Weekly Updates have been posted on the City Manager webpage. For ease of reference, here is a link to the page: City Manager | City of Creswell
- I sent a couple of design concepts for the Oregon Avenue jog to ODOT. I am scheduled to meet with their engineers on March 27 to review them. They have not yet approved the lane marking change I suggested.
- I started a conversation with Martin McLure, President of the Creswell Grange, about the possibility of the City and the Grange partnering to create a public place/pocket park in the area that is currently vacant turf outside the Grange. The vision is to create a public gathering space along Oregon Avenue where people can have lunch or dinner outdoors and enjoy live music. The goal is to help create a stronger sense of place and community within the downtown area.
- I drafted a Planning Commission orientation packet for new commissioners. The Planning Commission Chair is currently reviewing it, and we hope to have a final draft within the next couple of weeks.
- I have begun developing several additional banner designs for the downtown area.
- I attended a Chamber of Commerce Board meeting on Monday night.

- I attended a Habitat for Humanity affordable housing presentation at the Grange on Wednesday evening.

Anticipated Work for the Week February 8, 2026

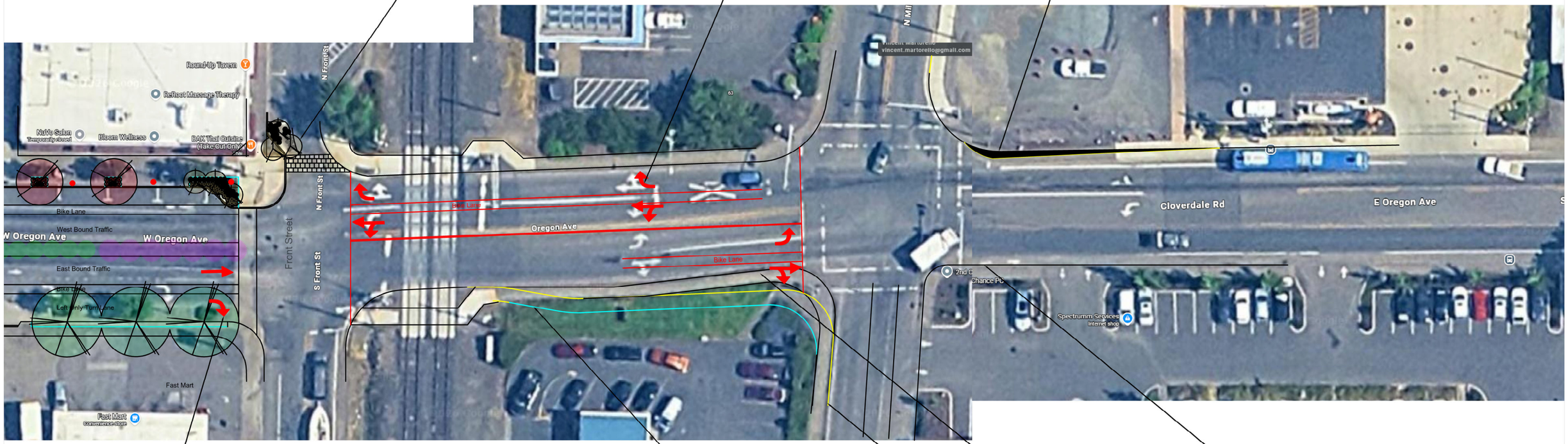
- March 9 – Site visit to Everyone Village
- March 9 – Families in need follow up conversation
- March 11 – CSD Board meeting

Upcoming Work

- March 16 - MWMC/Goshen/Creswell Wastewater Quarterly Coordination
- March 11 - Creswell School District board meeting

Let me know if you have any questions or concerns.

With Gratitude,
Vincent



Oregon Avenue Street Alignment

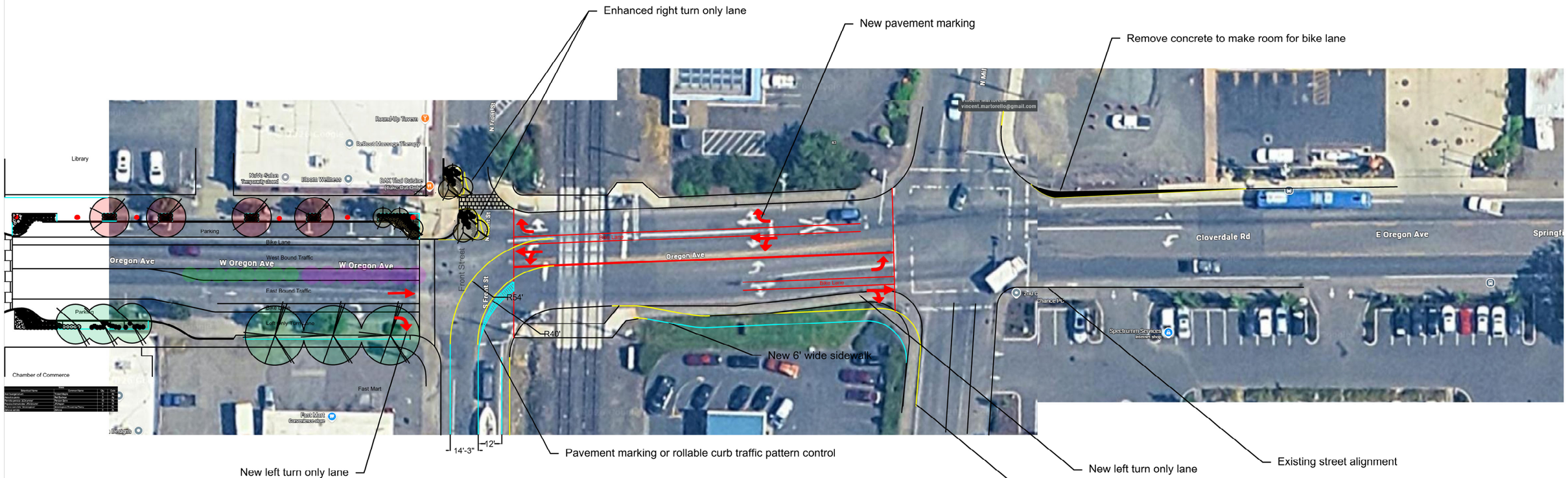
Design Concept A

Date: March 4, 2026

Designer: vm

Revision:

Scale: 1" = 50'



Oregon Avenue Street Alignment

Design Concept B

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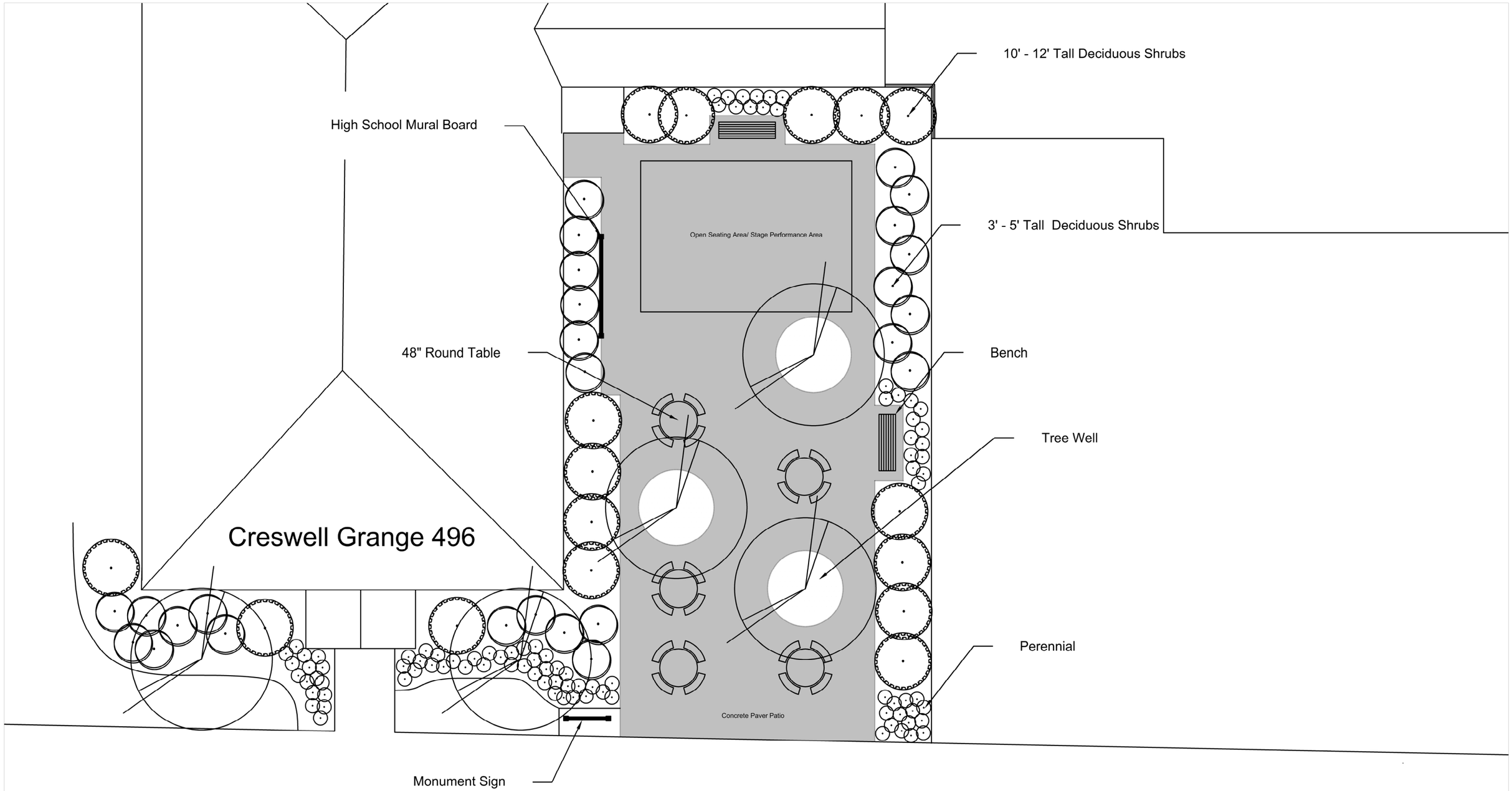

City of Creswell and Creswell Grange

Shared Space Concept A

Date: March 6, 2026

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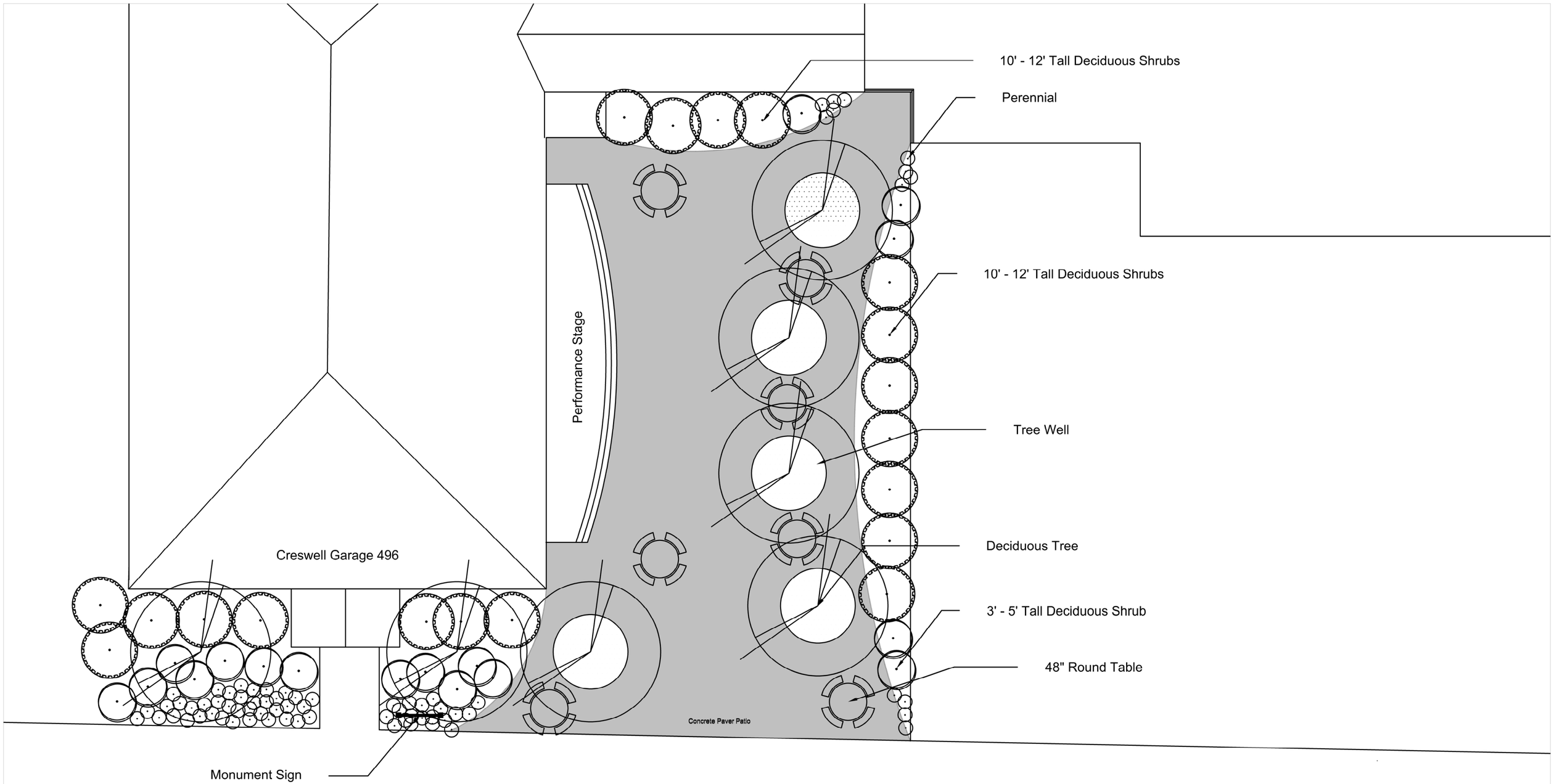

City of Creswell and Creswell Grange

Shared Space Concept B

Date: March 6, 2026

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Project Number 10 – Creswell

1. **Introduction:** The following document outlines the technical assistance services proposed by the Regional Rural Revitalization (R3) team to support the advancement of local housing and community development goals. R3 intends to provide the expertise, coordination, and resources needed to move projects closer to implementation, with the expectation that this work will help enable new housing opportunities and put more Oregonians in homes. Before proceeding, R3 is seeking confirmation from the project partners that the proposed scopes of work align with their needs and priorities. Once confirmed, R3 will finalize the approach and begin work. The sections that follow summarize the R3 team members and the scopes of work proposed for this project.
2. **Project Summary:** The Creswell R3 Project aims to develop a multi-family community on a 0.9-acre city-owned site on 137 North First Street, targeting middle-income and workforce demographics through a mix of ownership and rental options. While the site is zoned appropriately and utilities are available, the city requires external support for planning, funding, and development execution, as it does not build or maintain housing itself.
3. **Roles and Responsibilities:**
    a. **R3** – Financial facilitator and Technical Assistance Partner
        i. **iSector** – Director of Community Engagement
        ii. **Catalyst** – Financial Administrator/Contracts
        iii. **Axiom PDS** – Project Manager
        iv. **Western Design International** – Designer
        v. **Atlas Land Use Consulting** – Planner
        vi. **Sisul Engineering** – Civil Engineering
    b. **Creswell** – City

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4. **iSector – Scope:** iSector will serve as R3's Director of Community Engagement, convening and equipping local leaders to foster collaboration among public, private, and civic partners. Their work includes facilitating meetings, guiding project intake, and maintaining relationships that build trust and alignment across sectors. iSector will help identify shared goals, address barriers to progress, and ensure that each project advances community-driven, innovative solutions that strengthen Oregon's housing and infrastructure systems.
5. **Catalyst – Scope:** Catalyst Public Policy Advisors will serve as R3's financial and contracting partner, managing agreements, funding disbursement, and compliance documentation. Their work will include preparing contracts between R3, local jurisdictions, and developers, as well as coordinating financial tracking and reporting. Catalyst will ensure all agreements align with state and R3 program requirements and maintain clear communication among project partners.
6. **Axiom PDS – Scope & Deliverables:** Axiom PDS is proposing a Stage 1 Development Plan that defines the project vision, outlines land use and infrastructure needs, provides a draft proforma and budget, and gives a clear roadmap of next steps to guide the city and partners toward implementation.
7. **Western Design International – Scope & Deliverables:** Western Design International will provide conceptual planning and design services for the small-scale First Street infill site. Their work will focus on creating efficient, context-appropriate layouts that balance density, livability, and cost efficiency. This includes compact design concepts for 3–4 units within downtown zoning constraints. **Deliverables may include conceptual site plans, capacity and density studies, and visual materials to support R3's Stage 1 Development Plan and funding strategy.**
8. **Atlas Land Use Consulting – Scope & Deliverables:** Atlas Land Use Consulting will coordinate planning, entitlement, and permitting strategy for the Creswell site, ensuring compliance with downtown zoning for the First Street parcel. Their work will include aligning the project with the city's housing goals and facilitating early coordination with city staff. **Deliverables may include a land use compliance summary, permitting pathway memo, and documentation support for future grant or funding applications.**

9. **Sisul Engineering – Scope & Deliverables:** Sisul Engineering will prepare preliminary civil and infrastructure analyses for the Creswell site, confirming the feasibility of existing utilities and identifying infrastructure improvements needed to support housing development. **Deliverables may include preliminary infrastructure plans, utility and capacity assessments, and cost summaries that inform city-led decisions.**
10. **Next Steps:**
    a. Confirm this scope with the City of Creswell
    b. Set up a kickoff meeting between R3 (whole team) and Creswell
11. **Schedule:**
    a. Target of six weeks

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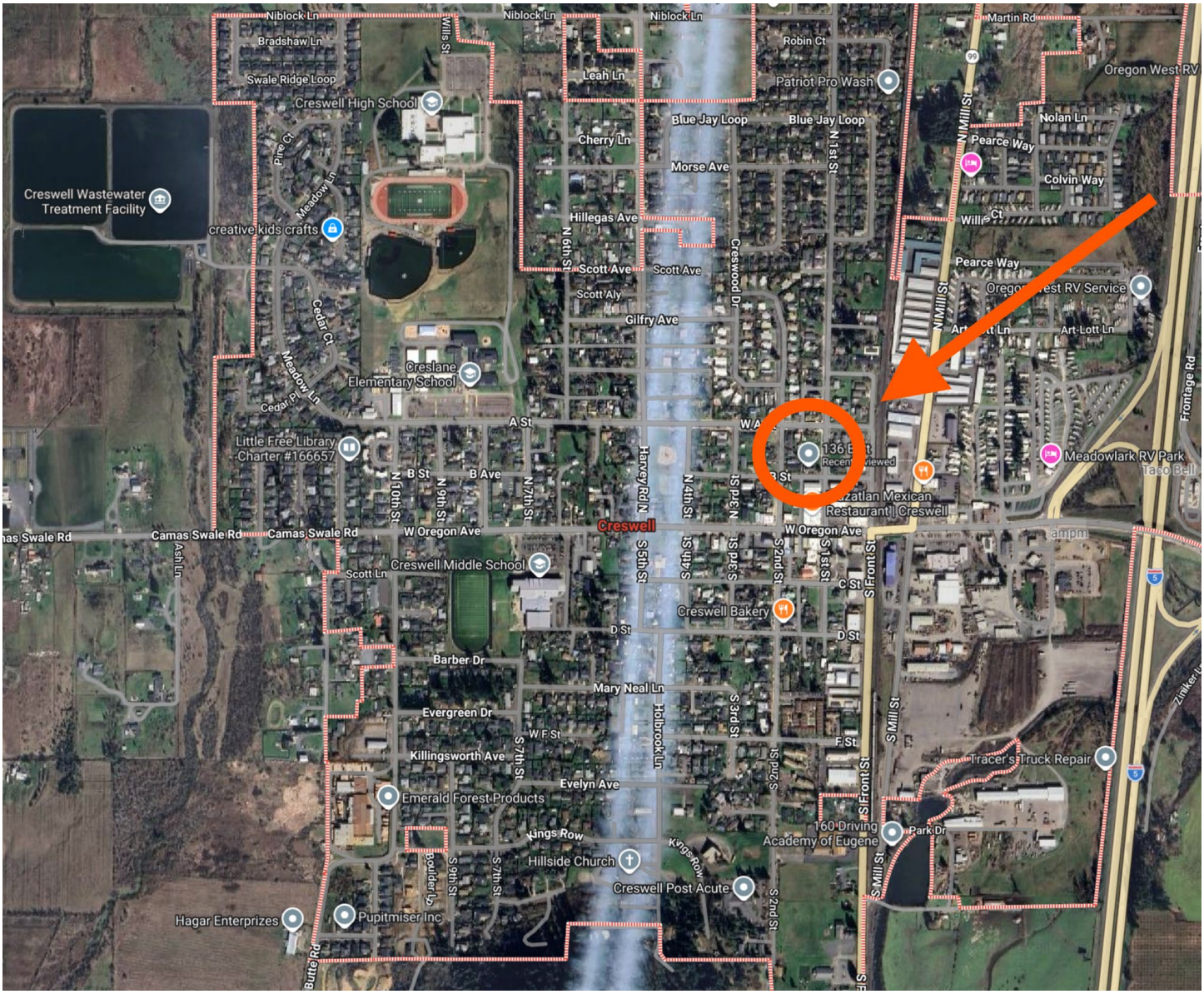
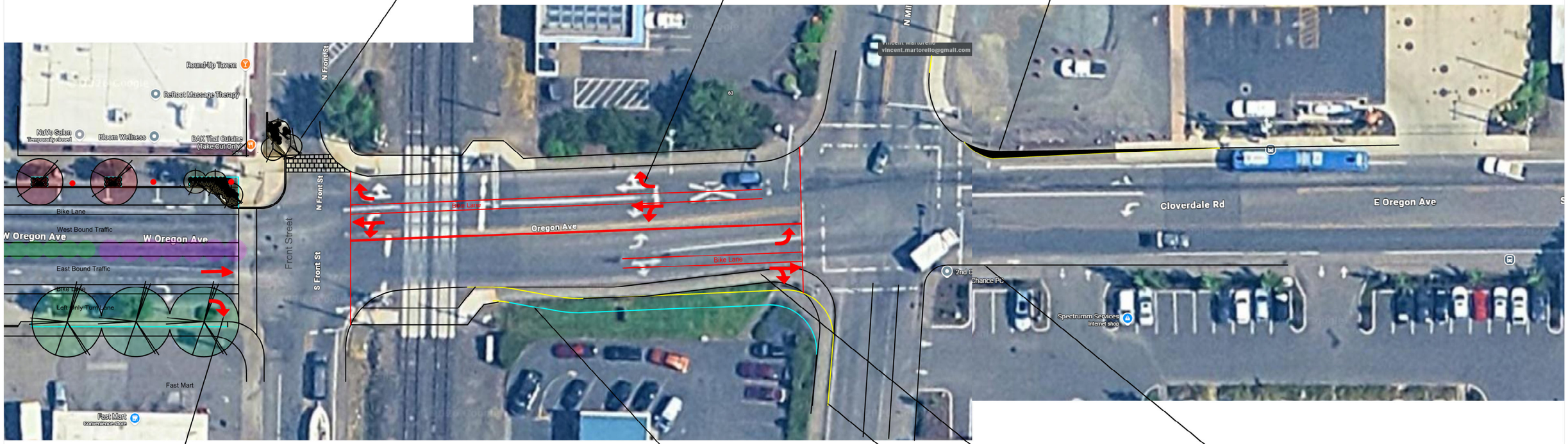
12. **Site Image:**





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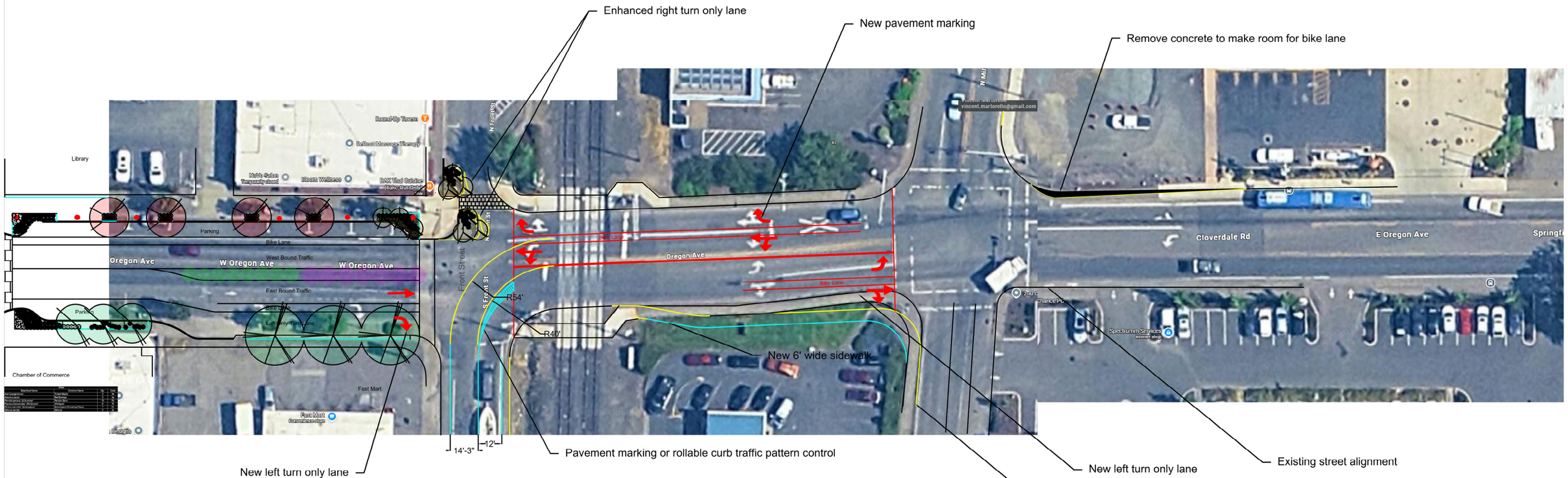

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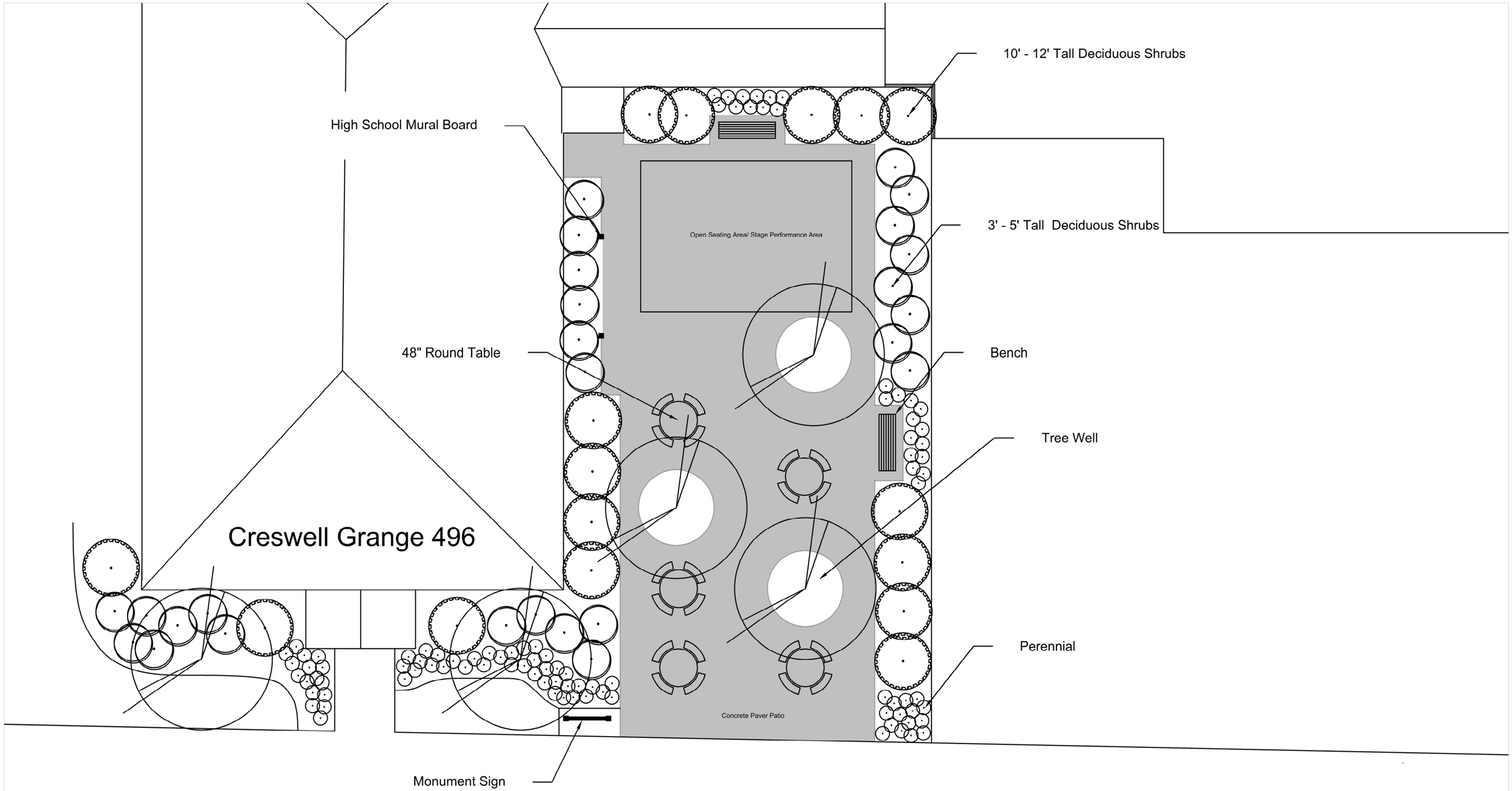

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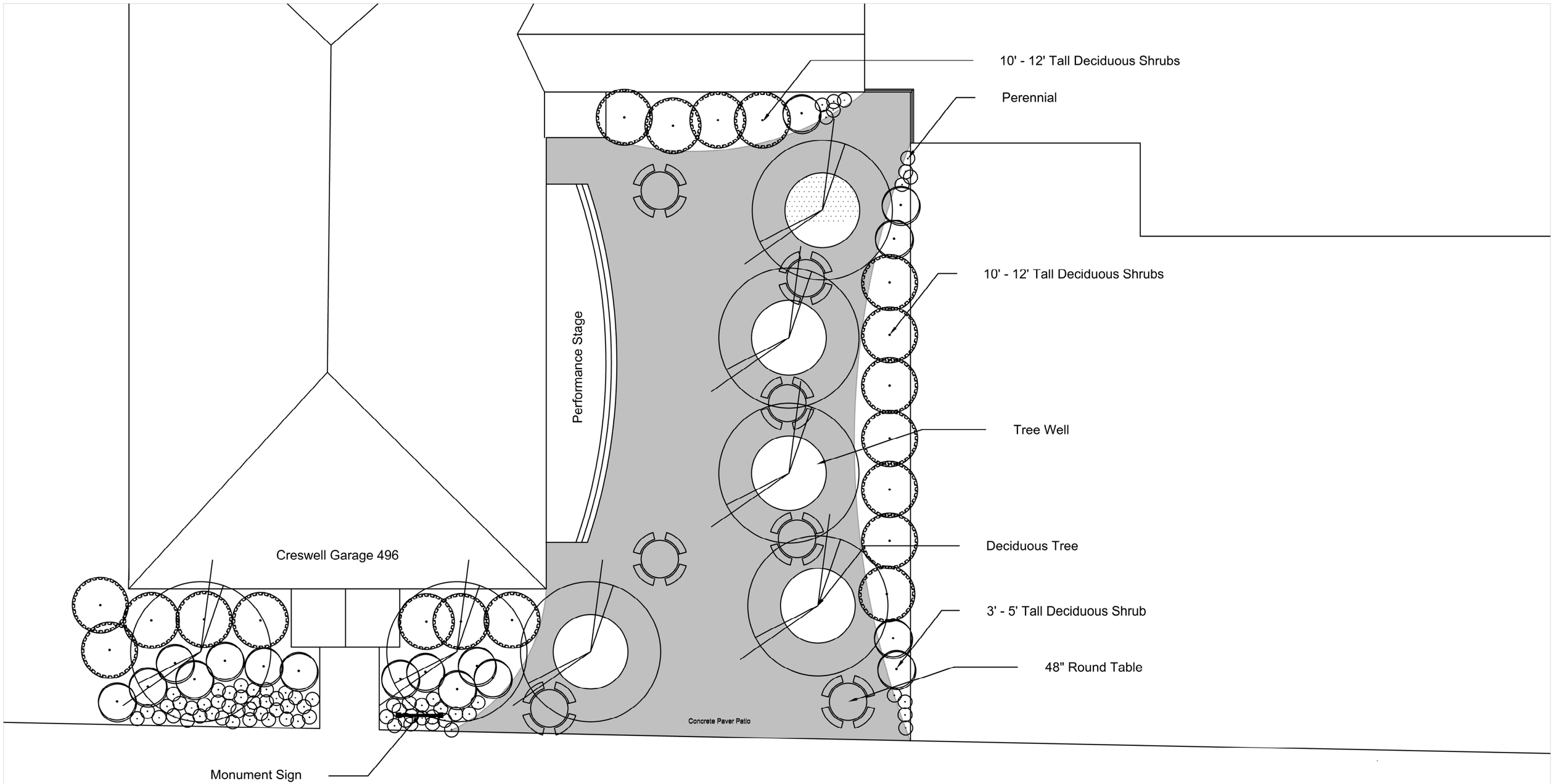

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