Farm to Table Autumn Festival Vendor Application

Thank you for your interest in participating as a vendor at the Farm to Table Autumn Festival. The purpose of this event is to build awareness of local organic food resources, promote small businesses in the area, and to usher in the autumn season with our fellow neighbors. Our hope for this event is that it builds community among the people of Creswell and invites those in the surrounding areas to come see what makes our town so special.

Contact Information	
Business Name:	
Point of Contact:	
Phone Number:	Email Address:
Address:	
Mailing Address:	

Website and Social Media Links
Website:
Facebook:
Instagram:
TikTok:

Business Information		
Describe your business and the services/goods you would like to sell:		
Was Artificial Intelligence (AI) involved at any point in the design and creation of your goods?		
Do you accept credit cards?	☐ Yes	☐ No
Do you accept any food assistance programs (SNAP, WIC, Double-Up Bucks, etc)?		

Business Information (Continued)

Market Category (select all that apply):

☐	Food & Beverage	☐	Wine/Beer/Hard Cider	☐	Plants & Starter Seedlings
☐	Handmade Goods	☐	Pet Food & Treats	☐	Toys & Collectibles
☐	Clothing & Jewelry	☐	Home Decor	☐	Other

Special Requirements

Set-Up Needs:

☐	Electricty	☐	Water	☐	Other (Please specify):

Required Space:

☐	10ft x 10 ft	☐	10 ft x 20 ft	☐	20ft x 20ft
☐	Other (Please specify):				

Health and Safety Compliance

Do you have a Lane County Food Handlers Card? ☐ Yes ☐ No

If you are serving food and beverages to the public, please include a copy of your Food Handler's Card with your application.

Do you have an Oregon Liquor and Cannabis Commission (OLCC) License? ☐ Yes ☐ No

If you will be serving alcoholic beverages to the public, please include a copy of your OLCC License with your application.

All vendors are required to provide proof of insurance that names the City of Creswell as an additional insured party. Please include a copy of the policy with your application.

Terms and Conditions

- Vendor is responsible for the set up and tear down of their property and equipment.
- Vendors must provide their own equipment (canopies, tables, chairs, etc).
- Vendor shall not vend any goods or services other than those described herein without written consent from the City of Creswell.
- Vendors are responsible for leaving their assigned area in the same condition as they found it.
- Electricity is available upon request. Vendors are responsible for providing their own extension cords.
- The City of Creswell will not be held responsible for any liability, lost, stolen, or damaged merchandise, or any injury incurred during the Farm to Table Autumn Festival.

Through the submission of application materials and the Vendor's signing of this Agreement, Vendor confirms that they hold the documents, certifications, licenses, and trainings required to provide theses services. Additionally, the Vendor certifies that the Vendor and the Vendor's property, equipment, and vehicles are properly insured for any and all issues incurred, and/or damages caused by the vendor or any other party. Vendor hereby assumes all responsibility for all risks associated with participation in this event and confirms that the City of Creswell shall not be held responsible for any damage that may occur to property or equipment as a result of participating in the Farm to Table Autumn Festival.
Signature:
Vendor Representative Signature:
Date:

Please submit your completed application and supporting materials to the City of Creswell through one of the following options:

IN PERSON:

Bring your application and documents to Creswell City Hall during our business hours of 9am to 5pm Monday through Friday at 13 South 1st Street in Creswell, Oregon.

BY EMAIL:

Submit your application and documents to Barbara Hiller at bhiller@creswellor.gov

BY MAIL:

Submit your application and documents to the following address:

City of Creswell
ATTN: Barbara Hiller
P.O. Box 276
Creswell, Oregon 97426