MEMO

To: **Mayor and Members of Council**
From: **Vincent Martorello, City Manager**
CC: **City Council File**
Re: **Week of July 26, 2026 - Update**
Date: **July 31, 2026**

Here is a summary of my activities for the week of July 26, 2026.

- I attended the July 27 City Council Work Session. During the meeting the Council heard testimony from a member of the public regarding the signs that prohibit "wheels" on the sidewalk between 1st Street and 3rd Street. The sign mentioned during testimony was at the corner of 3rd Street and Oregon Ave, near the Grange (shown in the photo to the right). The public speaker noted the sign was old and faded.

  

  Safety on the sidewalks has been a concern of the Public Safety Committee and on Tuesday morning (7/28) the Public Works Director looked at the sign. The public speaker is incorrect. The sign is not old and faded.

  I walked on the north and south side of Oregon Ave and there is a sign at each of the intersections (north and south sides), and they are in the same condition as the one shown in the photo above - relatively new and legible.

- I participated in a Safe Routes to Schools Kick Off meeting. We received a technical assistance grant from ODOT to complete preliminary designs that will propose upgrades to certain routes within the downtown area north of Oregon Ave.
- I met with our City Attorney and reviewed the sign code violation issued for the billboard located on the west side of I-5, east of the new McDonalds. We are attempting to work with the owner to draft a memorandum of agreement that identifies the use as a non-conforming, as opposed to requiring any costly modification to the sign. The owner will understand that the sign cannot be modified and if it is damaged and cannot be repaired in kind, then the billboard will need to be removed. I think this is a constructive solution for each party.
- The preferred candidate for the Planning Director position has accepted the position and I will complete my offer of employment letter next week. His start date is September 1.
- I attended a Fall Festival planning meeting. This year we will hold it in Holt Park. We will hold it during one of our September 19, 2026, Farm to Table Event. The event will be from 10:00 to 5:00. See you there!

Anticipated Work – Week of July 31, 2026:

- Next week will be mostly general office work with not many meetings scheduled.

Upcoming Work:

- No update

Let me know if you have any questions or concerns.

With gratitude,
Vincent