

CITY OF CRESWELL
PLANNING DEPARTMENT
13 S 1st Street
Creswell, OR, 97426
(541) 895-2531
www.ci.creswell.or.us

CRESWELL FAÇADE IMPROVEMENT GRANT PROGRAM

The City received \$30,000 through Lane County’s 2025 Community and Development Grant in order to fund façade improvements projects. The grant is targeted to downtown tenants, businesses and/or building owners. This is the City’s first ever Façade Improvement Program!

PROGRAM SUMMARY AND APPLICATION

The Creswell Façade Improvement Grant Program is a matching grant program designed to beautify downtown, supporting our Downtown goals!¹ The City can award grants up to \$10,000, however, applicants are encouraged to propose projects between \$3,000 and \$6,000 to remain competitive.

The main objectives of the grant are:

1. To invest in the aesthetic appearance of existing buildings and businesses located downtown²; and,
2. To further enhance the downtown streetscape and encourage pedestrian traffic.

Eligible Applicants:

The following are the requirements for eligible applicants that can apply to receive grant funding:

1. Property owners, business owners or tenants within Creswell’s downtown (if applicable, with property owner consent).
2. Properties owners that have commercial and/or customer facing operations.
3. Properties that are within compliance with the development and municipal code.

¹ Objective 1 of 2020 Creswell Downtown Plan. Adopted by Ordinance 542 on December 14, 2020.

² Please confirm with the Planning Department whether your property is considered within the Downtown Boundary.

Eligible Improvements:

Funds may be used towards façade improvements on buildings within Creswell's downtown. This includes but is not limited to exterior projects such as:

- Exterior painting.
- Masonry repairs or cleaning.
- Repair/replacement of windows or doors.
- Repair/replacement of canopies or window awnings.
- Repair/replace exterior lighting attached to a building or illuminating sign.
- Repair or construct entryway.
- Removal of old exterior signage and installation of new exterior signage.
- Mural development and implementation.
- Other improvements as approved.

Financing:

The maximum award amount per project is \$10,000 dollars. A minimum private match of 100% (1:1) is required. Applicants are encouraged to propose projects between \$3,000 and \$6,000.

Review Process:

Planning staff recommends that applicants set up a meeting with planning staff to review eligibility and grant submittal requirements. Upon submittal, grant applications will be formally reviewed by planning staff to confirm eligibility and consistency with the submittal requirements. Applications that meet these requirements will be forwarded to a review committee for review and decision.

Review Criteria:

All applications will be reviewed using the following criteria to evaluate which projects will have the most significant impact on Creswell's streetscape:

- **Visual Impact:** Degree to which the project improves the building's street-facing appearance. Commercial projects and projects on Oregon Avenue will be given priority.
- **Condition & Need:** Addresses deterioration or functional issues.
- **Design Quality & Fit:** Compatibility with building and surroundings.
- **Longevity & Maintenance:** Durability of materials and finish.
- **Project Readiness:** Project feasibility and timeline.
- **Local Job Creation:** Contract work is local (if applicable).

Reimbursement Procedures:

Project reimbursement will occur based on the following procedures:

1. Reimbursement will occur only after construction is complete and a city inspection has been conducted.
2. Upon project completion, city staff shall be contacted to conduct a site inspection.
3. Detailed written invoice(s) or itemized receipts and proof of payment (e.g., cancelled checks) shall be provided with all reimbursement requests.
4. Funds will be dispersed within three (3) to six (6) weeks following submittal and verification of all documentation.

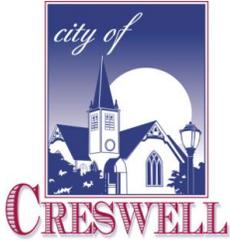
Conditions:

1. Approval of grant applications is contingent upon available funds.
2. Funding is limited to one grant per business. Businesses may submit multiple applications.
3. All projects shall conform to the design standards of the Downtown Plan, Creswell Development and Municipal Code.
4. Once an application is approved, the applicant will be required to enter into a Grant Approval Agreement with the City.
5. Projects may begin only after an application is approved. Any work completed prior to formal approval and signing of the Grant Agreement may not be eligible for grant reimbursement.
6. Projects are required to be completed by November 14, 2026.
7. Applicants are responsible for obtaining all necessary permits prior to conducting work.
8. The applicant must submit before and after color photos of the project.
9. Additional conditions may be included with the grant approval

The City reserves the right to refuse reimbursements in whole or in part for work that:

1. Does not conform to the program or design guidelines.
2. Does not conform to the proposal submitted with the application and authorized by the City.
3. Are not commensurate with the workmanship and cost customary to the industry.
4. Is not completed within the timeframe.
5. Does not conform to the terms of the grant agreement.

For more information, please reach out to the City Planner, Curtis Thomas, at cthomas@creswellor.gov or give us a call at (541) 895-2531 ext. 326.



CITY OF CRESWELL
PLANNING DEPARTMENT
13 S 1st Street
Creswell, OR, 97426
(541) 895-2531
www.ci.creswell.or.us

CRESWELL FAÇADE IMPROVEMENT PROGRAM GRANT APPLICATION

Applicant Information

Applicant is: Property Owner Tenant

Applicant Name: _____

Phone Number: _____

City, State, Zip: _____

Email: _____

Property Owners' Information (If applicable)

Applicant Name: _____

Phone Number: _____

Address: _____

City, State, Zip: _____

Email: _____

Location and Description

Entities Name: _____

Property Address: _____

Accessor Map: _____

Project Information:

Please describe the general timeline of the project from the permitting stage to the final inspection by city officials.

In addition to this application the applicant may provide:

Quotes, itemized budgeted proposal, or any other documents that support proposed project budget from certified contractors

Photos of the current state of the façade, as well as plans or sketches of proposed improvements, and photos of the improvements after they're completed.

Any other documentation that would support budget or proposed plans

I agree to comply with the guidelines and standards of the City of Creswell's Façade Improvement Grant Program, and I understand that this is a voluntary program, under which the City has the right to approve or deny any project or proposal or portions thereof.

Applicant Signature

Print Name

Date

Owner Signature (If applicable)

Print Name

Date

CRESWELL FAÇADE IMPROVEMENT PROGRAM GRANT

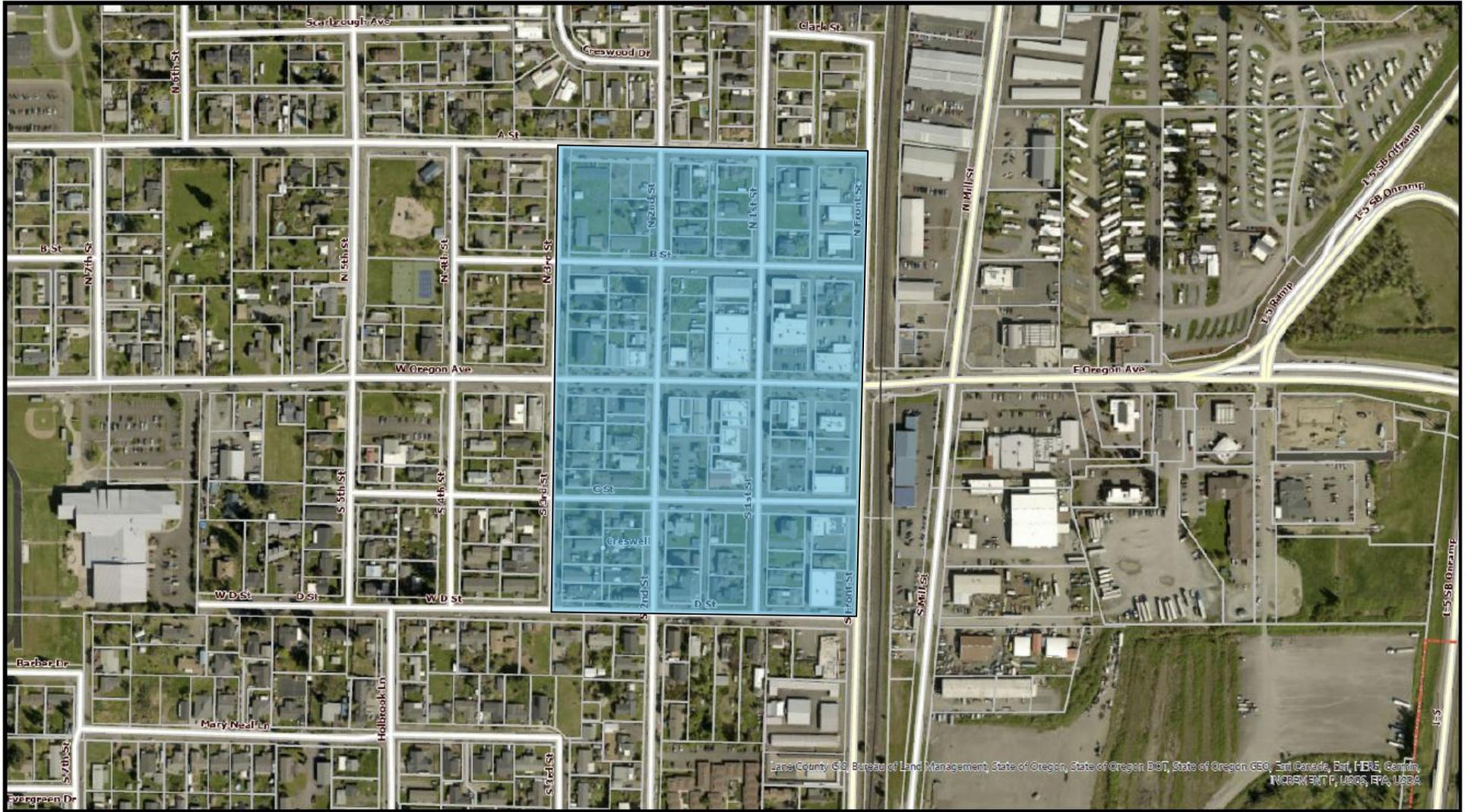
HOLD HARMLESS AGREEMENT AND OWNER AUTHORIZATION FOR TENANT TO CARRY OUT FAÇADE IMPROVEMENT AND/OR REHABILITATION PROJECT

I, _____ hereby authorize _____ to carry out improvements as specified in the accompanying Façade Improvement Grant Application, on my property located at _____, which is within the City of Creswell's Downtown District. I also agree to hold harmless the City of Creswell in the event of property damage or physical injury as a result of working on the aforementioned project.

Property Owner Name Date

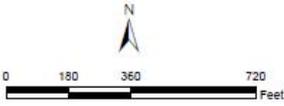
Return To:
Curtis Thomas
City Planner
City of Creswell
13 S 1st Street
Creswell, OR 97426
Phone: (541) 985-2531 ext. 326
Fax: (541) 895-3647
E-mail: cthomas@creswellor.gov

Map of Creswell's Downtown Zone



Lane County GIS, Bureau of Land Management, State of Oregon, State of Oregon BGT, State of Oregon GEO, Esri, Canada, Esri, HERE, Garmin, INCREMENT P, URCS, IPA, USGS

The information on this map was derived from digital databases on the Lane County regional geographic information system. Care was taken in the creation of this map, but is provided "as is". Lane County cannot accept any responsibility for errors, omissions or positional accuracy in the digital data or the underlying records. Current plan designation, zoning, etc., for specific parcels should be confirmed with the appropriate agency. There are no warranties, expressed or implied, accompanying this product. However, notification of any errors will be appreciated.



ArcGIS Web Map