

City of Creswell City Council Work Session Meeting

Council Members Present:

- Mayor Smith – excused absence
- Councilor Costilla, Council President
- Councilor Dukes
- Councilor Holt
- Councilor Kent
- Councilor Kremer
- Councilor Morris – excused absence

Audience Present: 1

Press Present: 0

Staff Present:

- City Manager Vincent Martorello
- Assistant to City Manager Angela Keppler
- Planning Technician Fabian Gomez Hernandez
- Finance Director Jim Piper

Open Meeting

Council President Costilla opened the June 26, 2026, City Council Work Session at 6:00 PM. He asked everyone to stand for the Pledge of Allegiance. Council President Costilla noted Mayor Smith and Councilor Morris both have excused absences.

Committee Reports

Parks and Tree Advisory Board

City Manager Martorello reported on behalf of the absent Councilor Morris. He advised that the Parks and Tree Advisory Board focused on three items at its most recent meeting.

The first was the establishment of a database for tracking holiday celebration vendors, which the board discussed at length. A prototype has been posted to the city's website for the board's review.

The second item was a debrief of the Arbor Day celebration, covering what went well, what did not, and how the park facilities supported vendor operations.

The third item concerned whether the existing parks master plan should be formally updated or whether a

technical addendum would suffice. City Manager Martorello explained the distinction: a technical addendum would be an in-house document, potentially several pages in length, that evaluates whether the plan's original assumptions and data remain valid, identifies which recommendations have been completed, determines whether remaining recommendations are still relevant, and proposes any new recommendations. He expressed his view that a full master plan update is likely unnecessary given that the city's population and recreation needs have not changed substantially since the plan was published, and that a technical addendum may suffice.

The board is scheduled to meet in July to review the report and return to the Council with a recommendation on the appropriate path forward either a technical addendum or a full master plan update along with any associated cost estimates or grant opportunities.

Councilor Holt asked when the master plan was originally created. City Manager Martorello indicated it is believed to run from approximately 2022 to 2026 or 2027. Councilor Holt expressed concern about the financial burden placed on residents by simultaneously pursuing numerous city projects and encouraged the Council to prioritize initiatives carefully. She acknowledged that a master plan serves a useful function particularly for grant eligibility—but cautioned against unnecessary expenditure on a full update if one is not warranted. City Manager Martorello confirmed that while the existing master plan recommends developing a site-specific master plan for Garden Lake Park, it is not a formal requirement. He noted that having a plan in place is primarily advantageous for pursuing grant funding, and that staff are currently exploring whether planning costs for such projects could themselves be covered by grants.

Discussion Items

2026 UGB Expansion Area Planning Application – Planning Technician Fabian Gomez Hernandez

Planning Technician Fabian Gomez Hernandez presented a \$20,000 planning grant application submitted to the Department of Land Conservation and Development (DLCD) on June 5, 2026. The grant would fund a wetland delineation plan for two parcels located north of Creswell Court and south of Martin Road, on the east side of Highway 99, the area generally described as north of the Creswell Court manufactured home park. No local match is required.

The purpose of the delineation would be to identify and map existing wetlands on the parcels and produce a plan addressing how future development could be undertaken around or in mitigation of those wetlands. Planning Technician Fabian Gomez Hernandez noted that while no formal development applications have been submitted, a property owner is working with a developer on a potential manufactured home park in that zone.

The Council's involvement at this stage was limited to providing a letter of support for the grant application. City Manager Martorello clarified that staff would draft the letter expressing the Mayor's and Council's support, and that the matter would be returned to a regular council meeting for formal action. Planning Technician Fabian Gomez Hernandez also confirmed that the consultant-provided grant format would be recommended, as it is the most straightforward option and does not require a separate public bid process.

Councilor Dukes asked for clarification on the location of the parcels and whether an existing home is on the property. Planning Technician Fabian Gomez Hernandez confirmed that a single home is currently situated on the property.

Council president Costilla asked for Council consensus to direct staff to draft a letter of support, councilors indicated their agreement.

Adjournment

City of Creswell
City Council Work
Session Minutes
June 22, 2026

This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio/video recordings of the meeting and may be reviewed upon request to the City Recorder.

With no further business Council President Costilla adjourned the meeting at 6:15 p.m.

*Signature on File _____

Nicholas Smith, Mayor

Attest:

*Signature on File _____

Caitlin Born, City Recorder