CRESWELL CITY COUNCIL MEETING AGENDA

June 08, 2026
Creswell City Hall - McCluskey Chambers
13 South 1st Street
6:05 P.M. (or later following the Urban Renewal Agency Meeting)

Nicholas Smith, Mayor Presiding
City Councilors:
Alonzo Costilla, Alan Dukes, Staci Holt, Clark Kent
Mark Kremer, Joan Morris

Please silence your cell phones as a courtesy to everyone

Pledge of Allegiance

1. **Public Forum–** Maximum time 30 Minutes. Speakers will be limited to three (3) minutes each. The Council will not engage in discussion or make decisions based on public comment at this time. The mayor may direct the City Manager to follow up on comments received.

2. **Mayor's Report**

   i. Parks and Tree Advisory Committee Appointment

3. **Correspondence**

4. **Consent Calendar -** *All items listed are considered routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a City Councilor requests that an item be removed from the Consent Calendar and considered separately.*

   i. May 11, 2026, City Council Meeting Minutes
   ii. May 26, 2026, City Council Work Session Minutes

5. **May 2026 Administrative Report**
   A. Finance Expenditures Report
   B. Lane County Sheriff's Report
   C. City Attorney Report
   D. Code Enforcement Report
   E. Building Permit Recap Report

6. **Council Action Items**

   A. Public Hearings for Budget Approval for Fiscal Year 2026-2027 – Finance Director James Piper

The City Council will hold Public Hearings to receive public comment regarding the proposed Fiscal Year 2026/2027 Budget:

i. To receive public comment on the proposed uses of State Revenue Sharing Funds
ii. To receive public comment on proposed Water Rate Decrease
iii. To receive public comment on proposed Sewer Rate Increase
iv. To receive public comment on proposed Public Safety Fee Increase
v. To receive public comment on FY 2026-2027 Budget approved by Budget Committee

The meeting location is wheelchair accessible. Anyone needing special accommodations (hearing impaired, language translation, large print, etc. please make your request at least 2 Business Days prior to the meeting at 541- 895-2531. Creswell is an Equal Opportunity provider and employer and complies with Section 504 of the Rehabilitation Act of 1973. Questions about this agenda from the hearing impaired can use TTY and call at 1-800-735-2900; Spanish TTY at 1-800-735-3896.

B. Resolution No. 2026-08 - A Resolution Establishing Sewer User Fees, Sewer Service Fees and Charges for the Users of the Creswell Municipal Sewer Works Facilities and Rescinding Resolution No. 2025-10 – Jim Piper

C. Resolution No. 2026-09 – A Resolution Rescinding Resolution No. 2025-11 and Establishing a Public Safety Fee and Charges In Accordance with the Provisions of Creswell Municipal Code (CMC) Chapter 13.30 – Jim Piper

D. Resolution No. 2026-10 - A Resolution Adjusting the Basic Rental Fees Set Forth in Existing Airport Leases Between the City of Creswell and Individual Lessees of Property located on Hobby Field Airport – Shelley Humble/Jim Piper

E. Fiscal Year July 1, 2026, to June 30, 2027, Budget Resolutions – Jim Piper

i. Resolution No. 2026-12- A Resolution Declaring the City's Election to Receive State Revenues – Jim Piper

ii. Resolution No. 2026-13 - A Resolution Regarding State Revenue Sharing Funds – Jim Piper

iii. Resolution No. 2026-14 – A Resolution Extending the City of Creswell's Worker's Compensation Coverage to Volunteers of the City of Creswell – Jim Piper

iv. Resolution No. 2026 –15 A Resolution Adopting the Pay Scales for Fiscal Year 2025-26 for the City of Creswell – Jim Piper

v. Resolution No. 2026-16 Adopting Budget, Making Appropriation and Categorizing and Levying Ad Valorem Taxes – Jim Piper

F. Public Hearing on 2026/27 Liquor License Renewals and Recommendation to Oregon Liquor Control Commission – City Recorder Caitlin Born

G. Resolution 2026 – 18 A Resolution Authorizing the City Manager to sign the Engineer of Record Contract. – City Manager Vincent Martorello

H. Garden Lake Park Master Plan Grant Support – Planning Technician Fabian Gomez Hernandez

I. Development Moratorium- City Manager Vincent Martorello

i. Public Hearing - The City Council will hold a Public Hearing to receive testimony from anyone who wishes to comment on the Approval of Resolution No 2026-17 A resolution continuing the moratorium on development pursuant to ORS 197.505 to 197.540 based on limited sanitary sewer capacity as ordered by the Oregon Department of Environmental Quality.

ii. Resolution No. 2026-17 A resolution continuing the moratorium on development pursuant to ORS 197.505 to 197.540 based on limited sanitary sewer capacity as ordered by the Oregon Department of Environmental Quality

7. Upcoming Meetings and Events

A. Parks and Tree Advisory Board Meeting – June 09, 2026 – 9:30 A.M.

B. Administration and Finance Committee Meeting – June 15, 2026 – 6:00 P.M.

C. Planning Commission Meeting – June 18, 2026 – 6:00 P.M.

D. City Council Work Session Meeting – June 22, 2026 – 6:00 P.M.

8. Adjournment

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Mayor's Report
Agenda Item No. 2

City of Creswell
Application for Commission or Committee Appointment

Name of Commission or Committee Parks and Trees Advisory Board

Your Name Nayla Keller

Home Address [redacted]

Do you reside within the Creswell City Limits? _____ Yes X No

Home Telephone Number [redacted] Work Telephone Number _____

Cell Phone Number _____ Email address [redacted]

Occupation Watershed Council Place of Employment Coast Fork Willamette Watershed Council

Why do you want to become a member of this commission or committee?

I am enthusiastic about becoming a member of this committee because nurturing both community and nature lies at the heart of my professional and personal values. I am passionate about advocating for the sustainable management of our city's parks and open spaces. I aim to use my skills and knowledge, along with my love for community engagement, to positively contribute to this committee. By fostering collaborations and encouraging public participation, I believe I can support the committee's objectives effectively. I am dedicated to enhancing community well-being while pursuing opportunities for growth and learning. My goal is to gain a deeper understanding of ongoing projects and initiatives. To enhance my current knowledge, I have reviewed the meeting agendas from 2026 and the Creswell Citywide Parks and Open Space Master Plan.

What experience, training, and/or qualifications do you have for this particular commission or committee appointment?

I'm incredibly grateful to work for the Coast Fork Willamette Watershed Council, where I have gained invaluable hands-on experience conducting plant surveys throughout our watershed and participated in active restoration projects. My training in native plant identification enables me to identify and catalog native, as well as invasive, species. Additionally, I've collaborated to create planting lists for volunteer events, such as the expansion of the pollinator garden at Row River Nature Park. This project strengthened my connection with the community, allowing me to engage with diverse perspectives on natural resource management. Furthermore, I have participated in workshops with the OSU Extension Service, focusing on the Emerald Ash Borer. This training equipped me with the skills to identify its presence in trees and forests, which is vital as we prepare for the beetle's inevitable spread across Oregon. Other workshops I've attended include "Naturescaping" with the McKenzie Watershed Council and an "Urban Waters Bio-Swale Rain Infrastructure Tour" by the Long Tom Watershed Council, addressing stormwater runoff and improving soil water retention with the help of native plants. In terms of formal education, I hold an associate's degree in Environmental Studies from Lane Community College, along with a GIS certificate.

What specific contribution do you hope to make to the commission or committee?

As a lifelong resident of Lane County, I have a deep appreciation for our community, natural landscapes, and local wildlife. I am passionate about seeing them thrive and am dedicated to advocating for best practices that encourage sustainable management while fostering a strong sense of stewardship. I am eager to share my knowledge on regionally relevant plants and shrubs, as well as my enthusiasm for community engagement. I look forward to collaborating on projects that enhance our community and truly value the inclusion of diverse perspectives, even those that may differ from my own. I am keen to see our parks and open spaces flourish sustainably, remaining accessible and welcoming to all stakeholders. As I deepen my understanding of the Parks and Trees Advisory Board and its current projects and objectives, I am confident that I will identify specific areas where I can make meaningful contributions.

Briefly describe your involvement in relevant community groups and activities?

My involvement with the Coast Fork Willamette Watershed Council has provided me with the opportunity to engage with various community groups and organizations. Through our programs and my position, I've been able to connect with individuals of all ages. I organize monthly volunteer events, assist with coordinating the Science On Tap series, and have participated in the annual Bikes to Blooms event for nearly three years. This year marks my second time tabling at the Arbor Day Celebration. Additionally, I led the Coast Fork's 2025 Youth Crew, working with a group of teenagers on local projects. These initiatives foster active community participation, where I continually seek feedback and discuss ongoing projects, events, and happenings with participants. In addition to my professional experiences, I have been actively volunteering since high school with organizations such as Friends of Hendricks Park, Buford Park, McKenzie River Trust, McKenzie Watershed Council, Walama Restoration Project, Lane County Audubon Society, and the LCC Learning Garden. These experiences have enriched my understanding of community-focused environmental stewardship and reinforced my dedication to preserving and enhancing our local ecosystem.

Signature of Applicant [redacted] Date _____

Information submitted on this application is public information. The information provided herein is true and complete. A false or misleading statement may be cause for elimination from consideration.

Creswell is an Equal Opportunity provider and employer and complies with Section 504 of the Rehabilitation Act of 1973. Questions about this form can use TTY and call at 1-800-735-2900; Spanish TTY at 1-800-735-3896.

Correspondence
Agenda Item No. 3

Consent Calendar
Agenda Item No. 4

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City of Creswell City Council Meeting

Council Members Present: **Audience: 9**

- Mayor Smith – excused absence **Press: 0**
- Councilor Costilla, Council President
- Councilor Holt
- Councilor Kent
- Councilor Kremer
- Councilor Morris
- Councilor Dukes

Staff Present

- City Manager Vincent Martorello
- Finance Director Jim Piper
- Public Works Director Cliff Bellew
- Assistant to City Manager Angela Keppler
- City Recorder Caitlin Born
- Airport Manager Shelley Humble
- Sergeant Alex Speldrich

Opening of the Meeting

Council President Alonzo Costilla opened the meeting at 6:01, he asked everyone to stand for the pledge. Council President Alonzo Costilla noted that Mayor Smith has a excused absence.

Public Forum

There was one speaker who signed up for the public forum. Debbie Yee of Creswell urged residents to vote in the upcoming South Lane Fire and Rescue Levy election (Levy 20-383), emphasizing the need to maintain fire services and ambulances serving Creswell, Cottage Grove, and South Lane. She acknowledged City Manager Vincent Martorello's weekly update explaining why the City is legally unable to advertise or advocate for the levy, and encouraged community members to get out the vote independently

Mayor's Report

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In the absence of Mayor Nicholas Smith, Council President Alonzo Costilla read a proclamation on the Mayor's behalf declaring May 25th of each year as Colonel Richard "Dick" Heyman Junior Day in the City of Creswell. This special day celebrates the life and accomplishments of Colonel Richard Dick Michael Heyman Junior, who was born in 1924 and passed away in 2026. Colonel Heyman was widely recognized for his 32 years of distinguished military service as a highly decorated Air Force pilot. His remarkable career began with his enlistment in the United States Army Corps at the tender age of 18, making him the youngest pilot in the 8th Air Force. Colonel Heyman bravely flew 342 combat missions during World War II, including providing crucial support for the D-Day invasion on June 6, 1944. His service extended through the Korean and Vietnam Wars, earning him an impressive array of military decorations such as the Silver Star, Distinguished Flying Cross, Legion of Merit, and multiple Air Medals.

Following his retirement from the Air Force in 1973, Colonel Heyman remained a dedicated and active member of the Creswell community. At the remarkable age of 91, he served as a City Councilor, demonstrating his commitment to civic duty and community involvement. Beyond his political contributions, Colonel Heyman also made meaningful impacts in local journalism and supported various charitable causes focused on education, children's health, and animal welfare. His exemplary service and contributions were internationally recognized when he was honored with the French Legion of Honor in 2026, a testament to the global acknowledgment of his bravery and dedication.

The proclamation encouraged all Creswell residents to honor Colonel Heyman's life, reflect on his enduring legacy, and embrace the values of courage, humility, and commitment to the community that he exemplified throughout his life. His storied life of service stands as a beacon of inspiration for generations to come.

Correspondence

No comments or discussion on correspondence were offered by the Council.

Consent Calendar

Council President Costilla explained the consent calendar process. City Recorder Caitlin Born noted that the Movies in the Park Noise Ordinance Waiver was included in the consent calendar, prompting clarification that it required a separate motion.

A. Approval of Minutes

Motion to approve the minutes as presented was made by Councilor Clark Kent and seconded by Councilor Alan Dukes. The motion carried unanimously.

iii. Movies in the Park Noise Ordinance Waiver

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Following clarification that the waiver required a separate motion, Motion to grant a waiver of CMC 9.25 for Movies in the Park on July 18, August 1, August 15, and August 29, 2026 was made by Councilor Staci Holt and seconded by Councilor Clark Kent. The motion carried unanimously.

April 2026 Administrative Report

Finance Expenditures Report

City Manager Vincent Martorello presented the finance expenditure report and invited questions from the Council. Councilor Staci Holt asked about the following payments.

NV5 was identified as the engineering firm assisting with the North Taxi Lane Extension project at the airport.

Analytical Lab Group charges were explained as mandatory monthly water and wastewater testing required by the Oregon Health Division and DEQ. Councilor Dukes noted that the wastewater plant requires between 5 and 12 samples per month depending on permit requirements, while the water plant requires 7 monthly samples.

HR Specialist Employment Law ($149) was clarified by Finance Director Jim Piper as an annual subscription to a payroll newsletter keeping staff current on tax law changes.

Pacific Northwest Flooring was identified as a payment for new flooring at the water facility.

Bucks ($945) was identified as porta-potty services. Councilor Dukes explained that the City provides portable restrooms at multiple park facilities year-round, particularly where permanent restrooms are unavailable or closed seasonally.

Department of Consumer and Business Services ($3,083) was identified as the state's 12% surcharge on building permits.

Step It Up ($3,667) was explained by Finance Director Jim Piper as a combined charge from the City's managed service provider (MSP) for IT services, approximately half of which constitutes Microsoft software licensing (Outlook, Excel, etc.). Finance Director Jim Piper noted he had requested that these charges be broken out on future invoices, particularly in anticipation of going out to bid for MSP services.

WCNL Enterprises ($1,800) was identified as the City's monthly street sweeper service, operating under a name that had recently changed from a prior vendor identity.

Automation Group Incorporated was identified as the telemetry and communications service for the water tower and wastewater facility.

4Runner was identified as the flood management system discussed at a prior work session, which provides improved public and staff interface with flood management processes.

Profectus Incorporated ($795) was confirmed as the City's monthly janitorial cleaning service.

Willamette Construction (~$8,000) was identified as payment to the construction company that recently completed renovations to the conference room, including a new ceiling, sheetrock, extension of the fire suppression system, and new electrical lighting fixtures.

Kings Flags was explained by Finance Director Jim Piper as a purchase of six flags — two U.S., two Oregon, and two POW/MIA — at approximately $100 each. Councilor Holt expressed interest in exploring more cost-effective sourcing options and requested the flag size for comparison purposes.

Security Monster ($220) was identified as a monthly security monitoring service covering the City Public Works Shop covering all the buildings.

FBI Testing was identified as concrete testing associated with the new restroom slab at Robin H. Hughes Park.

HACH Company ($459) was identified as parts for the water plant.

Councilor Mark Kremer inquired about the **Oregon Employment Department** payment ($3,000), which City Manager Martorello explained was for an unemployment claim from a former employee. The City was required to pay a portion of the claim due to the time elapsed between employees falling within the eligible window.

Lane County Sheriff's Report

Sergeant Alex Speldrich reported that call volumes have returned to normal levels following an anomaly with elevated property crimes in the prior month. He highlighted two notable updates: first, the Sheriff's Office landline phones at City Hall have been removed as they were largely unused and occasionally received telemarketer calls, resulting in small cost savings to the City; all contacts should now be directed to the main dispatch line or deputies' work cell phones. Second, Sergeant Speldrich reported two Measure 11-level calls one involving juveniles that was addressed outside of the criminal system due to the parties' ages, and one involving an elderly individual whose report, while taken formally, was determined upon investigation not to have occurred. Sergeant Speldrich also shared that he attended the Western States Hostage Negotiation Association Conference in Spokane, which provided valuable training and networking opportunities with negotiators from other regional agencies. He noted a successful joint training exercise with the Sheriff's SWAT team and Springfield Police, and indicated another large multi-agency training is planned for June.

City Attorney Report

City Manager Martorello reported that the city attorney accrued 26 hours last month. No questions were raised in this report.

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Code Enforcement Report

No questions were raised.

Building Permit Recap Report

No questions were raised.

Council Action Items

Resolution 2026-06 A Resolution Establishing Public Records Request Policies and Procedures for the City of Creswell and Repealing Resolution 2017-20

Finance Director Jim Piper presented Resolution 2026-06, which updates the City's public records request policies and procedures by defining acceptable payment methods. He explained the core issue: credit card chargebacks incur a $15 fee per dispute, and the City has encountered a pattern of chargebacks from the same individual or entity on multiple public records requests. When the City attempted to dispute these chargebacks, the process required a $500 fee to continue the dispute — a cost deemed disproportionate relative to the original transaction amount and staff time involved.

City Recorder Caitlin Born reported that she surveyed the Oregon City Recorders group and found that many other municipalities accept only cash, check, or money orders for public records payments — avoiding the chargeback vulnerability inherent to credit card transactions. Finance Director Jim Piper noted that checks were retained as an acceptable payment option to allow requestors to mail payment rather than appear in person.

Councilor Clark Kent asked whether returned checks posed a similar risk. City Manager Martorello explained that insufficient funds on a check are flagged directly by the bank and resolved relatively quickly, whereas credit card disputes involve a merchant-to-merchant process that can remain open for 30 or more days with uncertain outcomes. He also noted that the City is actively exploring internal options for pursuing recovery of amounts already disputed and charged back.

City Manager Martorello confirmed that the City's legal counsel reviewed the matter and that Oregon's public records law is silent on the required form of payment, giving the City discretion to define acceptable payment methods by policy.

> Motion to adopt Resolution 2026-06, A Resolution Establishing Public Records Request Policies and Procedures for the City of Creswell and Repealing Resolution 2017-20, was made by Councilor Clark Kent and seconded by Councilor Joan Morris. The motion carried unanimously.

Resolution 2026-07 A Resolution Allowing City Manager Vincent Martorello to Renew the Intragovernmental Agreement between Lane County Sheriffs and the City of Creswell

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City Manager Vincent Martorello presented Resolution 2026-07, authorizing the City Manager to execute the annual law enforcement services agreement with Lane County Sheriff's Office. He noted that changes from the prior agreement were minimal: the contract cost was updated, landline telephone provisions were removed consistent with the operational changes described by Sergeant Speldrich, and Lane County added standard boilerplate language regarding the renewal process. No substantive changes were made to the terms, expectations, or the overall relationship with Lane County.

The Council briefly noted that the savings from removing the phone lines from the contract were expected to be nominal.

> Motion to authorize the City Manager to execute an intergovernmental agreement for law enforcement services for the City of Creswell with Lane County for the year beginning July 1, 2026 and ending June 30, 2027, in the amount of $1,401,667, was made by Councilor Staci Holt and seconded by Councilor Mark Kremer. The motion carried unanimously.

7. Upcoming Meetings

Council was directed to visit the Creswell City Calander to review the upcoming meetings

Adjournment

With no further business Council President Alonzo Costilla adjourned the meeting at 6:34 p.m.

_____

Nicholas Smith, Mayor

Attest:

_____

Caitlin Born, City Recorder

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City of Creswell City Council Work Session Meeting

Council Members Present: **Audience Present: 9**

- Mayor Smith
- Councilor Costilla, Council President **Press Present: 0**
- Councilor Dukes
- Councilor Holt
- Councilor Kent
- Councilor Kremer – excused absence
- Councilor Morris

Staff Present:

- City Manager Vincent Martorello
- Public Works Director Cliff Bellew
- Airport Manager Shelley Humble
- Finance Director Jim Piper
- City Planner Curtis Thomas
- City Recorder Caitlin Born

Open Meeting

Mayor Smith opened the May 26, 2026, City Council Work Session at 6:00 PM. Mayor Smith asked everyone to stand for the Pledge of Allegiance.

Committee Reports

A. Public Safety Committee

Councilor Kent reported that the Public Safety Committee met on May 20, 2026, and approved the prior meeting minutes unanimously. He stated that the committee approved a 5:30 p.m. to 7:00 p.m. time frame for the National Night Out event and that most of the committee's discussion focused on event planning.

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Councilor Kent said the committee was pursuing food vendors, including a grilled cheese truck, a local lemonade vendor, and a hot dog cart. He reported that the Sheriff's Mounted Posse and trailers would attend and that parking logistics had been worked out. He further stated that the committee recommended Public Works close Fourth Street between A Street and B Street to support event setup, either the night before or the morning of the event.

Councilor Kent noted that regular participants, including Point S, Tractor Supply, Farmlands, and Fast Mart, were expected to participate again. He said the dunk tank appeared to have been repaired and might be available. He also reported that this year's eating contest would change from pie to donuts, potentially using either donut holes or oversized donuts.

Councilor Kent advised that the large event banner should be ready soon and that additional smaller banners for use around town still needed to be ordered. He added that some merchandise remained to be purchased, including police-themed pens, and said the committee was assembling raffle items for a raffle to be held during the event.

Councilor Kent also reported that Committee Chair Mark Kremer had suggested involving the Boy Scouts with recycling efforts and developing reusable generic signage for major community events. He stated that the committee would hold one more meeting before National Night Out, scheduled for July 8, 2026, from 6:00 p.m. to 7:00 p.m.

B. Parks and Tree Advisory Board

Councilor Morris reported that the Parks and Tree Advisory Board primarily debriefed the recent Arbor Day activities and concluded that the event had gone very well overall. She said the board discussed possible changes to tent placement for future events.

Councilor Morris also reported that the board discussed emerald ash borer impacts. City Manager Vincent Martorello provided additional information based on prior municipal experience, explaining that treatment typically involves injecting ash trees with insecticide while the infestation is in the larval stage. He stated that treatment protocols are recurring and expensive and said that in prior jurisdictions where he had worked, annual treatment costs ranged from approximately $90,000 to $120,000 without measurable success sufficient to justify the expense.

City Manager Vincent Martorello said a more practical approach had been mechanical management, including pruning damaged canopy, cleaning up debris, monitoring tree condition, and removing trees when necessary. He added that by the time visible signs appear, the tree is often already significantly damaged. He stated that treatment may prolong a tree's life by five to seven years but only delays eventual removal.

Councilor Holt asked for clarification that treatment merely prolonged the tree's life rather than solving the problem, and City Manager Vincent Martorello confirmed that understanding.

Discussion Items

A. Urban Growth Boundary Expansion – City Planner Curtis Thomas

City Planner Curtis Thomas presented information on a one-time urban growth boundary expansion opportunity. He explained that expansion of the urban growth boundary had been

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discussed by the City for several years and was identified in the 2022 Strategic Plan as a tool to help meet housing goals. He also referenced the 2019 Housing Needs Analysis, which identified a 51-acre deficit in housing land.

City Planner Curtis Thomas stated that urban growth boundary expansion could increase revenue opportunities through property taxes, system development charges, and additional water and sewer users. He said added utility customers could help support major wastewater system upgrades, although not solve all associated funding needs. He also acknowledged potential drawbacks, including accelerated growth and traffic concerns, and said transportation impacts would need to be considered alongside any future development.

In response to questions from Councilor Holt, City Planner Curtis Thomas clarified that the City had not yet identified a specific area for expansion and that the process would involve selecting property outside current city limits. He said affected participation would be voluntary and that the City would not force property owners into the boundary or require annexation. He explained that annexation, which changes zoning and tax status from county to city, would remain voluntary.

City Planner Curtis Thomas reviewed two possible pathways for expansion. He explained that the traditional process would first require an updated Housing Needs Analysis because the City's 2019 plan predates COVID-19 and would likely face scrutiny from outside review groups. He estimated that updating the analysis would cost approximately $75,000 to $100,000, which he noted exceeded the Planning Department's budget capacity. By contrast, he said the one-time expansion option would primarily require staff time rather than major direct expenditures.

City Planner Curtis Thomas described the proposed process if the Council wished to proceed. Staff would issue notice to all eligible adjoining properties, inviting owners to submit site plans. He said the Council would then review submitted plans and select a preferred site, followed by a public hearing. Applicants would be able to revise plans based on Council and public input before returning for further review and possible final approval or denial.

Mayor Nicholas Smith asked whether the process would cost the City anything beyond staff time, and City Planner Curtis Thomas stated that it would not at this stage.

Councilor Holt asked for more detail on requirements for park land and workforce housing. City Planner Curtis Thomas explained that the one-time expansion law includes different standards depending on site size. For sites over 15 acres, applicants must provide a conceptual plan that includes park land. He said that would likely create future maintenance responsibilities for the City, but he nevertheless recommended pursuing the 15-plus-acre pathway because it would provide a more complete concept plan and make better use of the one-time opportunity. He further explained that workforce housing requirements apply under the statute, with ownership housing tied to 130 percent of area median income and rental housing tied to 80 percent of area median income. He estimated that the ownership standard would be roughly equivalent to a $400,000 home, depending on variables.

Councilor Holt asked whether the larger-site requirements would impose direct upfront costs on constituents. City Planner Curtis Thomas replied that he did not yet have a dollar estimate for the park component but said those details could be requested and refined as part of the process.

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Mayor Nicholas Smith asked each Council member for their views. Council President Alonzo Costilla said the proposal made sense and asked whether many applicants were expected. City Planner Curtis Thomas estimated that three or four applications might be received. Councilor Morris said the proposal seemed logical and likely necessary for Creswell's future growth. Councilor Holt stated that she supported moving forward but asked how the current moratorium related to the proposal. City Planner Curtis Thomas said expansion would be undertaken now in anticipation of the sewer moratorium being lifted in 2031, or possibly sooner, so the City would be prepared to grow when system capacity allowed. Councilor Dukes indicated support, and Councilor Kent stated that this was the right time to proceed.

Public comment was then invited. Nathan Marple, a Creswell property developer, said he had spoken with owners on the north side of E Block and believed that area met many criteria attractive to developers, including gravity sewer access, limited wetlands, no floodplain, proximity to schools, and potential sidewalk connectivity. He stated that the area had several advantages and that property owners appeared generally receptive. Mr. Marple also expressed uncertainty about whether a site larger than 15 acres would be readily available, though he noted that multiple owners might be able to participate.

Councilor Holt asked what would happen if no suitable 15-acre site could be found. City Planner Curtis Thomas responded that multiple property owners could apply together to create a qualifying project. He added that coordinated applications would also make infrastructure planning easier. He further said he would likely recommend accepting applications of all sizes while still requiring a concept plan for every application, even though the law does not require concept plans for sites under 15 acres. He stated that such an approach would help the Council make informed comparisons among proposals. He also clarified that park space is not required for smaller sites.

Councilor Holt asked whether, if a smaller site were selected, the City would later be responsible for creating park space in that area. City Manager Vincent Martorello stated his understanding that it would not. City Planner Curtis Thomas added that staff had been consulting with Lane County and outside planning watchdog groups to ensure the City's approach was legally sound.

During that discussion, Councilor Holt asked about "1000 Friends," and City Planner Curtis Thomas explained that 1000 Friends of Oregon is a watchdog group focused on land use and planning issues rather than a state agency.

Mayor Nicholas Smith then asked whether there was Council consensus to move forward, and the discussion reflected general agreement.

Debbie Yee, a Creswell resident, addressed the Council and stated that while she was neither for nor against the proposal, she wanted to emphasize the importance of transparency, appropriate growth, infrastructure limitations, traffic impacts, and long-term planning. She said the City should continue to evaluate the broader picture, including road capacity and safety, particularly around high-traffic areas and I5 access.

3. Executive Session Pursuant to ORS 192.660(2)(h)

Mayor Nicholas Smith announced that the Council would enter executive session pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with

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regard to current litigation or litigation likely to be filed. He stated that representatives of the news media and designated staff would be permitted to attend and instructed that deliberations from executive session were not to be reported beyond the general subject announced.

The Council recessed to executive session at 6:27 p.m.

The Council reconvened to open session at 7:07 p.m.

Adjournment

With no further business Mayor Smith adjourned the meeting at 7:09 p.m.

_____

Nicholas Smith, Mayor

Attest:

_____

Caitlin Born, City Recorder

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Administrative Report
Agenda Item No. 5

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount	
05/26	05/07/2026	36567	135	ANALYTICAL LABORATORY GROUP	Multiple	02-40-670	282.60	2,543.40	
05/26	05/07/2026	36568	210	BANNER BANK	Multiple	01-59-620	.00	2,643.89	
05/26	05/07/2026	36569	505	CINTAS CORPORATION #3	Multiple	01-63-690	.00	1,775.39	
05/26	05/07/2026	36570	730	DBT TRANSPORTATION LLC	90100413	15-80-802	.00	11,611.30	
05/26	05/07/2026	36571	810	DOUGLAS FAST NET	Multiple	01-51-626	.00	1,480.96	
05/26	05/07/2026	36572	995	GANNETT OREGON LOCALiQ	7661429	15-40-613	.00	322.77	
05/26	05/07/2026	36573	1070	H D FOWLER COMPANY	Multiple	02-40-650	.00	1,162.00	
05/26	05/07/2026	36574	1290	JOHN DEERE FINANCIAL	6784542	04-80-801	.00	281.19	
05/26	05/07/2026	36575	1390	LANE COUNCIL OF GOVERNMENTS	101165	01-59-689	.00	624.75	
05/26	05/07/2026	36576	1435	LANE ELECTRIC COOPERATIVE INC	APR263276900	03-40-625	.00	119.32	
05/26	05/07/2026	36577	1590	MEDIAmerica INC	43452-IN	01-63-661	.00	335.00	
05/26	05/07/2026	36578	1700	NATION'S MINI-MIX INC	223178	01-63-690	.00	476.50	
05/26	05/07/2026	36579	1710	NET ASSETS CORPORATION	94-202604	01-59-613	.00	105.00	
05/26	05/07/2026	36580	1723	NORTHSTAR CHEMICAL INC	Multiple	02-40-665	.00	9,133.57	
05/26	05/07/2026	36581	1800	ONE CALL CONCEPTS INC	6040338	02-40-650	.00	50.56	
05/26	05/07/2026	36582	1980	ORKIN	296495286	01-63-690	.00	80.42	
05/26	05/07/2026	36583	2047	PACIFIC PERKS	2609	01-63-645	.00	837.80	
05/26	05/07/2026	36584	2050	PACIFIC POWER	Multiple	01-51-625	.00	3,337.30	
05/26	05/07/2026	36585	2560	SUPERIOR TIRE SERVICE INC	140233710	04-40-601	.00	27.62	
05/26	05/07/2026	36586	2680	TWGW INC WILSON'S NAPA	Multiple	04-40-601	.00	410.56	
05/26	05/07/2026	36587	2780	W C & L ENTERPRISES INC	43702	04-40-686	.00	2,531.25	
05/26	05/07/2026	36588	2790	WAGON WHEEL FEED & GRAIN	607392	03-40-673	.00	207.00	
05/26	05/07/2026	36589	2820	WELLS FARGO FINANCIAL LEASING	5038412100	03-40-620	.00	326.00	
05/26	05/07/2026	36590	2870	WILLIAM J WELT INC	19506	04-40-672	.00	4,063.37	
05/26	05/14/2026	36591	135	ANALYTICAL LABORATORY GROUP	Multiple	03-40-670	100.40	903.60	
05/26	05/14/2026	36592	260	BI-MART CORPORATION	Multiple	15-40-602	.00	96.37	
05/26	05/14/2026	36593	340	BUCKS SANITARY SERVICE	Multiple	01-63-645	.00	771.44	
05/26	05/14/2026	36594	400	CASCADE COLUMBIA DISTRIBUTION	950957	03-40-665	.00	3,895.18	
05/26	05/14/2026	36595	410	CASCADE HOME CENTER	Multiple	03-40-650	.00	891.60	
05/26	05/14/2026	36596	425	CASELLE INC	INV-19066	04-40-646	.00	2,969.00	
05/26	05/14/2026	36597	460	CENTURYLINK	MAY26-333656	03-40-626	.00	101.99	
05/26	05/14/2026	36598	495	CHRONICLE, THE	3079	01-59-613	.00	104.40	
05/26	05/14/2026	36599	665	CRESWELL COMMERCIAL SERVICE I	Multiple	04-40-672	.00	2,136.83	
05/26	05/14/2026	36600	1035	GOVERNMENT ETHICS COMMISSION	AIE23764	11-40-613	.00	149.73	
05/26	05/14/2026	36601	1070	H D FOWLER COMPANY	I7292146	02-40-650	.00	3,735.62	
05/26	05/14/2026	36602	1075	HACH COMPANY	14981873	02-40-650	.00	126.90	
05/26	05/14/2026	36603	1130	HERB NEWELL	201409	15-40-602	.00	32.00	
05/26	05/14/2026	36604	1400	LANE COUNTY DEPT OF FINANCE	81550	01-51-643	.00	815.50	
05/26	05/14/2026	36605	1625	MID-VALLEY TRACTOR CO	80829	04-40-601	.00	134.99	
05/26	05/14/2026	36606	1690	NATIONAL BUSINESS SOLUTIONS	IN161890	15-40-646	.00	465.63	
05/26	05/14/2026	36607	1793	OMLID & SWINNEY	11631	05-80-803	.00	5,300.00	
05/26	05/14/2026	36608	1875	OREGON DEPT OF REVENUE	28555	01-51-643	.00	285.55	
05/26	05/14/2026	36609	2380	SANIPAC INC	Multiple	01-63-625	.00	731.14	
05/26	05/14/2026	36610	2525	STEPUP IT SERVICES LLC	Multiple	15-40-645	.00	9,245.83	
05/26	05/14/2026	36611	2615	TK ELEVATOR CORPORATION	3009464714	01-40-602	.00	374.06	
05/26	05/28/2026	36612	2740	USA BLUE BOOK	INV01024114	02-40-673	.00	.00	V
05/26	05/14/2026	36613	2790	WAGON WHEEL FEED & GRAIN	607812	15-40-602	.00	414.00	
05/26	05/14/2026	36614	2820	WELLS FARGO FINANCIAL LEASING	5038541681	15-40-646	.00	334.00	
05/26	05/14/2026	36615	2825	WEST YOST & ASSOCIATES	2066986	20-80-801	.00	1,025.55	
05/26	05/14/2026	36616	2900	XYLEM WATER SOLUTIONS USA	3556E18610	03-40-673	.00	3,112.00	
05/26	05/21/2026	36617	55	AIRGAS-NOR PAC INC	5524630591	02-40-665	.00	98.40	
05/26	05/21/2026	36618	135	ANALYTICAL LABORATORY GROUP	182986	02-40-670	21.30	191.70	
05/26	05/21/2026	36619	275	BLUE SAND ELECTRIC LLC	Multiple	16-80-801	.00	2,450.25	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount	
05/26	05/21/2026	36620	290	BORN, CAITLIN	8495	01-40-620	.00	99.37	
05/26	05/21/2026	36621	455	CENTURY WEST ENGINEERING COR	251971	15-80-888	.00	36,825.00	
05/26	05/21/2026	36622	460	CENTURYLINK	Multiple	03-40-626	.00	392.11	
05/26	05/21/2026	36623	470	CHARTER COMMUNICATIONS	Multiple	03-40-626	.00	510.25	
05/26	05/21/2026	36624	500	CINTAS CORPORATION #2	Multiple	01-63-602	.00	215.00	
05/26	05/21/2026	36625	580	COMFORT FLOW HEATING COMPANY	343218157	01-40-602	.00	172.50	
05/26	05/21/2026	36626	905	EPUD	Multiple	01-63-695	.00	11,210.36	
05/26	05/21/2026	36627	1070	H D FOWLER COMPANY	Multiple	02-40-650	.00	1,068.62	
05/26	05/21/2026	36628	1220	INTEGRATED ELECTRONIC SYSTEMS	49373	01-40-602	.00	60.00	
05/26	05/21/2026	36629	1475	LOCAL GOVERNMENT LAW GROUP	73972	01-59-682	.00	7,022.50	
05/26	05/21/2026	36630	1755	NW NATURAL	Multiple	03-40-625	.00	560.67	
05/26	05/21/2026	36631	1860	OREGON DEPT OF ENVIRONMENTAL	WQWSC26003	03-40-685	.00	249.60	
05/26	05/21/2026	36632	2050	PACIFIC POWER	Multiple	03-40-625	.00	881.51	
05/26	05/21/2026	36633	2220	PROFECTUS INC	EUG05260102	01-63-690	.00	795.98	
05/26	05/21/2026	36634	2345	ROMTEC INC	3017	16-80-801	.00	130,000.00	
05/26	05/21/2026	36635	2395	SECURITY MONSTER	237920	04-40-602	.00	220.85	
05/26	05/21/2026	36636	2467	SPEC LAB LLC	1808	02-40-670	.00	415.00	
05/26	05/21/2026	36637	2830	WESTECH ENGINEERING INC	Multiple	02-80-806	.00	10,904.70	
05/26	05/28/2026	36638	2775	VOID CHECK	36639	01-204	.00	.00	V
05/26	05/27/2026	36639	2775	VOID CHECK	36640	01-204	.00	.00	V
05/26	05/28/2026	36643	135	ANALYTICAL LABORATORY GROUP	Multiple	03-40-670	202.50	1,822.50	
05/26	05/28/2026	36644	510	CITI CARDS	Multiple	02-40-650	.00	6,597.04	
05/26	05/28/2026	36645	635	COSTILLA, ALONZO	MAY26	01-40-632	.00	175.00	
05/26	05/28/2026	36646	830	DUKES, ALAN D	MAY26	01-40-632	.00	150.00	
05/26	05/28/2026	36647	1050	GRAINGER INC	9909992589	03-40-650	.00	575.24	
05/26	05/28/2026	36648	1140	HOLT, STACI	MAY26	01-40-632	.00	150.00	
05/26	05/28/2026	36649	1305	KENT,CLARK A	MAY26	01-40-632	.00	150.00	
05/26	05/28/2026	36650	1360	KREMER, MARK	MAY26	01-40-632	.00	150.00	
05/26	05/28/2026	36651	1440	LANE FOREST PRODUCTS INC	E72019-01	01-63-645	.00	3,404.00	
05/26	05/28/2026	36652	1650	MONTOYA LAW	Multiple	01-40-682	.00	24,867.50	
05/26	05/28/2026	36653	1655	MORRIS, JOAN	MAY26	01-40-632	.00	150.00	
05/26	05/28/2026	36654	1695	NATIONAL CONSTRUCTION & EXCAVA	44	01-63-645	.00	1,200.00	
05/26	05/28/2026	36655	2050	PACIFIC POWER	MAY26-221459	01-51-625	.00	35.40	
05/26	05/28/2026	36656	2440	SMITH, NICHOLAS A	MAY26	01-40-632	.00	225.00	
05/26	05/28/2026	36657	2740	USA BLUE BOOK	INV01041947	02-40-673	.00	6.89	
05/26	05/28/2026	36658	2755	VERIZON	6143309719	03-40-626	.00	59.71	
Grand Totals:							606.80	326,702.48	

Report Criteria:
Report type: Summary

M = Manual Check, V = Void Check

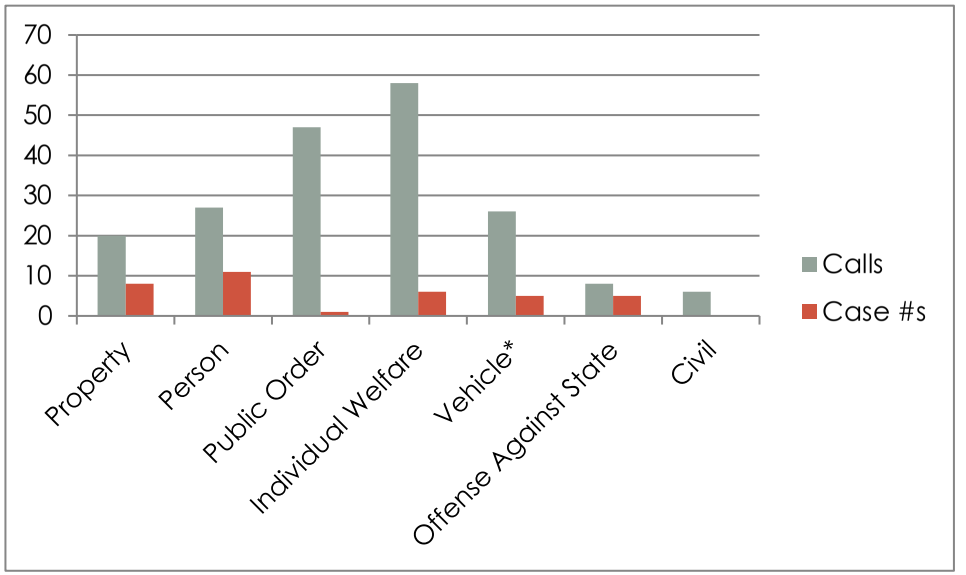
Check Number	Check Issue Date	Payee	Amount	Check Printed	Void
3649	05/12/2026	LUPITA & DOLORES ROMERO	250.00	Yes	No
3650	05/19/2026	EVELYN PONCE	160.00	Yes	No
3651	05/31/2026	US POSTAL SERVICE	1,125.54	Yes	No
Grand Totals:			1,535.54		
			3		

City of Creswell Monthly Police Activity- May 2026

Prepared by Sgt. Alex Speldrich, LCSO

Calls for Service by Incident Types:

Incident Type	Calls	Case #s
Property	20	8
Person	27	11
Public Order	47	1
Individual Welfare	58	6
Vehicle*	26	5
Offense Against State	8	5
Civil	6	0
Total	192	36
Measure 11	2	2
Self-Initiated Activity	204	4



Property (Burglary, Thefts, Criminal Mischief, Trespass, Found Property, UUV, UEMV)
Person (Assaults, Menacing, Harassment, Viol. Restraining Order)
Public Order (Disorderly Subjects, Suspicious Vehicles/Persons, Animal Calls, Citizen Initiated Contacts)
Individual Welfare (Welfare Checks, Missing Persons, Overdose, Suicidal Subjects)
Vehicle (DUII, DWS, Illegal Parking/Vehicles, Traffic Hazard, Crash)
Offense Against State (Drug, Warrants)
Civil (Civil Service, Eviction Process, Gov't Administration)
Measure 11 (Murder, Manslaughter 1&2, Agg. Veh. Homicide, Assault 1&2, Kidnap 1&2, Rape 1&2, Sodomy 1&2, Unlawful Sex

Aggregate Calls Month/Year	Total
Jan-26	**151**
Feb-26	**170**
Mar-26	**215**
Apr-26	**183**
May -26	**192**
June -26	
July-26	
Aug-26	
Sept-26	
Oct-26	
Nov-26	
Dec-26	

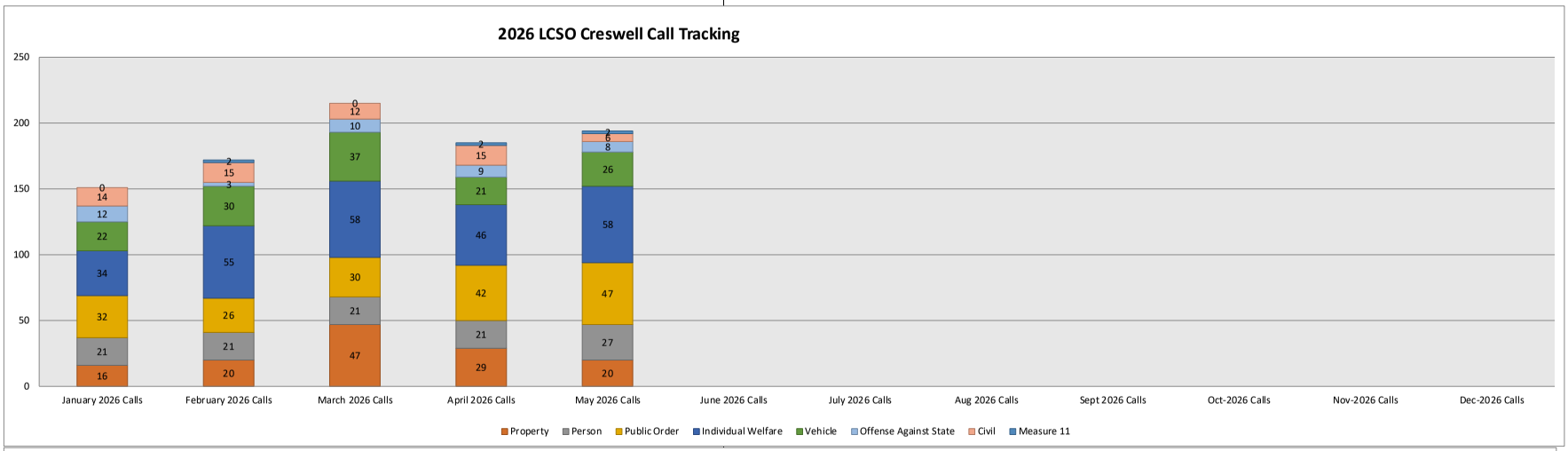
Measure 11 is not included in total of calls or case numbers

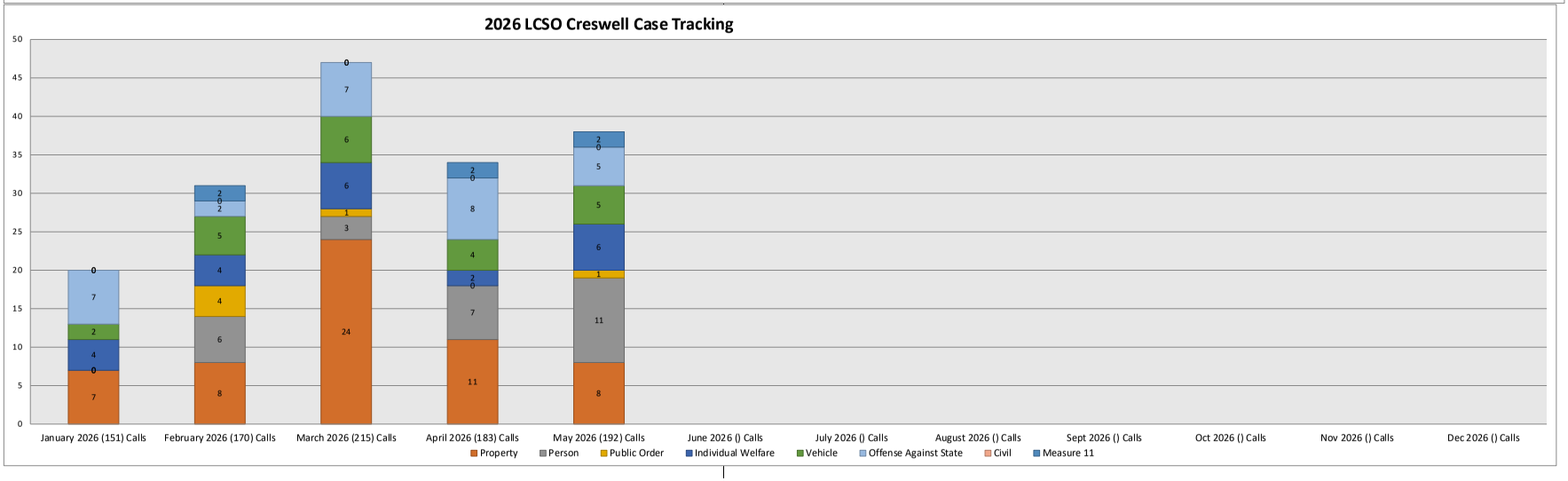
Calls Month/Year	Property	Person	Public Order	Individual Welfare	Vehicle	Offense Against State	Civil	Measure 11
January 2026 Calls	16	21	32	34	22	12	14	0
February 2026 Calls	20	21	26	55	30	3	15	2
March 2026 Calls	47	21	30	58	37	10	12	0
April 2026 Calls	29	21	42	46	21	9	15	2
May 2026 Calls	20	27	47	58	26	8	6	2
June 2026 Calls								
July 2026 Calls								
Aug 2026 Calls								
Sept 2026 Calls								
Oct-2026 Calls								
Nov-2026 Calls								
Dec-2026 Calls								

Measure 11 is not included in total of calls or case numbers

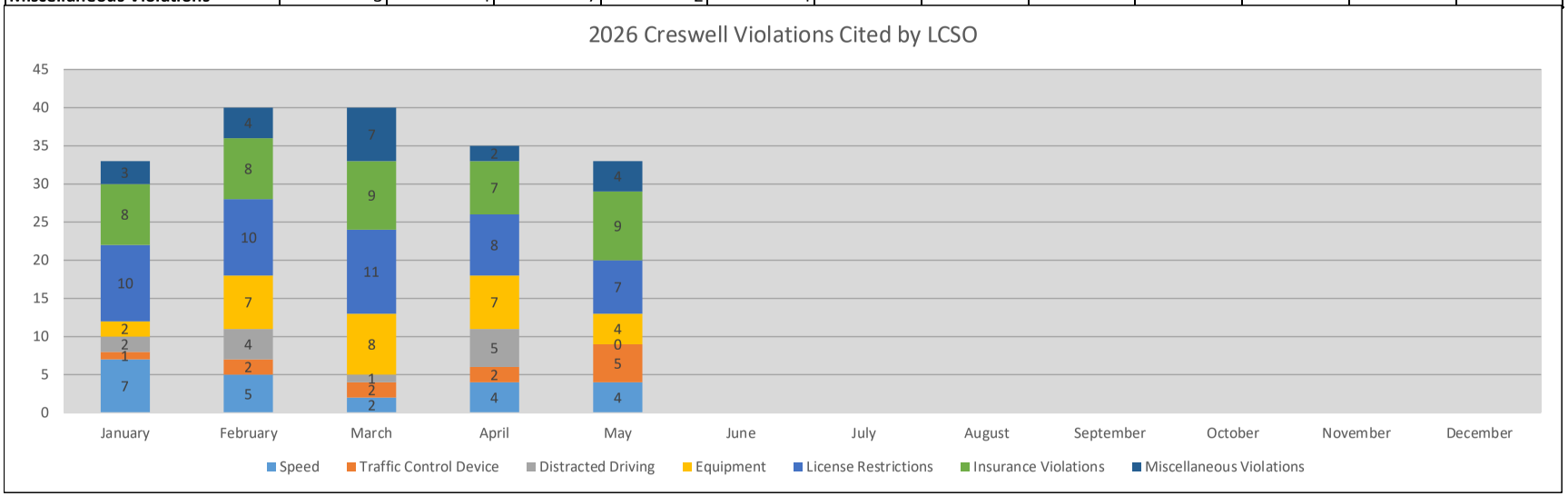
Cases Month/Year	Property	Person	Public Order	Individual Welfare	Vehicle	Offense Against State	Civil	Measure 11	Total
January 2026 (151) Calls	7	0	0	4	2	7	0	0	20
February 2026 (170) Calls	8	6	4	4	5	2	0	2	29
March 2026 (215) Calls	24	3	1	6	6	7	0	0	47
April 2026 (183) Calls	11	7	0	2	4	8	0	2	32
May 2026 (192) Calls	8	11	1	6	5	5	0	2	36
June 2026 () Calls									
July 2026 () Calls									
August 2026 () Calls									
Sept 2026 () Calls									
Oct 2026 () Calls									
Nov 2026 () Calls									
Dec 2026 () Calls									

Measure 11 is not included in total of calls or case numbers





	January	February	March	April	May	June	July	August	September	October	November	December
Speed	7	5	2	4	4							
Traffic Control Device	1	2	2	2	5							
Distracted Driving	2	4	1	5	0							
Equipment	2	7	8	7	4							
License Restrictions	10	10	11	8	7							
Insurance Violations	8	8	9	7	9							
Miscellaneous Violations	3	4	7	2	4							



NOTE: This data only includes violations cited into Creswell Municipal Court. This does not include violations cited into Circuit Court or verbal warnings.

LOCAL
GOVERNMENT
LAW GROUP
An Oregon Professional Corporation

Carolyn H. Connelly
Ross M. Williamson*
Mark A. Wolf
Diana Moffat
Lori Cooper
Truman Stone
Armand Resto-Spotts
Neil F. Taylor
*Also Admitted in Washington

CITY ATTORNEY REPORT
CRESWELL CITY COUNCIL
(JUNE 2026)

May work:

General

Ross worked with Caitlin on public meeting matters.

Armand worked with Jim on questions about service animals.

Ross worked with Caitlin on a budget committee question.

Ross worked with Pierre on street parking enforcement questions.

Ross worked with Caitlin on executive session procedural questions.

Planning

Ross worked with Curtis on recent legislative changes and impacts on processing specific types of land use applications.

Ross worked with Curtis on evaluating a use in the commercial zone.

May work totaled approximately 12 hours of attorney time (through May 28).

Code Enforcement Report

	Community Engagement / Field Questions & Warnings
38	Engagement/Education
14	Warnings issued (Parking included)

05/01/2026 - 05/29/2026

Case #	Case Date	Violation Name	Closed On	Violation Status
		Open cases from previous Code Enforcement Report (s)		
424	12/31/2025	8.15.030 Public responsibilities. 8.05.040 Nuisances pub.health, 8.30.50 Prop maint. standards, 8.05.140 Junk		*Open*
431	1/12/2026	15.20.070 Prohibited signs		*Open*
468	3/17/2026	8.05.040 Nuisances affecting public health. 8.05.140 Junk		*Open*
475	3/31/2026	8.30.50 Property Maintenance standards	5/11/2026	Closed-Resolved
474	3/31/2026	15.20.090 Temporary signs. 15.20.100 Permits	5/18/2026	Closed-Resolved
465	3/31/2026	15.20.060 Sign regulations for commercial and industrial sign district.	5/26/2026	Closed-Resolved
478	4/3/2026	8.05.140 Junk		*Open*
481	4/14/2026	15.20.090 Temporary signs.	5/14/2026	Closed-Resolved
483	4/14/2026	15.20.090 Temporary signs.	5/14/2026	Closed-Resolved
484	4/14/2026	15.20.090 Temporary signs.	5/14/2026	Closed-Resolved
486	4/17/2026	8.30.50 Property Maintenance standards		*Open*
487	4/24/2026	8.30.50 Property Maintenance standards, 8.05.140 Junk		*Open*
489	4/28/2026	6.05.110 Dog licenses	5/14/2026	Closed-Resolved
490	4/29/2026	10.15.020 Prohibited parking or standing	4/29/2026	Closed-Resolved
491	4/29/2026	8.05.080 Noxious Vegetation - B	5/1/2026	Closed-No violation
492	4/29/2026	8.05.080 Noxious Vegetation - B	5/1/2026	Closed-No violation
494	4/30/2026	No Code violation	5/1/2026	Closed-No violation
		New cases for May		
495	5/1/2026	10.10.070 Vehicles and recreational vehicles on streets.	5/5/2026	Closed-Resolved
496	5/1/2026	3.1.200 (K) Vehicular Access and Circulation.	5/21/2026	Closed-No violation
497	5/1/2026	9.25.160 Sound reproduction devices.	5/5/2026	Closed-No violation
498	5/1/2026	9.05.730 Vending goods on streets or sidewalks	5/5/2026	Closed-Resolved
499	5/5/2026	8.05.050 Creating a hazard	5/5/2026	Closed-Resolved
500	5/6/2026	15.20.090 Temporary signs.	5/28/2026	Closed-Resolved
501	5/6/2026	6.05.210 Continuous annoyance and barking dogs.	5/18/2026	Closed-Resolved

Case #	Case Date	New cases for May Cont.	Closed On	Violation Status
502	5/6/2026	6.05.210 Continuous annoyance and barking dogs.	5/18/2026	Closed-Resolved
503	5/7/2026	No Code violation	5/13/2026	Closed-No violation
504	5/11/2026	8.05.080 Noxious Vegetation - B	5/13/2026	Closed-No violation
505	5/11/2026	10.10.070 Storage of vehicles and recreational vehicles on streets. X2	5/18/2026	Closed-Resolved
506	5/11/2026	15.20.090 Temporary signs.	5/11/2026	Closed-Resolved
507	5/11/2026	15.20.090 Temporary signs.	5/13/2026	Closed-Resolved
508	5/11/2026	15.20.090 Temporary signs. X2		*Open*
509	5/11/2026	6.05.200 Dogs at large prohibited.	5/11/2026	Closed-Resolved
510	5/11/2026	15.20.090 Temporary signs.		*Open*
511	5/11/2026	15.20.090 Temporary signs.	5/18/2026	Closed-Resolved
512	5/11/2026	15.20.090 Temporary signs. X2		*Open*
513	5/13/2026	9.05.730 Vending goods on streets or sidewalks	5/13/2026	Closed-Resolved
514	5/13/2026	8.05.050 Creating a hazard	5/18/2026	Closed-Resolved
515	5/13/2026	6.05.200 Dogs at large prohibited.		*Open*
515	5/13/2026	6.05.110 Dog licenses		*Open*
515	5/13/2026	6.05.400 Dangerous behavior.		*Open*
516	5/13/2026	15.20.090 Temporary signs. X2		*Open*
517	5/14/2026	6.05.210 Continuous annoyance and barking dogs.	5/21/2026	Closed-No violation
518	5/15/2026	6.05.200 Dogs at large prohibited.	5/18/2026	Closed-No violation
519	5/18/2026	8.05.080 Noxious Vegetation - B	5/21/2026	Closed-No violation
520	5/18/2026	6.05.210 Continuous annoyance and barking dogs.	5/21/2026	Closed-Resolved
520	5/18/2026	6.05.200 Dogs at large prohibited.	5/21/2026	Closed-Resolved
521	5/20/2026	6.05.210 Continuous annoyance and barking dogs.	5/27/2026	Closed-No violation
521	5/20/2026	6.05.200 Dogs at large prohibited.	5/27/2026	Closed-No violation
521	5/20/2026	6.05.220 Animal waste matter.	5/27/2026	Closed-No violation
521	5/20/2026	6.05.110 Dog licenses	5/27/2026	Closed-No violation
522	5/26/2026	10.10.070 Storage of vehicles and recreational vehicles on streets.		*Pending*
523	5/26/2026	3.3.300 Automobile Parking Standards. D 4	5/28/2026	Closed-Resolved
524	5/26/2026	6.05.200 Dogs at large prohibited. X2	5/27/2026	Closed-Resolved
525	5/26/2026	8.05.050 Creating a hazard		*Open*
526	5/28/2026	6.05.110 Dog licenses	5/28/2026	Closed-Resolved

Resolved Municipal Violations

1. Case # 475 (8.30.50 Property Maintenance Standards) Closed 5/11/26



Looking North



Looking South

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2. Case # 505 (10.10.070 Storage of vehicles and recreational vehicles on streets X 2) Closed 5/18/26



Looking East



Looking North

Outstanding Municipal Violations

1. Case 525 (5.05.050 Creating a Hazard)



Looking East



Looking West

PERMITS ISSUED SUMMARY

Report parameters:

Date start from 5/1/2026 to 5/31/2026

Minimum valuation is $0.00

Record type	Permits issued	Fees paid	Job value
Residential Manufactured Dwelling	1	$2,518.08	$0.00
Residential Mechanical	10	$1,365.39	$64,599.00
Commercial Structural	1	$31,234.36	$4,050,000.00
Residential Plumbing	4	$1,091.61	$5,000.00
Commercial Electrical	3	$2,698.18	$399,041.34
Residential Structural	8	$8,345.35	$446,560.20
Residential Electrical	7	$2,228.85	$86,345.00

Overall summary

Total	**34**	**$49,481.82**	**$5,051,545.54**

Council Action Items
Agenda Item No. 6

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 B (MOTION) – Resolution 2026-08, A Resolution Establishing Sewer User Fees, Sewer Service Fees and Charges For the Users of the Creswell Municipal Sewer Works Facilities and Rescinding Resolution 2025-10**
Date:	**June 8, 2026**
Staff Contact:	Jim Piper, Finance Director

AGENDA ITEM SUMMARY
Resolution No. 2026-08 establishes new sewer rates for the City of Creswell.

BACKGROUND
Although the City Charter does not require the Water Rate Advisory Committee to determine the sewer rates on an annual basis, the Creswell City Council thought it was prudent to ask the Water Rate Advisory Committee to review and determine the sewer rate that would meet both the operational requirements of the sewer fund. The committee met once in February of 2026 to deliberate rates.

FINANCIAL CONSIDERATIONS:
The Committee determined that in order for revenues to cover expenses in the Sewer Fund, and to meet both debt service requirements, and replacement cost of infrastructure, a 7.5% increase to sewer rates should occur beginning July 1, 2026. The rates set by this resolution will enable the Sewer Fund to continue to meet its current needs, as well as plan for future replacement costs of infrastructure while meeting the fund balance requirements of the City's fund balance, reserves and contingency policy.

COUNCIL GOAL:
Review sewer rates and set rates to cover costs of operation and meet debt service and capital costs.

STAFF RECOMMENDATION:
Staff recommends adoption of Resolution 2026-08

SUGGESTED MOTION
I MOVE THAT THE CITY COUNCIL APPROVE RESOLUTION 2026-08, A RESOLUTION ESTABLISHING SEWER USER FEES, SEWER SERVICE FEES AND CHARGES FOR USERS OF THE CRESWELL MUNICIPAL SEWER WORKS FACILITIES AND RESCINDING RESOLUTION 2025-10.

ATTACHMENT(S)
Resolution 2026-08

RESOLUTION NO. 2026-08

RESOLUTION ESTABLISHING SEWER USER FEES, SEWER SERVICE FEES AND CHARGES FOR USERS OF THE CRESWELL MUNICIPAL SEWER WORKS FACILITIES AND RESCINDING RESOLUTION NO. 2025-10.

WHEREAS, the City of Creswell ("City") has established Creswell Municipal Code ("CMC") Chapter 13.10 sewer code in and for said City, which said CMC authorizes the establishment of sewer user fees, sewer service fees and charges by resolution; and

WHEREAS: The City Council desires to adopt new sewer user fees, sewer service fees and charges.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Creswell, Oregon that Resolution No. 2025-10 is rescinded and that the following sewer user fees, sewer service fees and charges are established.

Section 1. Sewer Connections. No person or persons shall attach the sewer system from their home or business to the City sewer system until payment has been made of the assessment charged for such installation at the time a building permit is issued, or unless arrangement for payment has been made in writing with the City.

Section 2. Sewer User Fees Beginning with the July 1, 2026 Billing Period. The monthly sewer user fees, payable monthly, shall be in accordance with the following:

Winter Rates – for the months of October, November, December, January, February, March and April shall be: a monthly flat rate of $65.90 for a residential dwelling unit or commercial unit and $50.00 for each additional residential or commercial dwelling unit for the first 300 cubic feet of water use; each additional 100 cubic feet of water use shall be $4.65 per 100 cubic feet of water used.

Summer Rates – for the months of May, June, July, August and September shall be: a monthly average of the previous 7 winter months.

Schools: A $65.90 monthly flat rate during July and August. For the month of September an average of the last 9 months of the preceding school year. Balance of the year at regular rates.

Residential meaning: single family dwelling units that are individually serviced by a water meter. All other users shall be deemed commercial.

Commercial units meaning: single family dwelling units in a multi-family structure, motel, hotel, manufactured home park and independent commercial business establishments which are master metered.

Section 3. Service Fees

The hookup charge for a single-family residence shall be $150. For other customers, the charge shall be based on the actual cost of the installation plus 20 percent, but in no event, shall it be less than $150.

Section 4. Responsibility of User. Whenever residential, business or industrial premises are served by a sewer but not be City water the user shall be responsible for the monthly sewer charges.

Section 5. Effective Date. The schedule of charges as set forth in Section 2 above shall be effective as outlined and specified in Section 2 and charges as set forth in Section 3 above will be effective with the passage of this resolution.

Adopted by the Common Council of the City of Creswell this 8th day of June 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 C (MOTION) –Resolution 2026-09, A Resolution Rescinding Resolution 2025-11 and Establishing A Public Safety Fee and Charges in Accordance with the Provisions of Creswell Municipal Code (CMC) Chapter 13.30**
Date:	**June 8, 2026**
Staff Contact:	Jim Piper, Finance Director

AGENDA ITEM SUMMARY
This is a resolution to increase the City's Public Safety Fee by 6% from $19.75 per month per unit to $20.95 per month per unit.

BACKGROUND
An Ordinance establishing a Public Safety Fee was passed by City Council to cover the additional costs of the contract with the Lane County Sheriff's Office for policing services. The additional costs began in fiscal year 2013-14 when a deputy was added to the contract.

In subsequent years, the Sergeant position was increased from half-time to full-time and another deputy was added to the contract through the public safety fee. At present, the City of Creswell contracts a full-time Sergeant and four full-time deputies.

Fiscal Year	Staffing	Contract Amount	Monthly Public Safety Fee
FY 20/21	1 Sergeant 4 Deputies	$995,701	$14.56
FY 21/22	1 Sergeant 4 Deputies	$1,020,156	$15.33
FY 22/23	1 Sergeant 4 Deputies	$1,072,173	$17.00
FY 23/24	1 Sergeant 4 Deputies	$1,147,777	$18.19
FY 24/25	1 Sergeant 4 Deputies	$1,212,619	$19.19
FY 25-26	1 Sergeant 4 Deputies	$1,257,225	$19.75
FY 26-27	1 Sergeant 4 Deputies	$1,401,667	$20.95

FINANCIAL CONSIDERATIONS:
Contract renewal for FY 26-27 of $1,401,667 is approximately 12% more than FY 25-26. Half of the contract employees are paid for by the Public Safety Fee.

COUNCIL GOAL: Safety for All – Continue to adequately fund law enforcement services

STAFF RECOMMENDATION:
Approve the attached resolution establishing the 2026/2027 Public Safety Fee.

SUGGESTED MOTION
I MOVE THAT THE CITY COUNCIL ADOPT RESOLUTION 2026-09 A RESOLUTION RESCINDING RESOLUTION 2025-11 AND ESTABLISHING A PUBLIC SAFETY FEE AND CHARGES IN ACCORDANCE WITH THE PROVISIONS OF CRESWELL MUNICIPAL CODE (CMC), CHAPTER 13.30.

ATTACHMENT(S)
Resolution 2026-09 Public Safety Fee

RESOLUTION NO. 2026-09

A RESOLUTION RESCINDING RESOLUTION NO. 2025-11 AND ESTABLISHING A PUBLIC SAFETY FEE AND CHARGES IN ACCORDANCE WITH THE PROVISIONS OF CRESWELL MUNICIPAL CODE (CMC), CHAPTER 13.30

WHEREAS; The City of Creswell ("City") has Creswell Municipal Code (CMC) Chapter 13.30 providing for a Public Safety Fee in and for the City, and which said CMC authorizes the establishment of fees, penalties and other charges by resolution; and

WHEREAS; The City Council desires to adopt fees, penalties, and other charges pertaining to CMC Chapter 13.30.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Creswell, Oregon that Resolution No. 2025-11 is hereby rescinded and that the following Public Safety Fee, penalties, and charges be established.

Section 1 Monthly Billing Rate for the Public Safety Fee

Beginning July 1, 2026, the following billing rate shall be paid by each responsible party under CMC Chapter 13.30:

a. Residential Unit $20.95 per unit, per month
b. Non-Residential Unit $20.95 per unit, per month

Section 2 Delinquent Accounts

a. All accounts shall be deemed delinquent if not paid on the last working day of each month. A late payment fee, as outlined in section 4 of this resolution, shall be assessed by the 10th day of the following month.

Section 3 Monthly Billing Rate Prorated

a. The monthly billing rate as identified in Section 1 of this resolution shall be prorated for water users who have started a new service, or terminated an existing service at any time which constitutes fewer than thirty (30) days from either the service start date to the first regular billing cycle, or the date of the previous billing cycle to the service end date, respectively.
b. The monthly billing rate shall be prorated as follows:
    i. For service to a new account, the monthly flat rate shall be divided by an average of 30 days, regardless of the number of actual days in the billing period, to determine a daily rate. The daily rate shall be multiplied by the number of days from the service start date to the first regular monthly billing date.
    ii. For existing accounts terminating service, the monthly billing rate shall be divided by an average of 30 days, regardless of the number of actual days in the billing period, to determine a daily rate. The daily rate shall be multiplied by the number of days from the previous billing date to the service end date.

Section 4 Service Fees and Miscellaneous Fees

Late Payment Fee $1.00

Section 5 Effective Date
The Billing Rates, penalties and other charges as set forth above shall be effective on July 1, 2026.

Passed by the Common Council of the City of Creswell this 8th day of June 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number:	**Item 6 D – Resolution 2026-10 A Resolution Adjusting the Basic Rental Fees Set Forth in the Existing Airport Leases Between the City of Creswell and Individual Lessees of Property Located on Hobby Field Airport**
Meeting Date:	June 8, 2026
Staff Contact:	Shelley Humble/Jim Piper

AGENDA ITEM SUMMARY
Federal Assurances for Airport Sponsors set forth specific compliance requirements and as set forth in the Airport land leases and grant assurances, basic rental fees should be increased for the period July 1, 2026 to June 30, 2027 by a percentage equal to the increase or decrease in the CPI for All Urban Consumers (Portland, Oregon) as published by the U.S. Department of Labor (USDL). After December 31, 2019, the USDL discontinued the Portland, Oregon CPI. Therefore, the Western Region CPI was used per the recommendation of the USDL.

BACKGROUND:
Section 6 of the Creswell Hobby Field Airport land lease agreements between the City of Creswell and respective Lessees sets forth a basic rental sum for rental of the premises. Section 6.1 and/or 6.2 of the lease agreements state "The basic rent shall be increased or decreased, as of the rent for the month of January of each year, by a percentage equal to the increase or decrease in the Consumer Price Indexes for All Urban Consumers (Portland, Oregon) as published by the U.S. Department of Labor. The charge shall be determined by comparison of the figure for January 1989 with that of January of each succeeding year. The CPI adjustment will also apply to any renewal term." Section 5 of hangar leases similarly have an annual CPI adjustment and are now added to this resolution.

POLICY ISSUES:
The CPI adjustment is increased or decreased each fiscal year. The proposed budget contains the projected revenue received from this resolution.

OPTIONS
To comply with Grant Assurances and Lease agreements, this resolution needs to be adopted.

STAFF RECOMMENDATION
Staff recommends approval of Resolution 2026-10, A Resolution Adjusting the Basic Rental Fees Set Forth in the Existing Airport Leases between the City of Creswell and Individual Lessees of Property Located on Hobby Field Airport.

SUGGESTED MOTION
I MOVE TO ADOPT RESOLUTION 2026-10; A RESOLUTION ADJUSTING THE BASIC RENTAL FEES SET FORTH IN THE EXISTING AIRPORT LEASES BETWEEN THE CITY OF CRESWELL AND INDIVIDUAL LESSEES OF PROPERTY LOCATED ON HOBBY FIELD AIRPORT.

ATTACHMENTS > RESOLUTION 2026-10

RESOLUTION 2026-10

A RESOLUTION ADJUSTING THE BASIC RENTAL FEES SET FORTH IN EXISTING AIRPORT LEASES BETWEEN THE CITY OF CRESWELL AND INDIVIDUAL LESSEES OF PROPERTY LOCATED ON HOBBY FIELD AIRPORT.

WHEREAS: Section 6 of Creswell Hobby Field Airport land lease agreements between the City and respective Lessees sets forth a basic rental sum for rental of the premises; and,

WHEREAS: Subsection 6.1 and/or 6.2 of aforementioned land lease agreements specifically states that "The basic rent above set forth shall be increased or decreased, as of the rent for the month of January of each year, by a percentage equal to the increase or decrease in the Consumer Price Indexes for All Urban Consumers (Portland, Oregon) as published by the U.S. Department of Labor. The charge shall be determined by comparison of the figure for January 1989 with that of January of each succeeding year. The CPI adjustment will also apply to any renewal term." And,

WHEREAS: Section 5 of Creswell Hobby Field Airport hangar lease agreements between the City and respective Lessees sets forth adjustments to basic rent of the premises to include an annual CPI adjustment; and,

WHEREAS: The City of Creswell is the owner/operator of Creswell Hobby Field Airport and is responsible for complying with all local, state and federal requirements attendant to the ownership and operation of said Airport; and,

WHEREAS: Federal Assurances for Airport Sponsors sets forth specific compliance requirements set forth in the Airport land leases and grant assurances, fees should be increased for the period July 1, 2026, to June 30, 2027, by a percentage equal to the increase or decrease in the CPI.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council of the City of Creswell adopts the following fees for land leases and hangar leases at Creswell Airport Hobby Field, using a CPI of 2.7%:

Section 1. Land Leases

LOT SIZE OR LOT NUMBER		PREVIOUS MONTHLY FEE	2.7% CPI ADJUSTMENT	NEW MONTHLY FEES
Private:	50' x 40.4'	$ 100.01	$ 2.70	$ 102.71
Commercial:	65' x 60.5'	$ 143.66	$ 3.88	$ 147.54
T-Hangar:	75' x 307'	$ 500.11	$ 13.50	$ 513.61
T-Hangar:	75' x 376'	$ 600.12	$ 16.20	$ 616.32
Lot F-1:	(no size noted)	$ 114.52	$ 3.09	$ 117.61

Section 2. Hangar Leases

FBO Suite 2	$ 625.66	$ 16.89	$ 642.55
FBO Suite 3	$ 103.42	$ 2.79	$ 106.21
FBO Suite 4	$ 37.38	$ 1.01	$ 38.39
FBO Suite 5	$ 37.38	$ 1.01	$ 38.39
FBO Suite 6	$ 31.23	$ 0.84	$ 32.07
Hangar D-1	$ 767.85	$ 20.73	$ 788.58
Hangar G-4	$ 539.39	$ 14.56	$ 553.95
Hangar T-05-04	$ 261.12	$ 7.05	$ 268.17
Hangar T-05-09	$ 204.80	$ 5.53	$ 210.33
Hangar T-07-14	$ 256.00	$ 6.91	$ 262.91
Hangar T-12-02	$ 283.65	$ 7.66	$ 291.31

Adopted by the Common Council of the City of Creswell, this 8th day of June 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

Budget Resolutions
Agenda Item No. 6 E

Each year, during the budget process, there are a number of resolutions which need to be adopted in order to formally adopt the budget, levy taxes, receive state shared revenues, provide worker's comp coverage to volunteers of the City and approve salary ranges for City employees.

Below is a list of the attached resolutions and a suggested motion for each.

Please make each motion separately

E i Resolution 2026-11 – A Resolution Declaring the City's Election to Receive State Revenues

I move to approve Resolution 2026-11, A Resolution Declaring the City's Election to Receive State Revenues as presented.

E ii Resolution 2026-12 - A Resolution Regarding State Revenue Sharing Funds

I move to approve Resolution 2026-12, A Resolution Regarding State Revenue Sharing Funds as presented.

E iii Resolution 2026-13 Resolution Extending the City of Creswell's Worker's Compensation Coverage to Volunteers of the City of Creswell

I move to approve Resolution 2026-13, A Resolution Extending the City of Creswell's Worker's Compensation Coverage to Volunteers of the City of Creswell as presented.

E iv Resolution 2026-14 – A Resolution Adopting the Pay Scales for Fiscal Year 2026-27

I move to approve Resolution 2026-14, A Resolution Adopting the Pay Scales for Fiscal Year 2026-27 as presented.

E v Resolution 2026-15 – A Resolution Adopting Budget, Making Appropriations and Categorizing and Levying Ad Valorem Taxes

I move to approve Resolution 2026-15, A Resolution Adopting Budget, Making Appropriations and Categorizing and Levying Ad Valorem Taxes as presented (or as amended).

RESOLUTION NO. 2026-11

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

The City of Creswell hereby resolves as follows:

Section 1. Pursuant ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2026-2027.

Passed by the City Council of the City of Creswell on this 8th day of June 2026.

Approved by the Mayor of Creswell on this 8th day of June 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

I hereby certify that a public hearing before the Budget Committee was held May 19, 2026, and a public hearing was held before the City Council on June 8, 2026, giving citizens the opportunity to comment on the use of State Revenue Sharing funds.

_____
Caitlin Born, City Recorder

RESOLUTION NO. 2026-12

RESOLUTION REGARDING STATE REVENUE SHARING FUNDS

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for distributing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

1) Police protection
2) Fire protection
3) Street construction, maintenance and lighting
4) Sanitary sewers
5) Storm sewers
6) Planning, zoning and subdivision control
7) One or more utility services; and

WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED that the City of Creswell hereby certifies that it provides the following four or more municipal services enumerated in Section 1 above:

1) Police protection
2) Street construction, maintenance and lighting
3) Sanitary sewers
4) Storm sewers
5) Planning, zoning and subdivision control
6) Water utility services.

APPROVED by the City Council of the City of Creswell this 8th day of June 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

RESOLUTION NO. 2026-13

VOLUNTEER RESOLUTION FOR POLICY YEAR 2026-27

A RESOLUTION EXTENDING THE CITY OF CRESWELL'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF CITY OF CRESWELL

WHEREAS, the City of Creswell elects the following: Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule and verified at audit:

1. Public Safety Volunteers
   ☐Applicable ☒Non-Applicable

   An assumed monthly wage of $800 per month per volunteer will be used for public safety volunteers in the following volunteer positions (check all that apply):
   - ☐ Police Reserve
   - ☐ Search and rescue
   - ☐ Firefighter
   - ☐ Emergency medical personnel
   - ☐ Ambulance Drivers
   - ☐ Other

2. Volunteer boards, commissions and councils for the performance of administrative duties
   ☒Applicable ☐Non-Applicable

   An aggregate assumed annual wage of $2,500 will be used per each volunteer board, commission or council for the performance of administrative duties. The covered bodies are:
   a. Creswell City Council
   b. Creswell Planning Commission

3. Manual labor by elected officials
   ☐Applicable ☒Non-Applicable

   An assumed monthly wage of $800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above.
   List Duties:

4. Non-public safety volunteers
   ☒Applicable ☐Non-Applicable

   All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non public safety volunteers below)
   - ☒ Parks and Recreation
   - ☐ Senior Center
   - ☐ Public Works
   - ☐ Library
   - ☒ Other (Airport Maintenance)

5. Public Events
☒Applicable ☐Non-Applicable

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation:

a. City-Wide Clean Up Day
b. Arbor Day
c. National Night Out
d. Movies in the Park
e. Fall Festival
f. Farm to Table

6. Community Service Volunteers/Inmates
☐Applicable ☒Non-Applicable

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by City of Creswell Municipal Court.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

7. Other Volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that the City of Creswell:

a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage.
b. CIS approves the coverage and date of coverage.
c. CIS provides written confirmation of coverage

The City of Creswell agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.

This Resolution shall be effective upon adoption.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Creswell to provide for workers' compensation insurance coverage as indicated above. This resolution will be updated annually.

ADOPTED by the City Council of the City of Creswell this 8th day of June 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

RESOLUTION NO. 2026-14

A RESOLUTION ADOPTING THE PAY SCALES FOR FISCAL YEAR 2026-27 FOR THE CITY OF CRESWELL

Be it resolved by the members of the City Council of the City of Creswell, Oregon as follows:

WHEREAS, the City Council of the City of Creswell desires to establish a pay scale based on a step system, to be reviewed annually and adjusted for cost of living. The established cost of living for the year 2026-27 is 3%.

NOW THEREFORE, BE IT RESOLVED that all personnel pay scales will be as outlined in Exhibit A, attached hereto and by this reference made a part hereof, effective July 1, 2026, to reflect the pay scale and wages.

PASSED BY THE COMMON COUNCIL AND APPROVED BY THE MAYOR THIS 8th day of June 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

Attachment: Exhibit A

RESOLUTION NO. 2026-15

RESOLUTION ADOPTING BUDGET, MAKING APPROPRIATIONS AND CATEGORIZING AND LEVYING AD VALOREM TAXES

1. BE IT RESOLVED that the City Council of the City of Creswell; hereby adopts the budget as approved by the Budget Committee of the City of Creswell on May 19, 2026, for the 2026-2027 fiscal year as presented by the governing body the total sum of $ $37,228,754 now on file in the office of the City Recorder.

2. BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Administrative	$	593,031
Cultural and Recreation		479,916
Public Safety		1,663,874
Planning & Land Use		421,192
Non-departmental		
Transfer to Airport Fund		150,000
General Operating Contingency		460,000
TOTAL APPROPRIATION FOR GENERAL FUND	$	3,768,013

STATE HIGHWAY STREET FUND

Personnel Services	$	278,702
Materials and Services		170,135
Transfer to Bicycle Foot Path Fund		4,675
Transfer to Street Capital Improvement Reserve Fund		375,000
Interfund Loan to LID Fund		129,720
Capital Outlay		214,062
General Operating Contingency		66,000
TOTAL APPROPRIATION FOR ST HWY ST FUND	$	1,238,294

BICYCLE / FOOT PATH FUND

Materials & Services	$	3,200
Capital Outlay		7,000
TOTAL APPROPRIATION FOR BICYCLE / FOOT PATH FUND	$	10,200

BUILDING DEPARTMENT FUND

Personnel Services	$	94,023
Materials and Services		117,055
General Operating Contingency		30,000
TOTAL APPROPRIATION FOR BUILDING DEPARTMENT FUND	$	241,078

WATER FUND

Personnel Services	$	945,548
Materials and Services		671,739
Transfer to Water Capital Improvement Reserve Fund		679,728
Debt Service		154,992
Capital Outlay		32,152
General Operating Contingency		250,000
TOTAL APPROPRIATION FOR WATER FUND	$	2,734,159

SEWER FUND

Personnel Services	$	778,704
Materials and Services		537,165
Transfer to Sewer Capital Improvement Reserve Fund		731,359
Debt Service		103,440
Capital Outlay		17,152
General Operating Contingency		235,000
TOTAL APPROPRIATION FOR SEWER FUND	$	2,402,820

AIRPORT FUND

Personnel Services	$	261,240
Material and Services		258,236
Capital Outlay		1,409,310
Special Payments – Interfund Loan Payments		17,411
General Operating Contingency		77,000
TOTAL APPROPRIATION FOR AIRPORT FUND	$	2,023,197

LOCAL IMPROVEMENT DISTRICT FUND

Material and Services	$	300
Debt Service		16,291
Transfer to Street Fund		129,720
TOTAL APPROPRIATION FOR L.I.D. FUND	$	146,311

CAPITAL IMPROVEMENT FUND

Capital Outlay	$	115,000
TOTAL APPROPRIATION FOR CAP IMP FUND	$	115,000

WATER CAPITAL IMPROVEMENT RESERVE FUND

Capital Outlay	$	1,909,750
TOTAL APPROPRIATION FOR WATER RES. FUND	$	1,909,750

SEWER CAPITAL IMPROVEMENT RESERVE FUND

Capital Outlay	$	3,000,000
TOTAL APPROPRIATION FOR SEWER RES FUND	$	3,000,000

STREET CAPITAL IMPROVEMENT RESERVE FUND

Capital Outlay	$	226,106
TOTAL APPROPRIATION FOR STREET RES FUND	$	226,106

WATER SDC RESERVE FUND

Capital Outlay	$	2,500
TOTAL APPROPRIATION FOR WATER SDC FUND	$	2,500

SEWER SDC RESERVE FUND

Capital Outlay	$	22,500
TOTAL APPROPRIATION FOR SEWER SDC FUND	$	22,500

PARKS SDC RESERVE FUND

Capital Outlay	$	177,500
TOTAL APPROPRIATION FOR PARKS SDC FUND	$	177,500

TRANSPORTATION ENHANCEMENT FUND

Capital Outlay	$	132,500
TOTAL APPROPRIATION FOR TRANSPORTATION ENHANCEMENT FUND	$	132,500

STORM WATER SDC RESERVE FUND

Capital Outlay	$	10,000
TOTAL APPROPRIATION FOR STORM WATER SDC RESERVE FUND	$	10,000

TOTAL APPROPRIATIONS FOR ALL FUNDS	$	18,159,928
TOTAL UNAPPROPRIATED AND RESERVE AMOUNTS	$	19,068,826
TOTAL ADOPTED BUDGET	$	37,228,754

3. BE IT RESOLVED that the City Council of the City of Creswell hereby imposes the taxes provided for in the adopted budget at the rate of 2.6705 per $1,000 for general operations and that these taxes are hereby imposed and categorized for tax year 2026-2027 upon the assessed value of all taxable property within the City.

	SUBJECT TO THE GENERAL GOVERNMENT LIMITATION	EXCLUDED FROM THE LIMITATION
General Fund	2.6705/$1,000	$ -0-
TOTAL LEVY	2.6705/$1,000	$ -0-

4. BE IT RESOLVED that the City Recorder certifies to the County Clerk and County Assessor, the tax levy made by this Resolution and shall file with them a copy of the budget as finally adopted.

5. ADOPTED AND APPROPRIATED by the Creswell City Council at a regular scheduled meeting on the 8TH day of June, 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born
City Recorder

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 F (MOTION) – Public Hearing on 2026/27 Liquor License Renewals and Recommendation to Oregon Liquor Control Commission**
Date:	**June 8, 2026**
Staff Contact:	Caitlin Born, City Recorder

AGENDA ITEM SUMMARY
A Public Hearing as required by Ordinance No. 521 on Creswell's Liquor License Renewals; and a recommendation for approval or denial of local jurisdictions license renewals by the Governing Body to OLCC.

The Liquor License Renewal process for Lane County begins in April; A recommendation for approval or denial of the Liquor License Renewals by the governing body is given to OLLC.

BACKGROUND
On October 8, 2018, the City Council adopted Ordinance 521, An Ordinance Adding Chapter 5.35 "Liquor License Recommendation", to Title 5 "Business Licenses and Regulations" of the Creswell Municipal Code pertaining to the fee for the processing of a recommendation regarding a Liquor License to the Oregon Liquor Control Commission, and standards for the recommendation or denial.

The Council shall provide a written recommendation for each applicant. The Council may recommend denial of the license based upon reliable, factual information related to any of the following criteria:

a. Disturbances, lewd or unlawful activities or noise in or on the immediate vicinity or the premises that are related to the sale or services of alcoholic beverages.
b. Applicant has a history or arrest record of alcohol abuse or other controlled substance use.
c. The licensed premises has a history of serious or persistent problems with unlawful activities, noise or disturbances resulting in the need to provide extraordinary police or other city services.
d. Applicant proposed to locate near a licensed childcare facility, or elementary or secondary school; a church; a hospital, nursing care facility or convalescent care facility; a park or child oriented recreational facility; an alcohol or other drug treatment or rehabilitation facility.

e. Applicant fails to provide complete information on OLCC application.
f. Applicant provides false or misleading information.

Prior to each annual liquor license renewal period, the City Council shall hold a public hearing to allow interested persons the opportunity to provide testimony to be considered by the City Council in making their decision to recommend approval or denial of any specific renewal applications.

If the governing body recommends denial of any licensee, the criteria that is outlined on the Renewal Notification Process sheet (attached) must be adhered to.

FINANCIAL CONSIDERATIONS:
None

COUNCIL GOAL:
None

STAFF RECOMMENDATION:
Staff has no recommendation. The Governing Body must provide approval or denial.

SUGGESTED MOTION
I MOVE THAT THE CITY COUNCIL RECOMMEND (EITHER APPROVAL OR DENIAL) OF THE 2026/27 LIQUOR LICENSE RENEWALS AS PRESENTED.

- *(If you are denying a license renewal, please list licensee, in your motion and state the reason why you are issuing a recommendation for denial.)*

ATTACHMENT(S)
Renewal Notification Process
List of Liquor License Renewals
Recommendation from Lane County Sheriff's Creswell Office

REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322
845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC ***can*** consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:
   - Obtrusive or excessive noise, music or sound vibrations
   - Public drunkenness
   - Fights or altercations
   - Harassment
   - Unlawful drug sales
   - Alcohol or related litter

   OLCC is ***not*** able to consider the following issues when deciding to renew a liquor license:
   - Lack of parking
   - Increase in traffic
   - Too many licenses in a specific area (saturation)
   - Entertainment type - nude dancing, gambling, live bands, etc.
   - Increased noise
   - Zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

Sorting Grand Total	Trade Name	Licensee Name
1153 - CRESWELL	1153 - CRESWELL	RYAN GILPATRICK
B & B LOUNGE	B & B LOUNGE	B & B LOUNGE LLC
BI-MART #675	BI-MART #675	BI-MART CORP
BLUE VALLEY BISTRO	BLUE VALLEY BISTRO	CRESWELL ESPRESSO LLC
CASCADE HOME CENTER	CASCADE HOME CENTER	GOLD BEACH LUMBER YARD INC
CRESWELL AM PM	CRESWELL AM PM	CONNOR, INC
CRESWELL BAKERY	CRESWELL BAKERY	HEIDI C MELOLING
CRESWELL MARKET	CRESWELL MARKET	WEST COAST BROTHERS INC
DARI MART STORE #41	DARI MART STORE #41	DARI-MART STORES INC
DOLLAR GENERAL STORE #17528	DOLLAR GENERAL STORE #17528	DG RETAIL LLC
DUC'S POND	DUC'S POND	BANH MI & BREWS LLC
EMERALD VALLEY GOLF CLUB RESTAURANT	EMERALD VALLEY GOLF CLUB RESTAURANT	PLISKA GOLF INC
FARMLANDS MARKET	FARMLANDS MARKET	LAURIE M MOORE||JESSICA D LANDSTRA
FAST MART CRESWELL	FAST MART CRESWELL	DHARAA MANAV INC
MAZATLAN CRESWELL	MAZATLAN CRESWELL	AARON & ANGEL, LLC
MEADOWLARK RV PARK	MEADOWLARK RV PARK	MARQUESS PROPERTIES LLC
MY BOYS PIZZA	MY BOYS PIZZA	MY BOYS PIZZA LLC
PAZZO	PAZZO	PAZZO LLC
ROUND UP SALOON	ROUND UP SALOON	FLEANNIE CORP
TJS FAMILY RESTAURANT & SPORTS BAR	TJS FAMILY RESTAURANT & SPORTS BAR	FORRESTER HOSPITALITY LLC

MEMORANDUM
LANE COUNTY SHERIFF'S OFFICE
POLICE SERVICES DIVISION

TO: Caitlin Born, City of Creswell
FROM: Sergeant Alex Speldrich
DATE: 6/8/26
SUBJECT: Creswell Liquor License Renewals

I have reviewed the supplied OLCC list of 21 liquor license renewals for the City of Creswell, set to expire June 30, 2026. Of the 20 listed, none have raised concerns in the previous year. Traffic in the vicinity of these establishments is consistent with the type of establishments they are. Related litter is generally not an issue and appears to be taken care of appropriately by the establishments. In the last year, issues of noise, disputes and altercations at alcoholic beverage service locations that stay open later have not been a great issue and do not rise to a level of excessive.

At this time, my recommendation is approval of each of the listed area liquor license renewals.

Respectfully submitted,
Sergeant Alex Speldrich

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 G (MOTION) – Resolution 2026-18, A Resolution Authorizing the City Manager to sign the Engineer of Record Contract.**
Date:	**June 8, 2026**
Staff Contact:	**Vincent Martorello**

AGENDA ITEM SUMMARY
The City of Creswell published a request for proposals (RFP) for the City's Engineer of Record on February 20, 2026. The City needs to enter into a contract for an Engineer of Record.

BACKGROUND
The City of Creswell contracts with a third party for basic engineering services and engineering services for improvement projects - i.e., Engineer of Record. On February 20, 2026, the city issued a request for proposal for the Engineer of Record. Two firms responded, Westech Engineering and Oregon Water Rights Solutions & Planning (OWRSP). Westech Engineering is currently under contract with the city. A review committee consisting of the City Manager and four (4) department heads reviewed the proposals. Westech Engineering had an overall higher average score.

Average Score	
Westech	93
OWRSP	51

Staff recommend the term of the contract as follows:
The term of the contract shall be from its execution on July 1, 2026, for an initial three (3) year term. Thereafter, it may ne extended for an additional two (2) year terms upon written consent of both parties.

Financial Considerations:
The Capital Improvement Plan budget gets approved each year with a list of capital projects. The engineer of record assists with these project improvement plans and the project management of the construction. We averaged approximately $136,000.00 per year over the past five years. Assessing the upcoming projects over the next five years, we anticipate similar costs.

Council Goal:
This contract with Westech is aligned with an effective reinvestment in our city infrastructure for a robust and sustainable infrastructure.

Staff Recommendation:

The Council authorizes the City Manager to execute a contract for Engineer of Record with Westech Engineering for the year beginning July 1, 2026, with an initial term of three (3) years.

SUGGESTED MOTION

I MOVE THAT THE CITY COUNCIL AUTHORIZES THE CITY MANAGER TO EXECUTE A CONTRACT FOR ENGINEERING SERVICES WITH WESTECH ENGINEERING FOR THE YEAR BEGINNING JULY 1, 2026, WITH AN INITIAL TERM OF THREE (3) YEARS.

ATTACHMENT(S)

None

Resolution Authorizing the City Manager to execute a contract with Westech Engineering for Engineer of Record.
Resolution 2026 - 18

WHEREAS, the City of Creswell issued a Request for Proposal (RFP) for an Engineer of Record on February 20, 2026; and

WHEREAS, two firms responded to the RFP; and

WHEREAS, Westech Engineering is the preferred firm; and

WHEREAS, this contract addresses strategic plan goal of a robust and sustainable infrastructure as it will allow us to effectively obtain engineering services for the engineering and project management of critical city infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESWELL:

The City Council authorizes the City Manager to execute a contract for Engineer of Record with Westech Engineering for the year beginning July 1, 2026, with an initial term of three (3) years.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 H (MOTION) – Garden Lake Park Master Plan Grant Support**
Date:	**June 8, 2026**
Staff Contact:	Fabian Gomez Hernandez, Planning Technician

AGENDA ITEM SUMMARY

The City of Creswell is interested in a grant to create a master plan for Garden Lake Park. The master planning process will engage the community and envision the site's future enhancement for outdoor recreation as well as the existing ongoing restoration activities.

BACKGROUND

The Oregon Parks and Recreation Commission receives state lottery funds to distribute to eligible communities throughout Oregon to fund the Local Government Grant Program. This program was approved by the 1999 Legislature. Eligible projects include planning projects that are for a site-specific park or system wide parks plan update. Staff elected to choose a parks specific plan in order to produce a tangible outcome for Creswell's residents.

A Garden Lake Park Master Plan will engage the community to envision the Park's restoration potential as well as potential for enhanced recreation activities. The Master Plan will include goals and objectives for additional recreation opportunities, improved tree canopy, and water quality. The objectives will lead to stormwater enhancement, wetland enhancement, floodplain enhancement, fish habitat creation, and increase of property values.

FINANCIAL CONSIDERATIONS:

The grant is required to match at 40%. The entire project is budgeted at $80,000 and the City will match $32,000 from the Parks System Development Charge fund.

COUNCIL GOAL:

2018 Creswell Parks and Open Space: Garden Lake Park master planning.

PROCEDURAL CONSIDERATIONS:

1. The Mayor will request a staff presentation.
2. Following the presentation, the Mayor will request a motion.

STAFF RECOMMENDATION:

Support the authorization of the Garden Lake Park Master Plan grant submittal.

SUGGESTED MOTION

I MOVE THAT THE CITY COUNCIL PASS RESOLUTION 2026-16, A RESOLUTION TO AUTHORIZE A GARDEN LAKE PARK APPLICATION FOR AN OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT.

ATTACHMENT(S)

Exhibit A: Resolution 2026-16

RESOLUTION 2026-16

A RESOLUTION AUTHORIZING A GARDEN LAKE PARK APPLICATION FOR AN OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT

WHEREAS, the Oregon Parks and recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Creswell desires to participate in this grant program to the greatest extent possible as a means of providing needed parks and recreation improvements and enhancements; and

WHEREAS, the Creswell Parks and Tree Advisory Board and City Council have identified a Master Plan for Garden Lake Park as a priority; and

WHEREAS, the project includes, but not limited to, creating a Master Plan for Garden Lake Park; and

WHEREAS, the City of Creswell has available local matching funds to fulfill its share of obligations related to this grant application should the grant be funded; and

WHEREAS, the City of Creswell will provide adequate funding for implementation should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Creswell demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for creating a Master plan for Garden Lake Park.

PASSED BY THE CRESWELL CITY COUNCIL AND EXECUTED BY THE MAYOR ON THIS 8TH DAY OF JUNE 2026.

CITY OF CRESWELL, OREGON

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 I – Public Hearing for and Approval of Resolution No 2026-17 A Resolution continuing the moratorium on development pursuant to ORS 197.505 to 197.540 based on limited sanitary sewer capacity as ordered by the Oregon Department of Environmental Quality**
Date:	**June 8, 2026**
Staff Contact:	Vincent Martorello, City Manager

AGENDA ITEM SUMMARY
Resolution No. 2026-17 continues the moratorium on development in specific areas of the City, west of I-5, due to strict limits on new connections to the sewer system as mandated by the Oregon Department of Environmental Quality. A public hearing is required prior to adoption of the resolution.

BACKGROUND
Resolution No. 2026-17 is a resolution addressing the National Pollutant Discharge Elimination System (NPDES) permit issued by the Oregon Department of Environmental Quality (DEQ). As a result, the DEQ has issued a Mutual Agreement and Order (MAO) that imposes strict limits on new connections to the City's sewer system. Compliance with the MAO requires the City to limit new connections until improvements are made to the collection system and treatment plant.

The resolution declares a moratorium limiting development in order to address restrictions on new connections to the City’s sewer system.

The moratorium applies to properties located west of I-5 and serviced by the City's treatment plant. City staff is directed not to accept or process applications for new connections that would violate the MAO. New connections refer to connecting new properties to the sewer system or connecting properties associated with a DEQ-approved sewer extension.

The resolution acknowledges that the moratorium will impact housing, commercial, and industrial development on the west side of I-5. However, it is deemed necessary to comply with DEQ's mandates and prevent further violations. The City intends to allocate its allowed capacity under the MAO in a fair manner, and as additional capacity becomes available, development projects will be allowed to connect to the sanitary sewer system. The resolution also outlines that the City provided notice to the Department of Land Conservation and Development (DLCD) and will hold a public hearing before adopting the moratorium. It is authorized by Oregon Revised Statutes (ORS) 197.505 to 197.540.

The resolution takes effect upon adoption by the City Council and includes provisions for the Council to review the program to correct treatment plant issues within six months and determine whether to renew, revise, or repeal the moratorium.

FINANCIAL CONSIDERATIONS:
None

COUNCIL GOAL:
None

STAFF RECOMMENDATION:
Conduct a Public Hearing and Adopt Resolution 2026-17

SUGGESTED MOTION
I MOVE THAT THE CITY COUNCIL ADOPT RESOLUTION 2026-17, A RESOLUTION APPROVING A MORATORIUM ON DEVELOPMENT PURSUANT TO ORS 197.505 TO 197.540 BASED ON LIMITED SANITARY SEWER CAPACITY AS ORDERED BY THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY

ATTACHMENT(S)
Resolution 2026-17

RESOLUTION NO. 2026 – 17

A RESOLUTION CONTINUING THE MORATORIUM ON DEVELOPMENT PURSUANT TO ORS 197.505 TO 197.540 BASED ON LIMITED SANITARY SEWER CAPACITY AS ORDERED BY THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY

WHEREAS, pursuant to the federal Clean Water Act, the City of Creswell sanitary sewer collection and treatment system is subject to a National Pollutant Discharge Elimination System (NPDES) permit (the Permit) issued to the City by the Oregon Department of Environmental Quality (DEQ) under authority granted by the United States Environmental Protection Agency (EPA); and

WHEREAS, the Permit limits the types and amounts of discharges from the City treatment plant into Camas Swale Creek; and

WHEREAS, increased base flows and increasing regulation have caused discharges from the treatment plant to violate permitted NPDES levels during certain weather events and certain times of year; and

WHEREAS, the violations have resulted in enforcement actions by DEQ, including a Mutual Agreement and Order dated March 8, 2023 (MAO). The MAO includes a compliance schedule and strict limits on the allowance of new connections to City's sewer system. Allowing new connections means approving the connection of a new property to the City's sewer system that did not previously have sewer service. New connections also include sewer system connections to any properties associated with a DEQ sanitary sewer extension approval that have not yet been connected as of the date of the MAO. Compliance with the MAO will require that the City limit new connections to the City sanitary sewer system until certain improvements are made to the treatment plant. Given the requirements placed upon the City by DEQ in the MAO, the City's treatment plant does not have capacity to accommodate the ongoing development of properties that use the City's treatment plant; and

WHEREAS, the City is engaged in a significant program of engineering, investigation, planning, and construction of the treatment plant collection system to provide for the design, financing, and construction of additional treatment plant capacity in compliance with the MAO; and

WHEREAS, the City's treatment plant provides sewer services to properties located on the west side of I-5. Properties on the east side of I-5 are served by a separate sewer treatment system that is not impacted by the MAO restrictions. The MAO only limits new connections on the west side of I-5; and

WHEREAS, the City is aware of undeveloped and underdeveloped properties west of I-5 that may be the subject of development proposals within the next year that would cause increases in new connections to the City's treatment plant in excess of the number of EDUs allowed by DEQ's mandates in the MAO. Such development and new connections would thereby create violations of the MAO. Without action to limit these likely new connections, the City would

violate the MAO and exceed the City's sewer capacity as permitted by the MAO and the City's Permit; and

WHEREAS, to reduce the potential for additional violations, and to comply with DEQ's requirements set out in the MAO, the City must limit new connections to the City's sanitary sewer system until improvements to the treatment plant can accommodate additional development and connections; and

WHEREAS, the moratorium imposed by this Resolution is intended to prevent the approval of additional development that will require a new connection to the City sanitary sewer system that would result in a violation of DEQ mandates set out in the MAO; and

WHEREAS, all properties west of I-5 connected to the City's sewer system are serviced by the treatment plant subject to the MAO, and as a result there is no way to reduce the impact of the MAO to an area within the City smaller than properties located west of I-5; and

WHEREAS, the moratorium will necessarily impact housing and commercial development on the west side of I-5, but DEQ's mandates have left the City with no other choice than to limit new connections as required by the MAO. The City will allocate its allowed capacity under the MAO in a reasonable and fair manner given the lack of flexibility and hardship placed upon the City by DEQ; and

WHEREAS, as additional capacity becomes available, the City anticipates that additional development projects will be allowed to connect to the sanitary sewer system; and

WHEREAS, the moratorium is necessary to prevent the approval and vesting of additional development projects until adequate capacity becomes available in the City's sanitary sewer system; and

WHEREAS, pursuant to ORS 197.520(1), the City Council held a public hearing on the adoption of this continuation of the moratorium on June 8, 2026; and

WHEREAS, this Resolution is authorized by ORS 197.505 to ORS 197.540,

NOW, THEREFORE, the City of Creswell resolves as follows:

Section 1. The above findings are adopted as support for a moratorium as set forth in this Resolution.

Section 2. A moratorium is declared. For properties located west of I-5 and serviced by the City's treatment plant, City of Creswell staff shall not accept or process an application for new connections to the City sanitary sewer system that would violate the MAO. For purposes of this moratorium, a new connection means: 1) the connection of a new property to the City's sewer system that did not previously have sewer service; or 2) a sewer system connection to any property associated with a DEQ sanitary sewer extension approval that has not yet been connected as of the date of the MAO. Applications governed by this moratorium include land

use applications, development applications, or any other application or permit that leads to a new sewer connection.

Section 3. This Resolution does not apply to land use applications or other development applications that do not involve a new connection governed by the MAO.

Section 4. During the time this Resolution is in effect, new sewer connections will be limited to the EDU limits established in the MAO. As the City makes improvements to the treatment plant and successfully meets the milestones in the MAO, the EDU limits will be adjusted accordingly as set forth in the MAO. If multiple requests for new connections are received on the same day, priority for the limited EDUs available under the MAO will be given to residential uses over non-residential uses. City staff is directed to maintain an up-to-date accounting of EDUs available under the MAO to be able to respond to inquiries from property owners and developers about EDU capacity under the MAO.

Section 5. Pursuant to ORS 197.530(1), City staff has prepared a program to correct the treatment plant issues identified in the MAO.

Section 6. Not more than six months after the effective date of the program adopted under Section 5 above, the City Council will review this Resolution and determine whether there is a need to renew, revise, or repeal the moratorium.

Section 7. This Resolution is effective on the date it is adopted by the City Council.

Adopted by the City Council of the City of Creswell this 8th day of June, 2026.

_____
Nicholas Smith, Mayor

ATTEST:

_____
Caitlin Born, City Recorder