CRESWELL CITY COUNCIL MEETING AGENDA

July 13, 2026
Creswell City Hall - McCluskey Chambers
13 South 1st Street
6:00 P.M.

Nicholas Smith, Mayor Presiding
City Councilors:
Alonzo Costilla, Alan Dukes, Staci Holt, Clark Kent
Mark Kremer, Joan Morris

Please silence your cell phones as a courtesy to everyone

Pledge of Allegiance

1. **Public Forum–** Maximum time 30 Minutes. Speakers will be limited to three (3) minutes each. The Council will not engage in discussion or make decisions based on public comment at this time. The mayor may direct the City Manager to follow up on comments received.

2. **Mayor's Report**

3. **Correspondence**

4. **Consent Calendar -** *All items listed are considered routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a City Councilor requests that an item be removed from the Consent Calendar and considered separately.*

   i. June 08, 2026, City Council Meeting Minutes
   ii. June 22, 2026, City Council Work Session Minutes

5. **June 2026 Administrative Report**

   A. Finance Expenditures Report
   B. Lane County Sheriff's Report
   C. City Attorney Report
   D. Code Enforcement Report
   E. Building Permit Recap Report

6. **Council Action Items**

   A. Resolution 2026 – 18 A Resolution to authorize the Mayor to sign the City Attorney Contract – Council President Alonzo Costilla / City Manager Vincent Martorello
   B. Resolution 2026 – 19 A Resolution authorizing the Mayor to sign settlement agreement with Meadowbrook, LLC
   C. City Council approval to apply for the 2026 UGB Expansion Area Planning Grant – Planning Technician Fabian Hernandez Gomez

7. **Upcoming Meetings and Events**

   A. Parks and Tree Advisory Board Meeting – July 14, 2026 – 9:30 A.M
   B. Airport Commission Work Session and Quarterly Meeting – July 15, 2026 – 5:30 P.M.

The meeting location is wheelchair accessible. Anyone needing special accommodations (hearing impaired, language translation, large print, etc. please make your request at least 2 Business Days prior to the meeting at 541- 895-2531. Creswell is an Equal Opportunity provider and employer and complies with Section 504 of the Rehabilitation Act of 1973. Questions about this agenda from the hearing impaired can use TTY and call at 1-800-735-2900; Spanish TTY at 1-800-735-3896.

C. Planning Commission Meeting – July 16, 2026 – 5:00 P.M.

D. City Council Work Session Meeting – July 27, 2026 – 6:00 P.M.

8. Adjournment

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Mayor's Report
Agenda Item No. 2

Correspondence
Agenda Item No. 3

Consent Calendar
Agenda Item No. 4

This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio/video recordings of the meeting and may be reviewed upon request to the City Recorder.

City of Creswell City Council Meeting

Council Members Present:

- Mayor Smith
- Councilor Costilla, Council President
- Councilor Holt – excused absence
- Councilor Kent
- Councilor Kremer
- Councilor Morris
- Councilor Dukes

Audience: 9

Press: 0

Staff Present

- City Manager Vincent Martorello
- Finance Director Jim Piper
- Public Works Director Cliff Bellew
- Assistant to City Manager Angela Keppler
- City Recorder Caitlin Born
- Airport Manager Shelley Humble
- Sergeant Alex Speldrich

Opening of the Meeting

Mayor Smith opened the meeting at 6:06 pm, he noted that the pledge had already been done in the urban renewal agency meeting. Mayor Smith noted that Councilor Holt had an excused absence.

Public Forum

Mayor Smith opened the Public Forum, noting that two members of the public had signed up to speak.

Monica Knight addressed the Council as a citizen of Creswell, clarifying she was not speaking on behalf of the Creswell Area Historical Society. She raised three concerns:

First, she expressed confusion regarding Resolution 2025-07, passed unanimously in April 2025, which she understood to authorize the City Manager and department heads to expend up to $100,000 in discretionary funds without Council approval. She found this amount inconsistent with instances where the Council had

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questioned expenditures of less than $5,000, and suggested the limit be reduced to $20,000–$25,000. She was not alleging any current abuse of the resolution but noted the potential for misuse in the future.

Second, she questioned a proposal she had read about in the City Manager's updates regarding rotating themed banners on light poles, characterizing it as a "want" rather than a "need" at a time when finances are constrained.

Third, she described a reported mouse and rat infestation at Emerald Valley Storage, relaying that a renter had found severe odors of urine and feces upon visiting their unit. She asked whether Code Enforcement could address the situation given its potential as a public health hazard, noting that hantavirus cases had occurred in Oregon in 2025.

Mayor Smith acknowledged that City Manager Martorello and Public Works Director Bellew had already looked into the matter and noted that some of the issue involved private property. He committed to getting a follow-up to Ms. Knight.

Council Member Mark Kremer stepped down from the dais and addressed the Council on behalf of a constituent regarding Wind Rose Excavation's operations in the city. He presented three concerns:

First, temporary no-parking signs were not being filled out with proper dates and were not being posted the required 24 hours in advance, causing disruption to residents who returned from work to find they could not park;

Second, road closures were creating hazardous conditions during school hours when children were walking and biking; and

Third, heavy equipment was being operated as early as 6:40 AM, in violation of Creswell's quiet hours ordinance, which he understood to begin at 7:00 AM.

Mark. Kremer also noted a broader pattern of constituents reporting that emails to the City regarding code compliance issues were going unanswered and asked that City staff improve communication and ensure compliance terms are written clearly into future contracts with excavation companies.

Mayor Smith directed City Manager Martorello and Public Works Director Bellew to follow up with an email addressing whether Wind Rose Excavation had been out of compliance.

Mayor's Report

Mayor Smith announced the appointment of Nyla Keller to the Parks and Tree Advisory Committee, subject to Council consent. He noted that Ms. Keller had submitted a well-written statement describing her interest and approach. The Council consented, and with her appointment, the board will be at full membership.

Mayor Smith also took time outside the formal agenda items to recognize recent achievements of Creswell High School students, including over 20 scholarship signings for collegiate athletics, the baseball team's third-place finish at state, and the girls' track team's fourth-place finish. He offered personal congratulations to individual students, including valedictorian students and scholarship athletes.

Correspondence

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Mayor Smith noted that a letter had been sent to all Council members and the City Manager but had not been included in the agenda packet, as it had not been explicitly requested to be added to the correspondence section. He clarified for the public that letters sent to the Council do not automatically appear in the agenda citizens wishing their correspondence to be included in the public packet must make that request. City Recorder Caitlin Born would be posting the letter online later that evening.

Consent Calendar

- May 11, 2026, City Council Meeting Minutes
- May 26, 2026, City Council Work Session Minutes

Councilor Dukes identified a correction to one of the minutes documents, noting that an incorrect name had been attributed to a statement. City Recorder Born acknowledged the correction.

> Motion to approve the Consent Calendar as amended was made by Council President Costilla and seconded by Councilor Dukes. The motion carried unanimously.

May 2026 Administrative Report

Finance Expenditures Report

Finance Director Piper presented the May expenditure report, noting it appeared lighter than usual because staff had consolidated to a single check run rather than the typical weekly batches, eliminating extra white space from the report. In response to a question about a higher-than-usual invoice from Step It Up Services, Finance Director Piper clarified that the amount reflected several IT projects completed in May, including a new server room switch and a migration to a cloud-based phone system, in addition to the standard monthly software licensing and managed services charges.

Lane County Sheriff's Report

Sergeant Speldrich reported that overall call volumes remained consistent with prior months, without any significant spikes. He praised his deputies for maintaining high performance despite unanticipated staffing gaps due to injuries and departures at the main office, which had required overtime coverage.

Sergeant Speldrich noted two Measure 11 crimes in the reporting period: one was a child-on-child incident handled primarily as a documentation matter, and the other involved a crime against a disabled adult, which is under active investigation with a known suspect and anticipated adjudication within the week.

Sergeant Speldrich addressed the growing issue of electric bikes, e-scooters, and electric dirt bikes being operated unsafely in Creswell. Sergeant Speldrich explained that upon researching the applicable laws, there were many regulations including a minimum age of 16 to operate electric scooters that many residents and even deputies were unaware of. He had prepared a pocket guide

summarizing the rules and published it on his Creswell Facebook page. He indicated his preference for an education-first approach over immediate enforcement but acknowledged that enforcement would become necessary given that some individuals, particularly repeated contacts, had not responded to education efforts.

Council President Costilla commended Sergeant Speldrich for addressing the issue and noted that groups of six or seven riders racing down North First Street past Ragged Willies had been a long-standing concern. Councilor Kremer suggested the issue could be addressed at the upcoming National Night Out event, proposing that flyers or informational materials be distributed at the city booth. Mayor Smith seconded the idea, suggesting Sergeant Speldrich present an educational booth at the event. Sergeant Speldrich agreed the event would be a good platform for outreach.

On the subject of homelessness, Mayor Smith asked for an update. Sergeant Speldrich reported that the situation had improved visibility, with most individuals currently involved in couch-surfing arrangements rather than street camping. He estimated approximately 10 to 12 individuals could be considered truly homeless on any given night. He credited the City's 72-hour ordinance as a contributing factor in preventing Creswell from becoming a permanent landing spot and also noted that community members who had previously been providing significant support to homeless individuals had become less willing to do so after negative experiences.

City Attorney Report

City Manager Martorello noted the City Attorney had logged 12 hours in May, with details included in the packet. In response to a question from Council President Costilla regarding a service animal matter, City Manager Martorello explained that a resident had come to the counter requesting a permit for a service animal while asserting they did not need one. Staff consulted the City Attorney to clarify applicable state rules, and records from Lane County were transferred to confirm the animal's status. The resident ultimately received the permit at no charge and left satisfied.

Code Enforcement Report

City Manager Martorello noted that Code Enforcement Officer Pierre was not present and that he had inadvertently left the officer's notes in his office. Councilor Kremer raised a specific open case at 525, described as a vegetation or obstruction creating a hazard. City Manager Martorello stated he would follow up via email.

Mayor Smith also asked about the timeline for noxious vegetation enforcement and whether the overpass area was within the City's jurisdiction. City Manager Martorello indicated that much of the overpass area likely falls under the Oregon Department of Transportation's jurisdiction.

Building Permit Recap Report

No discussion was recorded on this item.

Council Action Items

Public Hearings for Budget Approval for Fiscal Year 2026-2027 – Finance Director James Piper

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Finance Director James Piper provided an overview of the budget-related agenda items, noting that the FY 2026-2027 budget had been approved by the Budget Committee at its May 19th meeting and that the evening's agenda represented the formal Council adoption process. The items covered included sewer rate changes, a public safety fee increase, state revenue sharing, and the overall budget appropriation.

Mayor Smith opened a consolidated public hearing at 6:41 p.m., to receive comment on the following:

- Resolution 2026-08: Proposed sewer user fee and service charge changes
- Resolution 2026-09: Proposed public safety fee increase
- Resolution 2026-11: Proposed election to receive state shared revenues
- Resolution 2026-15: Proposed budget adoption, appropriations, and ad valorem tax levy

Finance Director Piper noted that one follow-up question had been received in writing from a Budget Committee member regarding the status of second-floor construction, and that he had confirmed the project remains on schedule. No members of the public appeared to offer oral testimony.

Mayor Smith closed the public hearing at 6:42 with no public comment.

Resolution No. 2026-08 - A Resolution Establishing Sewer User Fees, Sewer Service Fees and Charges for the Users of the Creswell Municipal Sewer Works Facilities and Rescinding Resolution No. 2025-10 – Jim Piper

> Motion to approve Resolution No. 2026-08, a resolution establishing sewer user fees, sewer service fees, and charges for users of the Creswell Municipal Sewer Works Facilities, and rescinding Resolution No. 2025-10, was made by Councilor Kremer and seconded by Council President Costilla. The motion carried unanimously.

Resolution No. 2026-09 – A Resolution Rescinding Resolution No. 2025-11 and Establishing a Public Safety Fee and Charges In Accordance with the Provisions of Creswell Municipal Code (CMC) Chapter 13.30 – Jim Piper

> Motion to adopt Resolution No. 2026-09, a resolution rescinding Resolution No. 2025-11 and establishing a public safety fee and charges in accordance with CMC Chapter 13.30, was made by Councilor Dukes and seconded by Councilor Kremer. The motion carried unanimously.

Resolution No. 2026-10 - A Resolution Adjusting the Basic Rental Fees Set Forth in Existing Airport Leases Between the City of Creswell and Individual Lessees of Property located on Hobby Field Airport – Shelley Humble/Jim Piper

Finance Director Piper explained that all airport lease agreements include a CPI adjustment clause effective each January. For the current year, the western region CPI adjustment as reported by the U.S. Bureau of Labor and Industries was 2.7 percent. Councilor Kremer asked about the source of the percentage, and Finance Director Piper clarified that while older contracts referenced the Portland CPI index, the Bureau of Labor and Industries had recommended a switch to the western region index several years prior, which is now used as the default.

> Motion to adopt Resolution No. 2026-10, a resolution adjusting basic rental fees in existing airport leases between the City of Creswell and individual lessees of property located on Hobby Field Airport, was made by Council President Costilla and seconded by Councilor Dukes. The motion carried unanimously.

Fiscal Year July 1, 2026, to June 30, 2027, Budget Resolutions – Jim Piper

Finance Director Piper introduced the remaining budget-related resolutions, which together constitute the

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formal adoption of the FY 2026-27 budget. He noted no changes had been made between the proposed budget and the version approved by the Budget Committee.

Resolution No. 2026-11- A Resolution Declaring the City's Election to Receive State Revenues – Jim Piper

Finance Director Piper explained that state law requires the City to formally declare its election to receive state shared revenues including tobacco, cigarette, liquor, and gas taxes—through resolution, after which the declaration is transmitted to the Oregon Department of Revenue to initiate distributions.

> Motion to approve Resolution No. 2026-11, a resolution declaring the City's election to receive state revenues, was made by Councilor Morris and seconded by Council President Costilla. The motion carried unanimously.

Resolution No. 2026-12 - A Resolution Regarding State Revenue Sharing Funds – Jim Piper

Finance Director Piper noted that this companion resolution formally documents that the City provides six of the seven services required under state law to qualify for state revenue sharing, with fire protection being the one service the City does not provide.

> Motion to approve Resolution No. 2026-12, a resolution regarding state revenue sharing funds, was made by Council President Costilla and seconded by Councilor Kremer. The motion carried unanimously.

Resolution No. 2026-13 – A Resolution Extending the City of Creswell's Worker's Compensation Coverage to Volunteers of the City of Creswell – Jim Piper

Finance Director Piper explained that this resolution extends workers' compensation coverage to volunteers participating in city-sponsored events, including the citywide cleanup, Arbor Day, National Night Out, Movies in the Park, the Fall Festival, and Farm to Table. Coverage also applies to City Council members and Planning Commission members while conducting official city business. A brief numbering discrepancy between the agenda and the packet was noted and clarified on the record.

> Motion to approve Resolution No. 2026-13, a resolution extending the City of Creswell's workers' compensation coverage to volunteers of the City of Creswell, was made by Councilor Kremer and seconded by Councilor Dukes. The motion carried unanimously.

Resolution No. 2026 –14 A Resolution Adopting the Pay Scales for Fiscal Year 2025-26 for the City of Creswell – Jim Piper

Finance Director Piper noted that the resolution adopts the pay scale for FY 2026-27, which includes a 3 percent cost-of-living adjustment consistent with the budget approved by the Budget Committee.

> Motion to approve Resolution No. 2026-14, a resolution adopting the pay scales for fiscal year 2026-2027, was made by Councilor Dukes and seconded by Council President Costilla. The motion carried unanimously.

Resolution No. 2026-15 Adopting Budget, Making Appropriation and Categorizing and Levying Ad Valorem Taxes – Jim Piper

Finance Director Piper presented the budget adoption resolution, which appropriates funds by fund and by category, totaling $37,228,754 as approved by the Budget Committee. He confirmed that the required LB-1 notice had been published in the local newspaper and that no changes had been made between the proposed and approved budget.

> Motion to approve Resolution No. 2026-15, a resolution adopting the budget, making appropriations, and categorizing and levying ad valorem taxes, was made by Council President Costilla and seconded by Councilor Kremer. The motion carried unanimously.

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Public Hearing on 2026/27 Liquor License Renewals and Recommendation to Oregon Liquor Control Commission – City Recorder Caitlin Born

City Recorder Caitlin Born reported that background reviews had been completed on all establishments seeking liquor license renewals and that no issues or concerns were identified. Mayor Smith opened a public hearing on the renewals at 6:50 p.m. No public testimony was offered, and the hearing was closed at 6:51 p.m.

Council President Costilla noted a formatting question about the renewal list, observing that business names appeared to be listed twice under different column headers. City Recorder Born explained this was a result of the new Camp Portal online system generating slightly different report formats and offered to modify the report layout in future years.

> Motion to recommend approval of the 2026-2027 liquor license renewals to the Oregon Liquor Control Commission was made by Councilor Dukes and seconded by Councilor Morris. The motion carried unanimously.

Resolution No. 2026-16 A Resolution Authorizing the City Manager to Sign the Engineer of Record Contract – City Manager Vincent Martorello

City Manager Martorello reported that the City had issued a Request for Proposals for engineer of record services, noting the solicitation was not driven by dissatisfaction with the prior firm but was simply time for a routine competitive process. Two firms responded: Westech Engineering and Oregon Water Rights Solutions and Planning (OWRSP). The review committee scored Westech significantly higher, citing greater staff experience in Creswell and with other municipalities generally.

Mayor Smith asked whether the 3-year initial contract term was standard for engineering services and whether it locked the City into using Westech for all projects. City Manager Martorello clarified that having an engineer of record does not preclude the City from issuing separate RFPs for specific projects, and that the arrangement primarily provides vetted access and pre-negotiated rates for routine engineering needs. He also confirmed that if issues arose, there would likely be a contractual settlement process for early termination, but that the engineer of record relationship does not bind the City to that firm exclusively for all work. The Council found this clarification satisfactory.

> Motion to authorize the City Manager to execute a contract for engineering services with Westech Engineering for the year beginning July 1, 2026, with an initial term of three years, was made by Council President Costilla and seconded by Councilor Morris. The motion carried unanimously.

Garden Lake Park Master Plan Grant Support – Planning Technician Fabian Gomez Hernandez

City Manager Martorello presented this item, explaining that staff is pursuing a grant from the Oregon Department of Parks and Recreation to fund a consulting study of Garden Lake Park. The grant request is for $80,000 with a 40 percent City match of $32,000, which has been budgeted in the current fiscal year. The primary focus of the study would be water quality and stormwater management, with the possibility of also addressing recreational uses of the park.

Council President Costilla asked whether this grant would conflict with ongoing agency conversations about potentially filling in the lakes to create wetlands and pursue wetland banking as a revenue source. City Manager Martorello explained that those exploratory conversations with DEQ, the Department of State Lands, and the Oregon Water Resources Board are continuing in parallel. He noted that he had informed those agencies of the grant application, and they responded positively, indicating they would hold off on further grant-related conversations until the outcome of this application is known. They also noted

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alternative technical assistance grants may be available if this application is unsuccessful. The grant and the agency conversations are not in conflict.

> Motion to approve Resolution No. 2026-16, a resolution authorizing a Garden Lake Park application for an Oregon Parks and Recreation Department local government grant, was made by Council President Costilla and seconded by Councilor Kremer. The motion carried unanimously.

Development Moratorium – City Manager Vincent Martorello

City Manager Martorello presented the standard six-month renewal of the development moratorium, explaining that this is a recurring action required to maintain the moratorium while the City continues to work within the constraints imposed by DEQ on sanitary sewer capacity.

Mayor Smith opened the public hearing at 7:07 p.m.. No public testimony was offered. Mayor Smith closed the hearing at 7:08 p.m.

> Motion to adopt Resolution No. 2026-17, a resolution continuing the moratorium on development pursuant to ORS 197.505 to 197.540, based on limited sanitary sewer capacity as ordered by the Oregon Department of Environmental Quality, was made by Councilor Morris and seconded by Councilor Kremer. The motion carried unanimously.

7. Upcoming Meetings

Council was directed to visit the Creswell City Calander to review the upcoming meetings

Adjournment

With no further business Mayor Smith adjourned the meeting at 7:12 p.m.

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Nicholas Smith, Mayor

Attest:

_____

Caitlin Born, City Recorder

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City of Creswell City Council Work Session Meeting

Council Members Present: **Audience Present: 1**

- Mayor Smith – excused absence
- Councilor Costilla, Council President **Press Present: 0**
- Councilor Dukes
- Councilor Holt
- Councilor Kent
- Councilor Kremer
- Councilor Morris – excused absence

Staff Present:

- City Manager Vincent Martorello
- Assistant to City Manager Angela Keppler
- Planning Technician Fabian Gomez Hernandez
- Finance Director Jim Piper

Open Meeting

Council President Costilla opened the June 26, 2026, City Council Work Session at 6:00 PM. He asked everyone to stand for the Pledge of Allegiance. Council President Costilla noted Mayor Smith and Councilor Morris both have excused absences.

Committee Reports

Parks and Tree Advisory Board

City Manager Martorello reported on behalf of the absent Councilor Morris. He advised that the Parks and Tree Advisory Board focused on three items at its most recent meeting.

The first was the establishment of a database for tracking holiday celebration vendors, which the board discussed at length. A prototype has been posted to the city's website for the board's review.

The second item was a debrief of the Arbor Day celebration, covering what went well, what did not, and how the park facilities supported vendor operations.

The third item concerned whether the existing parks master plan should be formally updated or whether a

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technical addendum would suffice. City Manager Martorello explained the distinction: a technical addendum would be an in-house document, potentially several pages in length, that evaluates whether the plan's original assumptions and data remain valid, identifies which recommendations have been completed, determines whether remaining recommendations are still relevant, and proposes any new recommendations. He expressed his view that a full master plan update is likely unnecessary given that the city's population and recreation needs have not changed substantially since the plan was published, and that a technical addendum may suffice.

The board is scheduled to meet in July to review the report and return to the Council with a recommendation on the appropriate path forward either a technical addendum or a full master plan update along with any associated cost estimates or grant opportunities.

Councilor Holt asked when the master plan was originally created. City Manager Martorello indicated it is believed to run from approximately 2022 to 2026 or 2027. Councilor Holt expressed concern about the financial burden placed on residents by simultaneously pursuing numerous city projects and encouraged the Council to prioritize initiatives carefully. She acknowledged that a master plan serves a useful function particularly for grant eligibility—but cautioned against unnecessary expenditure on a full update if one is not warranted. City Manager Martorello confirmed that while the existing master plan recommends developing a site-specific master plan for Garden Lake Park, it is not a formal requirement. He noted that having a plan in place is primarily advantageous for pursuing grant funding, and that staff are currently exploring whether planning costs for such projects could themselves be covered by grants.

Discussion Items

2026 UGB Expansion Area Planning Application – Planning Technician Fabian Gomez Hernandez

Planning Technician Fabian Gomez Hernandez presented a $20,000 planning grant application submitted to the Department of Land Conservation and Development (DLCD) on June 5, 2026. The grant would fund a wetland delineation plan for two parcels located north of Creswell Court and south of Martin Road, on the east side of Highway 99, the area generally described as north of the Creswell Court manufactured home park. No local match is required.

The purpose of the delineation would be to identify and map existing wetlands on the parcels and produce a plan addressing how future development could be undertaken around or in mitigation of those wetlands. Planning Technician Fabian Gomez Hernandez noted that while no formal development applications have been submitted, a property owner is working with a developer on a potential manufactured home park in that zone.

The Council's involvement at this stage was limited to providing a letter of support for the grant application. City Manager Martorello clarified that staff would draft the letter expressing the Mayor's and Council's support, and that the matter would be returned to a regular council meeting for formal action. Planning Technician Fabian Gomez Hernandez also confirmed that the consultant-provided grant format would be recommended, as it is the most straightforward option and does not require a separate public bid process.

Councilor Dukes asked for clarification on the location of the parcels and whether an existing home is on the property. Planning Technician Fabian Gomez Hernandez confirmed that a single home is currently situated on the property.

Council president Costilla asked for Council consensus to direct staff to draft a letter of support, councilors indicated their agreement.

Adjournment

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With no further business Council President Costilla adjourned the meeting at 6:15 p.m.

_____

Nicholas Smith, Mayor

Attest:

_____

Caitlin Born, City Recorder

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Administrative Report
Agenda Item No. 5

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount
06/26	06/04/2026	36659	30	ACCUSOURCEHR INC	96779	01-51-630	.00	238.65
06/26	06/04/2026	36660	45	AGGREGATE RESOURCE CRUSHING	38843	03-40-650	.00	2,660.60
06/26	06/04/2026	36661	55	AIRGAS-NOR PAC INC	9172151335	02-40-665	.00	7,250.38
06/26	06/04/2026	36662	135	ANALYTICAL LABORATORY GROUP	Multiple	03-40-670	64.40	579.60
06/26	06/04/2026	36663	200	BAKER SHOE'S AND CLOTHING	3148	03-40-685	.00	200.00
06/26	06/04/2026	36664	210	BANNER BANK	Multiple	15-80-802	.00	16,749.07
06/26	06/04/2026	36665	495	CHRONICLE, THE	3119	01-40-613	.00	50.00
06/26	06/04/2026	36666	525	CITY OF CRESWELL	Multiple	01-63-679	.00	363.86
06/26	06/04/2026	36667	2860	FLY NORTH AVIATION	17155-100631	15-40-628	.00	62.80
06/26	06/04/2026	36668	965	FORREST PAINT COMPANY	2026-73750-00	15-40-602	3.99	395.17
06/26	06/04/2026	36669	1070	H D FOWLER COMPANY	I7302176	04-40-602	.00	192.48
06/26	06/04/2026	36670	1155	HORNER'S INC	449678	04-40-601	.00	65.00
06/26	06/04/2026	36671	1220	INTEGRATED ELECTRONIC SYSTEMS	49425	05-80-803	.00	2,870.00
06/26	06/04/2026	36672	1420	LANE COUNTY SHERIFF'S OFFICE	SO9533	01-51-660	.00	314,306.25
06/26	06/04/2026	36673	1980	ORKIN	297149099	01-63-690	.00	80.42
06/26	06/04/2026	36674	2680	TWGW INC WILSON'S NAPA	Multiple	04-40-601	.00	513.53
06/26	06/04/2026	36675	2865	WILLAMETTE GRAYSTONE INC	33664018	04-40-602	10.83	530.85
06/26	06/04/2026	36676	2880	WIND ROSE EXCAVATION LLC	1	02-80-806	.00	117,339.25
Grand Totals:							79.22	464,447.91

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount
06/26	06/11/2026	36677	45	AGGREGATE RESOURCE CRUSHING	38874	03-40-650	.00	1,382.71
06/26	06/11/2026	36678	135	ANALYTICAL LABORATORY GROUP	Multiple	02-40-670	14.20	2,482.80
06/26	06/11/2026	36679	255	BEST LITTLE PRINTHOUSE	35084	02-40-650	.00	1,053.50
06/26	06/11/2026	36680	260	BI-MART CORPORATION	Multiple	15-40-602	.00	246.46
06/26	06/11/2026	36681	340	BUCKS SANITARY SERVICE	Multiple	01-63-645	.00	1,396.95
06/26	06/11/2026	36682	410	CASCADE HOME CENTER	Multiple	03-40-650	.00	652.28
06/26	06/11/2026	36683	460	CENTURYLINK	JUN26-3336564	03-40-626	.00	101.99
06/26	06/11/2026	36684	505	CINTAS CORPORATION #3	Multiple	01-63-690	.00	1,502.78
06/26	06/11/2026	36685	810	DOUGLAS FAST NET	Multiple	03-40-626	.00	3,615.58
06/26	06/11/2026	36686	995	GANNETT OREGON LOCALiQ	7706292	01-40-613	.00	388.79
06/26	06/11/2026	36687	1130	HERB NEWELL	201411	15-40-602	.00	24.00
06/26	06/11/2026	36688	1280	JERRY'S HOME IMPROVEMENT CENT	Multiple	15-40-602	.00	122.79
06/26	06/11/2026	36689	1435	LANE ELECTRIC COOPERATIVE INC	MAY26-327690	03-40-625	.00	104.17
06/26	06/11/2026	36690	1457	LAW, EIKE PC	9225	01-40-682	.00	119.00
06/26	06/11/2026	36691	1690	NATIONAL BUSINESS SOLUTIONS	50163337	15-40-646	.00	383.80
06/26	06/11/2026	36692	1710	NET ASSETS CORPORATION	94-202605	01-59-613	.00	270.00
06/26	06/11/2026	36693	1800	ONE CALL CONCEPTS INC	6050339	02-40-650	.00	58.46
06/26	06/11/2026	36694	2050	PACIFIC POWER	Multiple	01-51-625	.00	3,008.59
06/26	06/11/2026	36695	2185	POSTMASTER	2026 P O BOX	01-40-620	.00	126.00
06/26	06/11/2026	36696	2525	STEPUP IT SERVICES LLC	Multiple	15-40-645	.00	3,920.60
06/26	06/11/2026	36697	2615	TK ELEVATOR CORPORATION	4800048184	01-40-602	.00	100.00
06/26	06/11/2026	36698	2780	W C & L ENTERPRISES INC	43855	04-40-686	.00	1,843.75
Grand Totals:							14.20	22,905.00

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount
06/26	06/18/2026	36699	200	BAKER SHOE'S AND CLOTHING	3176	03-40-685	.00	200.00
06/26	06/18/2026	36700	270	BIOLYNCEUS	12937	03-40-673	.00	6,472.15
06/26	06/18/2026	36701	465	CENTURYLINK	Multiple	03-40-626	.00	391.98
06/26	06/18/2026	36702	505	CINTAS CORPORATION #2	Multiple	01-63-602	.00	215.00
06/26	06/18/2026	36703	675	CRESWELL COMMERCIAL SERVICE I	Multiple	04-40-672	.00	2,208.70
06/26	06/18/2026	36704	920	EPUD	Multiple	01-63-695	.00	10,617.71
06/26	06/18/2026	36705	1115	HACH COMPANY	15024634	02-40-673	.00	608.11
06/26	06/18/2026	36706	1450	LANE COUNTY DEPT OF FINANCE	94800	01-51-643	.00	948.00
06/26	06/18/2026	36707	1830	NW NATURAL	Multiple	01-63-695	.00	323.40
06/26	06/18/2026	36708	1955	OREGON DEPT OF REVENUE	470	01-51-643	.00	470.00
06/26	06/18/2026	36709	2175	PAYNTER, THE	775759	01-63-680	.00	925.00
06/26	06/18/2026	36710	2310	PROFECTUS INC	EUG06260101	01-63-690	.00	795.98
06/26	06/18/2026	36711	2460	SAIF CORPORATION	1002304574	15-40-551	.00	1,681.69
06/26	06/18/2026	36712	2470	SANIPAC INC	Multiple	01-63-625	.00	731.14
06/26	06/18/2026	36713	2485	SECURITY MONSTER	238694	04-40-602	.00	220.85
06/26	06/18/2026	36714	2690	TEXTMYGOV	505210	01-120	.00	2,350.00
06/26	06/18/2026	36715	2710	TIPCO TECHNOLOGIES	Multiple	02-40-650	.00	340.91
06/26	06/18/2026	36716	2925	WELLS FARGO FINANCIAL LEASING	5038895094	15-40-646	.00	334.00
06/26	06/18/2026	36717	2930	WEST YOST & ASSOCIATES	2067419	20-80-801	.00	1,435.77
Grand Totals:							.00	31,270.39

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount
06/26	06/25/2026	36718	55	AIRGAS-NOR PAC INC	5525303048	02-40-665	.00	136.16
06/26	06/25/2026	36719	135	ANALYTICAL LABORATORY GROUP	183706	02-40-670	14.20	127.80
06/26	06/25/2026	36720	175	AUTOMATION GROUP INC, THE	W17265	02-40-673	.00	179.00
06/26	06/25/2026	36721	430	CASELLE INC	INV-20488	01-120	.00	38,834.52
06/26	06/25/2026	36722	475	CHARTER COMMUNICATIONS	Multiple	03-40-626	.00	510.25
06/26	06/25/2026	36723	530	CITY OF CRESWELL	Multiple	01-63-679	.00	420.81
06/26	06/25/2026	36724	590	COMFORT FLOW HEATING COMPANY	Multiple	01-40-602	.00	337.50
06/26	06/25/2026	36725	645	COSTILLA, ALONZO	0625	01-40-632	.00	175.00
06/26	06/25/2026	36726	790	DKS ASSOCIATES	100141	01-59-683	.00	2,500.00
06/26	06/25/2026	36727	840	DUKES, ALAN D	0626	01-40-632	.00	150.00
06/26	06/25/2026	36728	1190	HOLT, STACI	0626	01-40-632	.00	150.00
06/26	06/25/2026	36729	1270	INTEGRATED ELECTRONIC SYSTEMS	49550	01-40-602	.00	312.50
06/26	06/25/2026	36730	1355	KENT,CLARK A	0626	01-40-632	.00	150.00
06/26	06/25/2026	36731	1410	KREMER, MARK	0626	01-40-632	.00	150.00
06/26	06/25/2026	36732	1490	LANE FOREST PRODUCTS INC	Multiple	01-63-645	.00	2,250.00
06/26	06/25/2026	36733	1535	LOCAL GOVERNMENT LAW GROUP	74096	01-40-682	.00	3,286.00
06/26	06/25/2026	36734	1720	MONTOYA LAW	2601182	01-40-682	.00	11,981.00
06/26	06/25/2026	36735	1725	MORRIS, JOAN	0626	01-40-632	.00	150.00
06/26	06/25/2026	36736	1760	NATIONAL BUSINESS SOLUTIONS	IN163902	01-40-601	.00	179.00
06/26	06/25/2026	36737	1767	NATIONAL STOL LLC	1245	01-120	.00	10,000.00
06/26	06/25/2026	36738	2140	PACIFIC POWER	Multiple	03-40-625	.00	766.57
06/26	06/25/2026	36739	2335	PUMPTECH LLC	20523	02-40-673	.00	7,917.00
06/26	06/25/2026	36740	2435	ROMTEC INC	3078	16-80-801	.00	6,578.00
06/26	06/25/2026	36741	2500	SEPTECH	25848	03-40-650	.00	607.75
06/26	06/25/2026	36742	2503	SEVENOAKS NATIVE NURSERY LLC	14548	04-40-688	.00	531.25
06/26	06/25/2026	36743	2530	SMITH, NICHOLAS A	0626	01-40-632	.00	225.00
06/26	06/25/2026	36744	2715	TK ELEVATOR CORPORATION	1000771268	01-40-602	.00	1,102.50
06/26	06/25/2026	36745	2860	VERIZON	6145822882	03-40-626	.00	59.71
06/26	06/25/2026	36746	2925	WELLS FARGO FINANCIAL LEASING	503876412	03-40-620	.00	326.00
06/26	06/25/2026	36747	2935	WESTECH ENGINEERING INC	Multiple	01-59-683	.00	6,076.00
06/26	06/25/2026	36748	2985	WIND ROSE EXCAVATION LLC	2	02-80-806	.00	354,895.06
Grand Totals:							14.20	451,064.38

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount	
06/26	06/30/2026	40394	460	CENTURY WEST ENGINEERING COR	40394	15-80-802	.00	35,365.00	M
Grand Totals:							.00	35,365.00	

M = Manual Check, V = Void Check

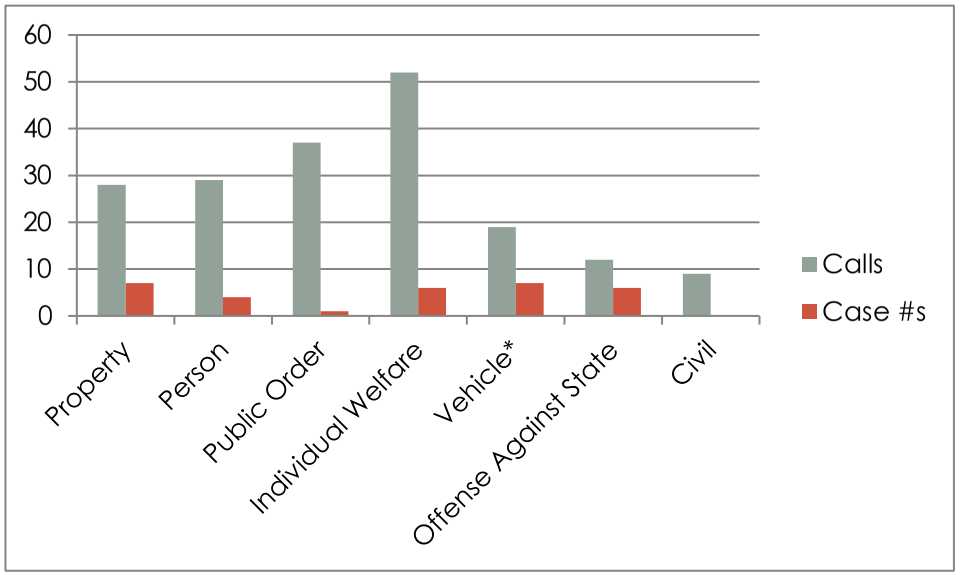
Check Number	Check Issue Date	Payee	Amount	Check Printed	Void
3652	06/08/2026	US POSTAL SERVICE	1,506.18	Yes	No
3653	06/08/2026	MUDSLINGER EVENTS LLC	260.00	Yes	No
3654	06/09/2026	US POSTAL SERVICE	1,020.24	Yes	No
3655	06/11/2026	SCHOENER, ERIKA	102.42	Yes	No
3656	06/11/2026	BOETTCHER, JAMES	64.73	Yes	No
3657	06/15/2026	HEATHER BILLINGS	160.00	Yes	No
3658	06/25/2026	BAILEY, LAUREN	46.14	Yes	No
3659	06/25/2026	SCARLETT, JANIS	47.83	Yes	No
3660	06/25/2026	ROBERTO HERNANDEZ	94.58	Yes	No
3661	06/29/2026	FRANCISCO PLEITEZ	180.00	Yes	No
3662	06/29/2026	US POSTAL SERVICE	1,126.32	Yes	No
3663	06/30/2026	SHEILA ATWOOD	1,260.00	Yes	No
Grand Totals:			5,868.44		
			12		

City of Creswell Monthly Police Activity- June 2026

Prepared by Sgt. Alex Speldrich, LCSO

Calls for Service by Incident Types:

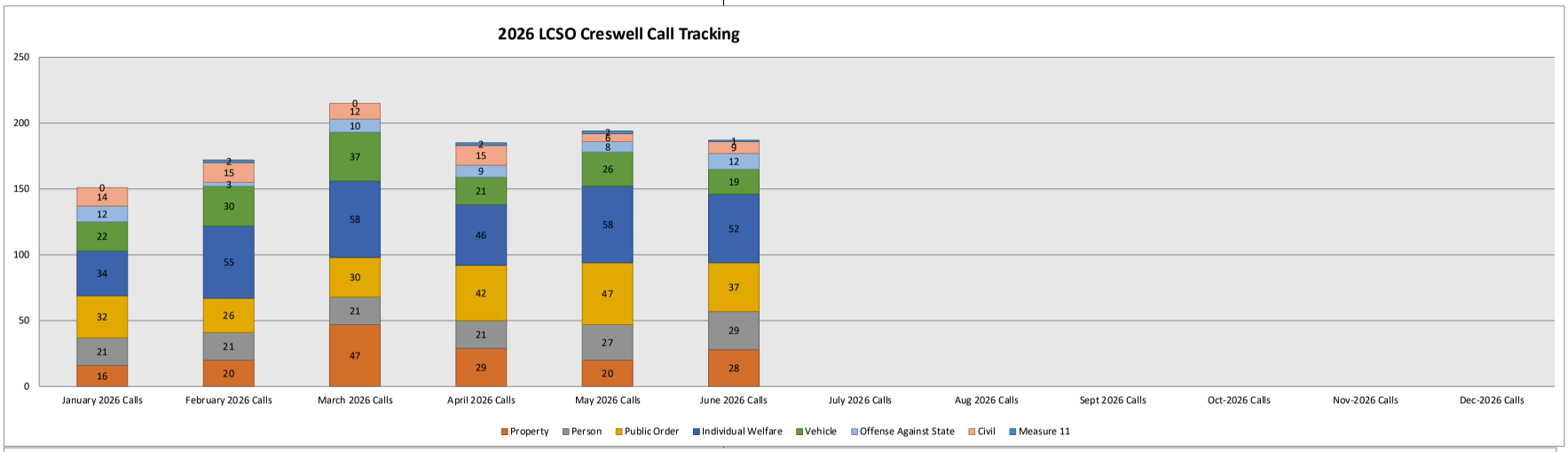
Incident Type	Calls	Case #s
Property	28	7
Person	29	4
Public Order	37	1
Individual Welfare	52	6
Vehicle*	19	7
Offense Against State	12	6
Civil	9	0
Total	186	31
Measure 11	1	2
Self-Initiated Activity	161	6

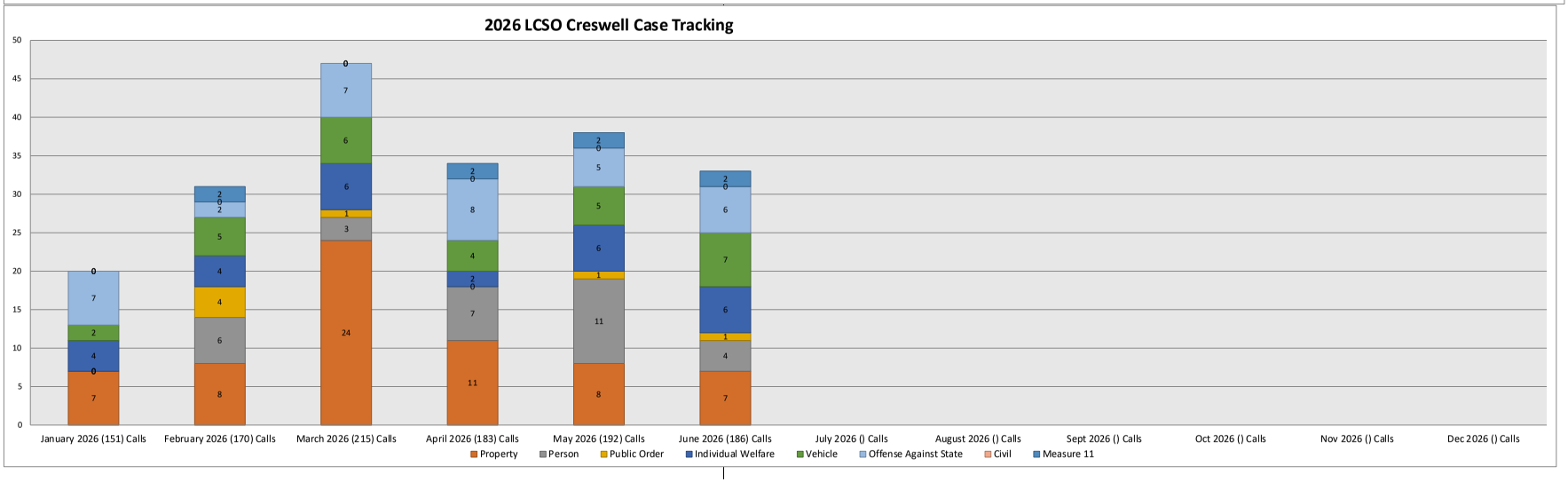


Property (Burglary, Thefts, Criminal Mischief, Trespass, Found Property, UUV, UEMV)
Person (Assaults, Menacing, Harassment, Viol. Restraining Order)
Public Order (Disorderly Subjects, Suspicious Vehicles/Persons, Animal Calls, Citizen Initiated Contacts)
Individual Welfare (Welfare Checks, Missing Persons, Overdose, Suicidal Subjects)
Vehicle (DUII, DWS, Illegal Parking/Vehicles, Traffic Hazard, Crash)
Offense Against State (Drug, Warrants)
Civil (Civil Service, Eviction Process, Gov't Administration)
Measure 11 (Murder, Manslaughter 1&2, Agg. Veh. Homicide, Assault 1&2, Kidnap 1&2, Rape 1&2, Sodomy 1&2, Unlawful Sex

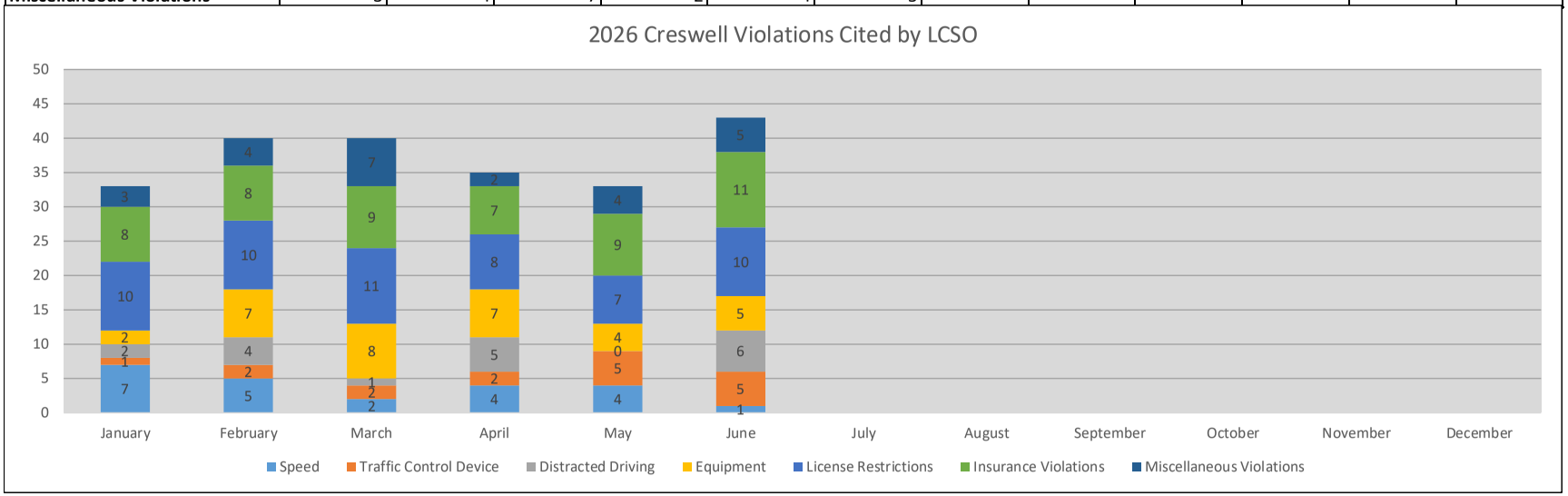
Aggregate Calls Month/Year	Total	Calls Month/Year	Property	Person	Public Order	Individual Welfare	Vehicle	Offense Against State	Civil	Measure 11
Jan-26	**151**	January 2026 Calls	16	21	32	34	22	12	14	0
Feb-26	**170**	February 2026 Calls	20	21	26	55	30	3	15	2
Mar-26	**215**	March 2026 Calls	47	21	30	58	37	10	12	0
Apr-26	**183**	April 2026 Calls	29	21	42	46	21	9	15	2
May -26	**192**	May 2026 Calls	20	27	47	58	26	8	6	2
June -26	**186**	June 2026 Calls	28	29	37	52	19	12	9	1
July-26		July 2026 Calls								
Aug-26		Aug 2026 Calls								
Sept-26		Sept 2026 Calls								
Oct-26		Oct-2026 Calls								
Nov-26		Nov-2026 Calls								
Dec-26		Dec-2026 Calls								
Measure 11 is not included in total of calls or case numbers										

Cases Month/Year	Property	Person	Public Order	Individual Welfare	Vehicle	Offense Against State	Civil	Measure 11	Total
January 2026 (151) Calls	7	0	0	4	2	7	0	0	20
February 2026 (170) Calls	8	6	4	4	5	2	0	2	29
March 2026 (215) Calls	24	3	1	6	6	7	0	0	47
April 2026 (183) Calls	11	7	0	2	4	8	0	2	32
May 2026 (192) Calls	8	11	1	6	5	5	0	2	36
June 2026 (186) Calls	7	4	1	6	7	6	0	2	31
July 2026 () Calls									
August 2026 () Calls									
Sept 2026 () Calls									
Oct 2026 () Calls									
Nov 2026 () Calls									
Dec 2026 () Calls									
Measure 11 is not included in total of calls or case numbers									





	January	February	March	April	May	June	July	August	September	October	November	December
Speed	7	5	2	4	4	1						
Traffic Control Device	1	2	2	2	5	5						
Distracted Driving	2	4	1	5	0	6						
Equipment	2	7	8	7	4	5						
License Restrictions	10	10	11	8	7	10						
Insurance Violations	8	8	9	7	9	11						
Miscellaneous Violations	3	4	7	2	4	5						



NOTE: This data only includes violations cited into Creswell Municipal Court. This does not include violations cited into Circuit Court or verbal warnings.

Lane County Sheriff's Office

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6/25/26 - LCSO Detectives Arrest a man and woman for Sex Crimes

On June 25th, LCSO deputies and detectives served a search warrant in the 82900 block of Scott Lane in Creswell. The search warrant stemmed from a month-long investigation into allegations of sex abuse involving a juvenile victim.

Following the search warrant, investigators arrested two subjects for numerous crimes. 28-year-old Aubry Siobhan Blaylock of Creswell and 32-year-old Erik Michael Maynes of Creswell were both taken into custody and lodged at the Lane County Jail.

Blaylock was arrested in LCSO Case 26-2521 for:

Sex Abuse in the First Degree, 5 counts

Unlawful Sexual Penetration in the Second Degree, 6 counts

Sodomy in the Second Degree, 4 counts

Using a Child in Display of Sexual Conduct.

Maynes was arrested in LCSO Case 26-2857 for:

Rape in the First Degree

Sex Abuse in the First Degree

Rape in the Second Degree, 2 counts

Unlawful Sexual Penetration in the Second Degree, 2 counts

Sodomy in the second degree

Using a Child in Display of Sexual Conduct.

This case is still being actively investigated. Anyone with information on these cases is asked to contact Lane County Sheriff Office investigators at 541-682-3978. **See less**

LOCAL
GOVERNMENT
LAW GROUP
An Oregon Professional Corporation

Carolyn H. Connelly
Ross M. Williamson*
Mark A. Wolf
Diana Moffat
Lori Cooper
Truman Stone
Armand Resto-Spotts
Neil F. Taylor
*Also Admitted in Washington

CITY ATTORNEY REPORT
CRESWELL CITY COUNCIL
(JULY 2026)

June work:

General

Ross worked with Caitlin on a public meeting issue.

Ross worked with Vincent on questions related to public participation in City meetings.

Truman worked on a billboard regulation matter.

Ross worked with Jim on a water account delinquency question.

Ross worked with Vincent on a liability insurance question.

Airport

Ross worked with Shelley on an FAA information request.

Planning

Ross worked with Fabian on a question related to the City's residential development standards.

June work totaled approximately 13 hours of attorney time.

Code Enforcement Report

Community Engagement / Field Questions & Warnings	**06/01/2026 - 06/30/2026**
54	Engagement/Education
15	Warnings issued (Parking included)

Case #	Case Date	Violation Name	Closed On	Violation Status
		Open cases from previous Code Enforcement Report (s)		
424	12/31/2025	8.15.030 Public responsibilities. 8.05.040 Nuisances pub.health, 8.30.50 Prop maint. standards, 8.05.140 Junk		*Open*
431	1/12/2026	15.20.070 Prohibited signs		*Open*
468	3/17/2026	8.05.040 Nuisances affecting public health. 8.05.140 Junk		*Open*
478	4/3/2026	8.05.140 Junk		*Open*
486	4/17/2026	8.30.50 Property Maintenance standards	5/11/2026	Closed-Resolved
487	4/24/2026	8.30.50 Property Maintenance standards, 8.05.140 Junk		*Open*
508	5/11/2026	15.20.090 Temporary signs. X2	6/10/2026	Closed-Resolved
510	5/11/2026	15.20.090 Temporary signs.	6/11/2026	Closed-Resolved
512	5/11/2026	15.20.090 Temporary signs. X2	6/11/2026	Closed-Resolved
515	5/13/2026	6.05.200 Dogs at large prohibited.	7/2/2026	Closed-Resolved
515	5/13/2026	6.05.110 Dog licenses	7/2/2026	Closed-Resolved
515	5/13/2026	6.05.400 Dangerous behavior.	7/2/2026	Closed-Resolved
516	5/13/2026	15.20.090 Temporary signs. X2	6/15/2026	Closed-Resolved
522	5/26/2026	10.10.070 Storage of vehicles and recreational vehicles on streets.	6/1/2026	Closed-Resolved
525	5/26/2026	8.05.050 Creating a hazard	6/9/2026	Closed-Resolved
		New cases for June		
527	6/1/2026	10.10.070 Storage of vehicles and recreational vehicles on streets.	6/1/2026	Closed-No violation
528	6/1/2026	No Code violation	6/1/2026	Closed-No violation
529	6/1/2026	10.10.070 Storage of vehicles and recreational vehicles on streets.	6/3/2026	Closed-Resolved
530	6/3/2026	9.20.030 Solicitation signs.	6/3/2026	Closed-Resolved
531	6/9/2026	6.05.110 Dog licenses		Open
531	6/9/2026	6.05.210 Continuous annoyance and barking dogs.		Open
533	6/10/2026	9.20.030 Solicitation signs.	6/15/2026	Closed-Resolved
532	6/11/2026	6.05.200 Dogs at large prohibited.	6/11/2026	Closed-Resolved
538	6/15/2026	8.05.080 Noxious Vegetation - B		Open
Case #	**Case Date**	**New cases for June Cont.**	**Closed On**	**Violation Status**

536	6/15/2026	15.20.090 Temporary signs.	6/17/2026	Closed-Resolved
535	6/15/2026	8.05.080 Noxious Vegetation - B	6/15/2026	Closed-No violation
537	6/15/2026	15.20.090 Temporary signs.		Open
534	6/15/2026	10.10.070 Storage of vehicles and recreational vehicles on streets.	6/15/2026	Closed-No violation
540	6/16/2026	8.05.080 Noxious Vegetation - B	6/17/2026	Closed-No violation
539	6/16/2026	8.05.080 Noxious Vegetation - B	6/24/2026	Closed-Resolved
541	6/16/2026	8.05.080 Noxious Vegetation - B		Open
541	6/16/2026	15.20.090 Temporary signs.		Open
542	6/16/2026	9.20.030 Solicitation signs.	6/17/2026	Closed-Resolved
543	6/17/2026	15.20.090 Temporary signs.		Open
544	6/17/2026	No Code violation	6/17/2026	Closed-No violation
545	6/22/2026	No Code violation	6/22/2026	Closed-No violation
547	6/22/2026	9.25.160 Sound reproduction devices.	7/1/2026	Closed-Resolved
546	6/22/2026	8.05.080 Noxious Vegetation - B		Open
548	6/24/2026	8.05.080 Noxious Vegetation - B		Open
550	6/24/2026	8.05.090 Scattering rubbish	6/29/2026	Closed-Resolved
551	6/24/2026	6.05.200 Dogs at large prohibited.	6/30/2026	Closed-Resolved
551	6/24/2026	6.05.110 Dog licenses	6/30/2026	Closed-Resolved
549	6/24/2026	2.2.120 Residential Districts – Development Standards.	6/24/2026	Closed-Resolved
552	6/25/2026	6.05.200 Dogs at large prohibited.		Open
552	6/25/2026	6.05.110 Dog licenses		Open
553	6/29/2026	9.25.160 Sound reproduction devices.		Open
555	6/30/2026	9.25.160 Sound reproduction devices.	6/30/2026	Closed-Resolved
554	6/30/2026	8.05.140 Junk	7/2/2026	Closed-Resolved

New: 33

Resolved Municipal Violations

1. Case # 525 (5.05.050 Creating a Hazard) Closed 6/09/26



Looking West



Looking West

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2. Case # 539 (8.05.080 Noxious Vegetation) Closed 6/24/26



Looking East



Looking East

Outstanding Municipal Violations

1. Case 538 (8.05.080 Noxious Vegetation)



Looking Southeast

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2. Case 550 (8.05.090 Scattering rubbish)



Looking North



Looking North

PERMITS ISSUED SUMMARY

Report parameters:

Date start from 6/1/2026 to 6/30/2026

Minimum valuation is $0.00

Record type	Permits issued	Fees paid	Job value
Residential Demolition	1	$52.50	$6,800.00
Commercial Alarm or Suppression Systems	3	$2,049.75	$77,090.20
Residential Mechanical	5	$525.33	$49,750.00
Residential Plumbing	30	$2,912.13	$3,500.00
Commercial Electrical	2	$217.62	$27,001.00
Residential Structural	1	$234.61	$5,000.00
Residential Electrical	6	$737.10	$5,000.00

Overall summary

Total	**48**	**$6,729.04**	**$174,141.20**

Council Action Items
Agenda Item No. 6

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 A (MOTION) – Resolution 2026-18, A Resolution Authorizing the Mayor to Sign the City Attorney Contract for legal Services**
Date:	**July 13, 2026**
Staff Contact:	**Vincent Martorello**

AGENDA ITEM SUMMARY
The City of Creswell issued a Request for Proposal (RFP) for the City Attorney. The RFP was issued in January 2026 as part of the City's practice of sending out RFP's for its long-standing contracts.

BACKGROUND
The city received proposals from two firms, Local Government Law Group and Malek + Malek Attorney. A review committee consisting of the City Manager and four (4) department heads reviewed the proposals, and Local Government Law Group is the preferred candidate. Staff recommend the terms of the contract as follows: The term of the contract shall be from its execution on August 1, 2026, for an initial three (3) year term. Thereafter, it may be extended for an additional two (2) year terms upon written consent of both parties.

Law Firm	Average Score
Local Government Law Group	182
Malek + Malek Attorneys	143

Contract Amendment
The Finance and Administration committee has discussed the performance evaluation process for the City attorney and recommends the contract be updated to include:

The annual performance assessment review process shall consist of an evaluation of the functions and duties specified in the legal services contract, as follows:

The City Attorney shall attend up to four (4) City Council work sessions, as requested, to provide Council members with an overview of the status of legal services. During these sessions, the City Attorney shall:

A. Discuss any relevant changes in statutory or case law that may impact the City of Creswell.

B. Provide a breakdown of legal service hours by category or subject matter.

C. Recommend potential training opportunities for Council members.

D. Present an updated summary of work in progress and completed work.

E. Respond to questions from Council members.

The City Council reserves the right to complete a formal evaluation based on information provided during the work sessions or, alternatively, to require the City Attorney to attend an executive session for the purpose of conducting the annual

Financial Considerations:
We averaged approximately $54,000 annually over the past three years for judicial services. We anticipate similar costs over the next three years.

Council Goal:
This contract with Local Government Law Group aligns with the Council's goal of fiscal stability as it is more cost effective than the city having internal counsel.

Staff Recommendation:

Staff recommend the Council authorize the mayor to sign the contract with Local Government Law Group for an initial three (3) year term. Thereafter, it may be extended for an additional two (2) year terms upon written consent of both parties

SUGGESTED MOTION

I MOVE THAT THE CITY COUNCIL AUTHORIZES THE MAYOR TO THE CONTRACT WITH LOCAL GOVERNMENT LAW GROUP FOR AN INITIAL THREE (3) YEAR TERM. THEREAFTER, IT MAY BE EXTENDED FOR AN ADDITIONAL TWO (2) YEAR TERMS UPON WRITTEN CONSENT OF BOTH PARTIES

ATTACHMENT(S)
None

Resolution Authorizing the Mayor to execute a contract with Local Government Law Group for City Attorney.
Resolution 2026 - 18

WHEREAS, the City of Creswell issued a Request for Proposal (RFP) for a City Attorney January 2026; and

WHEREAS, two firms responded to the RFP; and

WHEREAS, Local Government Law Group is the preferred firm; and

WHEREAS, this contract addresses strategic plan goal of financial stability as the hiring of a third party to complete legal services is more cost effective than hiring in-house attorneys.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESWELL:

The City Council authorizes the mayor to execute a contract for City Attorney with Local Government Law Group for the year beginning August 1, 2026, with an initial term of three (3) years and an option to extended for an additional two (2) year terms upon written consent of both parties.

ADOPTED by the Creswell City Council at a regular scheduled meeting on the 13TH day of July, 2026.

_____

Nicholas Smith, Mayor

ATTEST: _____

Caitlin Born

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 B (MOTION) – Resolution 2026-19, A Resolution Authorizing the Mayor to Sign the Settlement Agreement with Meadowbrook, LLC – Case No. 24CV61064**
Date:	**July 13, 2026**
Staff Contact:	**Vincent Martorello**

AGENDA ITEM SUMMARY
The City of Creswell is negotiating a settlement with Meadowbrook, LLC – Case No. 24CV61064.

BACKGROUND
The City of Creswell and Meadowbrook, LLC are negotiating a settlement for litigation in which the City was the defendant. The City and Meadowbrook, LLC discussed the terms during a mediation on May 20, 2026, and with follow-up phone call between the parties' attorneys.

Staff Recommendation:
The settlement meets the objective set forth by the Council and staff recommend the Council authorize the mayor to sign the settlement agreement to bring conclusion to the negotiation between the parties.

SUGGESTED MOTION
I MOVE THAT THE CITY COUNCIL AUTHORIZES THE MAYOR TO SIGN THE SETTLMENT AGREEEMNT WITH MEADOWBROOK, LLC REGARDING LITIGATION, CASE NO. 24CV616064.

ATTACHMENT(S)
None

Resolution Authorizing the Mayor to sign the settlement agreement with Meadowbrook, LLC Case No. 24CV61604.
Resolution 2026 - 19

WHEREAS, the City of Creswell and Meadowbrook, LLC have negotiated a settlement agreement for litigation Case No. 24CV61604; and

WHEREAS, the terms of the settlement agreement are acceptable to the City Council; and

WHEREAS, the City sees this settlement agreement to be in the best interest of the City of Creswell.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESWELL:

The City Council authorizes the mayor to sign the settlement agreement with Meadowbrook, LLC Case No. 24CV61604.

ADOPTED by the Creswell City Council at a regular scheduled meeting on the 13TH day of July, 2026.

_____

Nicholas Smith, Mayor

ATTEST: _____

Caitlin Born

CRESWELL CITY COUNCIL
AGENDA ITEM SUMMARY

Agenda Item Number and Title:	**Item 6 C (MOTION) – The North Mill Street Wetland Plan**
Date:	**June 26th, 2026**
Staff Contact:	Fabian Gomez Hernandez, Planning Technician

AGENDA ITEM SUMMARY

The City of Creswell is interested in a grant opportunity to plan a section of North Mill Street. The planning process will find ways to mitigate a potential development challenge in the site area. The development challenge for the area being wetlands found on the properties.

BACKGROUND

The Department of Land Conservation and Development (DLCD) received funding from SB 1537 and SB 5528 to provide technical assistance and grants to local governments. This program was approved by the 2024 and 2025 Legislature. The grant covers planning projects to help comply with housing laws, assistance that reduces permitting and land use barriers to housing production, and to support reliable and effective use of local procedures and standards.

The site chosen abuts a State Highway, H-99. The grant would be used to contract a consultant to, among other things, delineate wetlands that have constrained past projects and have led to the property in question being mainly undeveloped for over two decades. The planning process would lead to an actionable wetlands plan that would lead to a major development hurdle to be mitigated.

FINANCIAL CONSIDERATIONS:

The grant does not require a match. The entire project is ask is $20,000 for wetland planning.

COUNCIL GOAL:

2019 City of Creswell Housing Needs Analysis.

PROCEDURAL CONSIDERATIONS:

1. The Mayor will request a staff presentation.
2. Following the presentation, the Mayor will request a motion.

STAFF RECOMMENDATION:

Staff recommends that City Council approve to authorize the Mayor to sign the Letter of Support.

SUGGESTED MOTION

I MOVE THAT THE CITY COUNCIL AUTHORIZE THE MAYOR TO SIGN A LETTER OF SUPPORT FOR THE NORTH MILL STREET WETLANDS PLAN.

ATTACHMENT(S)

Exhibit A: Updated Memo
Exhibit B: Letter of Support.

2026 UGB Expansion Area Planning Grant

To: Vincent Martorello, City Manager

From: Fabian Gomez Hernandez, Planning Technician

Re: 2026 UGB Expansion Area Planning Application

Date: June 26th, 2026

The City of Creswell has applied for the 2026 UGB Expansion Area Planning Grant. This grant from the Department of Land Conservation and Development (DLCD) provides technical assistance and grants to local governments. The planning process will find ways to mitigate a potential development challenge on site. This development challenge being wetlands found in the area. The grant will aid in the creation of a wetland plan; this plan is intended to prepare the site for future development.

Grant Background

The Department of Land Conservation and Development (DLCD) received funding from SB 1537 and SB 5528 to provide technical assistance and grants to local governments. This program was approved by the 2024 and 2025 Legislature. The grant covers payment for planning projects to help comply with housing laws, assistance that reduces permitting and land use barriers to housing production, and to support reliable and effective use of local procedures and standards. This grant is meant to activate land that is either;

A) In the UGB but has not been annexed in part because of constraints.
B) Has been annexed but has not been developed in 20+ years in part because of constraints.

The grant does not require a match. The entire project is $20,000 for Wetlands Planning.

Site Properties

The site selected abuts a State Highway, H-99. The grant would be used to contract a consultant to delineate wetlands that have constrained past projects and have led to the property in question being mainly undeveloped for over two decades. The planning process would lead to an actionable wetlands plan that would lead to a major development hurdle to be mitigated. This would lead to a more streamlined approach for development of the site.

Required Items

The grant requires a local official letter of support from the governing body that demonstrates support for the project.

Site Map



The blue overlay is for the approximately 6.5-acre site. With the green outlies being where wetlands are on the property.

To:

Department of Land Conservation and Development (DLCD)

and the Housing Accountability and Production Office (HAPO)

The City Council is writing in support of the UGB Expansion Area Planning Grant. With the creations of more buildable and developable land being necessary for the development of Creswell. A Regional Wetlands Plan for North Mill Street is essential to ensure that Creswell has available land that it would be able to grow into.

The development of this Plan will allow the City and developers to better understand the placement of wetlands and their effect on potential development within the site area. The Plan will establish a direction for future development. Along with actionable procedures on how to develop the property.

The mitigation options that will be created because of this plan will enhance opportunities for development; this will make a meaningful planning effort that is especially valuable for Creswell. This Plan has tremendous potential to aids in the creation of housing within the city, and the Plan will provide the framework needed to guide developers.

The Creswell City Council supports the UGB Expansion Area Planning Grant and appreciates its commitment to improving developable land for the benefit of the entire community.

_____ _____

Nicholas Smith, Mayor Date