

JCPS Leave Center Team



Director, Employee Services

Name: Kristin Davis

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Focus Area: Contract/Vendor selection and management. Process development, compliance, open enrollment and department oversight.

Clerk III, Employee Services

Name: Helena Frierson

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Focus Area: Reception, customer service, and central contact point for inbound phone and email inquiries.

Leave Center Coordinator

Name: Rosemary Moore

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Focus Area: Audits, compliance, process management, open and closed leave tracking and reporting.

Clerk, HR Leave Center

Name: Courtney Newton

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Focus Area: Leave Correspondence, Time and Attendance reports, medical documentation, employee confidential medical files.

Leave Center Advisor

Name: Nai Jackson

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Focus Area: Customer service and leave processing for Last Names: A-Do

Leave Center Advisor

Name: Toni Weeks

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Focus Area: Customer service and leave processing for Last Names: Dp - Ke

Leave Center Advisor

Name: Tisheena Curry

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Focus Area: Customer service and leave processing for Last Name: Kf-Rh

Leave Center Advisor

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Focus Area: Customer service and leave processing for Last name Ri-Z

Workplace Accommodations Specialist

Name: Lisa Thompson

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Focus Area: Employee workplace accommodations and interactive process.

Workers' Compensation Consultant

Name: Liz Fulton

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Focus Area: Employee workplace injuries, reporting and claim management.