

JCPS Benefits Team



Director, Employee Services

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Focus Area: Contract/Vendor selection and management. Process development, compliance, open enrollment and department oversight.

Clerk III, Employee Services

Name: Helena Frierson

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Focus Area: Reception, customer service, and central contact point for inbound phone and email inquiries.

Benefits Coordinator

Name: Aireal Richardson

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Focus Area: Short-Term Disability, Long-Term Disability, Supplemental Life Insurance, Tax Sheltered Annuities, 403b, 401k, 457, Affordable Care Act, Compliance and Disability Retirement Liaison

Clerk, HR Benefits

Name: Susie Dobson

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Focus Area: Insurance Enrollment Forms, KHRIS data entries, Benefits Dept. reports, Payroll deductions, and New Hire benefit eligibility reporting.

Benefits Advisor

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Focus Area: Customer service and Insurance enrollment for Last Name: A-Do

Benefits Advisor

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Focus Area: Customer service and insurance enrollment for Last Name: Dp - Ke

Benefits Advisor

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Focus Area: Customer service and Insurance enrollment for Last Name: Kf-Rh

Benefits Advisor

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Focus Area: Customer service and Insurance enrollment for Last Name: Ri-Z