Jefferson County Public Schools

Small Purchase Determination and Finding

School Name: _____

Activity Account Used: _____

Purchaser's Name: _____

Successful Company: _____

Determination Date: _____

Companies Quoting:

1. _____
2. _____
3. _____

Quantity	Unit of Measure	Description	$ Price Evaluation $		
			1	2	3

I DETERMINE, PURSUANT TO KENTUCKY REVISED STATUTE 45A.385, THAT THE BEST METHOD OF PROCUREMENT TO BE USED FOR THE ABOVE PURCHASE(S) IS:

Check One: ☐ Phone Quotes ☐ Written Quotes ☐ Other Comparative Evaluation(explain) _____

And my findings are: _____

Purchaser's Signature: _____

Authorized by: _____

Revised Date July 2024