



City of Warner Robins City Council Meeting Minutes

Monday, April 21, 2025 Immediately Following Pre-Council Meeting Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Derek Mack
Councilman Larry Curtis
Councilman Keith Lauritsen

Councilman Clifford Holmes
Councilman Kevin Lashley
Councilman Charlie Bibb

City Officials Absent:

Regular Meeting of Warner Robins City Council

Call to Order: 5:44 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda with an amendment to remove agenda item #2F4 from the consent agenda and adding agenda items #10 – Motion – Hays HVAC. Councilman Bibb seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Opening Prayer: Bishop Bonnie Underwood; All Saints Episcopal Church

Pledge of Allegiance: Chris Rooks; Interim General Administration Director

Announcements:

- Fair Housing Month – April 2025
- Community Development Week – Community Development Week; April 21-25, 2025

Proclamations/Awards/Presentations:

- Proclamation – Earth Week
- Presentation – Kings Chapel Elementary Beta Club
- Recognition – Animal Control Week
- Award – Visionary Steward Award
- Award – Employee Service Awards
 - Julia Bowen Mize – City Attorney’s Office; 5 years
 - Andrew Ester – Building and Inspections, Code Enforcement; 10 years
 - Mandy Stella – City Clerk’s Office; 10 years
 - Sergio Alcantar – Public Works Stormwater Dept; 15 years
 - Terry Wood – Building & Inspections Dept.; 15 years

Executive Session — Mayor Patrick requested a motion to enter into an executive session for Real Estate. Councilman Lauritsen motioned for Executive Session for Litigation. Councilman Bibb seconded the motion for Personnel. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The regular council meeting was suspended at 6:01 pm, and the governing body convened into executive session at 6:05 pm; the executive session ended at 6:19 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 6:24 pm. Councilman Lauritsen motioned for the request. Councilman Holmes seconded. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Items:

Action Item 1	Formal Public Comments Pertaining to Current Agenda Items
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 2	Consent Agenda
	<ul style="list-style-type: none"> A. April 7, 2025 Meeting Minutes B. Resolution – GIRMA Liability Renewal 2025 C. Resolution – Title VI Nondiscrimination Agreement (GDOT) D. Resolution – Coca-Cola Beverage Agreement E. Home Occupation Permit F. Purchasing Items <ul style="list-style-type: none"> 1. WRPD – Central Square; \$165,476.89 2. Attorney’s Office – Brinson, Askew, Berry; \$11,415.00 3. Public Works – McLeod Auto Company LLC; \$35,000.00 4. General Administration – Hays HVAC Service; \$14,408.00 5. General Administration – Cybersecurity Good and Services – \$11,943.93
Motion:	Councilman Mack moved for the approval of the consent agenda.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, and Curtis voted for approval.

Action Item 2 (A)	April 7, 2025 Meeting Minutes
<p>The minutes of the Regular Meeting of April 7, 2025 were presented for approval.</p>	

Action Item 2 (B)	Resolution – GIRMA Liability Renewal 2025
<p>A resolution to authorize Mayor LaRhonda W. Patrick and City Clerk, Mandy Stella, to execute a coverage agreement with the Georgia Interlocal Risk Management Agency (GIRMA).</p>	

Action Item 2 (C)	Resolution – Title VI Nondiscrimination Agreement (GDOT)
<p>The following employees are recommended for promotion by their Department Director, and the Mayor and City Council deem such recommendations beneficial:</p> <ul style="list-style-type: none"> • Corey Land, promoted from Grounds Maintenance Worker I, Job Class #475, Grade 8, Public Works/Stormwater Department to Grounds Maintenance Crew Lead, Job Class #480, Grade 14, Public Works/Stormwater Department, to be effective April 14, 2025. 	

Action Item 2 (D)	Resolution – Statewide Custom Landscaping (Engage WR Annual Landscape Maintenance)
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached Non-Discrimination Agreement between the Georgia Department of Transportation and the City of Warner Robins, Georgia, for Title VI Assurances.</p>	

Action Item 2 (E)	Home Occupation Permits
<p>The Planning & Zoning Board recommends approval the following applications as submitted.</p> <ol style="list-style-type: none"> 1. Jared Icard – 3001 N. Carmenville Dr. – Pest Control 	

Action Item 2 (F)	Purchasing Items
<ol style="list-style-type: none"> 1. WRPD – Central Square; \$165,476.89 	

2. Attorney's Office – Brinson, Askew, Berry; \$11,415.00
3. Public Works – McLeod Auto Company LLC; \$35,000.00
4. General Administration – Hays HVAC Service; \$14,408.00
5. General Administration – Cybersecurity Good and Services – \$11,943.93

Action Item 3**Resolution – Amendment to Safety Programs**

A resolution that Safety Program, Section II: Safety Rules and Regulations and Section IV: Enforcement be amended as follows:

SECTION II: SAFETY RULES AND REGULATIONS**F. Personal Protective Equipment/Safety Apparatus**

City Employees will be required to wear personal protective equipment (**PPE**) while performing their jobs or in certain environments (for example, "confined space"). Your Department will inform you of the specific **PPE** required based upon the department, job, or task. The following is a general guideline for selecting what may be necessary.

1. Eye Protection
 - a. Approved safety glasses preferably with side shields must be worn when potential eye injury exists and when required in your work area.
 - b. Potential for eye injury may include flying particles or objects, molten metal, chemical splashes, acids or caustics, gases, vapors, or potentially harmful radiation.
 - c. Eye protection must be worn by all employees in designated (posted) areas. Supervisors/Crew leaders must strongly enforce the use of eye protection when needed.
 - d. Safety goggles must be worn where the potential for chemical splash or irritation from vapors may occur.
 - e. Eyeglasses must be approved before use as safety glasses and must have affixed side shields.

NOTE: Refer to your department policy/procedures for specification on Eye Protection.

1. Foot Protection
 - a. Where there is a danger of foot injury due to falling or rolling objects, objects piercing the sole, or exposure to electrical hazards, protective footwear is necessary.

- b. Employees must wear appropriate footwear for work. Open toed shoes are not allowed in areas/jobs with potential for foot injuries as described above. Wear shoes with good traction and has non-slip soles to prevent slips, trips or falls.
- c. Safety toe shoes can be required in areas and where it is specifically designated. If required, the protective equipment will be provided.

NOTE: Refer to your department for specification on Specialized Foot Protection.

2. Head Protection

- a. Hard hats are necessary and are required for workers who are exposed to hazardous work and environment such as falling, flying or moving objects, electrical exposure, areas with low overhead or fixed objects like piping, beams, pallet racks, heavy equipment, or inside confined spaces where a worker has the potential to bump their head.
- b. Baseball caps should not be worn underneath hard hats.
- c. Hard hats must be worn correctly in order to be effective.

NOTE: Refer to your department for specification on Head Protection.

3. Hearing Protection

- a. Approved hearing protection (earplugs, earmuffs) must be worn in marked and designated areas. If you are unsure whether a work area requires hearing protection, consult your supervisor or your Crew Leader.
- b. Ear buds and other entertainment devices are not approved hearing protection.
- c. Supervisors are responsible for identifying hearing protection areas and provide general training on the use of hearing protection equipment.
- d. Certain work areas or tasks may be designated as requiring additional protective measures.
- e. Hearing protection is required when using tools, equipment and machinery that produces high noise level.

5. Hand, Arm, and Body Protection

- a. Proper hand protection must be worn based on the hazards of a specific job task.
- b. Leather gloves (cut and heat resistant) are needed for certain refuse, maintenance, and light electrical work. These gloves are required when using voltage-rated gloves that are 50 volts or greater (while energized).

- c. When using hazardous chemicals, specialized gloves offering protection for specific chemical families and a splash apron are the appropriate PPE.
- d. Insulated gloves and arm sleeve covers are recommended when handling hot or cold materials.
- e. Coveralls or overalls are recommended for jobs that require protection from hazards like chemicals, dirt, debris, heat or flames.
- f. Safety chaps must be worn when operating a chainsaw or any other equipment that may cause serious injury to the lower part of the body.
- g. Safety Vests/Reflective clothing must be worn by any individual working in traffic or close proximity to the street.

Note: If possible, employees should wear city issued or approved clothing. Loose clothing poses a risk, as it may be drawn into belts, shafts, gears, pulleys, chains or other rotating, reciprocating or moving parts. Loose clothing may also catch fire or cause a person to slip and fall. Refer to your department for proper dress code.

6. Respiratory Protection Some employees are required to wear respirators for specific job duties.
 - a. Respirators include dust masks, air-purifying negative-pressure respirators, self-contained breathing apparatus, supplied-air respirators, and other such devices.
 - b. Respiratory protection is necessary when the airborne concentration of a contaminant is at a level that could pose a health risk as determined by chemical information or monitoring.
 - c. Respirators (including "dust masks") shall not be worn until a medical evaluation and a "fit test" have been completed and trained before using it on your job.
 - d. Departments with employees wearing respirators must have a written Respiratory Protection Program.

NOTE: Refer to your department for specification on Respiratory Protection.

7. Special PPE/Apparatus

Special PPE/Apparatus may be required for a job or when working in a specific area. These may include:

Helmets/Welding Helmets

Chemical Suit/ Protective Coveralls

Safety Harness/Safety Lines

Fire retardant clothing

Face Shield

Safety Chaps

Safety Vest/Reflective Clothing

Body Armor

Air Monitors

Back Support Belts

NOTE: Refer to your department for specification on Special PPE/Apparatus.

SECTION IV: ENFORCEMENT

The Safety Committee will review all submitted Accident/Injury Reports. The Committee will recommend to the appropriate Department Director any action to be taken toward the employee injured on the job and to the driver(s) or operator(s) of the City vehicles or equipment involved in the accidents. The threshold for damages is \$100.00.

Any property or equipment damage that did not occur during a motor vehicle accident or in the course of an injury may be referred back to the Department Director for internal discipline rather than being considered for action by the Safety Committee.

Motion:	Councilman Holmes moved to approve approval.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 4	Resolution – Clever Way/Electric Avenue
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A resolution of the governing authority of Warner Robins hereby accept as a City street including all attendant right-of-way, the road previously known as Clever Way and now known as Electric Avenue, said roadway identified on Drawing No. CT-9, attached hereto.

Motion:	Councilman Curtis moved to approve approval.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Resolution – The Interlocal Purchasing System “TIPS” Agreement
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached contract between The Interlocal Purchasing System (“TIPS”), and the City of Warner Robins, Georgia, whereby The Interlocal Purchasing System (TIPS) offers access to competitively procured purchasing contracts that may offer an advantage in the acquisition of goods or services.</p>	
Motion:	Councilman Lauritsen moved for the approval.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Homes and Curtis voted for approval.

Action Item 6	Ordinance #06-25 – City of Warner Robins Classification Plan Update
<p>Ordinance #06-25 of the Governing Authority of the City of Warner Robins governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:</p>	
<ul style="list-style-type: none"> • Move the position of Code Enforcement Official, Job Class # 845, Grade 14, authorized strength of 8 and the employees currently filling the position from the Building and Inspections Department to the Police Department. • Reactivate the position of City Marshall/Compliance Enforcement Manager, Job Class # 842, Grade 20, authorized strength of 1, and move it to the Police Department. • Deactivate the position of City Marshall/Asst Building and Inspection Director, Job Class # 846, Grade 22, Building and Inspections Department, authorized strength of 1. Move the employee currently in the position into the City Marshall/Compliance Enforcement Manager position at the Police Department. • Increase the authorized strength of Administrative Secretary (PD), Job Class # 619, Grade 10, Police Department by 1 to 6. • Decrease the authorized strength of Administrative Secretary (BI), Job Class # 811, Grade 10, Building and Inspections Department by 1 to 1. Move the employee currently filling the duties with Code Enforcement to the position at the Police Department. 	

<p>BE IT FURTHER ORDAINED that the City’s Finance department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2025 budget, as necessary to facilitate the changes to the City’s classification plan enumerated in this ordinance.</p>	
Motion:	Councilman Lashley moved for the approval or Ordinance #06-25 and to waive the second reading.
Second:	Councilmen Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Ordinance #07-25 – Chapter 2, Article VI, Division 4, Section 2-229, Subsection (2) Amendment
<p>Ordinance #07-25 of the the governing authority of the City of Warner Robins that the Tulip Poplar be hereby designated as the Official Tree of Warner Robins; that Chapter 2, Article VI, Division 4, Section 2-229, Subsection (2) of the Code of the City of Warner Robins, Georgia is hereby amended by striking the words “crepe myrtle” and replacing them with the words Tulip Poplar.</p>	
Motion:	Councilman Mack moved for the approval or Ordinance #07-25 and to waive the second reading.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Motion – Pro Construction Change Order #2 (Haven Hope House)
<p>Motion to approve Pro Construction Change Order #2 for a new roof at Haven Hope House in the amount of \$29,680.</p>	
Motion:	Councilman Bibb moved for the approval.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Motion – Issuance of LIHTC GICH Letter; The Emerson
<p>Motion to approve the Warner Robins GICH committee’s recommendation to support the Low-Income Housing Tax Credit (LIHTC) application proposed by Prestwick Development/”The Emerson”.</p>	
Motion:	Councilman Holmes moved for the approval.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Motion – Hays HVAC
<p>Motion to approve to approve Mayor LaRhonda Patrick to execute necessary agreement with Hays HVAC to not exceed \$57,000 for replacement of the HVAC at the City of Warner Robins Annex building.</p>	
Motion:	Councilman Curtis moved for the approval.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Citizen Comments: Jose Segarra, Don Johnson, Johnny Johnson, Edna Kelly, Tim Bergyl, Ray Williams

Adjournment: 7:05 pm

Next Regular Council Meeting: Monday, May 5, 2025



Mandy Stella
City Clerk

