



City of Warner Robins City Council Meeting Minutes

Monday, December 18, 2023 immediately Following Pre-Council Meeting Council Chambers

Presiding: Mayor LaRhonda Patrick

City Officials Present:

Councilman Kevin Lashley
Councilman Larry Curtis
Councilman Keith Lauritsen

Councilman Derek Mack
Councilman Clifford Holmes

City Officials Absent:

Councilman Charlie Bibb

Regular Meeting of Warner Robins City Council

Call to Order: 5:22 p.m.

Adoption of the Agenda: Councilman Mack moved to adopt the agenda with #1 being read by Councilman Curtis, #8 by Councilman Lauritsen and #14 by Councilman Lashley. Councilman Lauritsen seconded the motion. Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Opening Prayer: Pastor Shaun Watson; Green Acres Baptist Church

Pledge of Allegiance: Chief Wayne Fisher; WRPD

Announcements:

Upcoming Holiday Season

Proclamations/Awards/Presentations:

- Proclamation – 100 Black Men of Greater Warner Robins GA, Inc.
- Proclamation – Celebrating the Life of Mr. Grady Clemonts, Sr.
- Awards – Employee Service Awards
 - Ofc. Nick Taylor; 5 years; WPRD
 - Terry Osburn; 5 years; Public Works
- Officer Swearing In – Taylor Johnson, Rashonte King, and Tye Rzewnicki
- Oath of Office – Newly Appointed Board Members (Blight, Clergy, Parks and Recreation)

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of December 4, 2023.
The minutes of the Regular Meeting of December 4, 2023 were presented for approval.	
Motion:	Councilman Curtis moved for the approval of the minutes for regular meeting of Monday, December 4, 2023.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley and Curtis voted for approval. Councilman Holmes abstained.

Action Item 2	Formal Public Comments Pertaining to Current Agenda Items
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 3	Consent Agenda
<ul style="list-style-type: none"> A. Purchasing Bids B. Employee Promotions C. Home Occupation Permits 	
Motion:	Councilman Holmes moved for the approval of the consent agenda.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3 (A)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 9 items	

Action Item 3 (B)	Employee Promotions
<p>The following employees are recommended for promotion by his respective Department Director:</p> <ul style="list-style-type: none"> • Caleb Mallory, promoted from Transport Officer, Job Class #604, Grade 11, Police Department, to Police Officer, Job Class #633, Grade 602, Police Department, to be effective December 25, 2023. 	

Action Item 3 (C)	Home Occupation Permits
<p>The Planning & Zoning Board recommends approval the following applications as submitted.</p> <p><u>Home Occupations</u></p> <ol style="list-style-type: none"> 1. Jeremy Oates – 501 N. Briarcliff Rd. – Cleaning Service 2. Sherrelle Neal – 705 Madison Place – Wellness Service 3. Andrew Edwards – 104 Wolfson Ct. – Online Retail Service 	

Action Item 4	Motion – Rezoning Petition – CCCCT Investments/Russell Pkwy
<p>CCCCT Investments/2.97 acres/ Russell Pkwy. directly behind 2020 Russell Pkwy./ C-2 [General Commercial District][City] to R-4 [Multi Family Residential District][City]</p>	
Motion:	Councilman Curtis moved for the approval.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Motion – Rezoning Petition
<p>Green Acres Baptist Church/1.43 acres/ south side of the intersection of Elberta Rd. and Northside Dr./ R-2 [Single Family Residential District][City] to R-4 [Multi Family Residential District][City]</p>	

Motion:	Councilman Lauritsen moved for the approval.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley and Curtis voted for approval. Councilman Holmes voted in opposition.

Action Item 6	Motion – Planning and Zoning Commission Appointments
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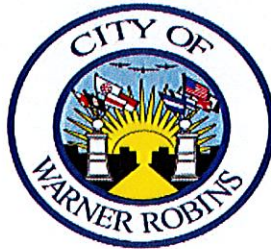
Board Member Re-Appointments

1. Todd Rissmiller – term expires January 1, 2024 – requested reappointment for a term of 4 years
2. Sharon Broughton – term expires January 1, 2024 – requested reappointment for a term of 3 years; to ensure proper staggering of term expiration.

Motion:	Councilman Lashley for the approval.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Motion – 2024 Mayor and Council Meeting Schedule and Holidays
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2024 Official Mayor and Council Schedule for the City of Warner Robins		
Mayor and Council Meetings	Holidays	
Date	Date	Holiday
Tuesday, January 2	Monday, January 1, 2024	New Year's Day
Tuesday, January 16	Monday, January 15	MLK Day
Monday, February 5	Monday, February 19	President's Day
Tuesday, February 20	Monday, May 27	Memorial Day
Monday, March 4	Wednesday, June 19	Juneteenth
Monday, March 18	Thursday, July 4	Independence Day
Monday, April 1	Monday, September 2	Labor Day
Monday, April 15	Monday, October 14	Columbus Day
Monday, May 6	Monday, November 11	Veteran's Day
Monday, May 20	Thursday, November 28	Thanksgiving
Monday, June 3	Friday, November 29	Thanksgiving
Monday, June 17	Tuesday, December 24	Christmas (eve)
Monday, July 1	Wednesday, December 25	Christmas
Monday, July 15	Wednesday, January 1, 2025	New Year's Day
Monday, August 5	Pre Council Meeting held in Carolyn Robbins Conference Room at 4:30 p.m. prior to each Council Meeting Council Meetings held on the FIRST and THIRD Monday of each Month IMMEDIATELY following Pre-Council.	
Monday, August 19		
Tuesday, September 3		
Monday, September 16		
Monday, October 7		
Monday, October 21		
Monday, November 4		
Monday, November 18		
Monday, December 2		
Monday, December 16		



Motion:	Councilman Mack moved for the approval.
Second:	Councilman Lauritsen
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8 Resolution – Human Resources Contract Renewal (Toni Graham)	
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute an agreement with Toni M. Graham, to assist with the compensation study, to provide an interpretation of Personnel Rules and Regulations and other duties as prescribed.</p>	
Motion:	Councilman Lauritsen moved for the approval
Second:	N/A
Outcome:	N/A

Action Item 9 Resolution – Brentwood Services and Midwest Employers Casualty Company	
<p>A resolution of the Mayor and Council deem it in the best interest of the City that agreements be executed for a period of one year effective January 1, 2024 through December 31, 2024 for Workers’ Compensation Administration and Re-insurance and that the Mayor and Council of the City of Warner Robins authorize LaRhonda W. Patrick, Mayor, and Mandy Stella, City Clerk, to execute agreements with Brentwood Services, and Midwest Employers Casualty Company under the terms and conditions set forth above.</p>	
Motion:	Councilman Holmes moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 10 Resolution – Revision of Overtime Policy

A resolution of the Mayor and Council of the City of Warner Robins approve amendments to the Overtime Policy as follows:

Section 1 – General, B. Definitions (for this policy only), 6. Overtime

6. Overtime: Authorized time worked in excess of 40 hours per week for all city employees other than firefighters and law enforcement officers. For purposes of firefighters, overtime shall be defined as authorized time worked in excess of 106 hours per each 14 day pay period. For purposes of law enforcement officers, overtime shall be defined as authorized time worked in excess of 86 hours per each 14 day period.

Section II – Overtime Code Classifications

<u>CLASSIFACATION</u>	<u>CODE</u>	<u>REGULAR WORK PERIOD</u>	<u>COMPENSATION FOR EXCESS WORKED</u>
Firefighters	F	106 hours in 14 day period	Overtime at 1 ½ regular rate or Compensatory time

Motion:	Councilman Curtis moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 11 Resolution – WRPD Forensic Laboratory Contract (Albert Rowland)

A resolution to authorize Mayor LaRhonda W. Patrick to execute an agreement with Albert Rowland, to perform Latent Print Section Casework including: technical reviews of latent print casework, latent print suitability, latent print examination and AFIS & AFIX search.

Motion:	Councilman Lauritsen moved for the approval.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 12 Ordinance #43-23 – Budget Transfer (Human Resources)

Ordinance #43-23 of the Governing Authority of the City of Warner Robins that \$9,200 be transferred from General Fund Undesignated Fund Balance and placed into the following Human Resources Department expenditure account referenced in the chart below:

Account	Description	Amount
10-001-01540-000-000-52021	Professional Services	\$9,200
Total		\$9,200

Motion:	Councilman Lashley moved for the approval of Ordinance #43-23 and to waive the second reading.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 13 Ordinance #44-23 – Chapter Two Amendment

Ordinance #44-23 of the Governing Authority of the City of Warner Robins amending chapter 2 of the city code regarding administration.

The power and duty to appoint assistant department directors shall be added to the existing power and duties of the city administrator listed in paragraph (b)(1) of Section 2-54 of the City Code.

Motion:	Councilman Mack moved for the approval of Ordinance #44-23 and to waive the second reading.
Second:	Councilman Lauritsen
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 14 Ordinance #45-23 – Chapter 18 Amendment

Ordinance #45-23 of the Governing Authority of the City of Warner Robins amending chapter 18 of the city code regarding personnel.

-1-

Amend the sick leave pool policy by removing the restriction of the sick leave pool committee members having to be classified employees in paragraph (b)(2) of Section 18-13 of the City Code.

-2-

Amend the sick leave pool policy by removing the restriction of the sick leave pool committee chairman having to be a classified employee in paragraph (b)(4) of Section 18-13 of the City Code.

-3-

Amend the sick leave pool policy by removing the criteria for consideration of whether hours should be granted on whether or not the employee is in classified service status in paragraph (h)(3) of Section 18-13 of the City Code.

-4-

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Lashley moved for the approval of Ordinance #45-23 and to waive the second reading.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 15	Ordinance #46-23 – Georgia Municipal Employees Benefit System Agreement and Addendum
<p>Ordinance #46-23 of the Governing Authority of the City of Warner Robins to amend and restate the Retirement Plan for the Employees of the City of Warner Robins, Georgia, in accordance with and subject to the terms and conditions set forth in the attached Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Basic Plan Document, and the GMEBS</p>	

Trust Agreement. When accepted by the authorized officers of the City and GMEBS, the foregoing shall constitute a Contract between the City and GMEBS, all as authorized and provided by

O.C.G.A. § 47-5-1 et seq.

BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by the authority thereof:

Section 1. The Retirement Plan for the Employees of the City of Warner Robins, Georgia, is hereby amended and restated as set forth in and subject to the terms and conditions stated in the following Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Basic Plan Document, and the GMEBS Trust Agreement.

Motion:	Councilman Holmes moved for the approval of Ordinance #46-23 and to waive the second reading.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Citizen Comments: Dr. Rev. Rutha Jackson; Mr. Jonathon Johnson; Ms. Kristen Kiefer; Mr. Colbert; Ms. Amanda Lucas; Mr. Jim Taylor

Adjournment: 6:54 pm

Next Regular Council Meeting: Tuesday, January 2, 2023



Mandy Stella
City Clerk