



**City of Warner Robins
City Council Meeting
Minutes**

Monday, December 6, 2021

5:00 PM

Council Chambers

Regular Meeting of Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

*Councilman Keith Lauritsen
Councilman Kevin Lashley
Councilman Clifford Holmes

Councilman Larry Curtis
Councilman Derek Mack
Councilman Charlie Bibb

Opening Prayer: Councilman Mack

Pledge of Allegiance: Councilman Holmes

Call to Order: 5:01 p.m.

Amendment of the Agenda: Councilman Bibb moved to amend the agenda with the addition of action item #12; discussion of audio/visual equipment and issues. Councilman Lashley seconded the motion. Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for the adoption. Councilman Curtis moved to amend the agenda with the removal of action item #9; Ordinance- General Fund Balance Transfer. Councilman Mack seconded the motion. Councilman Mack and Curtis voted for the adoption. Councilmen Bibb and Lashley and Mayor Toms voted in opposition. Councilman Holmes abstained.

Adoption of the Agenda: Councilman Lashley moved to adopt the agenda with the amendment of adding action item #12. Councilman Bibb seconded the motion. Councilman Bibb, Lashley and Holmes voted for the adoption. Councilman Mack and Curtis voted in opposition.

Proclamations/Awards/Presentations: N/A

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of November 15, 2021.
The minutes of the regular meeting of November 15, 2021 were presented for approval.	
Motion:	Councilman Mack moved for the approval of the minutes for regular meeting of Monday, November 15, 2021.

Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 2	Consent Agenda
	<ul style="list-style-type: none"> i. Purchasing Bids ii. Resolution – Employee Promotions
Motion:	Councilman Curtis moved for the approval of the consent agenda.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 2 (i)	Purchasing Bids
	Purchasing Bid List item, attached hereto, were presented for approval. 5 items

Action Item 2 (ii)	Resolution – Employee Promotions
	<p>The following employees are recommended for promotion by the City Administrator:</p> <p>WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:</p> <ul style="list-style-type: none"> • Brandon Sisa, promoted from Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to Assistant Chief (Suppression), Job Class #503, Grade 22, Fire Department, to be effective December 13, 2021. • Rashad Johnson, promoted from Public Works Maintenance Worker III, Job Class #454, Grade 11, Public Works Department, to Public Works Crewleader (Asphalt), Job Class #451, Grade 14, Public Works Department, to be effective December 13, 2021. • Kimberly Mazo, promoted from CDBG Coordinator, Job Class #855, Grade 15, Community & Economic Development Department, to Assistant Director to Community & Economic Development, Job Class #863, Grade 24, Community & Economic Development Department, to be effective December 13, 2021.

- Margaret Leverette, promoted from Assistant Clerk of Court, Job Class #601, Grade 12, Police Department, to Clerk of Municipal Court, Job Class #611, Grade 19, Police Department, to be effective December 13, 2021.

Action Item 3 Motion – Citizens Advisory Board Appointment (Neighborhood Committee)	
Councilman Bibb motioned to nominate Councilman Derek Mack for appointment to the Citizens Advisory Board as the Council representative from the Neighborhood Committee.	
Motion:	Councilman Bibb moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 4 Motion – Citizens Advisory Board Appointment (Post 6)	
Councilman Curtis motioned to nominate Ms. Leslie Morales for appointment to the Citizens Advisory Board.	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 5 Motion – Citizens Advisory Board Appointment (Warner Robins Housing Authority)	
Councilman Lashley motioned to nominate Ms. Africa Porter for appointment to the Citizens Advisory Board as the representative from the Warner Robins Housing Authority.	
Motion:	Councilman Lashley moved for the approval
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 6		Motion – 2022 Official Mayor and Council Meeting and Holiday Schedule	
Mayor and Council Meetings	Holidays		
Date	Date	Holiday	
*Monday, January 3	Friday, December 31, 2021	New Year's Day	
Tuesday, January 18	Monday, January 17	MLK Day	
*Monday, February 7	Monday, February 21	President's Day	
Tuesday, February 22	Monday, May 30	Memorial Day	
*Monday, March 7	Monday, June 20	Juneteenth	
Monday, March 21	Monday, July 4	Independence Day	
*Monday, April 4	Monday, September 5	Labor Day	
Monday, April 18	Monday, October 10	Columbus Day	
*Monday, May 2	Friday, November 11	Veteran's Day	
Monday, May 16	Thursday, November 24	Thanksgiving	
*Monday, June 6	Friday, November 25	Thanksgiving	
Tuesday, June 21	Friday, December 23	Christmas (eve)	
*Tuesday, July 5	Monday, December 26	Christmas	
Monday, July 18	Monday, January 2, 2023	New Year's Day	
*Monday, August 1	<p>*Pre Council Meeting held on FIRST meeting of each Month at 4:30 p.m.</p> <p>Council Meetings held on the FIRST and THIRD Monday of each Month at 5:30 p.m.</p>		
Monday, August 15			
*Tuesday, September 6			
Monday, September 19			
*Monday, October 03			
Monday, October 17			
*Monday, November 7			
Monday, November 21			
*Monday, December 5			
Monday, December 19			

Motion:	Councilman Mack moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Resolution – Insurance Plan Update
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A resolution of the Mayor and Council of the City of Warner Robins.

WHEREAS, the Insurance Committee at the advice of MSI Benefits Group recommends a change to the City’s employee health insurance plan; and

WHEREAS, the Insurance Committee recommends the City change the insurer for stop loss re-insurance coverage on the self-insured medical insurance plan from Anthem to Voya Financial; and

WHEREAS, the Insurance Committee recommends the City renew its contract with Anthem to continue as the Administrator of our health insurance plan; and

WHEREAS, the Insurance Committee recommends the City renew its contract with Greater Georgia Life for basic life and voluntary life insurance plans;

WHEREAS, the Mayor and Council deem such recommendations to be beneficial.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms and City Clerk Mandy Stella to execute these agreements for the calendar year January 1, 2022 through December 31, 2022.

Motion:	Councilman Holmes moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution – WRPD donation (Taser cartridges)
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A resolution of the Mayor and Council of the City of Warner Robins authorize the City of Warner Robins Police Department to donate one hundred (100) X-26 Taser cartridges to the City of Perry Police Department, in order to assist the City of Perry Police Department while they await the arrival of their back-ordered shipment of X-26 cartridges.

Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Ordinance #45-21 – General Fund Balance Transfer
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BE IT HEREBY ORDAINED by the Mayor and Council of the City of Warner Robins that \$10,000 be transferred from General Fund Balance Reserved for Capital Projects, established for Neighborhood Improvement Projects on August 2, 2021 via ordinance #25-21 to the Recreation Special Revenue Fund 18 for the purpose of funding Recreational Activity Scholarships,

Said funds shall be taken from Fund Balance Reserve account #10-33015 and placed in the balance sheet account referenced in the chart below:

Fund 18- Recreation Special Activities

Account	Description	FY 2022 Budget
18.002-00000-000.000.20448	Unearned Local Grants & Donations	\$10,000
Total		\$ 10,000

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared severable.

Motion:	Councilman Bibb moved for the approval of Ordinance #45-21 and to waive the second reading.
Second:	Councilman Lashley
Outcome:	Was not unanimous, will have a second reading and vote at the December 20, 2021 meeting.

Action Item 10	Ordinance #46-21 – Chapter Two Amendment
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IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins to amend Chapter 2, Article IV of the city code as follows:

-1-

City code section 2-91 shall be deleted in its entirety and the following inserted in lieu thereof:
The following departments and agencies of the city are hereby created:

- (1) Police Department
- (2) Fire Department
- (3) Community and Economic Development Department
- (4) Building and Transportation Department
- (5) Public Works Department
- (6) Stormwater Compliance Department
- (7) Utility Department
- (8) Parks and Recreation Department
- (9) Finance Department
- (10) Human Resources Department
- (11) Office of the City Clerk
- (12) Office of the City Administrator

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If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

The provisions of this ordinance were first read on December 6, 2021 and shall become effective upon adoption on January 1, 2022.

Motion:	Councilman Curtis moved for the approval of Ordinance #46-21 and to waive the second reading.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 11	Motion – Outsource Payroll
To approve Mr. Corbin, City Administrator to negotiate contract to outsource payroll. Once negotiated, will come before Mayor and Council for approval.	
Motion:	Councilman Lashley moved for the approval
Second:	Councilman Bibb

Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.
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Action Item 12 Discussion – Audio/Visual equipment	
Discussion regarding updating/upgrading the current A/V equipment to adhere to new technology demands.	
Motion:	Councilman Curtis moved for Mr. Corbin to start the process of talking with companies to fix the issue.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

***Councilman Lauritsen arrived during action item #7**

Citizen Comments: None

Council Comments:

*Councilman Mack recognized Boy Scout Troop 566 from Trinity United Methodist who were there to gain their "Citizenship" and "Communication" badges. They were presented lapel pins from Mayor Toms.

Adjournment: 5:51 p.m.

Next Regular Council Meeting: Monday, December 20, 2021

Mandy Stella
City Clerk