



City of Warner Robins City Council Meeting Minutes

Monday, October 2, 2023 immediately Following Pre-Council Meeting Council Chambers

Presiding: Mayor LaRhonda Patrick

City Officials Present:

Councilman Kevin Lashley
Councilman Larry Curtis

Councilman Derek Mack
Councilman Charlie Bibb
Councilman Clifford Holmes

City Officials Absent:

Councilman Keith Lauritsen

Regular Meeting of Warner Robins City Council

Call to Order: 5:38 p.m.

Adoption of the Agenda: Councilman Bibb moved to adopt the agenda with amending Item #4 be read by Councilman Lashley and Item #10 be read by Councilman Holmes. Councilman Lashley seconded the motion. Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for adoption of the agenda.

Opening Prayer: Pastor Daryl Vining

Pledge of Allegiance: Warner Robins High AFJROTC; Cadet Col. Elijah Stockbridge

Announcements:

Proclamations/Awards/Presentations:

- Proclamation – iHope Inc. Recovery Month
- Proclamation – Suicide Prevention and Awareness Month
- Proclamation – Childhood Cancer Awareness Month

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of September 18, 2023.
The minutes of the Regular Meeting of September 18, 2023 were presented for approval.	
Motion:	Councilman Holmes moved for the approval of the minutes for regular meeting of Monday, September 18, 2023.

Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 2	Formal Public Comments Pertaining to Current Agenda Items
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 3	Consent Agenda
	<ul style="list-style-type: none"> A. Purchasing Bids B. Employee Promotions
Motion:	Councilman Curtis moved for the approval of the consent agenda.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 3 (A)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 10 items	

Action Item 3 (B)	Employee Promotions
<p>The following employees are recommended for promotion by their respective Department Director:</p> <ul style="list-style-type: none"> • Catalina Ingle, promoted from Cashier, Job Class #177, Grade 9, General Administration, to Utility Locator, Job Class #962, Grade 14, Utility Department, to be effective October 2, 2023. 	

- Cantrece Huey, promoted from Tax Specialist, Job Class #156, Grade 16, General Administration, to Occupation Tax Coordinator/Election Superintendent, Job Class #107, Grade 21, General Administration, to be effective October 2, 2023.

Action Item 4	Resolution – Concentrix Catalyst
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute an Early Adopter Partner Agreement and attached Statement of Work for Project Work with Concentrix CVG Customer Management Group, Inc.</p>	
Motion:	Councilman Lashley moved for the approval.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Resolution – Cymantics 432, LLC
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute a contract with Cymantics 432, LLC, for general administration of a smart technology initiative for the City of Warner Robins to include project management of Concentrix Catalyst.</p>	
Motion:	Councilman Lashley moved for the approval.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 6	Resolution – JDA MOU
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute a Memorandum of Understanding by and between the City of Warner Robins, the Joint Development Authority of Peach County, the company, and the project guarantor, collectively the parties to the agreement and hereby acknowledge the provisions for Project Flyby as outlined and applicable to the City of Warner Robins.</p>	
Motion:	Councilman Mack moved for the approval

Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Resolution – GeorgiaLink Public Affairs Group, LLC
A resolution to authorize Mayor LaRhonda W. Patrick to execute an Agreement of Representation with GeorgiaLink Public Affairs Group, LLC, to actively represent Warner Robins on interests in Georgia.	
Motion:	Councilman Bibb moved for the approval
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution – CDBG FY2022 Action Plan Amendment
A resolution of the Mayor and Council of the City of Warner Robins that the Annual Action Plan for FY2022 be amended to reflect the transfer of entitlement funds totaling \$20,000 from the Streetlamp project to the Sidewalk project.	
Motion:	Councilman Holmes moved for the approval
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Resolution – Developmental Associates, LLC
A resolution to authorize Mayor LaRhonda W. Patrick to execute an Agreement with Developmental Associates, LLC, to provide recruitment, screening and assessment processes for the position of Fire Chief.	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Lashley

Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.
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Action Item 10	Ordinance #33-23 – Budget Transfer (WRPD)
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Ordinance #33-23 that \$22,126 be transferred from General Fund 10-001-00000-45003 and placed into the following Police Department expenditure account referenced in the chart below:

Account	Description	Amount
10-006-03210-000-000-52021	Professional Services	\$22,126
Total		\$22,126

Motion:	Councilman Holmes moved for the approval of Ordinance #33-23 and to waive the second reading.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 11	Ordinance #34-23 – Annexation – Wyley Dan Roberts, Dan K. Roberts, Tracy R. Deleza and Thomas J. Smith, Jr/152.11 acres
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IT IS HEREBY ORDAINED by the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.

WHEREAS, a petition has been received from WYLEY DAN ROBERTS, DAN K. ROBERTS, TRACY R. DELEZA and THOMAS J. SMITH, JR., to annex the property which is more particularly described as follows, to-wit:

All those tracts or parcels of land situate, lying and being in in Land Lots 42 and 43 of the 5th Land District, Peach County, Georgia, known and designated as Tracts 2 and 3, together totaling 152.11 acres according to a plat of survey prepared by Wellston Associates Land Surveyors, LLC, Project No. 1333, titled *Retracement Survey Lands of Wyley Dan Roberts, Dan K. Roberts, Tracy R. Deleza and Thomas J. Smith, Jr.,* dated August 15, 2023.

The property is located along GA Hwy 247 Connector and situated southeast of the intersection of GA Hwy 247 Connector and Gunn Road, Byron, Georgia.

WHEREAS, the said land of WYLEY DAN ROBERTS, DAN K. ROBERTS, TRACY R. DELEZA and THOMAS J. SMITH, JR., may be annexed pursuant to the provisions of the Official Code of Georgia Annotated Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and

WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from WYLEY DAN ROBERTS, DAN K. ROBERTS, TRACY R. DELEZA and THOMAS J. SMITH, JR., on August 16, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference.

If any of the provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Lashley moved for the approval of Ordinance #34-23 and to waive the second reading.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.
Motion:	Councilman Lashley moved for the rezoning from RAG [Residential Agricultural District] [Peach County] to PDE [Planned Extraordinary Development District][City of WR]
Second:	Holmes
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 12 Ordinance #35-23 – Chapter 23 & 16 Amendments

ORDINANCE 35-23 OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, AMENDING CHAPTER 23 OF THE CITY CODE REGARDING RIGHT OF WAY MAINTENANCE AND AMENDING CHAPTER 16 REGARDING NUISANCES.

WHEREAS, the Mayor and City Council have recommended repealing Ordinance No. 4-23 regarding Right of Way Maintenance **AND** amending Chapter 16, Article II, of the City Code regarding Nuisances, and the Mayor and City council deem such amendments to be in the best interests of the City.

WHEREAS, the City of Warner Robins adopted Ordinance No. 4-23 on February 21, 2023, adopting regulation regarding Right of Way Maintenance; and

WHEREAS, the City of Warner Robins Mayor and City Council wish to clarify rights and responsibilities regarding Right of Way Maintenance;

IT IS HEREBY ORDAINED, by the governing authority of the City of Warner Robins the designated sections shall be amended as noted:

-1-

Repeal Ordinance No. 4-23 of the City Code shall be deleted in its entirety.

Replace City Code Sections 16-31(b)(3) and 16-31(c), Chapter 16, Nuisances, Article II, Litter Control, shall be amended as follows:

Section 16-31(b)(3) shall be updated to reflect an administrative fee of \$150.00.

Section 16-31(c) shall be amended to read as follows:

“Rubbish, overgrown bushes, grass, and weeds, junk vehicles and machinery prohibited. It shall be unlawful for the owner, renter, or lessee or the holder of an easement on real property within the city to allow such property to be a dumping place for rubbish of all kinds and descriptions, become overgrown with bushes, grass, and weeds ten (10) inches in height or more on such property, including but not limited to, the front, side or rear yard, or right-of-way within the apparent control of the owner, renter or lessee or the holder of an easement on real property, or become unsightly with junk vehicles and/or junk machinery, either of which is considered a nuisance and is punishable.

Motion:	Councilman Mack moved for the approval of Ordinance #35-23 and to waive the second reading.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 13 Ordinance #36-23 – City of Warner Robins Classification Plan Update

Ordinance #36-23 by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

-1-

Reclassify one Administrative Clerk (UT) position, Job Class # 975, Grade # 9, authorized strength of 3, Utility Department to Utility Customer Service Specialist, Job Class # 979, Grade # 13, authorized strength of 1, Utility Department and move the employee currently filling the duties into the position with a 10% increase.

-2-

Reclassify two Administrative Clerk (UT) positions, Job Class # 975, Grade # 9, authorized strength of 3 Utility Department to Administrative Secretary (Utility Maintenance), Job Class # 980, Grade 10, authorized strength of 2, Utility Department and move the employees currently filling the duties into the positions with a 10% increase.

-3-

Decrease the authorized strength of Equipment Operator, Job Class # 461, Grade # 10, Public Works Stormwater Department by 2 to authorized strength of 8.

-4-

Increase the authorized strength of Public Works Maintenance Worker I, Job Class # 452, Grade # 8, Public Works Stormwater Department by 4 to authorized strength of 11.

BE IT FURTHER ORDAINED that the City’s Finance department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2024 budget, as necessary to facilitate the changes to the City’s classification plan enumerated in this ordinance.

Motion:	Councilman Bibb moved for the approval of Ordinance #36-23 and to waive the second reading.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 14 Motion – Blight Committee Appointments

- Louise McBride
- Andrew Beall
- Tracy Flaviani
- Mike Hatcher
- Ruthie Mercer Lowe
- Gloria “Gigi” Johnson

*All terms are one year

Motion:	Mayor Patrick moved for the appointment of the members of the Blight Committee.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 15	Motion – Clergy Task Force Appointments
<ul style="list-style-type: none"> • Tolan Morga • Mack McCullough • Daryl Vinning • Josh Kirvin • Levi Rozier • Harvey Bee <p>*All terms are one year</p>	
Motion:	Mayor Patrick moved for the appointment of the members of the Clergy Task Force.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Citizen Comments: Jonathon Johnson, Charlotte Croffit, Charley McGee, Ken Bressler

Executive Session – Mayor Patrick requested a motion to enter into an executive session for Real Estate and Personnel. Councilman Lashley motioned for Executive Session for Real Estate and Personnel. Councilman Bibb seconded the motion for Real Estate and Personnel. Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval of the executive session. The regular council meeting was suspended at 6:47 pm, and the governing

body convened into executive session at 6:01 pm; the executive session ended at 7:09 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 7:41 pm. Councilman Holmes motioned for the request. Councilman Lashley seconded. Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Mayor Patrick requested a motion to amend the agenda to add item #16; Appointment of Interim Director. Councilman Curtis motioned for the request. Councilman Lashley seconded. Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Action Item 16	Motion – Department Director Appointment
A motion to appoint Ms. Melanie Byer as Interim Human Resources Director.	
Motion:	Mayor Patrick moved for the appointment of the Interim Human Resources Director.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval.

Adjournment: 7:53 pm

Next Regular Council Meeting: Monday, October 16, 2023



Mandy Stella
City Clerk