



**City of Warner Robins  
City Council Meeting  
Minutes**

Monday, March 21, 2022

5:30 PM

Council Chambers

**Presiding:** Mayor LaRhonda W. Patrick

**City Officials Present:**

Councilman Keith Lauritsen  
Councilman Kevin Lashley  
Councilman Clifford Holmes

Councilman Larry Curtis  
Councilman Derek Mack  
Councilman Charlie Bibb

**Regular Meeting of Warner Robins City Council**

**Call to Order:** 5:40 p.m.

**Adoption of the Agenda:** Councilman Curtis moved to adopt the agenda with the amendment of Action Item #16 from "Discussion to Ordinance". Councilman Holmes seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

**Opening Prayer:** Dr. Rev. Rutha Jackson

**Pledge of Allegiance:** Veterans High School JROTC unit and Cadet Lieutenant Colonel Brooke Taylor

**Proclamations/Awards/Presentations:**

- Award – Employee Service
  - Elbert Horton (WRFD) – 5 years
  - Gary Mendel (WRFD) – 5 years
  - Bradley Stillwell (WRFD) – 15 years
  - Calvin Huggins (WRFD) – 15 years
  - Gregory Fetz (WRFD) – 15 years
  - Newell Dixon (WRFD) – 15 years
  - Michael Dixon (WRFD) 15 years
  - David S. Renfroe (WRFD) – 30 years

**Action Items:**

Action Item 1	Presentation of Minutes from the Regular Meeting of March 7, 2022.
The minutes of the regular meeting of March 7, 2022 were presented for approval.	
<b>Motion:</b>	Councilman Mack moved for the approval of the minutes for regular meeting of Monday, March 7, 2022.
<b>Second:</b>	Councilman Mack

<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.
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Action Item 2 Consent Agenda	
	A. Purchasing Bids B. Resolution – Employee Promotions C. Home Occupation Permits
<b>Motion:</b>	Councilman Bibb moved for the approval of the consent agenda.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2 (A)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 4 items	

Action Item 2 (B)	Resolution – Employee Promotions
The following employees are recommended for promotion by the Police Chief,  WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:	
<ul style="list-style-type: none"> <li>Eric Gossman, promoted from Police Sergeant, Job Class #635, Grade 605, Police Department, to Police Lieutenant, Job Class #631, Grade 606, Police Department, to be effective March 21, 2022.</li> <li>Karl Thomas, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective March 21, 2022.</li> </ul>	

Action Item 2 (C)	Home Occupation Permits
The Planning & Zoning Board recommends approval the following applications as submitted.	

1. **Ryan Stuckey – 202 Randall Drive** – requests permission to operate a pressure washing business as a home occupation.
2. **Daren Smith – 715 Broderick Circle** – requests permission to operate a pressure washing business as a home occupation.
3. **David Katalenas – 221 Willis Creek Road** – requests permission to operate a courier service as a home occupation.
4. **Melody Salisbury – 103 Anderson Court** – requests permission to operate a photography business as a home occupation.
5. **Elizabeth Zamora – 1319 Alma Avenue** – requests permission to operate a (subcontractor) construction business as a home occupation.
6. **Tarva McIntosh – 107 Anderson Court** – requests permission to operate a home décor retail business as a home occupation.
7. **Wendy Taylor – 254 Tallulah Trail** – requests permission to operate a portable utility building sales business as a home occupation.

Action Item 3    Motion – Special Exception Group Home – 116 Wake Forest Drive	
<ul style="list-style-type: none"> <li>• The Planning and Zoning Commission unanimously recommends the denial of the request. (Nov. 9, 2021)</li> <li>• The Board of Zoning Appeals voted (3 to 2) in support of the Planning and Zoning Commission’s decision to recommend the denial of the request (Feb. 17, 2022)</li> </ul>	
<b>Motion:</b>	Councilman Curtis moved to uphold the Planning and Zoning Commission and the Board of Zoning Appeals decision to deny the special exception for Group Home at 116 Wake Forest Dr.
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 4    Resolution – Surplus Property	
<p>A resolution the Mayor and Council of the City of Warner Robins that the value of each individual item on the said Exhibits “A” are more, or less, than Five Hundred (\$500.00) Dollars, as indicated.</p> <p>BE IT FURTHER RESOLVED that said property be sold in accordance with the laws of the State of Georgia.</p>	

<b>Motion:</b>	Councilman Holmes moved for the approval
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Resolution – Low Income Household Water Assistance Program
<p>Mayor and Council hereby authorize Mayor LaRhonda W. Patrick to execute the Low Income Household Water Assistance Program agreement on behalf of the City of Warner Robins, Georgia resulting in the City becoming a member and a participating party to this agreement.</p>	
<b>Motion:</b>	Mayor Lashley moved for the approval
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6	Resolution – Mutual Aid; Warner Robins Fire Department
<p>A resolution of Mayor and Council hereby authorize Mayor LaRhonda W. Patrick to execute the Mutual Aid in Fire and Emergency Services on behalf of the City of Warner Robins, Georgia resulting in the City becoming a member and a participating party to this agreement.</p>	
<b>Motion:</b>	Councilman Lauritsen moved for the approval
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Resolution – Software Agreement and System Access Agreement (WRFD)
<p>A resolution of Mayor and Council hereby authorize Mayor LaRhonda W. Patrick to execute the Agreement to Grant Permission to Allow Access and Use of Software Agreement and System (“Access Agreement”) on behalf of the City of Warner Robins, Georgia resulting in the City becoming a member and a participating party to this agreement.</p>	
<b>Motion:</b>	Councilman Mack moved for the approval
<b>Second:</b>	Councilman Curtis

<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.
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<b>Action Item 8</b>	<b>Resolution – Software Agreement and System Access Agreement (WRPD)</b>
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A resolution of Mayor and Council hereby authorize Mayor LaRhonda W. Patrick to execute the Agreement to Grant Permission to Allow Access and Use of Software Agreement and System (“Access Agreement”) on behalf of the City of Warner Robins, Georgia resulting in the City becoming a member and a participating party to this agreement.

<b>Motion:</b>	Councilman Bibb moved for the approval
<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 9</b>	<b>Resolution – Loan Agreement (NMUAF)</b>
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A resolution the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute a loan agreement with the National Museum of the United States Air Force (NMUAF) for continued use of Department of the Air Force (DAF) historical property under Loan Account # SDA0072 for two aircraft for display; F-15A(GF), 74-0121 and T-33A,52-9225 for the period commencing April 1, 2022 – March 31, 2024.

<b>Motion:</b>	Councilman Holmes moved for the approval.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 10</b>	<b>Resolution – Municipal Gas Authority Voting Delegate</b>
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A resolution of the Mayor and Council of the City of Warner Robins that Mayor LaRhonda W. Patrick is hereby appointed to serve as the City’s voting delegate on the Municipal Gas Authority of Georgia’s Election Committee, with authority to cast all votes to which the City is entitled.

BE IT FURTHER RESOLVED that Montie Walters is appointed as the alternate voting delegate.

<b>Motion:</b>	Councilman Holmes moved for the approval
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 11</b>	<b>Resolution – CDBG FY 2022 Proposed Statement of Objectives and Projected Use of Funds</b>
<p>A resolution of the Mayor and Council of the City of Warner Robins that the FY 2022 Proposed Statement of Objectives and Projected Use of Funds be adopted and approved and hereby authorize general publication of same.</p>	
<b>Motion:</b>	Councilman Lashley moved for the approval
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval

<b>Action Item 12</b>	<b>Resolution – Governor’s Office of Planning and Budget; GeorgiaGrants (Terms Agreement)</b>
<p>A resolution that Mayor and Council hereby authorize Mayor LaRhonda W. Patrick to execute the Terms and Conditions Agreement outlining the terms of the award, to accept the conditions of said award and to appoint Mayor LaRhonda W. Patrick as Grant Administrator on behalf of the City of Warner Robins, Georgia resulting in the City becoming a member and a participating party to this agreement.</p>	
<b>Motion:</b>	Councilman Lauritsen moved for approval
<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval

<b>Action Item 13</b>	<b>Ordinance #10-22 – Amendment of Ordinance #05-22 (Veterans Issues Board)</b>
<p>Ordinance #05-22 of the governing authority of the City of Warner Robins as follows:</p> <p style="text-align: center;">-1-</p> <p>City ordinance 5-22 shall be amended to include a change to the number of board members, making the total eighteen (18), instead of nine (9).</p> <p style="text-align: center;">-2-</p> <p>If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other</p>	

provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.	
<b>Motion:</b>	Councilman Mack moved for approval of Ordinance #10-22 and to waive the second reading
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval

<b>Action Item 14</b>	<b>Ordinance #11-22 – Annexation – Asil Group, LLC./Lot 42A (308 Woodlands Blvd), totaling 0.22 acres</b>
<p>Ordinance #11-22 of the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.</p> <p>WHEREAS, a petition has been received from ASIL Group, LLC, to annex the property which is more particularly described as follows, to-wit:</p> <p>All that tract or parcel of land situate, lying and being in Land Lot 233 of the 10<sup>th</sup> Land District, Houston County, Georgia, being known and designated as Lot 42-A, Phase 3, Section 2-B, The Woodlands of Houston Subdivision, comprising .22 acres, according to a plat of survey titled, "Survey for Lots 39 – 42 The Woodlands of Houston Phase 3, Section 2-B" drawn October 14, 2019, McLeod Surveying, and being of record in Plat Book 81, Page 96, Clerk’s Office, Houston Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto for all purposes.</p> <p>The property is located at 308 Woodlands Boulevard, Kathleen, Georgia.</p> <p>WHEREAS, the said land of ASIL Group, LLC, may be annexed pursuant to the provisions of the <u>Official Code of Georgia Annotated</u> Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and</p> <p>WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.</p> <p>NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is</p>	

hereby ordained by authority of the same, that the petition from ASIL Group, LLC, on January 26, 2022, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference.

If any of the provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

<b>Motion:</b>	Councilman Bibb moved for approval of Ordinance #11-22 and to waive the second reading
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval

<b>Action Item 15</b>	<b>Motion – Rezoning Petition – RBC III, LLC</b>
RBC III, LLC/requests the rezoning of tracts A-3.2 (zoned R-3 and totaling 24.46 acres) and A-3.3(zoned R-2 and totaling 10.00 acres) to the zoning of R-4[Multi-Family Residential]	
<b>Motion:</b>	Councilman Curtis moved for approval
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval

<b>Action Item 16</b>	<b>Ordinance #12-22 - Public Safety Officials and First Responders Grant Award</b>
<p>WHEREAS, pursuant to a resolution passed on November 1, 2021, the Governing Authority of the City of Warner Robins has applied for and been awarded funds through the Georgia Public Safety Officials and First Responders Supplement Grant through the Georgia Governor’s Office of Planning and Budget, and</p> <p>WHEREAS, said funds are to be used to provide a \$1,000.00 pay supplement for certain eligible public safety employees, and</p> <p>WHEREAS, this supplemental pay is considered earnings to the employee, subject to FICA and Medicare taxes, and</p>	

WHEREAS, the City is electing to pay the employee’s portion of Medicare and FICA tax on these earnings in order to provide a full \$1,000.00 benefit to eligible employees, at a total estimated cost of \$19,800.00, and

WHEREAS, the City desires to use a portion of its proceeds from the Coronavirus State and Local Fiscal Recovery Funds (CSLRF) received from the U.S. Treasury to cover this additional cost and believes it to be an eligible use of funds under the terms of the Grant.

NOW THEREFORE, BE IT HEREBY ORDAINED that an amount not exceeding \$20,000 be designated for this purpose from the City’s American Rescue Plan Act 2021 Special Revenue Fund and transferred to the appropriate budget line items to cover of the cost of this benefit.

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared severable.

<b>Motion:</b>	Councilman Holmes moved for approval of Ordinance #12-22 and to waive the second reading
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval

**Citizen Comments:** Tom McClendon, Jerry Cox, Michael Ellis

**Executive Session – Mayor Patrick requested a motion to enter into an executive session to discuss pending litigation and personnel. Councilman Lauritsen moved for an executive session to discuss litigation and personnel. Councilman Mack seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The Regular Council meeting was suspended at 6:26 pm, and the governing body convened into executive session at 6:34 pm; the executive session ended at 7:31 pm. The regular meeting reconvened at 8:34 pm with a motion from Councilman Lashley, seconded by Councilman Mack with Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voting in favor. The City Clerk is in possession of the closed session minutes.**

**Adjournment:** 7:43 pm

**Next Regular Council Meeting:** Monday, April 4, 2022

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Mandy Stella  
City Clerk