



City of Warner Robins
City Council Meeting
Minutes

Monday, March 4, 2019

5:30 PM

Council Chamber Room

Regular Meeting of the Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilwoman Carolyn Robbins
Councilman Clifford Holmes
Councilman Daron Lee

Councilman Larry Curtis
Councilman Keith Lauritsen
Councilman Tim Thomas

Opening Prayer: Councilman Lauritsen

Pledge of Allegiance: Councilman Curtis

Call to Order: 5:58 pm

Adoption of the Agenda: Councilman Lee moved to adopt the agenda with the addition of Action Item Number 10 "Ordinance – Warner Robins Reclassification Plan." Councilman Holmes seconded the motion. Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for adoption of the agenda.

Proclamations, Awards and Presentations:

- Mayor Toms presented Delta Sigma Theta Sorority, Inc., with a proclamation for their 30th Anniversary.

Action Items:

| Action Item 1 | Presentation of Minutes |
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| The minutes of the last regular meeting of February 19, 2019 were presented for approval. | |
| Motion: | Councilman Lee moved to approve the minutes of the regular meeting of February 19, 2019. |
| Second: | Councilman Lauritsen. |
| Outcome: | Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the minutes. Councilwoman Robbins was not in attendance at the February 19, 2019 meeting and therefore abstained from voting. |

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| Action Item 2 | Formal Public Comments Pertaining to Current Agenda Items |
| No public comments. | |
| Motion: | |
| Second: | |
| Outcome: | |

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| Action Item 3 | Purchasing Bids |
| Purchasing Bid List items, attached hereto, were presented for approval. | |
| Motion: | Councilman Thomas presented and moved to approve the bid list items one through ten. |
| Second: | Councilman Holmes. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the bid list. |

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| Action Item 4 | Resolution – Surplus Property Sale/WRPD |
| A Resolution of the Mayor and Council of the City of Warner Robins recommending that one Glock Model 17 – 9 mm – S/N YLB945 and one Glock Model 19 – 9 mm – S/N YLB978 are no longer needed for public use or has become unusable for the purpose intended and it is in the best interest of the City of Warner Robins that said items be declared surplus property, and that said property shall be sold in accordance with the laws of the State of Georgia. | |
| Motion: | Councilman Lauritsen moved to approve the Resolution |
| Second: | Councilman Lee. |
| Outcome: | Councilwoman Robbins, Councilmen Davis, Holmes, Lauritsen, Lee and Thomas voted for approval. |

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| Action Item 5 Resolution – Employee Promotion | |
| <p>The following employees were recommended for promotions by their respective department.</p> <ul style="list-style-type: none"> • Daren Smith, promoted from Heavy Equipment Operator (Water), Job Class #914, Grade 12, Utility Department, to Utilities Maintenance Crewleader (Water), Job Class #908, Grade 15, Utility Department, to be effective March 11, 2019. • Austin Holle, promoted from Utilities Maintenance Worker II (Sewer), Job Class #926, Grade 9, Utility Department, to Equipment Operator (Sewer), Job Class #912, Grade 10, Utility Department, to be effective March 11, 2019. • Michael Wilson, promoted from Painter, Job Class #464, Grade 10, Public Works Department, to Paint and Sign Shop Supervisor, Job Class #463, Grade 17, Public Works Department, to be effective March 11, 2019. | |
| Motion: | Councilman Curtis moved to approve the Resolution. |
| Second: | Councilman Holmes. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

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| Action Item 6 Amendment Six of JMA Contract Admin/Athletics Building at Memorial Park | |
| <p>A motion was made to terminate amendment number six of the JMA Contract for the Administrative/Athletics Building at Memorial Park.</p> | |
| Motion: | Councilman Lee moved to approve the motion. |
| Second: | Councilman Thomas. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

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| Action Item 7 | Amendment Eight of JMA Contract – Recreation Building – N. Houston Road |
| A motion was made to approve amendment eight of the JMA Contract for the Recreation Building on North Houston Road. | |
| Motion: | Councilman Holmes moved to approve the motion. |
| Second: | Councilman Thomas. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

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| Action Item 8 | Resolution – CDBG FY 2019 Proposed Statement of Objectives and Projected Use of Funds. |
| A Resolution of the Mayor and Council of the City of Warner Robins (City) that the FY 2019 Proposed Statement of Objectives and Projected Use of Funds be adopted and approved and hereby authorize general publication of same. | |
| Motion: | Councilman Lauritsen moved to approve this Resolution. |
| Second: | Councilwoman Robbins. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of this resolution. |

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| Action Item 9 | Appointment to Planning and Zoning Board |
| A motion was made to appointment Ben Campbell and Jeffery Rowland to the Planning and Zoning Board. | |
| Motion: | Councilman Lee moved to approve this motion. |
| Second: | Councilwoman Robbins. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the motion. |

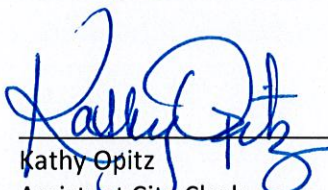
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| Action Item 10 Ordinance – City Classification Plan | |
| <p>Ordinance No# 03-19 of Mayor and Council of the City of Warner amending the City Classification plan as follows:</p> <ul style="list-style-type: none"> • Reclassify the position of Receptionist, Job Class #150, Grade 8, Administrative Services Department, to Grade 12. • Reclassify one of the positions of Administrative Assistant, Job Class #055, Grade 12, Economic Development Department, to Administrative Secretary, Job Class #819, Grade 10. | |
| Motion: | Councilman Lee moved for the adoption of Ordinance #03-19 and moved to waive the second reading of Ordinance #03-19. |
| Second: | Councilwoman Robbins. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

Closed Session: City Attorney Jim Elliott is in possession of closed session minutes regarding real estate and personnel. During the Pre-Council work session, Mayor Toms requested a motion to enter into an executive session to discuss and real estate personnel. Councilman Thomas moved for an executive session to discuss real estate and personnel; Councilman Holmes seconded the motion. Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas for approval of the motion. The Pre-Council meeting closed at 4:47 pm; the closed session ended at approximately 5:50 pm, and the governing body then retired to the Council Chambers for their regular meeting.

Citizen Comments: Karen Sisk, Roger Jennings, Mr. Corbitt, and Aaron Hufstetler.

Adjournment: 6:36 p.m.

Next Regular Council Meeting: Monday, March 18, 2019.



 Kathy Opitz
 Assistant City Clerk

CITY OF WARNER ROBINS, GEORGIA

Approved 3.1.2019

COUNCIL DATE: March 04, 2019

REVISED

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE. (Bid tabulations are attached)

| BID NUMBER / ITEMS | VENDOR | COST | ACCOUNT NO. / BUDGET | COMMENTS |
|---|---|---|---|---|
| 1) Security System for Impound Lot at Animal Control | SafePro Sandersville, GA | \$12,968.84 | 1401 53100 / POLICE - Condemned Funds - State | Recommendation of Police Dept. |
| 2) Tasers and Accessories | Axon Enterprise Scottsdale, AZ SOLE SOURCE | \$41,600.00 | 1401 53100 / POLICE - Condemned Funds - State | Recommendation of Police Dept. Vendor Name Change & Only Southeast Distributor |
| 3) Motorola APX Portables & Accessories | Motorola Solutions, Inc. Columbus, GA SOLE SOURCE | \$49,137.00 | 1401 53100 / POLICE - Condemned Funds - State | Recommendation of Police Dept. |
| 4) Youth Pictures ANNUAL CONTRACT Bid No.: R-4189 | Avery Sports Photo Kathleen, GA | See attachment #1 for cost breakdown | 25% of collected fees given to Recreation Department | Recommendation of Recreation Contract Period: May 01, 2019 - April 30, 2020 Ordered on an as-needed basis throughout year |
| 5) Hornady Training Ammunition | Gulf States Distributors Montgomery, AL | \$15,900.00 | 1401 53100 / POLICE - Condemned Funds - State | |

SWC: 99999-001-SPD-0000157-0004

| BID NUMBER / ITEMS | VENDOR | COST | ACCOUNT NO. / BUDGET | COMMENTS |
|--|--|--------------------------------------|--|---|
| 6) Rock ANNUAL CONTRACT Bid No.: I-4190 ✓ | Diversified Carriers - Primary Warner Robins, GA Hazel Trucking - Secondary Macon, GA | See attachment #2 for cost breakdown | UTILITIES PUBLIC WORKS | Contract Period: April 1, 2019 – March 31, 2020 Ordered on an as-needed basis throughout year |
| 7) 2019 Truck for Animal Control Bid No.: P-4187 ✓ | Wade Ford, Inc. Smyrna, GA | \$27,142.00 See attachment #3 | 3910 54123 / \$33,000.00 Remaining POLICE / Animal Control - Vehicles | |
| 8) GMP for North Houston Sports Complex Phase 1 ✓ | Parrish Construction Group Perry, GA | \$3,728,223.00 | 3509 54128 / 2018 SPLOST RECREATION – Sports Complex | |
| 9) Replacing 2 Air Handlers & Heat Pumps with new 15 Ton Unit Bid No.: BT-4198 ✓ | Keadle Heating & Air Warner Robins, GA | \$20,501.00 See attachment #4 | 7220 54101 BUILDING & TRANSPORTATION / Buildings & Improvements | Money to be transferred within budget |
| 10) Digital Billboard Advertisements for the WRPD at various locations for Recruitment ✓ | Lamar Companies Baton Rouge, LA | \$7,900.00 | 1401 53100 / POLICE Condemned Funds – State | |
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ATTACHMENT #1

| Line # | Description | QTY | UOM | SPORTOGRAPHY | | Avery Sports Photo | |
|--------|--|-----|-----|---------------------|----------|---------------------|----------|
| | | | | Total Price Unit | Extended | Total Price Unit | Extended |
| 1 | Minimum Package Required - PACKAGE A: 1 - 5 x 7 Team 1 - 5 x 7 Individual & 1 - 3 x 5 Individual 8 - Individual Wallets (plus negative) Picture Frame (cardboard) to accommodate 1 - 5 x 7 & 1 - 3 x 5 1 - 3" Button | 1 | LS | \$9.49 | \$9.49 | \$14.02 | \$14.02 |
| 2 | Minimum Package Required - PACKAGE "B": 1 - 5 x 7 Team 1 - 8 x 10 Individual & 1 - 5 x 7 Individual 8 - Individual Wallets (plus negative) 2 - 3" Buttons | 1 | LS | \$14.49 | \$14.49 | \$23.37 | \$23.37 |
| 3 | Minimum Package Required - PACKAGE C: 1 - 5 x 7 Team 2 - 5 x 7 Individual & 1 - 3 x 5 Individual 12 - Individual Wallets (plus negative) Picture Frame (cardboard) to accommodate 1 - 5 x 7 & 1 - 3 x 5 | 1 | LS | \$14.49 | \$14.49 | \$18.70 | \$18.70 |
| 4 | 1 - 8 x 10 Individual | 1 | EA | \$8.00 | \$8.00 | \$9.35 | \$9.35 |
| 5 | 2 - 5 x 7 Individual | 1 | EA | \$8.00 | \$8.00 | \$9.35 | \$9.35 |
| 6 | 4 - 3 x 5 Individual | 1 | EA | \$8.00 | \$8.00 | \$9.35 | \$9.35 |
| 7 | 8 - Individual Wallets (plus negative) | 1 | EA | \$8.00 | \$8.00 | \$9.35 | \$9.35 |
| 8 | 1 - 5 x 7 Individual & 4 - Individual Wallets (plus negative) | 1 | EA | \$8.00 | \$8.00 | \$9.35 | \$9.35 |
| 9 | 2 - 3" Buttons & 4 - Individual Wallets (plus negative) | 1 | EA | \$11.49 | \$11.49 | \$9.35 | \$9.35 |
| 10 | 5 x 7 Team Photo Only | 1 | EA | \$7.00 | \$7.00 | \$9.35 | \$9.35 |
| 11 | Trading / Sports Cards (Set of 18) | 1 | EA | \$15.00 | \$15.00 | \$14.02 | \$14.02 |
| 12 | Magazine Cover | 1 | EA | \$5.00 | \$5.00 | \$14.05 | \$14.05 |
| 13 | 2 - 3 x 5 Magnets | 1 | EA | \$9.00 | \$9.00 | \$9.35 | \$9.35 |
| 14 | Mouse Pad w/ Photo | 1 | EA | \$15.00 | \$15.00 | \$14.02 | \$14.02 |
| 15 | Coffee Mug w/ Photo | 1 | EA | \$15.00 | \$15.00 | \$14.02 | \$14.02 |
| 16 | 18 x 24 Poster w/ Photo | 1 | EA | \$19.00 | \$19.00 | \$28.04 | \$28.04 |
| 17 | Digital Memory Mate | 1 | EA | \$9.00 | \$9.00 | \$14.02 | \$14.02 |
| 18 | Memory Mate Pennant | 1 | EA | \$13.00 | \$13.00 | \$14.02 | \$14.02 |

ATTACHMENT #2

| Line # | Description | QTY | UOM | Diversified Carriers, Inc. | | Hazel Trucking Company LLC | |
|--------|--|-----|-----|----------------------------|----------|----------------------------|----------|
| | | | | Total Price Unit | Extended | Total Price Unit | Extended |
| 1 | #57 Stone | 1 | TN | \$20.60 | \$20.60 | \$20.75 | \$20.75 |
| 2 | #67 Stone | 1 | TN | \$20.60 | \$20.60 | \$21.00 | \$21.00 |
| 3 | M-10 Screening | 1 | TN | \$14.85 | \$14.85 | \$15.00 | \$15.00 |
| 4 | 2" Crusher Run Stone | 1 | TN | \$15.85 | \$15.85 | \$16.00 | \$16.00 |
| 5 | Surge Stone | 1 | TN | \$20.60 | \$20.60 | \$21.75 | \$21.75 |
| 6 | Rip Rap Type 3 Stone | 1 | TN | \$26.35 | \$26.35 | \$26.00 | \$26.00 |
| 7 | Graded/Aggregate/Base Course | 1 | TN | \$16.35 | \$16.35 | \$16.00 | \$16.00 |
| 8 | Extra Charge for Tandem Dump Load ONLY | 1 | TN | \$1.00 | \$1.00 | \$1.00 | \$1.00 |
| 9 | #4 Stone | 1 | TN | \$20.60 | \$20.60 | \$20.75 | \$20.75 |
| 10 | Sand | 1 | TN | \$15.50 | \$15.50 | \$15.25 | \$15.25 |

ATTACHMENT # 3

| Line # | Description | QTY | UOM | Wade Ford Inc | | Brannen Motor Company | | TOWN CENTER NISSAN | |
|--------|---|-----|------|---------------|----------|-----------------------|----------|--------------------|----------|
| | | | | Total Price | Unit | Total Price | Unit | Total Price | Unit |
| 1 | 2019 1/2 Ton Rated Truck (i.e. Ford 150 XL 4x4) | 1 | Each | \$27,142.00 | Extended | \$27,900.00 | Extended | \$28,711.00 | Extended |

