



City of Warner Robins
City Council Meeting
Minutes

Monday, June 3, 2019

5:30 PM

Council Chamber Room

Regular Meeting of the Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilwoman Carolyn Robbins
Councilman Clifford Holmes
Councilman Tim Thomas

Councilman Larry Curtis
Councilman Daron Lee

Absent: Councilman Keith Lauritsen

Opening Prayer: Mayor Toms

Pledge of Allegiance: Councilman Curtis

Call to Order: 5:36 pm

Adoption of the Agenda: Councilman Holmes moved to adopt the agenda with **Action Item 4 City Administrator Position** moved to a Pre-Council item, remove the **Public Hearing: Proposed Budget for July 01, 2019 to June 30, 2020**, and remove **Action Item 18 Resolution – WODA Development Project** and to add **Action Item 10 Resolution Carolyn Robbins Conference Room**. Councilman Curtis seconded the motion. Councilwoman Robbins, Councilmen Curtis, Holmes, Lee, and Thomas voted for adoption of the agenda.

Action Items:

Action Item 1	Presentation of Minutes
The minutes of the regular meeting of May 20, 2019 were presented for approval.	
Motion:	Councilman Lee moved to approve the minutes of the regular meeting of May 20, 2019.
Second:	Councilwoman Curtis.
Outcome:	Councilwoman Robbins, Councilmen Curtis, Holmes, Lee, and Thomas voted for approval of the minutes.

Action Item 2	Purchasing Bids
<p>Purchasing Bid List items, attached hereto, were presented for approval.</p>	
<p>Motion:</p>	<p>Councilman Thomas presented and moved to approve the bid list items one through twelve with the deletion of number 7.</p>
<p>Second:</p>	<p>Councilman Holmes.</p>
<p>Outcome:</p>	<p>Councilwoman Robbins, Councilmen Curtis, Holmes, Lee, and Thomas voted for approval of the bid list.</p>

Action Item 3	Ordinance – Code of Ethics/First Reading
<p>An Ordinance of the Mayor and Council of the City of Warner Robins adopting a Code of Ethics. The purpose of this code of ethics is to encourage high ethical standards in official conduct by city officials; establish guidelines for ethical standards of conduct for all such officials by setting forth those acts or actions that are incompatible with the interest of the City; require disclosure by such officials of private financial or other interest in matters affecting the City; and serve as a basis for disciplining those who refuse to abide by its terms.</p>	
<p>Motion:</p>	<p>Councilman Curtis presented the first reading of this Ordinance.</p>
<p>Second:</p>	<p>n/a</p>
<p>Outcome:</p>	<p>n/a</p>

Action Item 4	Ordinance – Annual Salary of Councilmembers/First Reading
<p>An Ordinance of the Mayor and Council of the City of Warner Robins, amending Chapter 2 of the Code of Ordinances regarding Administration. Section 2-28 (a) shall be amended to increase the annual salary of Councilmembers from \$5,000.00 to \$10,000.00, effective January 1, 2020.</p>	
<p>Motion:</p>	<p>Councilman Holmes presented the first reading of this Ordinance.</p>
<p>Second:</p>	<p>n/a</p>
<p>Outcome:</p>	<p>n/a</p>

Action Item 5 Resolution - Engineering Consultant/Forrest Walker Agreement	
A Resolution of Mayor and Council authorizing Mayor Toms to execute an agreement with Forrest Walker to perform the duties of an engineering consultant for the City.	
Motion:	Councilman Thomas moved to deny this Resolution.
Second:	Councilman Holmes.
Outcome:	Councilwoman Robbins, Councilmen Curtis, Holmes, Lee, and Thomas voted to deny the contract.

Action Item 6 Resolution - WODA Development Project	
Removed from agenda	
Motion:	n/a
Second:	n/a
Outcome:	n/a

Action Item 7 Resolution - Surplus Property/Long St	
A Resolution of Mayor and Council authorizing the sale of all that tract or parcel of land situate, lying and being in Land Lot 187 of the Fifth (5th) Land District of Houston County, Georgia, being known and designated as Parcel A, .029 acre, as shown on a plat of survey titled "The City of Warner Robins", prepared by Robert L. Story, Georgia Registered Surveyor No. 1853, dated May 8, 2019, which is of record in Plat Book 80, Page 334, Clerk's Office, Houston Superior as the property is no longer needed by the City for public use, that it is in the best interest of the City that it be conveyed, and that the value of said property is more than \$500. The property shall be advertised for sale as prescribed by state law.	
Motion:	Councilman Lee moved to approve this Resolution.
Second:	Councilwoman Robbins.

Outcome:	Councilwoman Robbins, Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.
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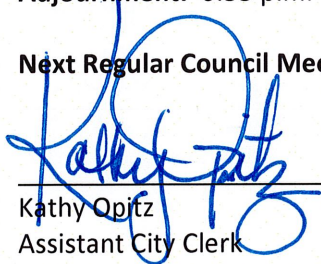
Action Item 8	Resolution - Carolyn Robbins Conference Center
A Resolution of Mayor and Council designated the city council conference room as the “Carolyn Robbins Conference Room” and directed that suitable markings be placed to honor her service to the people of Warner Robins for over four decades.	
Motion:	Councilman Holmes moved to approve the Resolution.
Second:	Mayor Toms, Councilmen Lee, Thomas, and Curtis.
Outcome:	Mayor Toms, Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Closed Session: During the regular meeting, Councilman Thomas requested a motion to enter into an executive session regarding personnel. Councilman Curtis seconded the motion. Councilwoman Robbins, Councilmen Curtis, Holmes, Lee, and Thomas voted for approval of the motion. Jim Elliott, City Attorney is in possession of closed session minutes.

Citizen Comments: Louise McBride, Doraine Kennedy, Alex Talley, Rita Simon, Harvey Bee, Alvin Jackson, Karen Sisk, Pastor Darryl Viney, and Sister Dena.

Adjournment: 6:55 p.m.

Next Regular Council Meeting: Monday June 17, 2019.



Kathy Qritz
Assistant City Clerk

CITY OF WARNER ROBINS, GEORGIA

Revised


Renne # 7

COUNCIL DATE: June 03, 2019

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE. (Bid tabulations are attached)

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
1) Panasonic MDTs, Cameras, Warranties, Updates & Training OMNIA Partners Public Sector Contract No.: 4400006644	Insight Public Sector Dallas, TX	\$77,375.78	1401 53100 / POLICE - Condemned Funds - State	
2) Fiber Connective to the Municipal Court	A2D, Inc. Atlanta, GA	\$108,800.00 Total Project \$70,720.00 Balance	1401 53100 / POLICE - Condemned Funds - State	Deposit of \$38,080.00 for this project was paid to eCBI on 4/18/19.
3) Fiber Connective to the Economic Development Bldg.	A2D, Inc. Atlanta, GA	\$12,000.00 Total Project \$6,000.00 Balance	3508 54125 / 2018 SPLOST - Wan Project	To be reimbursed from Bond Proceeds Deposit of \$12,000.00 for this project were paid to eCBI on 4/01/19
4) Fiber Connective to the Dolores Toliver Park	A2D, Inc. Atlanta, GA	\$77,500.00 Total Project \$50,375.00 Balance	3508 54125 / 2018 SPLOST - Wan Project	To be reimbursed from Bond Proceeds Deposit of \$27,125.00 for this project were paid to eCBI on 4/01/19.
5) Management Services for 3 rd Party Line Locate Services for the City	A2D, Inc. Atlanta, GA	\$13,757.00	1535 52144 / \$12,760.00 Remaining INFO SYSTEMS - Repairs & Mntce by Vendor-Other	Money to be transferred within budget

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
6) Right of Way Maintenance ANNUAL CONTRACT Bid No.: CD-4139	Blades of Glory Warner Robins, GA	\$85,025.00 Annual	61 54063 / \$15,445.33 Remaining STORMWATER - New Projects	\$44,750.00 was entered on blanket PO 47288 to complete 2019. Dates: February - June 2019 New Contract Period: July 1, 2019 - June 30, 2020 Recommendation of the Utility Dept.
7) Water Study for the New Knob Hill Subdivision <i>Remove -</i>	Carter & Sloope Consultant Watkinsville, GA PROFESSIONAL SERVICES	\$5,000.00 Not to Exceed Attachment #1	4440 54062 / UTILITIES / WATER - New Service Lines	
8) Cameras Reaper LPR Tag Reader System Upgrade Program	Synergistic Software, Inc. Temple, GA SOLE SOURCE	\$26,990.00	1401 53100 / POLICE - Condemned Funds - State	Approved 3/18/19 to wrong vendor
9) Fencing for the Fire Training Facility Bid No.: F-4214	National Fence Company Kathleen, GA	\$24,950.00 Attachment #2	3405 54101 / \$101,769.41 Remaining 2012 SPLOST - Fire Training Facility	
10) Asbestos Abatement & Demolition at 4 Locations Bid No.: BT-4209	Sacal Environmental Macon, GA	\$21,250.00 Attachment #3	7450 52606 / \$79,348.21 Remaining CODE ENFORCEMENT - Clearance-Demo Projects	108 Lockwood Drive - \$11,596.00 104 N. Paul Street - \$9,750.00 202 Doyle Street - \$6,200.00 110 Varee Drive - \$9,472.00
11) Badges ANNUAL CONTRACT Bid No.: GG-4129	GT Distributors of GA Rossville, GA	34% off Catalog price Attachment #4	POLICE DEPARTMENT FIRE DEPARTMENT Uniforms & Clothing	Contract Period: July 1, 2019 - June 30, 2020 Ordered on an as-needed basis throughout the year

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
12) Change Order #1 for Heavy Duty Concrete Pad for the Fire Training Facility & Fire Pits Bid No.: F-4158 & F-4161	Artic Concrete Constructors Perry, GA 	\$7,810.00	3405 54101 / \$319,438.84 2012 SPLOST - Fire Training Facility	Cost increase on Concrete & an additional 16 x 40 Slab.

Interoffice memo

Date: 05/30/19

To: Kim Demoonie, Allison Lanneau

Cc: Mayor Randy Toms
Montie Walters, Utility Director

From: William Abarca P.E.

RE: Knob Hill Subdivision Water Study 2019

The Utilities Department would like the following project brought to Mayor and Council for approval:

The project consists of a Water Study for the new Knob Hill Subdivision. This study will include the immediate water distribution and water tank as part of the Houston County Water System. Attached, find the proposal from Cater & Sloope Consulting Engineers.

Estimated material cost for the study:

Amount - \$5,000.00

Explanation:

1. This water study will provide the flows and pressures for the new Knob Hill subdivision using the intended points of connection to the Houston County water system. The water study will collect hydraulic flow data in the field using data loggers to include fire flow test to existing fire hydrants at critical water system connection points. The study will analyze the impact of the proposed Knob Hill Subdivision on the Houston County Elevated Water Tank operating levels.

Budget # 4440 54062 New Service Lines

Attachment #1

BID TABULATION

ATTACHMENT #: 4

BID NO: GG-4206

BID OPENING DATE: May 02, 2019

Line #	Description	QTY	UOM	Nitsom Promotional Mfg Corporation		G T Distributors of GA		Galls, LLC		Dana Safety Supply (Dana Safety Supply, Inc.)		T & T Uniforms South	
				Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price
1	Blackinton Police & Fire Badges:	1	EA	20.0%		34.0%		39.0%		39.0%		10.0%	
2	Blackinton Cut Out Letters:	1	EA	20.0%		34.0%		15.0%		39.0%		10.0%	
3	Blackinton Insignia:	1	EA	20.0%		34.0%		10.0%		39.0%		10.0%	
4	Blackinton Set-up Charge:	1	LS										
5	Alternate Police & Fire Badges:	1	EA	20.0%		34.0%		35.0%		No Bid		15.0%	
6	Alternate Cut Out Letters:	1	EA	20.0%		34.0%		14.0%		No Bid		15.0%	
7	Alternate Insignia:	1	EA	20.0%		34.0%		10.0%		No Bid		15.0%	
8	Alternate Set-up Charge:	1	LS										

Kim Demoonie

From: Kim Demoonie
Sent: Tuesday, June 04, 2019 3:56 PM
To: Randy Toms; Council Officials
Cc: Kathy Opitz; Jim Elliott; Sherri Windham; Bill Mulkey; Purchasing_Office
Subject: Purchasing Coversheet Item #10
Attachments: BT-4209 Abatement & Demo.xlsx

Tracking:

Recipient	Read
Randy Toms	
Council Officials	
Kathy Opitz	Read: 6/4/2019 3:57 PM
Jim Elliott	
Sherri Windham	Read: 6/4/2019 3:57 PM
Bill Mulkey	
Purchasing_Office	
Jean Williams	Read: 6/4/2019 4:02 PM

Dear Mayor & Council,

This is in reference to item #: 10 on the Purchasing Coversheet at last night meeting. First the dollar amount was listed incorrect on the coversheet, however the amounts in the comments & on the tabulations were correct. Also the budget was being split between Community Developments Budget & Code Enforcement. I did not know this at the time.. Please see the changes below & let me know if you are ok with us to proceed with getting these demos done. Please let me know if you have any questions or concerns.

CHANGE FROM:

10) Asbestos Abatement & Demolition at 4 Locations Bid No.: BT-4209	Sacal Environmental Macon, GA	\$21,250.00 Attachment #3	7450 52606 / \$79,348.21 Remaining CODE ENFORCEMENT - Clearance-Demo Projects	108 Lockwood Drive - \$11,596.00 104 N. Paul Street - \$9,750.00 202 Doyle Street - \$6,200.00 110 Varee Drive - \$9,472.00
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CHANGE TO:

10) Asbestos Abatement & Demolition at 4 Locations Bid No.: BT-4209	Sacal Environmental Macon, GA	\$37,018.00 Attachment #3	7450 52606 / \$79,348.21 Remaining CODE ENFORCEMENT - Clearance-Demo Projects 7324 52606 / \$22,893.00 Remaining COMMUNITY DEVELOPMENT / HUD - 2017 Clearance-Demo Projects	108 Lockwood Drive - \$11,596.00 104 N. Paul Street - \$9,750.00 202 Doyle Street - \$6,200.00 110 Varee Drive - \$9,472.00
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Thank you,
Kim Demcorie
 Procurement Manager
 City of Warner Robins
 Phone: 478-302-5539

"No act of kindness, no matter how small, is ever wasted."

For Bidding opportunities go to: wrga.ionwave.net