



City of Warner Robins City Council Meeting Minutes

Tuesday January 19, 2021

5:30 PM

Zoom

Regular Meeting of Warner Robins City Council

Meeting conducted via teleconference*, due to the State of Emergency issued by Governor Brian Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when “necessitated by emergency conditions.”.

Presiding: Mayor Randy Toms

City Officials Present:

*Councilman Keith Lauritsen
*Councilman Kevin Lashley
*Councilman Clifford Holmes

*Councilman Larry Curtis
*Councilman Charlie Bibb

Opening Prayer: Councilman Holmes

Pledge of Allegiance: Councilman Curtis

Call to Order: 5:36 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda with the addition of action item #10, Resolution for Houston County Family Connections. Councilman Lashley seconded the motion. Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Action Items:

Action Item 1	Presentation of Minutes
	The minutes of the regular meeting of January 4, 2021 were presented for approval.
Motion:	Councilman Lashley moved for the approval of the minutes for regular meeting of Monday, January 4, 2021.

Second:	Councilman Curtis
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2 Purchasing Coversheet	
Purchasing Bid List item, attached hereto, were presented for approval.	
Motion:	Councilman Lauritsen presented and moved for the approval of the Purchasing Bid Coversheet. 2 items.
Second:	Councilman Curtis
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3 Resolution – Qualifying Fees for 2021 Election	
<p>A resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to <u>O.C.G.A. § 21-2-131</u>, it is the duty of the governing authority to fix and publish a qualifying fee for each municipal office to be filled in the upcoming election. The general municipal election for the City of Warner Robins will be held on November 02, 2021 for the Mayor, and for the City Council posts 1 (at large), 3 and 5.</p> <ul style="list-style-type: none"> • The qualifying fees for the designated council posts shall be \$402.00; and • The qualifying fee for the mayor’s office shall be \$3,000.00. 	
Motion:	Councilman Curtis moved for approval.
Second:	Councilman Holmes
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 4 Resolution – DAWR Member Removal	
<p>A resolution of the Mayor and Council of the City of Warner Robins, remove Renotto Solomon from the Development Authority of Warner Robins based upon his current residency not meeting the statutory requirement of O.C.G.A. § 36-62-5.</p>	

Motion:	Councilman Lashley moved for the approval
Second:	Councilman Bibb
Outcome:	Councilmen Bibb, Lauritsen and Lashley voted for approval. Councilman Holmes voted in opposition. Councilman Curtis abstained.

Action Item 5	Motion – Home Occupation Permits
<p>The following Home Occupation Permits are recommended for approval by the Planning and Zoning Board:</p> <ol style="list-style-type: none"> 1. Walter H. Johnson – 101 Westwood Drive – requests permission to operate a trucking business as a home occupation. 2. Neetra Womack – 204 Ridgeland Drive – requests permission to operate an ice cream/snack truck business as a home occupation. 3. Cassandra Hill – 407 Johnson Road – requests permission to operate an online crafts sales business as a home occupation. 4. Jessica Robinson – 109 Browning Pt. – requests permission to operate an online sales business as a home occupation. 5. Frankie McDearmid – 121 Hickory Street – requests permission to operate a childcare business as a home occupation. 6. Rickey S. Usinger – 200 Foxtail Chase – requests permission to operate a land clearing business as a home occupation. 7. Charla Gregory – 105 Grappa Court – requests permission to operate a childcare business as a home occupation. 8. Kyle J. Bennett – 416 Hunts Landing Drive – requests permission to operate an electrician business as a home occupation. 9. Chris Ross – 1515 Leverette Road – requests permission to operate a lawn care business as a home occupation. 10. Norman D. Jernigan – 221 Dunmurry Place – requests permission to operate an IT staffing services business as a home occupation. 11. Matthew Warren – 205 Faybrook Drive – requests permission to operate an HVAC business as a home occupation. 	

12. **David Pollack – 303 Kirkwood Circle** – requests permission to operate a plumbing business as a home occupation.
13. **Jessica Ratliff – 215 Wynn Place** – requests permission to operate a lawn care business as a home occupation.
14. **Juwight Hutchinson, Sr. – 219 Adirondac Way** – requests permission to operate a firearms and ammunition sales business as a home occupation.
15. **Richard Jenkins – 1304 Leverette Road** – requests permission to operate a janitorial business as a home occupation.
16. **Sammie Williams – 102 Francis Street** – requests permission to operate a lawn care service as a home occupation.
17. **Victor N. Rigole – 314 Bellemeade Circle** – requests permission to operate an online artwork sales as a home occupation.
18. **Kimberly Spivey – 102 Woods Edge Way** – requests permission to operate a childcare business as a home occupation.
19. **Shalandria Flowers – 110 Stoney Creek Drive** – requests permission to operate a masonry business as a home occupation.
20. **Estuardo Polanco – 201 N Paul Street** – request permission to operate a handyman business as a home occupation.
21. **Libra Taylor – 503 Cheshire Drive** – request permission to operate a online retail business as a home occupation.
22. **Twanda Williams – 105 Eric Drive** – requests permission to operate a online sales business as a home occupation.
23. **Jeffrey P. Desilets – 102 Oak Bay Court** – request permission to operate a renewable energy consulting business as a home occupation.
24. **Callie Rackely Carr – 244 Peachtree Circle** – requests permission to operate travel agency and wedding/event planning businesses as a home occupation.

<p>25. Baxter M. Taylor – 110 Tor Drive – requests permission to operate a supply services business as a home occupation.</p>	
Motion:	Councilman Holmes moved for approval.
Second:	Councilman Lashley
Outcome:	Councilmen Bibb, Lauritsen, Lashley and Holmes voted for approval. Councilman Curtis abstained.

Action Item 6	Rezoning Petition – Estate of Joe A. Wynn and Roba J. Wynn located at Wynn Place totaling 40.4 acres (Tax parcels # [0W006A 20A000], [0W006A 20C000], & [0W006A 020000]).
<p>Estate of Joe A. Wynn and Roba J Wynn (William B Wynn, Executor) requests the rezoning of property located at Wynn Place, having frontage on the North Side of Russell Parkway, adjacent to the South of the VECTR Center, totaling 40.4 acres (Tax parcels # [0W006A 20A000], [0W006A 20C000], & [0W006A 020000]) from the zoning of R-2 [General Commercial District][City], M-2[General Industrial District], and C-2[General Commercial District][City] to the zoning of R-4 [Multi-Family Residential District][City].</p>	
Motion:	Councilman Curtis moved for approval
Second:	Councilman Holmes
Outcome:	Councilman Curtis withdrew his motion
Motion:	Councilman Lashley moved to table approval
Second:	Councilman Bibb
Outcome:	

Action Item 7	Rezoning Petition – Platinum Roofing, LLC located at 931 Corder Rd.
<p>Platinum Roofing, LLC requests the rezoning of 931 Corder Road from the zoning of R-4[Multi-Family Residential] to the zoning of C-2[General Commercial].</p> <p>The following stipulations are set:</p> <ul style="list-style-type: none"> • Adequate screening or buffering be added along the area which abuts a residential district to the North • No additional driveway access be granted to the site • The existing driveway access shall be re-aligned with the driveway access of the gas station 	

across Corder Road to the West of the subject property	
Motion:	Councilman Bibb moved for approval
Second:	Councilman Holmes
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Motion – Official Planning and Zoning Schedule
<p>SCHEDULED PLANNING & ZONING MEETINGS FOR 2021 TIME: 5:30 P.M.</p> <p>MEETING DATES</p> <p>JANUARY 12 FEBRUARY 9 MARCH 9 APRIL 13 MAY 11 JUNE 8 JULY 13 AUGUST 10 SEPTEMBER 14 OCTOBER 12 NOVEMBER 9 DECEMBER 14 (2022) JANUARY 11</p>	
Motion:	Councilman Lauritsen moved for approval
Second:	Councilman Bibb
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Ordinance #01-21 – General Fund Transfer
<p>IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins that thirty-five thousand dollars (\$35,000) be taken from the General Fund Unreserved and Undesignated Fund Balance account number 10-33051 and transferred to the Sanitation Fund to properly record in the financial records for fiscal year ending 2020 the purchase of real estate described as Lots 1 & 2 located in Land Lot 198 of the Fifth (5th) Land District of Houston County, Georgia.</p>	

These funds shall be transferred and recorded in the Sanitation Fund Landfill Expense account number 52-52102.

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Lashley moved for approval of Ordinance #01-21 and to waive the second reading.
Second:	Councilman Bibb
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 10	Resolution – Houston County Family Connections
<p>A resolution of the Mayor and Council of the City of Warner Robins hereby authorize Mayor Randy Toms to execute said contract with the Georgia Department of Human Services designating the City of Warner Robins as fiscal agent for Houston County Family Connection, Inc.</p>	
Motion:	Councilman Holmes moved for approval
Second:	Councilman Bibb
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Adjournment: 6:23 p.m.

Next Regular Council Meeting: Monday, February 1, 2021



Mandy Stella
City Clerk

**CITY OF WARNER ROBINS
STATE OF GEORGIA**

RESOLUTION

BE IT RESOLVED that the Mayor and Council of the City of Warner Robins, acting pursuant to O.C.G.A. § 50-18-71 (b)(2), designate LAUREN POLK as the City's *open records officer* for all police department records and AMY McKINZIE as *open records officer* for all other City records. All requests for access to records shall be made to the appropriate designated individuals.

BE IT FURTHER RESOLVED that Mandy Stella, City Clerk will run notice in Houston Home Journal.

This 1st day of February, 2021.

CITY OF WARNER ROBINS, GEORGIA

By: Randy Toms
Randy Toms, Mayor

Attest:

Mandy Stella

Mandy Stella
City Clerk



CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the following employee is recommended for promotion by their respective department,


WHEREAS, the Mayor and City Council deem such recommendation beneficial,

NOW, THEREFORE, BE IT RESOLVED that this promotion be approved as follows:

-1-

Eric Trischan, promoted from Police Sergeant, Job Class #635, Grade 605, Police Department, to Police Lieutenant, Job Class #631, Grade 606, Police Department, to be effective February 8, 2021.

This 2nd day of February, 2021

By: 
Randy Toms, Mayor

ATTEST:


Mandy Stella, City Clerk



ORDINANCE

WHEREAS, the Mayor makes the following recommendations to the City Council for changes in the City of Warner Robins Classification Plan,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

-1-

Reclassify the position of Recreation Maintenance Tech, Job Class #720, Grade 10, Recreation Department to Grade 12. Incumbent to receive a 10% pay increase.

-2-

Increase the authorized strength of GM Worker III (Rec), Job Class #12, Grade 11, Recreation Department, from one (1) to two (2).

-3-

Create the position of Recreation Maintenance Worker III, Job Class #702, Grade 11, authorized strength of one (1), Recreation Department.

-4-

Decrease the authorized strength of Administrative Secretary (Rec), Job Class #734, Grade 10, Recreation Department, from three (3) to one (1).

-5-

Change the title of Recreation Support Worker, Job Class# 733, Grade 14, Recreation Department to Event Marketing Coordinator, Job Class #703, Grade 14, Recreation Department.

-6-

Reclassify the position of Program Director (Rec), Job Class #725, Grade 20, Recreation Department, to Program Administrator, Job Class #706, Grade 22, Recreation Department. Incumbent to receive a 10% pay increase.

-7-

Change the title of Athletic Director, Job Class #701, Grade 21, Recreation Department, to Program Coordinator, Job Class #707, Grade 21, Recreation Department.

-8-

Change the title of Senior Citizens Services Director, Job Class #715, Grade 17, Recreation Department, to Senior Program Specialist, Job Class #711, Grade 17, Recreation Department.

-9-

Change the title of Recreation Specialist, Job Class #731, Grade 16, Recreation Department, to Program Specialist, Job Class #712, Grade 16, Recreation Department.

-10-

Abolish the position of Gas Service Supervisor, Job Class #922, Grade 19, Utility Department, authorized strength of one (1).

-11-

Abolish the position of Compliance Training Officer, Job Class #971, Grade 17, Utility Department, authorized strength of one (1).

-12-

Abolish the position of Gas Compliance Officer, Job Class #964, Grade 13, Utility Department, authorized strength of one (1).

-13-

Abolish the position of Welder/Crew Leader (UT), Job Class #973, Grade 16, Utility Department, authorized strength of one (1).

-14-

Abolish the position of Utility Maintenance Crew Leader (Gas), Job Class #907, Grade 16, Utility Department, authorized strength of two (2).

-15-

Abolish the position of Cathodic Protection Lead, Job Class #904, Grade 15, Utility Department, authorized strength of one (1).

-16-

Abolish the position of Equipment Operator (Gas), Job Class #911, Grade 12, Utility Department, authorized strength of three (3).

-17-

Abolish the position of Cathodic Protection Worker, Job Class #903, Grade 8, Utility Department, authorized strength of two (2).

-18-

Abolish the position of Gas Service Worker, Job Class #919, Grade 9, Utility Department, authorized strength of six (6).


-19-

Decrease the authorized strength of Administrative Clerk (UT), Job Class #975, Grade 9, Utility Department, from four (4) to three (3).

BE IT ORDAINED that this amendment was first read on 1 day of February, 2021, was adopted this 1 day of February, 2021 and shall become effective on the first day of the next pay period.

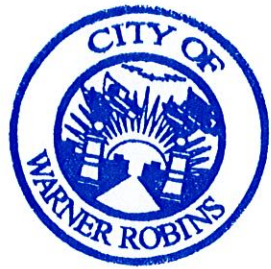
This 2nd day of February, 2021.

CITY OF WARNER ROBINS

By: 
Randy Toms, Mayor

ATTEST:


Mandy Stella, City Clerk



**CITY OF WARNER ROBINS
STATE OF GEORGIA**

RESOLUTION

WHEREAS, the City is the owner of certain property located on Booth Road, developed as an industrial park, and known as the Booth Road Industrial Site; and

WHEREAS, in order to facilitate the orderly development of said property, the Mayor and City Council previously attached protective covenants to run with the land on said property first recorded on August 5, 1999; and

WHEREAS, those protective covenants established a Development Review Committee comprised of the Chairman of the Warner Robins Industry Now Group, the Executive Director of the Houston County Development Authority, two members appointed by the City, and one Tenant of the Booth Road Industrial Site selected by the City; and

WHEREAS, the Warner Robins Industry Now Group is no longer in operation.


NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of Warner Robins adopt the ATTACHED "Amendment to Declaration of Protective Covenants" for the Booth Road Industrial Site to remove the now defunct Warner Robins Industry Now Group from the Development Review Committee with all other members to remain the same and authorize their recording on the real property records of Houston County, Georgia.

This 2nd day of February, 2020.

CITY OF WARNER ROBINS, GEORGIA

By: 
Randy Toms, Mayor

Attest:


Mandy Stella
City Clerk



State of Georgia
County of Houston

Amendment to Declaration of Protective Covenants

WHEREAS, the City of Warner Robins, a municipality and political subdivision of the State of Georgia being located in Houston County and Peach County, Georgia, hereinafter referred to as the "City" did file protective covenants in the Clerk of Houston Superior Court, said covenants being recorded in Deed Book 1472, pages 792-799;

WHEREAS, the undersigned, being the owner of the Booth Road Industrial Site, as described in the Declaration of Protective Covenants, wish to amend said declaration of protective covenants;

WHEREAS, those protective covenants provide for a Development Review Committee, to be comprised of the Chairman, Warner Robins Industry Now Group, the Executive Director of the Houston County Development Authority, two members appointed by the City, and one Tenant of the Booth Road Industrial Site selected by the City; and

WHEREAS, the Warner Robins Industry Now Group is no longer in operation.

NOW, THEREFORE, the City wishes to remove the now defunct Warner Robins Industry Now Group from the Development Review Committee with all other members to remain the same.

IN WITNESS WHEREOF, the City, the owner of the property of the Booth Road Industrial Site, has caused this amendment to protective covenants for the Booth Road Industrial Site to be executed and filed in the Clerk of the Houston Superior Court on this 2nd day of February 2021.

CITY OF WARNER ROBINS, GEORGIA

By: Randy Toms
Randy Toms, Mayor

Attest:
Mandy Stella
Mandy Stella
City Clerk



Signed, sealed and delivered in

The presence of:

Teresa Crawford

Notary Public



**CITY OF WARNER ROBINS
STATE OF GEORGIA**

R E S O L U T I O N

WHEREAS, the City of Warner Robins is owner of certain items of personal property more particularly described in Exhibit "A" attached hereto; and

WHEREAS, said items are no longer needed for public use or have become unusable for the purpose intended; and it is in the best interest of the City that the said items be declared surplus; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Warner Robins that the value of each individual item on the said Exhibits "A & B" are more, or less, than Five Hundred (\$500.00) Dollars, as indicated.

BE IT FURTHER RESOLVED that said property be sold in accordance with the laws of the State of Georgia.

This 1st day of February 2021

CITY OF WARNER ROBINS, GEORGIA



BY: *Randy Toms*
RANDY TOMS
MAYOR

ATTEST:

Mandy Stella
MANDY STELLA
CITY CLERK