



Monday, September 3, 2019

5:30 PM

Council Chamber Room

Regular Meeting of the Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilman Larry Curtis
Councilman Tim Thomas

Councilman Clifford Holmes
Councilman Daron Lee

Absent: Councilwoman Carolyn Robbins; Councilman Keith Lauritsen

Opening Prayer: Councilman Curtis

Pledge of Allegiance: Councilman Lee

Call to Order: 5:31 pm

Adoption of the Agenda: Councilman Thomas moved to adopt the agenda with the deletion of **Action Item 8 Ruling of Appeal of Application for Local Alcohol Manager**. Councilman Holmes seconded the motion. Councilmen Lee, Thomas, Holmes and Curtis voted for adoption of the agenda.

Proclamations, Awards and Presentations:

Action Items:

Action Item 1	Presentation of Minutes
The minutes of the regular meeting of August 19, 2019 were presented for approval.	
Motion:	Councilman Holmes moved to approve the minutes of the regular meeting of August 19, 2019.
Second:	Councilman Thomas.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval of the minutes.

Action Item 2	Purchasing Bids
Purchasing Bid List items, attached hereto, were presented for approval.	
Motion:	Councilman Curtis
Second:	Councilman Holmes
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 3	Municipal Court (Discussion only)
Councilman Thomas gave update and stated that there was not an opportunity to meet with the contractors and that the meeting would be taking place in the upcoming days.	
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 4	Resolution - Independent Contractor Agreement for Logic and Accuracy Election Support
A Resolution authorizing Mayor Randy Toms to execute an with Independent Contractors, Andy Holland and Cindy Gordy, to provide Logic and Accuracy Testing and other Election Day support for the 2019 election.	
Motion:	Councilman Curtis
Second:	Councilman Lee
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval of the resolution.

Action Item 5 Ordinance #23-19 - Vacant Lots	
<p>Ordinance #23-19 of Mayor and Council of the City of Warner Robins recommend the amendment of chapter 16 of the city code as follows:</p> <p>Section 16-31 shall be amended by adding the following provisions, to-wit:</p> <p>A. "Lots within a residential subdivision duly approved by zoning official shall be subject to the provisions of this ordinance when building permits have been issued for ninety-five (95%) percent of the individual lots located therein."</p> <p>B. "No building permits or connections to City utilities shall be made to any property on which a lien has been placed, pursuant to paragraph (4) of this ordinance, until paid in full."</p>	
Motion:	Councilman Thomas moved to approve the Ordinance #23-19 and waive the second reading.
Second:	Councilman Holmes.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 6 Resolution – Arthur J Gallagher Risk Management Services, Inc.	
<p>A Resolution authorizing Mayor Randy Toms and Interim City Clerk Mandy Stella to execute an agreement with Arthur J Gallagher Risk Management Services, Inc. for a period of one year from signing of such agreement.</p>	
Motion:	Councilman Lee moved to approve the Resolution.
Second:	Councilman Curtis
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 7		Ordinance #24-19 – 2019 Millage rate
Ordinance #24-19 of the Mayor and Council of the City of Warner Robins states the millage rate for 2019 is set at 9.980 mills and the due date will be December 20, 2019.		
Motion:	Councilman Holmes moved to approve the Ordinance #24-19 and waive the second reading.	
Second:	Councilman Lee.	
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.	

Action Item 8		Ruling of Appeal of Application for Local Alcohol Manager
Taken off the agenda and will be rescheduled at the next meeting on September 16, 2019.		
Motion:	N/A	
Second:	N/A	
Outcome:	N/A	

Action Item 9		Resolution - Rural Fire Defense
A resolution authorizing Mayor Randy Toms to execute an agreement and memorandum of understanding with Rural Fire Defense, Georgia Forestry Commission and Fire Departments in Georgia relating to loaned and leased fire equipment and vehicles to assist the Warner Robins Fire Department in protecting its jurisdiction and providing support of fire prevention programs. This agreement renews annually, not to exceed three (3) years.		
Motion:	Councilman Curtis moved to approve the Resolution.	
Second:	Councilman Holmes	
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.	

Action Item 10	Resolution- MOU; Houston County Board of Education; SRO
A Resolution authorizing Mayor Randy Toms to execute a memorandum of understanding with the Houston County Board of Education on behalf of the Warner Robins Police Department to provide two (2) school resource officers for FY20.	
Motion:	Councilman Lee moved to approve the Resolution.
Second:	Councilman Curtis
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 11	Motion – Take Russell Parkway Overlay to Planning and Zoning
A motion was made to send the Russell Parkway Overlay to Planning and Zoning.	
Motion:	Councilman Holmes Thomas
Second:	Councilman Holmes
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 12	Resolution – Employee Promotions
The following employees were recommended for promotions by their respective department:	
<ul style="list-style-type: none"> • Erwin Ware, promoted from Equipment Operator (Gas), Job Class #911, Grade 12, Utility Department, to Cathodic Protection Lead, Job Class #904, Grade 15, Utility Department, to be effective September 9, 2019. • Rashad Johnson, promoted from Public Works Maintenance Worker II, Job Class #453, Grade 9, Public Works Department, to Public Works Maintenance Worker III, Job Class #454, Grade 11, Public Works Department, to be effective September 9, 2019. 	

	<ul style="list-style-type: none"> Austin Strange, promoted from Equipment Operator (Water), Job Class #913, Grade 10, Utility Department, to Recreation Specialist, Job Class #731, Grade 16, Recreation Department, to be effective September 9, 2019.
Motion:	Councilman Holmes moved for the approval of promotion for Edwin Ware
Second:	Councilman Lee
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.
Motion:	Councilman Holmes moved for the approval of promotion Rashad Johnson
Second:	Councilman Lee
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.
Motion:	Councilman Holmes moved for the approval of promotion for Austin Strange
Second:	Councilman Lee
Outcome:	Councilmen Lee, Holmes and Curtis voted for approval. Councilman Thomas abstained.

Closed Session: During the Council meeting with the adoption of the agenda, Councilman Lee requested a motion to enter into an executive session to discuss personnel. Councilman Lee moved for an executive session to discuss personnel; Councilman Holmes seconded the motion. Councilmen Curtis, Holmes, Lee, and Thomas approved of the motion and Mayor Toms opposed. The Council meeting closed at 5:34pm; the closed session ended at approximately 5:58 pm., City Clerk is in possession of closed session minutes.

Pre-Council Comments regarding agenda items: George Greer, Ms. Sledge, Tim Thornton

Citizen Comments: Joyce Phillips, Zach Collins and Rita Simon

Adjournment: 6:20 p.m.

Next Regular Council Meeting: Monday September 16, 2019

Mandy Stella
Assistant City Clerk

CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the City resolved on May 21, 2018 to authorize the execution of a memorandum of agreement with Georgia Military College for development and construction of an ecological field station classroom facility to be located at the "Walker's Pond" City Park and

WHEREAS the project cost estimate of \$300,000 was encumbered for this purpose and

WHEREAS, no funds have yet been spent on this project and the parties to the agreement have determined it is not in their best interests to proceed with the development and construction of the facility and

WHEREAS the City desires that these funds be utilized for other recreation projects,

THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Warner Robins that Three Hundred Thousand Dollars (\$300,000.00) encumbered in Recreation budget account number 10.07.06122.54102.000.000, Leasehold Improvements, be released and placed into Recreation budget account number 10.07.06122.54130.000.000, Parks & Playground Construction

So RESOLVED this 16th day of September 2019.

CITY OF WARNER ROBINS

By: Randy Toms
Randy Toms, Mayor

Attest:

Kim A Demdonie
Kim A Demdonie, Interim City Clerk

CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the City of Warner Robins Police Department has agreed in a Memorandum of Understanding to be a member of the Middle District of Georgia Regional Project Safe Neighborhoods (PSN) Task Force (Macon-Georgia Area) in a collaborative effort to interdict and prevent criminal possession and use of firearms, as well as, to identify, disrupt, and dismantle violent gang and criminal organizations, and;

WHEREAS, the Bibb County Sheriff's Office has been approved for a PSN program grant from the Criminal Justice Coordinating Council of Georgia in the amount of \$44,640, and;

WHEREAS, the City of Warner Robins Police Department has been approved as a Subrecipient of the Bibb County Sheriff's Office PSN grant and has agreed through a Memorandum of Understanding that the Bibb County Sheriff's Office will act as the implementing agency for the grant and the Criminal Justice Coordinating Council of Georgia will serve as the fiscal agent of the grant, and;

WHEREAS, the City of Warner Robins Police Department will fund the cost (\$4,767.96) to train two department employees to receive National Integrated Ballistics Information Network (NIBIN) acquisitions and correlations training and will submit receipts of said cost to the Bibb County Sheriff's Office for reimbursement from the Criminal Justice Coordinating Council (PSN Grant) in accordance with the grant award, and;

WHEREAS the Grant Award Number M18-8-002 sets forth the conditions necessary for proper administration and fiscal management of these awarded funds,

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Warner Robins hereby authorize Mayor Randy Toms to execute this grant award resolution.

This 16th day of September, 2019.

CITY OF WARNER ROBINS

By: Randy Toms
Randy Toms, Mayor

Attest:

Kim Demoonte
Kim Demoonte, Interim City Clerk

CITY OF WARNER ROBINS
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943
"A CITY OF CHARACTER"

M E M O R A N D U M

TO: KIM DEMOONIE

MAYOR
Randy Toms

FROM: SHERRI WINDHAM – DIRECTOR, COMMUNITY DEVELOPMENT

MEMBERS OF COUNCIL

DATE: SEPTEMBER 11, 2019

SUBJECT: AGENDA FOR MAYOR AND COUNCIL MEETING

Please place the following items on the agenda for the next Mayor and Council Meeting:

The Planning & Zoning Board recommends approval the following applications as submitted.

1. Antwanette E. Holliday – 57 Cohen Walker Drive, Apt. 2407 – requests permission to operate a Human Resources consulting business as a home occupation.
2. Kenyatta James – 318 Cherokee Drive – requests permission to operate lawn care and painting business as a home occupation.
3. Eric Bode – 218 Vining Way – requests permission to operate a landscaping business as a home occupation.
4. Katie Spruell – 411 Ashby Way – requests permission to operate an online retail business as a home occupation.
5. Lena Denise Buggs – 113 Stratford Drive – requests permission to operate a personal chef business as a home occupation.
6. Kenneth Slocumb – 904 Crestwood Terrace – requests permission to operate a graphic design business as a home occupation.
7. Jay Brooks – 206 Sandy Springs Drive – requests permission to operate a lawn maintenance business as a home occupation.
8. REZONING – Jacob's Ladder Educational Childcare Center, Inc requests rezoning of tax parcel [0W1330 033000] totaling 2.11 acres located at the Northwest corner of Alton Tucker Sr Boulevard and Robert Bryson Smith Parkway from the zoning of PUD[Planned Unit Development] to C-2[General Commercial District]

The following application has been recommended for approval with these stipulations:

- **Privacy-type fence be installed around the property with no access gate to Glenwood Avenue.**
 - **Allowing for a landscape buffer to be planted along the exterior of the fence.**
9. ANNEXATION/REZONING – Hedgecock Investments, LLC – requests the annexation and rezoning of 106 B Glenwood Avenue totaling 0.35 acres from the zoning of R-MH [Residential – Manufactured Home] [County] to the zoning of C-2[General Commercial] [City].

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MAYOR
Randy Toms

MEMBERS OF COUNCIL

Post 1

Daron Lee

Post 2

Carolyn Robbins

Post 3

Keith Lauritsen

Post 4

Tim Thomas

Post 5

Clifford Holmes, Jr.

Post 6

Mike Davis

CITY CLERK

Kathy Opitz
Interim

CITY ATTORNEY

James E. Elliott

ORDINANCE

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.

WHEREAS, a petition has been received from Hedgecock Investments, LLC, to annex the property which is more particularly described as follows, to-wit:

All that tract or parcel of land, lying and being in Land Lot 119 of the Fifth (5th) Land District, Houston County, State of Georgia, being known and designated as Lot 5, Block "D", Oasis Estates Subdivision, according to a plat of survey of record in Plat Book 11, Page 58, Clerk's Office, Houston Superior Court. The said plat and the recorded copy thereof are incorporated herein by reference thereto for all purposes.

The property is located 106 B Glenwood Avenue, Warner Robins, Georgia.

WHEREAS, the said land of Hedgecock Investments, LLC, may be annexed pursuant to the provisions of the Official Code of Georgia Annotated Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioner being the sole owners of said properties; and

WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from Hedgecock Investments, LLC, on July 24, 2019, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference.

If any of the provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

The provisions of this ordinance were first read on September 16, 2019, adopted on September 16, 2019 and shall become effective October 1, 2019.

This 16th day of September, 2019.

CITY OF WARNER ROBINS, GEORGIA

BY: Randy Toms
RANDY TOMS, MAYOR

ATTEST:

Kim Demoonie
KIM DEMOONIE, INTERIM CITY CLERK

CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the following employee is recommended for promotion by their respective department,

WHEREAS, the Mayor and City Council deem such recommendation beneficial,

NOW, THEREFORE, BE IT RESOLVED that this promotion be approved as follows:

-1-

Jeremy Sullivan, promoted from Fire Lieutenant (Training), Job Class #512, Grade 18, Fire Department, to Fire Captain (Training), Job Class #513, Grade 20, Fire Department, to be effective September 23, 2019.

This 16th day of September, 2019

By: Randy Toms
Randy Toms, Mayor

ATTEST:

Kim A. Demoonie
Kim Demoonie, Interim City Clerk