



# City of Warner Robins City Council Meeting Minutes

Tuesday, June 20, 2023

Immediately Following Pre-Council Meeting

Council Chambers

**Presiding:** Mayor LaRhonda W. Patrick

**City Officials Present:**

Councilman Kevin Lashley  
Councilman Larry Curtis  
Councilman Keith Lauritsen

Councilman Charlie Bibb  
Councilman Derek Mack  
Councilman Clifford Holmes

**City Officials Absent:**

**Regular Meeting of Warner Robins City Council**

**Call to Order:** 5:50 p.m.

**Adoption of the Agenda:** Councilman Lauritsen moved to adopt the agenda with the deletion of item #8; Motion – Waiver for reconsideration 100 S. Amanda Place. Councilman Holmes seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for adoption of the agenda.

**Opening Prayer:** Dr. Daryl Vining, Sr.; Hebron Fellowship Baptist Church

**Pledge of Allegiance:** Mr. Lawrence Spurgeon, Interim Director of General Administration

**Announcements:**

**Proclamations/Awards/Presentations:**

- Swearing in of WRPD Officer – Marcus Baker
- Awards – VFW Public Servants – WRPD and WRFD
- Awards – Employee Service
  - Richard Daniel (Build. & Inspections.) 25 years
  - Trineshia Holder (Utilities) 15 years
  - James Jackson (Recreation Dept.) 15 years

**Action Items:**

Action Item 1      Presentation of Minutes from the Regular Meeting of June 5, 2023.

The minutes of the Regular Meeting of June 5, 2023 were presented for approval.

<b>Motion:</b>	Councilman Bibb moved for the approval of the minutes for regular meeting of Monday, June 5, 2023.
<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

<b>Action Item 2 Formal Public Comments Pertaining to Current Agenda Items</b>	
<ul style="list-style-type: none"> <li>• Kimberly Pritchett – Removal of Item #8</li> <li>• Pastor Les Brown – Presented Mayor Patrick a token of appreciation for homeless initiatives</li> </ul>	
<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

<b>Action Item 3 Consent Agenda</b>	
<ul style="list-style-type: none"> <li>A. Purchasing Bids</li> <li>B. Employee Promotions</li> <li>C. Home Occupation Permits</li> </ul>	
<b>Motion:</b>	Councilman Lashley moved for the approval of the consent agenda.
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

<b>Action Item 3 (A) Purchasing Bids</b>
Purchasing Bid List item, attached hereto, were presented for approval. 7 items

<b>Action Item 3 (B) Employee Promotions</b>
The following employees are recommended for promotion by their respective Department Directors.

- Jose Torres, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective June 12, 2023.
- Susan A. Martin, promoted from Administrative Secretary, Job Class #619, Grade 10, Police Department, to Payroll Coordinator, Job Class #106, Grade 18, Human Resources, to be effective June 26, 2023.

**Action Item 3 (C) Home Occupation Permits**

The Planning & Zoning Board recommends approval the following applications as submitted.

1. Nickie Spires – 423 Deven Ct. – Hair Salon
2. Beisy Carranza – 107 Rex Ct. – Construction Service
3. Lindus Seymour – 205 Buckskin Dr. – Automotive Glass Service
4. Kelly Evans – 108 Ironwood Dr. – Lawn Care Service
5. Alana Davies – 203 Atrium Ct. – Virtual Assistant
6. Jay Gresham – 135 Kentshire Ln. – Excavation Service
7. Mike Balducci – 205 Erin Way – HVAC Service
8. LePorsche Cannon – 107 Suwanee Ave. – Hair Salon and Barber Shop
9. Charles Allen – 209 Hillcrest Ave. – Food Truck
10. Jennifer Durbin – 101 Capitol Ave., Unit 13 – Cleaning Service

**Action Item 4 Ordinance #21-23 – FY2024 Budget – SECOND READING**

**WHEREAS**, the Mayor of the City of Warner Robins has prepared and submitted to the City Council a line-item budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024; and,

**WHEREAS**, the Mayor and Council have studied and revised the proposed budget, and it is in the best interest of the City that the budget be adopted,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Warner Robins that the annual budget for the general government for the fiscal year beginning July 1, 2023 and ending June 30, 2024, attached hereto and made part hereof, for the funds and amounts referenced as follows are hereby approved and adopted:

**FY 2024  
Budget, All Funds**

<b>Fund</b>	<b>Budgeted Expenditures</b>	<b>Transfers to Other Funds</b>	<b>Total Expenditures and Transfers Out</b>
General Fund	\$60,740,860	\$0	\$60,740,860
Capital Projects Funds	\$31,223,599	\$0	\$31,223,599
Sanitation Enterprise Fund	\$9,574,800	\$0	\$9,574,800
Water and Sewer Enterprise Fund	\$20,074,145	\$1,895,506	\$21,969,651
Natural Gas Enterprise Fund	\$19,223,886	\$2,320,716	\$21,544,602
Storm Water Drainage Enterprise Fund	\$2,750,624	\$0	\$2,750,624
Special Revenue Funds	\$15,136,821	\$2,114,875	\$17,251,696
<b>Total Expenditures, All Funds</b>	<b>158,724,735</b>	<b>\$6,331,097</b>	<b>\$165,055,832</b>

**BE IT FURTHER ORDAINED** that during the fiscal year of July 1, 2023 to June 30, 2024, the General Fund shall receive transfers of \$878,125 from the Tourist Allocation Board (TAB); \$183,000 from the Rental of Motor Vehicles; \$1,895,506 from the Water and Sewer Enterprise Fund; and \$2,320,716 from the Natural Gas Enterprise Fund.

**BE IT FURTHER ORDAINED** that the Budget shall be amended so as to adapt to changing governmental needs during the fiscal year as follows:

- (1) Any increase in appropriations in any Fund for any Function/Department, whether through a change in Anticipated Revenues in any Fund or through a transfer of appropriations among Functions/Department, in excess of the approved budget shall require an ordinance of Mayor and Council authorizing said funds to be expended, except in the case of insurance reimbursements for vehicle collisions and other equipment losses, and reimbursements of materials purchased from the City of Warner Robins, in which instance the Chief Financial Officer's Office is granted authority to allocate funds to the appropriate Function/Department line item from insurance proceeds, or from reimbursement of materials, for the replacement or repair of damaged equipment items, and for replacement of materials;
- (2) In the event of receipt of un-budgeted grant revenues, the Chief Financial Officer's Office is granted authority to allocate such funds to the appropriate Function/Department line item in order to comply with the purpose of such grant receipts;
- (3) Any transfers of appropriations in any line item can be shifted from one line item to another within each Fund/Function/Department, only by written approval of the Mayor.
- (4) Any transfers from the committed fund balances of the City's Special Revenue Funds to further the support of those Funds' purpose shall require written approval of the Mayor.

(5) Any allocation of the unassigned fund balance of the General Fund’s minimum targeted level, not to exceed the total of one month’s unassigned fund balance, must be returned to its target level within twenty-four (24) months of withdrawal.

**BE IT FURTHER ORDAINED** that the salaries of municipal employees are not established by the budget, and increase in salaries will only be done according to procedures outlined in the Classification, Salary Administration and Performance Management System.

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

<b>Motion:</b>	Councilman Lauritsen moved for the approval of Ordinance #21-23.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

<b>Action Item 5      Motion – Appeal – NBR, Inc – restricted access GA Hwy 96, aka tax parcel [000770 075000]</b>	
NBR, Inc – requests an appeal regarding a restricted access determination for a site located along GA Hwy 96, aka tax parcel [000770 075000].	
<b>Motion:</b>	Councilman Curtis moved for the approval of appeal
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

<b>Action Item 6      Motion – Appeal – Forbes, Edward C &amp; Sarah H – restricted access GA Hwy 96, aka [000780 231000]</b>	
Forbes, Edward C & Sarah H – request an appeal regarding a restricted access determination for property located along GA Hwy 96, aka [000780 231000].	
<b>Motion:</b>	Councilman Mack moved for the approval of appeal
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

<b>Action Item 7</b>	<b>Rezoning Petition – Flint EMC/156.12 acres/south west corner of HWY 41 and Robins International Blvd</b>
<p>Flint EMC., request the rezoning of property, including all right-of-ways, totaling 156.12 acres, located at the south west corner of HWY 41 and Robins International Blvd., also known as tax parcel, [061 006 B]. C-2 [General Commercial District] [City] to M-2 [Industrial District] [City].</p>	
<b>Motion:</b>	Councilman Holmes moved for the approval
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 8</b>	<b><del>Motion – Waiver for reconsideration 100 S. Amanda Place</del></b>
<p></p>	
<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

<b>Action Item 9</b>	<b>Resolution – Symphona</b>
<p>A resolution to hereby authorize Mayor LaRhonda W. Patrick to execute a letter of engagement with Symphona for the provision of accounting and consulting services to the City of Warner Robins.</p>	
<b>Motion:</b>	Councilman Lashley moved for the approval.
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 10</b>	<b>Resolution – Government Windows LLC.</b>
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<p>A resolution of the Mayor and Council of the City of Warner Robins that the three percent (3%) Point of Sale Service Fee charged by Government Windows, LLC for the use of debit and credit card transactions shall be paid by the individual using a debit or credit card to complete any transaction at the City of Warner Robins.</p>	
<b>Motion:</b>	Councilman Lauritsen moved for the approval.
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 11 Resolution – Simtech Solutions**

<p>A resolution to authorize Mayor LaRhonda Patrick to execute the attached contract with Simtech Solutions for professional services and tools to support the Homeless Outreach Activities of the City of Warner Robins.</p>	
<b>Motion:</b>	Councilman Curtis moved for the approval
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Action Item 12 Resolution – Reschedule Meeting**

<p>A resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to City Code Section 2-26, resolve to reschedule the regularly scheduled Mayor and Council meeting on July 3, 2023 to July 31, 2023 due to the Independence Day Holiday.</p>	
<b>Motion:</b>	Councilman Mack moved for the approval
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Action Item 13 Resolution – RedSpeed Schedule**

A resolution that the Mayor and Council of the City of Warner Robins hereby direct the Certified Peace Officer reviewing Red Check information generated by a REDSPEED camera to issue a Notice of Violation for violations that occur only during school zone hours, which are at the beginning and the end of the school day.

<b>Motion:</b>	Councilman Holmes moved for the approval
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Citizen Comments:** Barry Jones, Wayne Tyson, Antoinette Davis, James Erdmanczyk, Daniel Gunther, Robin Gosline.

**Executive Session** – Mayor Patrick requested a motion to enter into an executive session for Litigation. Councilman Bibb motioned for Executive Session for Litigation. Councilman Lauritsen seconded the motion for Litigation. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The regular council meeting was suspended at 6:55 pm, and the governing body convened into executive session at 7:01 pm; the executive session ended at 7:50 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 7:51 pm. Councilman Holmes motioned for the request. Councilman Lashley seconded. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Adjournment:** 7:54 pm

**Next Regular Council Meeting:** Monday, July 17, 2023



Mandy Stella  
City Clerk