



City of Warner Robins
City Council Meeting
Minutes

Monday, January 7, 2019

5:28 PM

Council Chamber Room

Regular Meeting of the Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilman Clifford Holmes
Councilman Keith Lauritsen

Councilman Daron Lee
Councilman Tim Thomas

Absent: Councilwoman Carolyn Robbins and Councilman Mike Davis

Opening Prayer: Councilman Holmes

Pledge of Allegiance: Councilman Lee

Call to Order: 5:30 pm

Adoption of the Agenda: Councilman Thomas moved to adopt the agenda with the addition of action item #9 "Motion to Approve Sewer Availability Mick Driggers Property" and action item #10 "Motion to Appointment Mayor Pro-Tem;" and a closed session to discuss real estate and personnel. Councilman Lauritsen seconded. Councilmen Holmes, Lauritsen, Lee, and Thomas voted for adoption of the agenda.

Proclamations, Awards and Presentations: none.

Action Items:

- Swearing in of Police Officers Allison Fuller and Ray Ewings. Mayor Toms further recognized Officer Fuller for receiving an Academic Award from Georgia Peace Officer Standards and Training (POST).

Action Item 1	Presentation of Minutes.
The minutes of the last regular meeting of December 17, 2018 were presented for approval.	
Motion:	Councilman Thomas moved to approve the minutes of the regular meeting of December 17, 2018.
Second:	Councilman Holmes.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval of the minutes of December 17, 2018.

Action Item 2 Purchasing Bids.	
Purchasing Bid List items, attached hereto, were presented for approval.	
Motion:	Councilman Lauritsen presented and moved to approve the bid list items one and two.
Second:	Councilman Lee.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval of these purchases.

Action Item 3 Appointment – City Attorney.	
Per the City Code, Section 4-101, a City Attorney shall be appointed for a one year term, or at the pleasure of the Mayor and Council.	
Motion:	Councilman Holmes moved to re-appoint James E. Elliott, Jr. as the City Attorney for the calendar year 2019.
Second:	Councilman Lauritsen.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Action Item 4 Resolution – Memorandum of Agreement/Local Maintenance and Improved Grants	
A Resolution of the Mayor and Council of the City of Warner Robins authorizing Mayor Randy Toms to execute a memorandum of agreement with various local governmental entities, authorizing Houston County to administer the 2019 Georgia Local Maintenance and Improvement Grant (LMIG).	
Motion:	Councilman Lee presented this resolution and moved for its approval.
Second:	Councilman Lauritsen.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Action Item 5 Resolution – Qualifying Fee	
A Resolution of the Mayor and Council of the City of Warner setting the qualifying fee for the November 5, 2019 Election for City Council Posts 2 (at large), 4, and 6 to \$252.00.	
Motion:	Councilman Holmes presented this resolution and moved for its approval.
Second:	Councilman Lee.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Action Item 6 Resolution – Employee Promotions	
The following employees were recommended for promotions by their respective department.	
<ul style="list-style-type: none"> • Newell Dixon Jr., promoted from Fire Captain (Training), Job Class #513, Grade 20, Fire Department, to Assistant Chief (Training), Job Class #504, Grade 22, Fire Department, to be effective January 14, 2019. • Rob Howard, promoted from Grounds Maintenance Worker I, Job Class #475, Grade 8, Public Works Department, to Equipment Operator (Water), Job Class #913, Grade 10, Utility Department, to be effective January 14, 2019. • Karmen Thompson, promoted from Police Officer, Job Class #633, Grade 15, Police Department, to Detective, Job Class #630, Grade 16, Police Department, to be effective January 14, 2019. • Eyrice Williams, Police Officer, Job Class #633, Grade 15, Step 2, Police Department, to receive a step increase to Step 11, to reflect actual years' service, to be effective January 14, 2019. 	
Motion:	Councilman Lauritsen presented this resolution and moved for its approval.
Second:	Councilman Lee.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Action Item 7	Resolution – Secure Health Plans of GA/ESI Employee Assistance Group/Employee Assistance Program (EAP)
<p>A Resolution of the Mayor and Council of the City of Warner Robins authorizing Mayor Randy Toms to execute an agreements with Secure Health Plans of Georgia for a period of three years from the signing of such agreement to administer the City’s Employee Assistance Program (EAP).</p>	
Motion:	Councilman Thomas presented this resolution and moved for its approval.
Second:	Councilman Holmes.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Action Item 8	Resolution – Workers’ Compensation Claims Administration and Re-Insurance Agreements/Brentwood Services and Mid West Employers Casualty Company.
<p>A Resolution of the Mayor and Council of the City of Warner Robins authorizing Randy Toms, Mayor to execute agreements with Brentwood Services and MidWest Employers Casualty Company for Workers’ Compensation Administration and Re-insurance for one year effective January 1, 2019 through December 31, 2019.</p>	
Motion:	Councilman Lee presented this resolution and moved for its approval.
Second:	Councilman Lauritsen.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Action Item 9	Sewer Availability/Mack Drigger Property/Highway 96
<p>A motion was made to approve sewer services to Tract 9A, containing 1.481 acres at the corner northeast corner of Old Perry Road and Georgia Highway 96 owned by Drigger Properties LLC and identified as tax parcel number 00125 109.</p>	
Motion:	Councilman Holmes presented this resolution and moved for its approval.
Second:	Councilman Lauritsen.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Action Item 10	Motion Appointment of Mayor Pro-Tem
<p>Per the City Code, Section 3-302, the Mayor and Council shall appoint by a majority vote from among its members other than the Mayor, a Mayor Pro Tem, who shall assume the duties and powers of the Mayor in the Mayor’s absences or disability, for a one year term.</p>	
Motion:	Councilman Thomas motioned to appoint Councilman Keith Lauritsen as the Mayor Pro-Tem for the calendar year 2019.
Second:	Councilman Lee.
Outcome:	Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval.

Closed Session: During the Pre-Council work session, Mayor Toms requested a motion to enter into closed session to discuss real estate and personnel. Councilman Thomas moved for closed session to discuss real estate and personnel. Councilman Lauritsen seconded the motion. Councilman Holmes, Lauritsen, Lee, and Thomas voted for approval of the closed session. The Pre-Council meeting closed at 4:50 pm and the governing body convened into closed session at 4:57 pm; the closed session ended at 5:20 pm. The City Clerk is in possession of the closed session minutes.

Citizen Comments: Laura Curtis, Ansel Peck, Rita Simmons, Spring Rosati, Jim Taylor and James Erdmanczyk.

Adjournment: 6:10 p.m.

Next Regular Council Meeting: Tuesday, January 22, 2019.



 Kathy Opitz
 Assistant City Clerk

CITY OF WARNER ROBINS, GEORGIA

Items 1-2 Approved

COUNCIL DATE: January 7, 2019

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE. (Bid tabulations are attached)

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
1) <input checked="" type="checkbox"/> Armed Forces Blvd Sanitary Sewer Extension Bid No.: ED-4166	Lakay Enterprises Fort Valley, GA	\$221,065.00	3428 54001 / SPL0ST - Land Acquisitions	
2) <input checked="" type="checkbox"/> Architectural Services for the Municipal Court Renovation	JMA Architecture, Inc. Perry, GA	\$26,482.56	2650 54101 MUNICIPAL COURT - Building & Improvements	To be reimbursed from bond proceeds

