



City of Warner Robins City Council Meeting Minutes

Monday, December 2, 2019

5:30 PM

Council Chambers

Regular Meeting of Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilman Daron Lee

Councilman Tim Thomas

Councilman Clifford Holmes

Councilman Larry Curtis

City Officials Absent: Councilman Keith Lauritsen

Opening Prayer: Councilman Holmes

Pledge of Allegiance: Councilman Lee

Call to Order: 5:30 p.m.

Adoption of the Agenda: Councilman Thomas moved to adopt the agenda with the addition of **Action Item #: 11 - Intergovernmental Agreement on Car Rental Tax**. Councilman Holmes seconds the motion. Councilmen Lee, Thomas, Holmes and Curtis voted for adoption of the agenda

Presentation of Proclamations/Awards: N/A

Action Items:

Action Item 1	Presentation of Minutes
The minutes of the regular meeting of November 18, 2019 presented for approval.	
Motion:	Councilman Curtis moved to approve the minutes of the regular meeting of Monday, November 18, 2019.
Second:	Councilman Holmes.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval of the minutes.

Action Item 2 Presentation of Special Called Meeting Minutes	
The minutes of the special called meeting of November 25, 2019 presented for approval.	
Motion:	Councilman Curtis moved to approve the minutes of the special called meeting of Monday, November 25, 2019.
Second:	Councilman Holmes.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval of the minutes.

Action Item 3 Purchasing Bids	
Purchasing Bid List items, attached hereto, were presented for approval.	
Motion:	Councilman Thomas presented and moved for the approval of the bid list. Items one thru four.
Second:	Councilman Curtis.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval of the bid list.

Action Item 4 Ordinance – Pension Plan	
Ordinance #: 29-19 of the Mayor and Council of the City of Warner Robins, to amend and restate the Retirement Plan for the Employees of the City of Warner Robins, Georgia in accordance with and subject to the terms and conditions set forth in the attached Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement. When accepted by the authorized officers of the City and GMEBS, the foregoing shall constitute a Contract between the City and GMEBS, all as authorized and provided by O.C.G.A. § 47-5-1 et seq	
Motion:	Councilman Lee moved for the approval of this Ordinance and to wave the 2nd read.
Second:	Councilman Holmes.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval of this Ordinance.

Action Item 5 Ordinance – Unassigned General Fund Balance Transfer to IT Budget

Ordinance #: 30-19 of the Mayor and Council of the City of Warner Robins, that \$152,000 be taken from the Unassigned General Fund Balance and transferred to General Admin-Management Information Systems budget to cover additional software and hardware maintenance costs and the Laserfiche integration with Q-public software. These funds shall be placed in Professional Services-Software and Support, account number 1535 52041.

Motion: Councilman Holmes moved for the approval of this Ordinance and to wave the 2nd read.

Second: Councilman Thomas.

Outcome: Councilmen Lee, Thomas, Holmes and Curtis voted for approval of this Ordinance.

Action Item 6 Resolution Employee Promotions

The following employees were recommended for promotion by their respective departments.

- ◆ Maggie Williams, promoted from Administrative Secretary (B/T), Job Class #810, Grade 10, Building and Transportation Department, to Administrative Assistant (Economic Development), Job Class #055, Grade 12, Economic Development Department, to be effective December 2, 2019.
- ◆ Xavier Hall, promoted from Utilities Maintenance Worker I (Water), Job Class #917, Grade 8, Utility Department, to Gas Service Worker, Job Class #919, Grade 9, Utility Department, to be effective December 2, 2019.

Motion: Councilman Lee moved for the approval the Resolution.

Second: Councilman Curtis .

Outcome: Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 7 Resolution - Reassignment of Recreation Funds

A Resolution of the Mayor and Council of the City of Warner Robins authorizes Mayor Randy Toms to execute agreements with Brentwood Services, and MidWest Employers Casualty Company for a period of one year effective January 1, 2020 through December 31, 2020 for Workers' Compensation Administration and Re-insurance.

Motion: Councilman Thomas moved for the approval of this Resolution.

Second: Councilman Holmes.

Outcome: Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 8	Ruling of Appeal of Application for Local Alcohol Manager
Mr. Bharat B. Patel appealed the decision of denial on his alcohol manager application based on his response to the question on the alcohol application "(h) have you ever been arrested, indicted, or convicted for any offenses by any state, county, municipal or federal authority?".	
Motion:	Councilman Curtis moved for the approval to let Mr. Patel Re-apply his application.
Second:	Councilman Lee.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval to reapply.

Action Item 9	Motion - 2020 Official Mayor and Council Schedule
The 2020 calendar of regularly scheduled Mayor and Council meetings and the official holiday schedule were presented for approval.	
Motion:	Councilman Holmes moved for the approval 2020 Official Mayor and Council Schedule.
Second:	Councilman Curtis.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.


Action Item 10	Motion Consent to Project Financing with MFI Warner, LLC (Lender), A2D, Inc. (Manger) /eCBI Warner, LLC (Developer)
A motion of the Mayor and Council of the City of Warner Robins authorizes Mayor Randy Toms to execute and entered into a Consent to Project Financing among MFI WARNER, LLC, a limited liability company organized and existing under the laws of the State of Georgia (the "Lender"), eCBI WARNER, LLC, a limited liability company organized and existing under the laws of the State of Georgia (the "Developer"), the CITY OF WARNER ROBINS, GEORGIA, a municipal corporation of the State of Georgia (the "City") and the DEVELOPMENT AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, a duly organized and validly existing public body corporate and politic existing under the Constitution and laws of the State of Georgia (the "Authority"),	
Motion:	Councilman Curtis moved for the approval of this motion.
Second:	Councilman Holmes.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Action Item 11	Motion Intergovernmental Agreement Car Rental Tax
<p>A motion of the Mayor and Council of the City of Warner Robins authorizes Mayor Randy Toms to execute and an Intergovernmental Agreement made and entered into to be effective as of December 2, 2019 (the "Effective Date"), by and between THE CITY OF WARNER ROBINS, GEORGIA (the "City"), a municipal corporation of the State of Georgia, and the DEVELOPMENT AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, a public body corporate and politic (the "DAWR");</p> <p>In order to obtain such services and the other consideration provided for herein, as provided below, the City shall pay or cause to be paid amounts equal to the collections by the City of the Rental Motor Vehicle Tax (the "Rental Motor Vehicle Tax Payments") to the DAWR to use for any and all lawful activities of the DA WR to promote industry, trade commerce, and tourism. body of the City adopted on December 12, 2016.</p>	
Motion:	Councilman Lee moved for the approval of this motion.
Second:	Councilman Holmes.
Outcome:	Councilmen Lee, Thomas, Holmes and Curtis voted for approval.

Citizen Comments: Rita Simon, Ansel Peck, Katie Gibson, Rutha Jackson, Lee Armstrong, Marlow Lewis.

Adjournment: 6:18 p.m.

Next Regular Council Meeting: Monday, December 16, 2019



Kim A. Demoonie
Acting City Clerk

CITY OF WARNER ROBINS, GEORGIA

COUNCIL DATE: December 02, 2019

REVISED

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE: (Bid tabulations are attached)

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
1) RENEWAL - Power DMS Software Program Electronic Policy Creation & Access	Innovative Data Solutions Orlando, FL PROFESSIONAL SERVICE	\$6,251.70	3210 52041 / \$8,777.43 Remaining POLICE - Professional Service - Software & Support	Contract period: January 25, 2020 - January 24, 2021
2) RENEW AFIX Tracker Support & Mntce for the Fingerprinting Software	AFIX Technologies, Inc. Pittsburg, KS SOLE SOURCE	\$6,383.00	3220 52144 / \$43,955.02 Remaining POLICE - Repairs & Mntce by Vendors Other Equipment	Contract Period: January 31, 2019 - January 30, 2020 ** Includes all upgrades & new versions of software
3) Central Receiving & Paint Shop Warehouse Phase 1 Bid No.: PW-4254	JW Shuttlesworth LLC Perry, GA	\$179,800.00 See attachment 1 & 1a	3507 54101 / 2018 SPLOST	
4) Rental of Caterpillar D6K Dozer & CS44 Smooth Drum Roller Sourcewell Contract #032515-CAT	Yancey Cat Austell, GA	\$7,700.00 / month \$84,700.00	61 54121 / \$315,700.00 Remaining PUBLIC WORKS - Machinery & Equipment	Estimating that we will need the equipment through June 2020

CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the following employees are recommended for promotion by their respective departments,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:

-1-

Travis McCallum, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective December 16, 2019.

-2-

Steven Martin, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective December 16, 2019.

-3-

Brian White, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective December 16, 2019.

-4-

Jacob Grube, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective December 16, 2019.

-5-

Jeremy Duncan, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective December 16, 2019.

-6-

Kaleb Allred, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective December 16, 2019.

-7-

Phillip Limrick, promoted from Equipment Operator, Job Class #461, Grade 10, Public Works Department, to Utilities Maintenance Worker III (Sewer), Job Class #920, Grade 11, Utility Department, to be effective December 16, 2019.

This 16th day of December, 2019

By: 
Randy Toms, Mayor

ATTEST:


Kim Demoone, Interim City Clerk

CITY OF WARNER ROBINS
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943
"A CITY OF CHARACTER"

M E M O R A N D U M

MAYOR
Randy Toms

**MEMBERS OF
COUNCIL**

Post 1
Daron Lee
Post 2
Carolyn Robbins
Post 3
Keith Lauritsen
Post 4
Tim Thomas
Post 5
Clifford Holmes, Jr.
Post 6
Larry Curtis, Jr.

**INTERIM
CITY CLERK**
Kim Demoonie

CITY ATTORNEY
Fred Graham

OF COUNSEL
James E. Elliott, Jr.

TO: KIM DEMOONIE
FROM: SHERRI WINDHAM – DIRECTOR, COMMUNITY DEVELOPMENT
DATE: DECEMBER 11, 2019
SUBJECT: AGENDA FOR MAYOR AND COUNCIL MEETING

Please place the following items on the agenda for the next Mayor and Council Meeting:

The Planning & Zoning Board recommends approval the following applications as submitted.

1. Kelsey Jackson – 121 Margie Drive, Apt. 2101 – request permission to operate a leather goods and apparel business as a home occupation.
2. Gloria Colbert – 6080 Lakeview Road, Apt. 1202 – request permission to operate an event planning business as a home occupation.
3. Jessie Williams – 1027 Corder Road – request permission to operate a painting and pressure washing business as a home occupation.
4. Joclyn Paulicheck – 119 Stoney Creek Drive – requests permission to operate a photography business as a home occupation.
5. Rebecca Pate – 113 Kestral Way – request permission to operate a soap making business as a home occupation.
6. Cornelius Thorpe – 103 Xavier Edwards Drive – request permission to operate a painting business as a home occupation.
7. Schedule for 2020 Planning and Zoning Commission Hearings

SCHEDULED PLANNING & ZONING MEETINGS FOR 2020

TIME: 5:30 P.M.

<u>MEETING DATES</u>	<u>CUT OFF DATE</u>	<u>Post Sign by:</u>
<u>JANUARY 14</u>	<u>11/29/19</u>	<u>12/30/19</u>
<u>FEBRUARY 11</u>	<u>12/27/19</u>	<u>1/27/20</u>
<u>MARCH 10</u>	<u>1/24/20</u>	<u>2/24/20</u>
<u>APRIL 14</u>	<u>2/28/20</u>	<u>3/30/20</u>
<u>MAY 12</u>	<u>3/22/20</u>	<u>4/27/20</u>
<u>JUNE 9</u>	<u>4/24/20</u>	<u>5/25/20</u>
<u>JULY 14</u>	<u>5/29/20</u>	<u>6/29/20</u>
<u>AUGUST 11</u>	<u>6/26/20</u>	<u>7/27/20</u>
<u>SEPTEMBER 15**</u>	<u>7/31/20</u>	<u>8/31/20</u>
<u>OCTOBER 13</u>	<u>8/28/20</u>	<u>9/28/20</u>
<u>NOVEMBER 10</u>	<u>9/25/20</u>	<u>10/26/20</u>
<u>DECEMBER 8</u>	<u>10/23/20</u>	<u>11/23/20</u>
<u>(2021) JANUARY 12</u>	<u>11/27/20</u>	<u>12/28/20</u>

§114.1.1. An application to amend the text of this Ordinance, the Land Use Plan or the Official Zoning Map shall be submitted in writing to the zoning enforcement officer at least forty-five (45) days before any hearing by the Planning and Zoning Commission. Any application that does not include all of the components required in Sections 114.1.2, 114.1.3 and/or 114.1.4 shall be considered incomplete; submission date shall be considered the date upon which the application is accepted as complete by the Planning and Zoning staff.

This schedule is subject to change.

CITY OF WARNER ROBINS
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943
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MEMORANDUM

MAYOR
Randy Toms

**MEMBERS OF
COUNCIL**

Post 1
Daron Lee
Post 2
Carolyn Robbins
Post 3
Keith Lauritsen
Post 4
Tim Thomas
Post 5
Clifford Holmes, Jr.
Post 6
Larry Curtis, Jr.

**ACTING
CITY CLERK**
Kim Demoonie

CITY ATTORNEY
Fred Graham

OF COUNSEL
James E. Elliott, Jr.

TO: MAYOR AND COUNCIL

FROM: ECONOMIC DEVELOPMENT *ML*
GARY LEE, EXECUTIVE DIRECTOR

**SUBJECT: REQUEST FOR APPROVAL OF VACANT
SEAT FOR THE FY20 DEVELOPMENT
AUTHORITY BOARD (DAWR)**

DATE: DECEMBER 16, 2019

We would like to request the approval to fill the vacant seats with the following individuals to represent the FY20 Development Authority Board of Warner Robins (DAWR).

- 1) Larry Curtis
- 2) Renotto Solomon
- 3) Robbin Gosline

Thank you in advance for your consideration.

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MEMORANDUM

MAYOR
Randy Toms

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CITY CLERK**
Kim Demoonie

CITY ATTORNEY
Fred Graham

OF COUNSEL
James E. Elliott, Jr.

TO: MAYOR AND COUNCIL

FROM: ECONOMIC DEVELOPMENT *GL*
GARY LEE, EXECUTIVE DIRECTOR

**SUBJECT: REQUEST FOR APPROVAL OF VACANT
SEAT FOR THE FY20 RE-DEVELOPMENT
AGENCY**

DATE: DECEMBER 16, 2019

We would like to request the approval to fill the vacant seats with the following individuals to represent the FY20 Re-Development Agency. (RDA).

1. Lisa Miller
2. Sharon Rogers

Thank you in advance for your consideration.