



# City of Warner Robins City Council Meeting Minutes

---

Monday, February 1, 2021

5:00 PM

Zoom

---

## Regular Meeting of Warner Robins City Council

Meeting conducted via teleconference\*, due to the State of Emergency issued by Governor Brian Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when "necessitated by emergency conditions,".

**Presiding:** Mayor Randy Toms

### City Officials Present:

\*Councilman Keith Lauritsen  
\*Councilman Kevin Lashley  
\*Councilman Clifford Holmes

\*Councilman Larry Curtis  
\*Councilman Charlie Bibb

**Opening Prayer:** Councilman Lauritsen

**Pledge of Allegiance:** Councilman Holmes

**Call to Order:** 5:03 p.m.

**Adoption of the Agenda:** Councilman Lashley moved to adopt the agenda Councilman Holmes seconded the motion. Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

### Proclamations/Awards/Presentations:

- Arbor Day

### Action Items:

Action Item 1	Presentation of Minutes
The minutes of the regular meeting of January 19, 2021 were presented for approval.	

<b>Motion:</b>	Councilman Lashley moved for the approval of the minutes for regular meeting of Tuesday, January 19, 2021.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 2 Purchasing Coversheet</b>	
Purchasing Bid List item, attached hereto, were presented for approval.	
<b>Motion:</b>	Councilman Curtis presented and moved for the approval of the Purchasing Bid Coversheet. 8 items.
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 3 Discussion – Councilmembers of Boards/Authorities</b>	
<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

<b>Action Item 3a Motion – Amend Agenda to remove Action Items 4 &amp; 5</b>	
Mayor Toms requested a motion to remove Action Items 3&4 from this agenda.	
<b>Motion:</b>	Councilman Lauritsen moved for the approval to remove items 4&5.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley and Holmes voted for approval. Councilman Curtis voted in opposition.

<b>Action Item 4</b>	<b>Resolution – DAWR Member Appointment</b>
<b>Motion:</b>	
<b>Second:</b>	
<b>Outcome:</b>	

<b>Action Item 5</b>	<b>Resolution – DAWR Member Appointment</b>
<b>Motion:</b>	
<b>Second:</b>	
<b>Outcome:</b>	

<b>Action Item 6</b>	<b>Resolution – Designation of Records Clerk</b>
<p>A resolution of Mayor and Council of the City of Warner Robins, acting pursuant to <u>O.C.G.A. § 50-18-71 (b)(2)</u>, designate LAUREN POLK as the City’s <i>open records officer</i> for all police department records and AMY McKINZIE as <i>open records officer</i> for all other City records. All requests for access to records shall be made to the appropriate designated individuals.</p>	
<b>Motion:</b>	Councilman Lauritsen moved for approval
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 7</b>	<b>Resolution – Employee Promotions</b>
----------------------	---

The following employee is recommended for promotion by their respective department.

- Eric Trischan, promoted from Police Sergeant, Job Class #635, Grade 605, Police Department, to Police Lieutenant, Job Class #631, Grade 606, Police Department, to be effective February 8, 2021.

<b>Motion:</b>	Councilman Holmes moved for approval
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Ordinance #02-21 – City of Warner Robins Classification Plan
<p>IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:</p> <p style="text-align: center;">-1-</p> <p>Reclassify the position of Recreation Maintenance Tech, Job Class #720, Grade 10, Recreation Department to Grade 12. Incumbent to receive a 10% pay increase.</p> <p style="text-align: center;">-2-</p> <p>Increase the authorized strength of GM Worker III (Rec), Job Class #12, Grade 11, Recreation Department, from one (1) to two (2).</p> <p style="text-align: center;">-3-</p> <p>Create the position of Recreation Maintenance Worker III, Job Class #702, Grade 11, authorized strength of one (1), Recreation Department.</p> <p style="text-align: center;">-4-</p> <p>Decrease the authorized strength of Administrative Secretary (Rec), Job Class #734, Grade 10, Recreation Department, from three (3) to one (1).</p> <p style="text-align: center;">-5-</p> <p>Change the title of Recreation Support Worker, Job Class# 733, Grade 14, Recreation Department to Event Marketing Coordinator, Job Class #703, Grade 14, Recreation Department.</p> <p style="text-align: center;">-6-</p> <p>Reclassify the position of Program Director (Rec), Job Class #725, Grade 20, Recreation Department, to Program Administrator, Job Class #706, Grade 22, Recreation Department. Incumbent to receive a 10% pay increase.</p>	

-7-

Change the title of Athletic Director, Job Class #701, Grade 21, Recreation Department, to Program Coordinator, Job Class #707, Grade 21, Recreation Department.

-8-

Change the title of Senior Citizens Services Director, Job Class #715, Grade 17, Recreation Department, to Senior Program Specialist, Job Class #711, Grade 17, Recreation Department.

-9-

Change the title of Recreation Specialist, Job Class #731, Grade 16, Recreation Department, to Program Specialist, Job Class #712, Grade 16, Recreation Department.

-10-

Abolish the position of Gas Service Supervisor, Job Class #922, Grade 19, Utility Department, authorized strength of one (1).

-11-

Abolish the position of Compliance Training Officer, Job Class #971, Grade 17, Utility Department, authorized strength of one (1).

-12-

Abolish the position of Gas Compliance Officer, Job Class #964, Grade 13, Utility Department, authorized strength of one (1).

-13-

Abolish the position of Welder/Crew Leader (UT), Job Class #973, Grade 16, Utility Department, authorized strength of one (1).

-14-

Abolish the position of Utility Maintenance Crew Leader (Gas), Job Class #907, Grade 16, Utility Department, authorized strength of two (2).

-15-

Abolish the position of Cathodic Protection Lead, Job Class #904, Grade 15, Utility Department, authorized strength of one (1).

-16-

Abolish the position of Equipment Operator (Gas), Job Class #911, Grade 12, Utility Department, authorized strength of three (3).

-17-

Abolish the position of Cathodic Protection Worker, Job Class #903, Grade 8, Utility Department, authorized strength of two (2).

-18-

Abolish the position of Gas Service Worker, Job Class #919, Grade 9, Utility Department, authorized strength of six (6).

-19-

Decrease the authorized strength of Administrative Clerk (UT), Job Class #975, Grade 9, Utility Department, from four (4) to three (3).

<b>Motion:</b>	Councilman Lashley moved for approval of Ordinance #02-21 and to waive the second reading.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Resolution – Amendment to Booth Rd. Industrial Site Protective Covenants
	<p>A resolution of that the Mayor and Council of Warner Robins adopt the ATTACHED “Amendment to Declaration of Protective Covenants” for the Booth Road Industrial Site to remove the now defunct Warner Robins Industry Now Group from the Development Review Committee with all other members to remain the same and authorize their recording on the real property records of Houston County, Georgia.</p> <p style="text-align: center;">“Amendment to Declaration of Protective Covenants</p> <p>WHEREAS, the City of Warner Robins, a municipality and political subdivision of the State of Georgia being located in Houston County and Peach County, Georgia, hereinafter referred to as the “City” did file protective covenants in the Clerk of Houston Superior Court, said covenants being recorded in Deed Book 1472, pages 792-799;</p> <p>WHEREAS, the undersigned, being the owner of the Booth Road Industrial Site, as described in the Declaration of Protective Covenants, wish to amend said declaration of protective covenants;</p> <p>WHEREAS, those protective covenants provide for a Development Review Committee, to be comprised of the Chairman, Warner Robins Industry Now Group, the Executive Director of the Houston County Development Authority, two members appointed by the City, and one Tenant of the Booth Road Industrial Site selected by the City; and</p> <p>WHEREAS, the Warner Robins Industry Now Group is no longer in operation.</p>

NOW, THEREFORE, the City wishes to remove the now defunct Warner Robins Industry Now Group from the Development Review Committee with all other members to remain the same.

IN WITNESS WHEREOF, the City, the owner of the property of the Booth Road Industrial Site, has caused this amendment to protective covenants for the Booth Road Industrial Site to be executed and filed in the Clerk of the Houston Superior Court on this \_\_\_\_ day of \_\_\_\_\_, 2021.”

<b>Motion:</b>	Councilman Curtis moved for approval.
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 10      Resolution – Surplus Property	
<p>A resolution of the Mayor and Council that the City of Warner Robins is owner of certain items of personal property more particularly described in Exhibit “A”; and said items are no longer needed for public use or have become unusable for the purpose intended; and it is in the best interest of the City that the said items be declared surplus. The value of each individual item on the said Exhibits “A &amp; B” are more, or less, than Five Hundred (\$500.00) Dollars, as indicated.</p>	
<b>Motion:</b>	Councilman Bibb moved for approval
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Closed Session:** Mayor Toms requested a motion to enter into an executive session to discuss pending litigation. Councilman Holmes moved for an executive session to discuss pending litigation. Councilman Lashley seconded the motion. Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The Regular Council meeting closed at 6:10 pm, and the governing body convened into closed session at 6:11 pm; the closed session ended at 6:15 pm. The City Clerk is in possession of the closed session minutes.

**Adjournment:** 6:10 p.m.

**Next Regular Council Meeting:** Tuesday, February 16, 2021



\_\_\_\_\_  
 Mandy Stella  
 City Clerk