

City of Warner Robins
Draft Council Agenda
January 20, 2026
Council Chambers
700 Watson Blvd. Warner Robins, GA 31093
4:30 PM

Opening Prayer Led by – Norris Copeland

Pledge of Allegiance by – Lt. Brian White; Warner Robins Fire Department

Mayor Calls Meeting to Order

Adoption of the Agenda: Motion –
Second –

Announcements:

Proclamations/Awards/Presentations:

- Proclamation – Warner Robins—Ft. Valley Kappa League
- Proclamation – National Human Trafficking Prevention Month
- Proclamation – Martin Luther King, Jr. Day
- Awards – Employee Service Awards

1. Work Session Items

- A. January 20, 2026 Agenda Discussion
- B. Annual Financial Report Year Ended June 30, 2025; Nichols, Cauley and Associates

2. Formal Public Comments Pertaining to Current Agenda Items

3. Consent Agenda – **Mack**

- A. January 5, 2026 Meeting Minutes
- B. Resolution – Pyro Shows East Coast, Inc
- C. Purchasing Items
 - I. Fire Department – Lexipol; \$17,602.42
 - II. Public Works – McLeod Auto Company LLC.; \$32,500.00
 - III. Recreation, Parks and Cultural Services – Trax & Trailers (The Trailer Shop, LLC); \$10,325.00

4. Resolution – Intergovernmental Agreement; Floating Homestead Local Option Sales Tax (FLOST) – **Bibb**

5. Ordinance – Budget Transfer; Water and Sewer Enterprise Fund – **Holmes**

6. Ordinance – City of Warner Robins Classification Plan Update – **Curtis**

The City of Warner Robins is endeavoring to be in total compliance with the Americans with Disabilities Act. If you require assistance or auxiliary aids in order to participate at the council meeting please contact the ADA Coordinator, Jessica Bird, at (478) 302-5505 or jbird@wrqa.gov as far in advance of the council meeting as possible. Persons with hearing disabilities can contact the City through the Georgia Relay Service, at (TDD) 1-800-255-0056 or (Voice) 1-800-255-0135.

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Citizen Comments
Council Comments
Mayor's Comments

Executive Session – Personnel

Adjourn

DRAFT

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Formal Public Comment – Speaker Protocol

The City of Warner Robins has identified this portion of the meeting to allow individuals an opportunity to formally address specific item(s) on the agenda for this meeting. The Mayor will recognize the speaker at the appropriate time and ask him/her to come forward to the podium. During this public comment section, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

Informal Public Comment – City Council Agenda Protocol

The City of Warner Robins believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment may do so during the Informal Public Comment period of the meeting. These rules will govern; if silent, most recent edition of Robert's Rules of Order shall apply. Elected officials shall preserve order and decorum. City officials or employees shall not respond to questions posed during a meeting. Citizens shall conduct themselves with propriety and decorum. Unauthorized remarks from the audience, stamping of the feet, whistles, yells, and similar demonstrations shall not be permitted. Placards, banners, signs, pamphlets, flyers, or political materials shall not be permitted in the council chambers or conference room, general comments will be received. Persons are urged to limit comments to topics relevant to the operations or business of the City. During the public comment sections of a council meeting, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

Placement on the Agenda

Warner Robins requires that any person who wishes to place a subject on the agenda shall advise the City Clerk's Office and the specified subject matter which he or she desires to place on the agenda no later than 12:00 p.m. on the Wednesday prior to the council meeting. Every member of the public will be given an opportunity to be placed on the agenda once every six (6) months. The request can be done in person, regular mail, fax or e-mail. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Clerk, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the request to be placed on the agenda does not entitle the speaker to be added to the agenda.

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STAFF REPORT

DEPARTMENT: FINANCE

SUBMITTED BY: DR. SHARON HALL

MEETING DATE: JAN 08, 2025

AGENDA ITEM

Consideration: Approval of the FY 2025 Audit conducted by Nichols, Cauley & Associates for the City of Warner Robins GA. The City's independent auditor has completed the annual financial audit for the fiscal year ending June 30, 2025.

Taken from the Independent Auditor's Report (IAR) pg.1:

(In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Warner Robins, Georgia (the "City"), as of June 30, 2025, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.)

STAFF RECOMMENDATION

Staff recommend that the Mayor & City Council formally receive and approve the Final Annual Financial Audit Report for the fiscal year ended June 30, 2025, and authorize its public distribution and filing with the appropriate state agencies.

BACKGROUND

It is mandated by City Ordinance and state/local governance compliance that local governments, including the City of Warner Robins, have an external audit completed to support its financial standing and governing decisions. A city government audit offers numerous benefits that contribute to good governance, accountability, and efficiency. These include:

1. Enhancing Accountability and Transparency:
 - Audits provide an independent and objective assessment of city operations, financial records, and compliance with regulations.
 - They help to ensure the proper use of public funds and provide accurate and reliable information to the public and stakeholders.
2. Strengthening Financial Management and Internal Controls:
 - Auditors examine internal controls, which are policies and procedures designed to safeguard assets, prevent fraud, and ensure compliance with laws and regulations.
 - They identify weaknesses in these controls and recommend improvements, helping to mitigate the risk of fraud, waste, and abuse.

3. Detecting and Preventing Fraud:

- Audits help uncover fraudulent activities and irregularities by analyzing financial transactions and assessing the effectiveness of internal controls.
- The audit process itself can serve as a deterrent to fraud and encourages ethical behavior among government officials and employees.

4. Optimizing Operations and Improving Efficiency:

- Audits can identify redundancies and areas of inefficiency in city operations.
- Performance audits, in particular, assess whether programs are achieving their intended benefits effectively and efficiently.
- Recommendations from audits can lead to improvements in processes, leading to better public service delivery.

5. Facilitating Informed Decision-Making:

- Audit reports provide reliable information to policymakers, helping them make informed decisions about resource allocation and program management.
- This information enables better management of public funds and leads to more effective governance.

6. Building Public Trust and Confidence:

- By providing transparency and demonstrating accountability, audits help build public trust in government institutions.
- Citizens are more likely to have confidence in a government that is subject to regular audits and demonstrates a commitment to responsible financial management.

7. Supporting Credit Ratings:

- Positive audit reports can contribute to a city's creditworthiness, making it easier to secure funding for important projects.

In essence, city government audits are a crucial tool for promoting good governance, protecting public resources, and ensuring that taxpayer money is used effectively and efficiently. They benefit citizens, elected officials, and city employees alike.

AUDIT TIMELINE:

The FY2025 City of Warner Robins was completed on December 31, 2025 and posted to the City's Website as ascribed by the City's timeline:

	Begin	Complete
Document internal controls, preliminary tests	June 2025	July 2025
Observe physical inventories	July 2025	July 2025
Mail confirmations	July 2025	July 2025
Perform year-end audit procedures	October 01, 2025	October 24, 2025
Create and issue audit report	November 2025	December 2025

THE RECOMMENDED VENDOR:

Founded over 45 years ago, Nichols, Cauley & Associates LLC is a full-services public accounting and business advisory firm. The firm is comprised of professionals with expertise in a vast array of industries and practice areas, including business & individual tax, internal & external audit, accounting services, risk management & regulatory compliance, consulting and more. Government accounting is one of the firm's core practice areas, and they provide annual audit and other accounting services for numerous local governments throughout Georgia. The firm has conducted the annual audit of the City of Warner Robins for several years.

Christopher McGuire is the engagement partner for the audit services specified in this report. His responsibilities include supervising Nichols, Cauley, and Associates, LLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

ALTERNATIVES

Should the Mayor and City Council choose to not engage Nichols, Cauley, and Associates to perform the annual external audit, the only available alternative would be to direct Staff to solicit other appropriate accounting firms capable of providing the legally required service. Staff would then bring forward a recommendation at a future City Council meeting.

ATTACHMENTS

1. [FY2025 Audit](#)



City of Warner Robins City Council Meeting Minutes

Monday, January 5, 2026

4:30 PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Clifford Holmes
Councilman Larry Curtis
Councilman Keith Lauritsen

Councilman Kevin Lashley
Councilman Derek Mack
Councilman Charlie Bibb

City Officials Absent:

Regular Meeting of Warner Robins City Council

Opening Prayer: Pastor Tolan Morgan, Fellowship Bible Baptist Church

Pledge of Allegiance: Ofc. Ayhan Topgul, Warner Robins Police Department

Call to Order: 4:44 p.m.

Swearing in of Elected Officials; Mayor Patrick, Councilmen Mack, Lauritsen and Holmes – The Honorable Superior Court Judge Katherine K. Lumsden

Adoption of the Agenda:

Councilman Lauritsen moved to adopt the agenda. Councilman Bibb seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Announcements:

Proclamations/Awards/Presentations:

Action Item 1	Work Session Items
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 1 (A)	Discussion of January 5, 2026 Agenda Items
Discussion of items #4 & 5	

Action Items:

Action Item 2	Formal Public Comments Pertaining to Current Agenda Items
<ul style="list-style-type: none"> Helen White; Item #4 	
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 3	Consent Agenda
<ul style="list-style-type: none"> A. December 15, 2025 Meeting Minutes B. 2026 Planning and Zoning Commission Meeting Dates C. Resolution – North America Fire Equipment Co. Inc. D. Resolution – Water meters E. Purchasing Items <ul style="list-style-type: none"> I. City Clerk’s Office – Georgia Municipal Association; \$26,332.63 II. General Administration – Associated Systems Incorporated; \$14,283.75 III. Building and Inspections – Houston Asphalt Paving; \$58,860.00 IV. Utilities – Utility Solutions & Automation, LLC; \$318,927.50 V. Police Department – Insight Public Sector Inc.; \$37,181.64 	
Motion:	Councilman Lashley moved for the approval of the consent agenda.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3 (A)	January 5, 2026 Meeting Minutes
The minutes of the Regular Meeting of January 5, 2026 were presented for approval.	

Action Item 3 (B)	Resolution – TDG Auto
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached contract between TDG Auto (“Contractor”) and the City of Warner Robins, Georgia (“City”), for a contract term beginning January 1, 2026, and ending December 31, 2026, for all materials, labor and equipment necessary for the fabrication, surface preparation, installation, and removal for the Adopt-a-Box.</p>	

Action Item 3 (C)	Resolution – G.T. Distributors, Inc.
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached contract between G.T. Distributors Inc. (“Contractor”) and the City of Warner Robins, Georgia (“City”), for a contract term beginning January 1, 2026, and ending December 31, 2026, for the purchase of police uniforms.</p>	

Action Item 3 (D)	Resolution – JSW Trenchless Services and Utility Asset Management, Inc.
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached contracts between JSW Trenchless Services (“Contractor”) and Utility Asset Management, Inc. (“Contractor”) and the City of Warner Robins, Georgia (“City”), for a contract term beginning January 1, 2026, and ending December 31, 2026, for Stormwater Centrifugally Cast Concrete Lining Services Contract.</p>	

Action Item 3 (E)	Purchasing Items
<p>Purchasing Items</p> <ul style="list-style-type: none"> I. Warner Robins Fire Department – Williams Dire Apparatus; \$11,198.83 (plus shipping) II. Utility Department – Consolidated Pipe & Supply, Co. Inc.; \$42,534.16 III. Warner Robins Police Department – Vigilant Solution; \$24,833.00 IV. City Attorney’s Office – Brinson, Askew and Berry; \$13,720.48 	

Action Item 4	Ordinance # 01-26 – NSD Housing Solutions, LLC./1.00 acre/1093 Booth Rd.
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Motion to approve ordinance #01-26 for annexation requested by NSD Housing Solutions, LLC, totaling 1 acre, located at 1093 Booth Rd., also known as tax parcel [00122A 100000].

Motion:	Councilman Lauritsen moved for the approval of ordinance #01-26 and to waive the second reading.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Motion – Rezoning Petition – HARCO Construction Inc.
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Motion to approve rezoning petition from HARCO Construction Inc. of 3.4 acres located at the end of Oregon Trail, West of Johns Road from R-2 [Single Family Residential District] to R-3 [General Residential District].

Motion:	Councilman Mack moved for the approval.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6	Resolution – Planning and Zoning Commission Appointments
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Resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to Chapter 19, Article II, Section 19-27 of the Code of the City of Warner Robins, Georgia, appoint the following two (2) individuals to the Warner Robins Planning and Zoning Commission:

Name	Effective Date Of Appointment	Term To Expire
Ashley W. Hortman	January 05, 2026	January 01, 2030
Cartney L. Jones	January 05, 2026	January 01, 2029

Motion:	Councilman Bibb moved for the approval.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Resolution –2026 Local Maintenance and Improvement Grants Memorandum of Agreement
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached Local Maintenance and Improvement Grants (LMIG) Memorandum of Agreement with the Board of Commissioners of Houston County, the City of Centerville, the City of Perry, and the City of Byron to secure the best price for road improvement projects within the aforesaid jurisdictions.</p>	
Motion:	Councilman Holmes moved for the approval.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Citizen Comments – Mike Hatcher, Barbara Harris, Abigail Brown

Council Comments

Mayor Comments

Adjournment: 5:56 pm

Next Regular Council Meeting: Tuesday, January 20, 2026

Mandy Stella
City Clerk

STAFF REPORT

DEPARTMENT: CLERKS OFFICE
 SUBMITTED BY: MANDY STELLA
 MEETING DATE: JANUARY 20, 2026

AGENDA ITEM

Resolution – Pyro Shows East Coast

A resolution authorizing Mayor Patrick to execute a contract with Pyro East Coast for professional pyrotechnic services, in accordance with the terms presented.

STAFF RECOMMENDATION

Staff recommends approval of the contract with Pyro East Coast to serve as the fireworks display vendor for the 43rd Annual Warner Robins Independence Day Event scheduled for July 4, 2026. Pyro Shows East Coast was the only vendor to attend the mandatory pre-bid meeting for Bid No. GA-4712 IDC 2026 Fireworks Display at the designated event location, demonstrating compliance with bid requirements and familiarity with the site. Approval of this contract will ensure timely planning and execution of a safe and professional fireworks display for the annual Independence Day celebration.

BUDGET AND PROCUREMENT

Budgeted Item: Yes
 Fiscal Impact: Yes
 Included In Current Capital Budget: N/A
 Included In Current Operating Budget: Yes
 Total Project Cost: \$65,625.00
 Appropriations: Yes

Account Title / Number	Dollar Amount
7540.52322	\$65,625.00

External Funding Sources:

Account Title / Number	Dollar Amount
	NA

ITEM DESCRIPTION

This item considers approval of a contract with Pyro Shows East Coast to provide a professional fireworks display for the 43rd Annual Warner Robins Independence Day Celebration on July 4, 2026, to be held at McConnell-Talbert Stadium. The proposal includes a custom, digitally scripted fireworks display choreographed to music, with options for a 20-minute display at a cost for a 25-minute display at

a cost of \$65,625. Services include all fireworks, labor, travel, delivery, post-show cleanup, and the procurement of all required local, state, and federal permits. Pyro Shows East Coast will provide comprehensive insurance coverage, including \$10 million in general liability and automobile liability, and full workers' compensation coverage, and will conduct the display in compliance with all applicable safety and regulatory standards. Approval of this item will allow the City to secure a qualified and experienced vendor to deliver a safe, high-quality fireworks display for the community's annual Independence Day celebration.

ALTERNATIVES

Do not approve the contract with Pyro Shows East Coast for the 43rd Annual Warner Robins Independence Day Celebration on July 4, 2026, and direct staff to explore alternative options, which may include rebidding the fireworks display, modifying the scope or duration of the display, or canceling the fireworks component of the event.

ATTACHMENTS

1. Resolution
2. Contract
3. Bid Tabulation

**STATE OF GEORGIA
CITY OF WARNER ROBINS**

RESOLUTION

BE IT RESOLVED that the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute the attached contract between Pyro Shows East Coast, and the City of Warner Robins, Georgia, whereby Pyro Shows East Coast will pyrotechnics for the 43 Annual Warner Robins Independence Day Celebration Event.

This 20th day of January, 2026.

CITY OF WARNER ROBINS, GEORGIA

By: _____
LaRhonda W. Patrick, Mayor

Attest:

Mandy Stella, City Clerk



PYRO SHOWS EAST COAST, INC.
Contract Agreement

This Agreement made on Dec 5, 2025, by and between PYRO SHOWS EAST COAST INC., a South Carolina Corporation, whose address is 4652 Catawba River Road, Catawba, South Carolina 29704, with a mailing address at P.O. Box 1776, LaFollette, TN 37766 and hereinafter referred to as "PYRO SHOWS" and Warner Robins, City of with its principal place of business located at 700 Watson Blvd P.O. Box 8629 Warner Robins, GA 31093 hereinafter referred to as "Customer".

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

- I. **FIREWORKS DISPLAY:** PYRO SHOWS agrees to furnish to Customer a fireworks display, hereinafter referred to as "Show", pursuant to the project/sales order # 26 GA 07-04-C-62500-000012 dated Dec 5, 2025. The Show(s) will be given on July 4, 2026. Rain date/postponement date: **No Rain Date Selected**
- II. **TARIFF PROVISION:** Because our pyrotechnics are products which are primarily imported into the U.S., PYRO SHOWS is legally responsible for payment of any applicable tariffs (a border tax imposed on the buyer) for pyrotechnics. From the date of execution of the contract herein, in the event of additional cost due to increased price of product as imposed by manufacturer and/or tariffs levied for imported products. Available options are as follows: Customer may opt to increase their budget to absorb tariff - OR - Customer may maintain the current budget of their show with a corresponding reduction in the amount of product included in their show. Should Customer elect to defer, modify, or cancel Show, Customer shall notify PYRO SHOWS no less than ninety (90) days prior to Show date to cancel or reduce the size of show.
- III. **CANCELLATION:** PYRO SHOWS shall determine what weather conditions prohibit PYRO SHOWS from proceeding with the Show; in which case, PYRO SHOWS agrees to present the Show on the following day or previously agreed upon postponement date. In addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the show on subsequent occasion to include labor, lodging, per diem, etc.; in no event shall these additional expenses be less than ten percent (10%) of the contracted price of the Show. In the event the Show must be RESCHEDULED to a mutually agreed upon date other than the previously agreed upon rain date, in addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the Show on subsequent occasion to include labor, lodging, per diem etc.; in no event shall these expenses be less than thirty percent (30%) of the contracted price of the Show. Should Customer elect to CANCEL the Show for any reason, Customer must provide PYRO SHOWS with thirty (30) days' written notice by certified mail, return receipt, to PYRO SHOWS' address as set forth above. Customer agrees that PYRO SHOWS shall incur substantial expense in preparation for the Show and, accordingly, agrees to pay PYRO SHOWS fifty (50%) of the total contract price for the show as liquidated damages for cancellation due to the fault of the Customer.
- IV. **SECURITY AREA:** Customer agrees to furnish sufficient space for PYRO SHOWS to properly conduct the Show as determined by NFPA 1123-2014 (hereinafter "Security Area"). Customer agrees to provide adequate security protection to preclude persons unauthorized by PYRO SHOWS from entering the Security Area. For the purposes of the Agreement, "Unauthorized Persons" shall mean anyone other than the employee(s) of PYRO SHOWS or persons specifically designated in writing by the sponsor or the Authority Having Jurisdiction (AHJ), and submitted and approved, to PYRO SHOWS prior to the event. Any expenses for security or stand-by fire protection shall be the responsibility of the Customer.
- V. **SITE CLEANUP:** PYRO SHOWS shall be responsible for basic cleanup of the launch area to include policing of the fallout zone for any unexploded ordnance and removal of all large paper debris, wood, wire, foil, racks, mortars and firing equipment used in the setup for the show. Customer shall be responsible for cleanup of debris located in and around the fallout zone.
- VI. **INDEMNIFICATION AND HOLD HARMLESS:** Customer agrees to hold PYRO SHOWS harmless from any damages caused to Customer which result as a consequence of unauthorized persons entering the Security Area. Furthermore, Customer agrees to defend and indemnify PYRO SHOWS from any and all claims brought against PYRO SHOWS for damages caused wholly or in part by Unauthorized Person who have entered the Security Area.
- VII. **AMENDMENT & ASSIGNMENT:** This agreement is deemed personal and confidential to Customer, his heirs, executors and administrators only, and may not be sold, assigned, amended, or transferred without the prior written consent of PYRO SHOWS.



PYRO SHOWS EAST COAST, INC.
Contract Agreement

- VIII. COMPLIANCE WITH THE LAWS AND REGULATIONS:** Promptly upon the execution of this Agreement, Customer shall apply for the approval hereof to any agency, officer or authority of any government if such approval is required by any applicable law, ordinance, code or regulation. Customer agrees to indemnify and hold harmless PYRO SHOWS from all claims, suits, causes of action, demands, penalties, losses or damages which may arise or accrue because of the failure or neglect of Customer to obtain the necessary approval(s). This Agreement is made expressly subject to, and Customer expressly agrees to comply with and abide by all applicable laws, ordinances, codes and regulations insofar as the same may be applicable to the terms and conditions of this Agreement, including all rules and regulations now existing or that may be promulgated under and in accordance with any such law or laws.
- IX. PERMITS AND LICENSES:** PYRO SHOWS shall process the necessary permits and licenses to enable PYRO SHOWS to perform fully hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise. It is hereby stipulated that this Agreement is to be construed and governed by the laws of the State of South Carolina, and any suit involving this contract shall be brought in the Courts of York County in the State of South Carolina. The Customer hereby submits itself to the jurisdiction of said Courts and waives any rights to initiate proceedings against PYRO SHOWS in any other courts or jurisdictions. For Shows that include licensed music accompaniment, Customer agrees to verify with their organization, venue, sponsor, and/or municipality, the permission to simulcast music and agrees to pay any and all fees associated with the broadcast of said music in the public environment of the Show.
- X. LATE PAYMENT:** PYRO SHOWS shall charge, and Customer agrees to pay, one- and one-half percent (1 1/2%) per month late payment fee for each month until PYRO SHOWS is paid the amount set forth in Paragraph XIV herein. The stated late payment fee shall begin to run from the applicable date(s) established in Section XIV, unless this provision is prohibited by law.
- XI. ADVERTISEMENT AND PROMOTIONS:** Customer agrees that when promoting fireworks performed by PYRO SHOWS, Customer will name PYRO SHOWS as the fireworks provider in promotional advertising media. Customer agrees to allow PYRO SHOWS to use Customer's name as Customer.
- XII. COMPLAINTS:** In the event that Customer has a complaint concerning the Show, or any material or product used in or pursuant to the Show, or of the conduct of the Show by PYRO SHOWS, or any act or omission of PYRO SHOWS or its agents, either directly or indirectly, without limitation, Customer shall make complaint known to PYRO SHOWS in writing by certified mail to PYRO SHOWS' address as set forth above, within ten (10) days after the date of the Show. In the event that Customer fails to register any complaint in the time and in the manner specified, Customer agrees that it shall not claim such complaint as cause for an offset or withhold any payment due to PYRO SHOWS hereunder on account of or because of such complaint or any matter arising from, relating to or a consequence of the complaint. Furthermore, Customer agrees that should PYRO SHOWS have to collect any amount due PYRO SHOWS hereunder which Customer claims as an offset or which is withheld by Customer on account of, or because of, a complaint not registered with PYRO SHOWS in the time and in the manner specified herein, by law or through an Attorney-at-Law, PYRO SHOWS shall be entitled to collect attorneys' fees in the amount of 15% of the amount owing PYRO SHOWS or the maximum amount allowed by law, whichever is greater, along with all cost of collection.
- XIII. INSURANCE:** PYRO SHOWS will provide General Liability Insurance and Automobile Liability in the amount of \$10,000,000.00, combined single limit, covering its activities and services in connection with the show described in this contract. PYRO SHOWS also agrees to include Customer as an Additional Insured under the terms of this coverage. PYRO SHOWS will provide a Certificate of Insurance. All entities listed on the certificate will be deemed Additional Insured per this contract.
- XIV. TAXES:** Customer shall be responsible for all applicable sales taxes.



PYRO SHOWS EAST COAST, INC.
Contract Agreement

PAYMENT TERMS: Warner Robins, City of shall pay PYRO SHOWS:

Show Amount	<u>\$ 62,500.00</u>
Tariff Surcharge	<u>\$ 3,125.00</u>
Sales Tax (if applicable)	<u>\$ 0.00</u>
Total Contract Amount	<u>\$ 65,625.00</u>

Customer shall submit a 50% deposit (**\$ 32,812.50**) upon return of the signed contract by **January 4, 2026**. Balance will be due in the PYRO SHOWS office upon Customer's receipt of invoice.

IMPORTANT: Checks must be made payable to **PYRO SHOWS EAST COAST, INC.** and mailed to P.O. Box 1776, LaFollette, TN 37766.

All the terms and conditions set forth in any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

PYRO SHOWS EAST COAST, INC.

BY: _____ DATE: _____
Jesse D. Salvesson, President

CUSTOMER

BY: _____ DATE: _____
Signature Printed Name Title

WARRANTY EXCLUSIONS

EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

No representation of affirmation of fact including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or be deemed to be, a warranty by PYRO SHOWS for any purpose, nor give rise to any liability or obligation of PYRO SHOWS whatsoever.

IN NO EVENT SHALL PYRO SHOWS BE LIABLE FOR ANY LOSS OF PROFITS OR OTHER ECONOMIC LOSS, INDIRECT, SPECIAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES ARISING OUT OF ANY CLAIMED BREACH OF OBLIGATIONS HEREUNDER.

REVIEWED AS TO FORM

CITY ATTORNEY
SUBJECT TO MAYOR AND COUNCIL APPROVAL

BID TABULATION
BID NO.: GA-4712 IDC 2026 FIREWORKS DISPLAY

				Pyro Shows East Coast	
				Catawba, SC	
				Base Bid	Alternate Bid
Line #	Description	QTY	UOM	\$55,560.00	\$66,750.00
1	All materials, equipment, products, labor and any associated expenses necessary to provide a fireworks display in accordance with all specified criteria.	1	LS	\$55,560.00	\$66,750.00

Pricing includes tarriff charges that may be subject to change.

DRAFT

STAFF REPORT

DEPARTMENT: ENTER ORIGINATING DEPARTMENT

SUBMITTED BY: ALBERT WRIGHT

MEETING DATE: JANUARY 20TH 2026

AGENDA ITEM

Lexipol – Fire Department Policies and Procedures Software (Renewal)

Lexipol Policies and Procedures provides a comprehensive, legally vetted policy management system designed specifically for fire and emergency services organizations

STAFF RECOMMENDATION

The Fire Department requests approval for the renewal of Lexipol policies and procedure software for an amount not to exceed \$17,602.42

BUDGET AND PROCUREMENT

Budgeted Item: Yes

Included In Current Operating Budget: Yes

Fiscal Impact: Yes/No

Total Project Cost: Enter \$17,602.42

Included In Current Capital Budget: No

Appropriations: Yes/No

Account Title / Number	Dollar Amount
Professional Services – 3510-52021	\$17,602.42

External Funding Sources:

Account Title / Number	Dollar Amount
If any funding will be provided by outside partners or agencies, list them with the corresponding amounts	

ITEM DESCRIPTION

Lexipol Policies and Procedures provide a comprehensive, legally vetted policy management system designed specifically for fire and emergency services organizations. This platform delivers standardized, customizable policies that align with current federal, state, and local laws, as well as industry best practices. The policies are continuously reviewed and updated by legal and public safety professionals to ensure ongoing compliance and relevance. This purchase will be made through an approved state contract.

The purpose of Lexipol is to establish clear, consistent, and defensible policies and procedures that guide departmental operations, administrative functions, training, safety, and emergency

response. The system enhances organizational accountability, reduces legal risk, and supports risk management by ensuring all personnel have access to current and enforceable policies. Lexipol also provides tracking and acknowledgment features to document personnel review and understanding of policies, which is critical for compliance, accreditation, and liability protection.

ALTERNATIVES

Deny the state bid contract and place out for bid.

ATTACHMENTS

1. Lexipol Sourcewell #INVLEX11263931

DRAFT



Invoice

#INVLEX11263931

1/1/2026

Bill To
Warner Robins Fire Department
111 N Pleasant Hill Rd POB 718
Warner Robins GA 31093
United States

End User
Warner Robins Fire Department

Terms	Due Date	PO #	Contract Term
Net 30	1/31/2026		2/1/2026 to 1/31/2027

Description	Qty	Rate	Amount
Annual Fire Policy Manual & Daily Training Bulletins	1	\$13,216.49	\$13,216.49
Annual Fire Supplemental Manual(s)	1	\$2,487.89	\$2,487.89
Annual Fire Procedures	1	\$1,898.04	\$1,898.04

Lexipol Sourcewell#: 011822-LXP
Customer Sourcewell #: 60666

Your invoice includes a 5 % discount.

Subtotal	\$17,602.42
Tax Total (%)	\$0.00
Invoice Total	\$17,602.42
Amount Paid	\$0.00
Amount Due	\$17,602.42

[Click here to submit your accounting inquiry](#)

Lexipol now has an easier way for you to view/pay your invoices. Please set up/login to your account today at [LEXIPOL CUSTOMER PORTAL](#) If you have difficulty logging in, please click on the reset password link, reset your password, and attempt logging in again.

Please Make Checks Payable to:
Lexipol LLC
PO Box 676232
Dallas, TX 75267-6232

STAFF REPORT

DEPARTMENT: PUBLIC WORKS
 SUBMITTED BY: CRAIG CLIFTON
 MEETING DATE: JANUARY 19, 2026

AGENDA ITEM

Contract Award: PW-4727, Alternate #1, Purchase of 2022 Ford F-150, STX, 4 Door, ODO: 25,550, White, VIN: 1FTEW1C88NFB14439, with McLeod Auto Company LLC
Consideration for purchase of Work Force Truck for the Public Works Department.

STAFF RECOMMENDATION

Approve the purchase of vehicle listed above, which will supplement the existing vehicle workforce, and authorize the Director of Public Works to execute the necessary purchase.

BUDGET AND PROCUREMENT

Budgeted Item: Yes

Included In Current Operating Budget: Yes

Fiscal Impact: Yes

Total Estimated Cost: \$32,500.00

Included In Current Capital Budget: No

Appropriations: Yes

External Funding Sources:

Account Title / Number	Dollar Amount
Vehicle Purchase / PW-4727	Estimated: \$32,500.00

ITEM DESCRIPTION

BACKGROUND:

A necessary addition needed to revitalize and aging work truck fleet. With this, we can add to our vehicle fleet a newer, and low mileage truck for use by work crews. This is a locally owned and operated business, which has made the convenience of pick-up and/ or delivery feasible, with the added benefit of supporting the surrounding communities.

PROCUREMENT PROCESS AND PROPOSAL REVIEW:

Seeking to modernize operations, improve efficiency, and maintain city departmental service. Both the department director and vehicle maintenance superintendent reviewed previous bid proposals. Bids were evaluated based on four (4) criteria:

- Availability
- Cost
- Reliability
- Variety of Stock

ALTERNATIVES

The City has one primary option should the Mayor and City Council choose to follow a path other than that being recommended by Staff:

- *Reject the request, and rebid.*

Pursuing this option could mean repeating processes, making timely delays possible. Inventory on products such as this change daily, which also make alternative selections difficult.

ATTACHMENTS

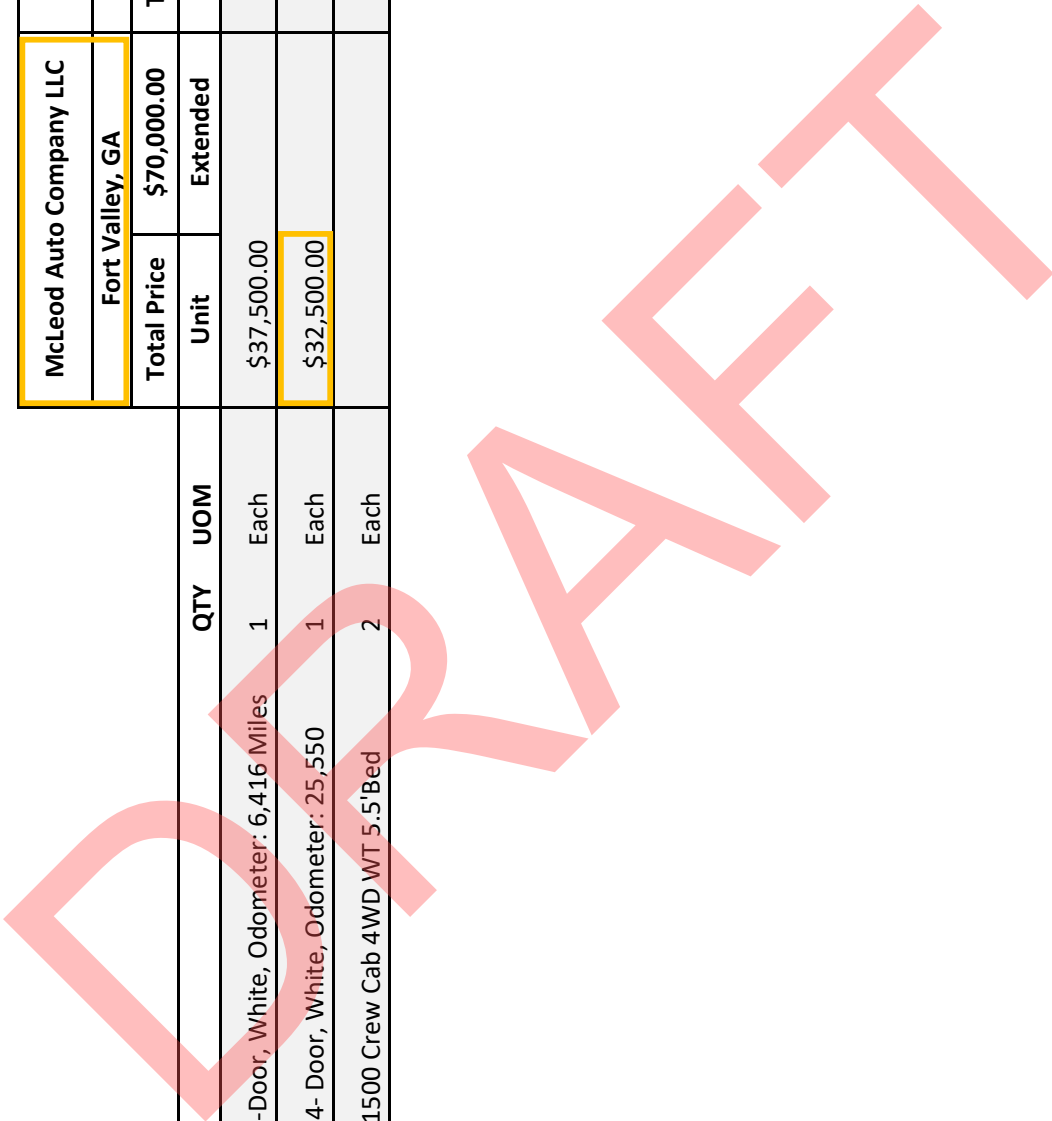
1. *PW-4727 Vehicle Purchase for 2022 Ford F-150 with McLeod Auto Company LLC*

DRAFT

BID TABULATION

BID NO.: PW-4727 FORD F-150, CREW CAB TRUCKS

Line #	Description	QTY	UOM	McLeod Auto Company LLC Fort Valley, GA		ALAN JAY AUTOMOTIVE MANAGEMENT Sebring, FL	
				Total Price	Extended	Total Price	Extended
1	2023 Ford F-150, XL, 4-Door, White, Odometer: 6,416 Miles	1	Each	\$37,500.00			
1 ALT1	2022 Ford F-150, STX, 4-Door, White, Odometer: 25,550	1	Each	\$32,500.00			
1 ALT1	2026 Chevy Silverado 1500 Crew Cab 4WD WT 5.5'Bed	2	Each			\$43,312.00	\$86,624.00



STAFF REPORT

DEPARTMENT: RECREATION, PARKS AND CULTURAL SERVICES

SUBMITTED BY: PRESTON POOSER

MEETING DATE: JANUARY 20, 2026

AGENDA ITEM

Purchase of one (1) Enclosed Equipment Trailer for the Grounds Maintenance Division

STAFF RECOMMENDATION

Staff recommends purchasing of an enclosed equipment trailer for the Grounds Maintenance Division. This trailer will assist staff in the transport of materials and equipment to parks and ballfields in the City.

BUDGET AND PROCUREMENT

Budgeted Item: No

Included In Current Operating Budget: No

Fiscal Impact: Yes

Total Project Cost: \$10,325

Included In Current Capital Budget: No

Appropriations: Yes

Account Title / Number	Dollar Amount
Recreation Vehicles in 2018 SPLOST is 3525.54123	\$10,325

External Funding Sources:

Account Title / Number	Dollar Amount
If any funding will be provided by outside partners or agencies, list them with the corresponding amounts	

ITEM DESCRIPTION

The Warner Robins Purchasing Department issued a Request for Bids at the request of the Recreation, Parks and Cultural Services Department for the purchase of an enclosed equipment trailer for the Grounds Maintenance Crew.

The enclosed trailer specifications included: A 16' long, 7' Interior Height Enclosed Trailer- (2) Two leaf spring axles- 2X8 Treated plank floors- Tool box on tongue- Treated Plywood on the ramp- Integrated jack knife ramp- Stagecoach exterior- Side door with bar lock- Mesh storage tray (Optional Addition)- 2 Steel 24" shelves on the front (Optional Additions)

There were 4 bids submitted.

Staff is recommending the purchase of the trailer from Trax & Trailers (The Trailer Shop, LLC) in the amount of \$10,325. This was the lowest and best bid of all of the responses received.

ALTERNATIVES

Reject Bids and Re-bid

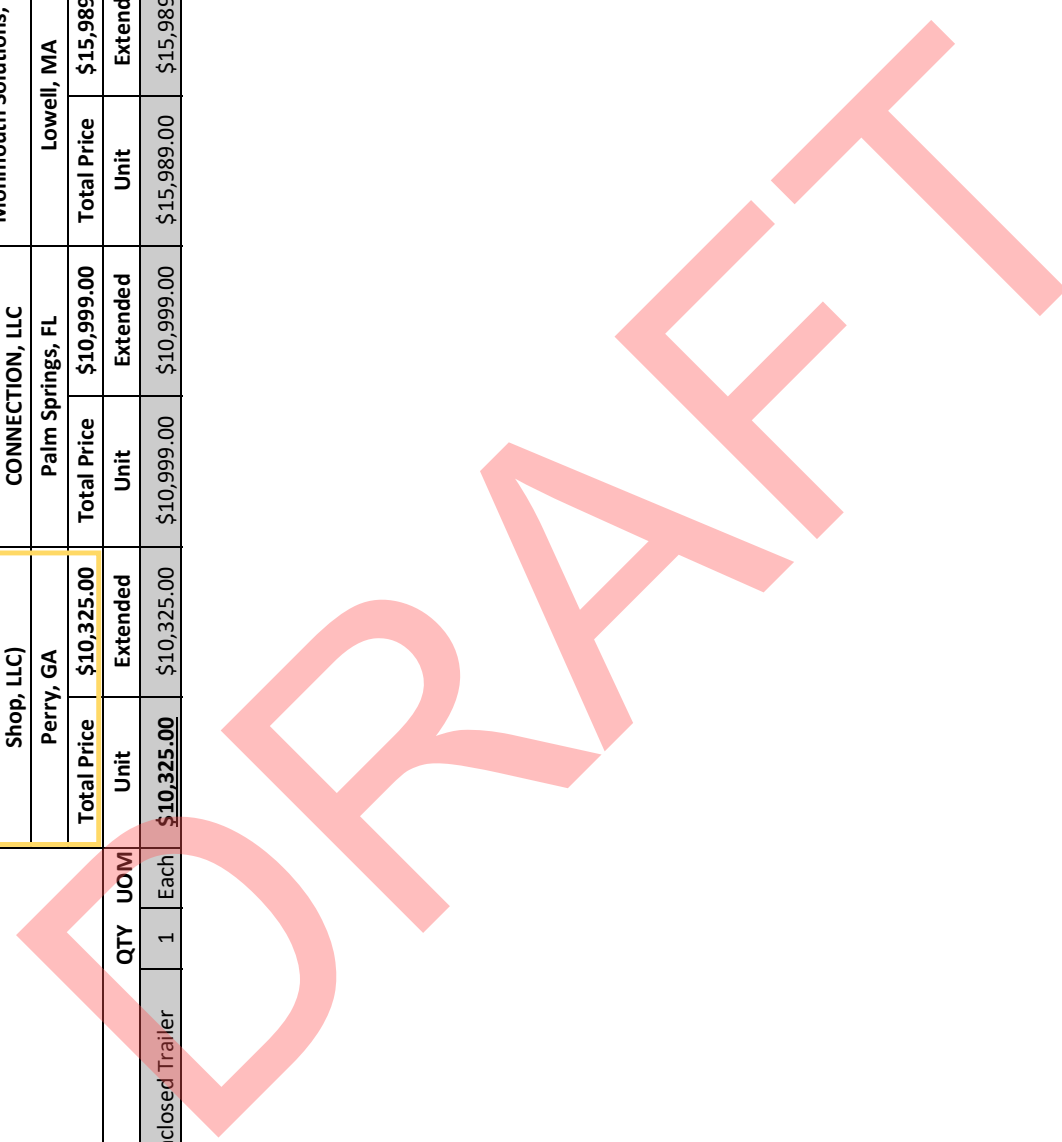
ATTACHMENTS

1. List each supporting document that you are providing

DRAFT

BID TABULATION
BID NO.: R-4735 ENCLOSED LANDSCAPE TRAILER

Line #	Description	QTY	UOM	Trax & Trailers (The Trailer Shop, LLC)			ALL AMERICAN TRAILER CONNECTION, LLC			Monmouth Solutions, Inc.			JC ENTERPRISES		
				Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended	Total Price	Unit	Extended
1	16' long, 7' Interior Height Enclosed Trailer	1	Each	\$10,325.00		\$10,325.00	\$10,999.00		\$10,999.00	\$15,989.00		\$15,989.00	\$16,786.00		\$16,786.00



STAFF REPORT

DEPARTMENT: CITY ADMINISTRATOR

SUBMITTED BY: JAMES DRINKARD

MEETING DATE: JANUARY 20, 2026

AGENDA ITEM

Intergovernmental Agreement: Houston County FLOST

Consideration of an intergovernmental agreement with Houston County and its component Cities for the purpose of calling a public referendum for establishment of the Houston County Floating Local Option Sales Tax; establishing rates and effective dates; establishing distribution schedules; and for other purposes.

STAFF RECOMMENDATION

Approve a resolution of the Mayor and City Council of the City of Warner Robins approving an intergovernmental agreement among the City of Warner Robins, the City of Centerville, the City of Perry, and the Houston County Board of Commissioners Cities for the purpose of calling a public referendum for establishment of the Houston County Floating Local Option Sales Tax; establishing rates and effective dates; establishing distribution schedules; and for other purposes and authorize the Mayor to execute all necessary documents.

BUDGET AND PROCUREMENT

Budgeted Item: No

Included In Current Operating Budget: No

Fiscal Impact: No

Total Project Cost: N/A

Included In Current Capital Budget: No

Appropriations: N/A

ITEM DESCRIPTION

In November 2024, voters approved a referendum establishing a statewide floating homestead tax exemption. The underlying legislation, commonly referred to as House Bill 581 (HB581), allowed local governments and boards of education to choose to “opt out” of participating in the voter-approved exemption; however, the City of Warner Robins, the Cities of Centerville and Perry, and the Houston County Commission all fully supported the will of the voters and the floating homestead exemption.

HB581 also contained a provision providing for the establishment of a county-wide Floating Local Option Sales Tax (FLOST) in those communities in which the County and all its component Cities opted into the floating homestead exemption. The legislation requires that imposition of the FLOST must be ratified by voters via a ballot referendum and further requires that 100% of the revenues generated by the FLOST must be used exclusively for property tax relief.

The City of Warner Robins, the Cities of Centerville and Perry, and the Houston County Commission are collectively eligible to call such referendum and if approved by voters, to impose a county-wide Floating Local Option Sales Tax. The first step in the process is the adoption by each governmental entity of an intergovernmental agreement calling for the referendum, establishing rates and effective dates, and establishing a schedule for the distribution of FLOST revenues.

The intergovernmental agreement now under consideration meets all requirements of Georgia law and calls for a public ballot referendum on May 19, 2026.

The method of calculating the allocation of FLOST proceeds is based upon each jurisdiction's pro rata share of the total county-wide tax digest and is applied so as to provide each jurisdiction with the equivalent of a 3.54 mill reduction. The specific allocation schedule is found in Exhibit 1 of the intergovernmental agreement.

ALTERNATIVES

The Mayor and City Council may reject the intergovernmental agreement as presented; however, doing so will result in the May election cycle being missed and voter consideration of a ballot referendum delayed until the next legally allowable election cycle.

ATTACHMENTS

1. Authorizing Resolution
2. Intergovernmental Agreement: Houston County Floating Local Option Sales Tax

**STATE OF GEORGIA
CITY OF WARNER ROBINS**

RESOLUTION

BE IT RESOLVED that the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute the attached Intergovernmental Agreement for the Imposition of the Floating Homestead Local Option Sales Tax (FLOST) among Houston County Board of Commissioners, the City of Warner Robins, the City of Perry and the City of Centerville, upon execution by the Parties, fully satisfies the conditions precedent to issue the call for the referendum to impose the FLOST within the Special Taxing District and, if approved by a majority of the voters, to levy and distribute said tax under the terms of this Agreement and state law.

This 20th day of January, 2026.

CITY OF WARNER ROBINS, GEORGIA

By: _____
LaRhonda W. Patrick, Mayor

Attest:

Mandy Stella, City Clerk

**INTERGOVERNMENTAL AGREEMENT
FOR THE IMPOSITION OF THE FLOATING HOMESTEAD
LOCAL OPTION SALES TAX (FLOST)**

This Intergovernmental Agreement (as hereinafter may be referred to as “this Agreement”) is entered into this the _____ day of _____, 2026 by and between Houston County, Georgia (as hereinafter may be referred to as “the County”) and the Municipalities of Warner Robins, Perry, and Centerville (as hereinafter may be referred to individually as “each Undersigned Municipality” and collectively referred to as “the Undersigned Municipalities”) for the purpose of implementing the provisions of Article 2B of Chapter 8 of Title 48 of the Official Code of Georgia Annotated as they relate to imposition of a Floating Local Option Sales Tax (FLOST) within the special tax district (hereinafter sometimes referred to as the “Special Taxing District”) established for and conterminous with Houston County pursuant to O.C.G.A. § 48-8-109.30. The County and the Undersigned Municipalities that execute this Agreement may be collectively referred to as “the Parties”.

WHEREAS, the Parties desire to impose a FLOST within the Special Taxing District that is conterminous with the borders of the County, and which requires entering into an intergovernmental agreement calling for a FLOST; and

WHEREAS, the County and all the Undersigned Municipalities within the Special Taxing District that levy an ad valorem tax on property currently have in effect a base year value homestead exemption or adjusted base year value homestead exemption; and

WHEREAS, the Undersigned Municipalities collectively represent at least 50 percent of the Special Taxing District’s total residents of municipalities that levy an ad valorem tax on property; and

WHEREAS, the County and the Municipalities of Warner Robins, Perry, and Centerville voluntarily enter into this Agreement which, upon execution by the Parties, fully satisfies the conditions precedent to issue the call for the referendum to impose the FLOST within the Special Taxing District and, if approved by a majority of the voters, to levy and distribute said tax under the terms of this Agreement and state law; and

WHEREAS, the County and the Undersigned Municipalities are authorized to enter into this Agreement by Georgia law, specifically including Article IX, Section III, Paragraph I of the Constitution of the State of Georgia and Article 2B of Chapter 8 of Title 48 of the Official Code of Georgia Annotated;

NOW, THEREFORE, in consideration of the mutual promises and understandings made in this Agreement, and for other good and valuable consideration, the Parties consent and agree as follows:

**Article I.
Satisfaction of Homestead Exemption Requirements**

The Parties agree that the conditions required by O.C.G.A. § 48-8-109.31(d)(1) are satisfied because the County and the Undersigned Municipalities within the Special Taxing District that levies an ad valorem tax on property has in effect a base year value homestead exemption or adjusted base year value homestead exemption.

**Article II.
Required Signatories**

The Parties agree that the conditions required by O.C.G.A. § 48-8-109.31(d)(2) are satisfied because this Agreement is executed by the County and by the Undersigned Municipalities of Warner Robins, Perry, and Centerville which Undersigned Municipalities collectively represent at least 50 percent of the Special Taxing District's total residents of municipalities that levy an ad valorem tax on property.

**Article III.
Proposed Rate and Duration of the FLOST**

1. In accordance with O.C.G.A. § 48-8-109.31(c), the proposed rate of the FLOST shall be 1.0%.
2. In accordance with O.C.G.A. § 48-8-109.32(a), the proposed duration of the tax shall be 5 years.

**Article IV.
Call for and Conduct of the Referendum**

In accordance with O.C.G.A. § 48-8-109.32(b), the county election superintendent shall issue the call for an election for the purpose of submitting the question of the imposition of the tax to the voters of the county. The call for and conduct of the election shall be administered by the county election superintendent in the manner authorized for special elections to present questions to the voters under O.C.G.A. § 21-2-540. Said election shall be held on the following date, which is authorized for such purposes under O.C.G.A. § 21-2-540(c)(2): May 19, 2026.

**Article V.
Ballot Language**

In accordance with O.C.G.A. § 48-8-109.32(c), the ballot language for the question of imposing the FLOST shall read as follows:

- YES Shall a special 1.0% percent sales and use tax be imposed for 5 years within Houston County with the proceeds used exclusively to reduce property taxes imposed by Houston County and the municipalities of Warner Robins, Perry and Centerville?
- NO

**Article VI.
Initiation and Termination of the Tax**

If approved in the election held on May 19, 2026, the imposition of the tax is expected to commence on October 1, 2026. The final day for imposition of the tax without renewal is expected to occur on September 30, 2031.

**Article VII.
Conditions**

The Parties agree that the levy of the FLOST is conditioned upon the approval of the imposition of the FLOST by the voters of the Special Taxing District in a referendum to be held in accordance with the provisions of O.C.G.A. § 48-8-109.30 *et seq.* The Parties agree that the County's ability to comply with this Agreement is conditioned upon the collecting of the FLOST revenues by the State Revenue Commissioner and transferring same to the County in conformity with the requirements of O.C.G.A. § 48-8-109.30 *et seq.*, as well as each Party's compliance with the conditions precedent set forth in O.C.G.A. § 48-8-109.31.

**Article VIII.
Use of FLOST Proceeds**

As required by O.C.G.A. § 48-8-109.42 and in conjunction with any further limitations provided in this Agreement, the Parties agree that each recipient of FLOST proceeds:

- (a) Is required to use FLOST proceeds exclusively to provide property tax relief; and
- (b) Must ensure that the form used by the county tax commissioner or other tax collector to collect ad valorem property taxes for the Party clearly states the dollar amount by which the property tax levied by such Party was reduced as a result of the receipt of FLOST proceeds; and
- (c) Must annually reduce its roll-back millage rate which is calculated in accordance with O.C.G.A § 48-5-32.1, by the millage equivalent of the net FLOST proceeds that it received in the prior taxable year.

**Article IX.
Apportionment and Distribution of FLOST Proceeds**

The net proceeds, including any interest thereon, of the FLOST received by Houston County from the State Revenue Commissioner shall be apportioned and distributed by the County to the Parties in the time and manner as provided in the Distribution Schedule. (*See Exhibit "1", the Parties' Distribution Schedule for this Agreement, attached hereto and incorporated by reference.*)

**Article X.
Accounting of FLOST Proceeds received by the County from the Department of Revenue**

The Parties agree that the County will create a separate account to be held in trust on behalf of the Special Taxing District for each year during which FLOST proceeds are collected and subsequently delivered to the County by the Georgia Department of Revenue. Such account shall be designated as the 2026 County Special District FLOST Proceeds Fund. The County shall select a bank which shall act as a depository and custodian of each County SD FLOST Fund upon such terms and conditions as may be acceptable to the County; provided, however, that each such account shall be interest bearing with interest paid into and retained within such account for later apportionment and distribution according

to the Distribution Schedule. No funds other than the FLOST proceeds, and interest accrued thereon, shall be placed in such accounts. The funds within such accounts shall not be commingled with any other funds of the County. The funds within such accounts shall only be disbursed in the time and manner authorized under this Agreement.

**Article XI.
Distributions, Accounting, Record Keeping, and Audits**

1. The Parties agree that the County shall distribute FLOST proceeds to each Government Entity periodically as provided for in the Distribution Schedule.
2. The Parties agree that a separate account or fund shall be created by the County and by each Municipality individually, which corresponds with each year during which FLOST proceeds are to be distributed from the prior month's County SD FLOST Fund. Each such account or fund shall be designated by the given Party as their 2026 "*county or municipality name*" Floating Local Option Sales Tax Fund.
3. The Parties agree that all records concerning funds and accounts established under Article X and XI of this Agreement shall be kept by each Party so that the records may be audited, as may be necessary.
4. The Parties agree that if an Undersigned Municipality ceases to exist as a legal entity or becomes an inactive municipality (as provided by law) before all funds are distributed or expended under this Agreement, that such municipality's share of the funds to be distributed subsequent to dissolution shall be paid to the County as part of the County's share to be applied against the countywide general maintenance and operations millage rate, unless an Act of the Georgia General Assembly provides otherwise within one year from the date on which funds were first unable to be distributed to such defunct or inactive municipality.

**Article XII.
Effective Date and Term of This Agreement**

This Agreement shall commence upon the date of its execution by the last Party to this Agreement and shall terminate upon the later of:

- (a) The official declaration by the Houston County Board of Registration and Elections of the failure of the election described in this Agreement; or
- (b) The distribution to the County and all of the Municipalities of the last dollar of money collected from the FLOST after the expiration of the FLOST and the fulfilment of each Party's obligations to provide property tax relief with such money as required by state law.

**Article XIII.
Representations and Mutual Covenants**

1. The County makes the following representations and warranties which may be specifically relied upon by all Parties as a basis for entering this Agreement:
 - (a) The County is a political subdivision duly created and organized under the Constitution of the State of Georgia; and
 - (b) The governing authority of the County is duly authorized to execute, deliver and perform this Agreement; and
 - (c) This Agreement is a valid, binding, and enforceable obligation of the County; and
 - (d) The County agrees that it is authorized to enter into this Agreement pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia and Article 2B of Chapter 8 of Title 48 of the Official Code of Georgia Annotated and that receipt of FLOST proceeds will allow the County to reduce the amount of property tax levied by the County; and
 - (e) The County agrees that the terms of this Agreement, including but not limited to the Distribution Schedule are valid, comply with applicable law, and that all County FLOST proceeds will be used exclusively for property tax relief; and
 - (f) The County will take all actions necessary to direct the county election superintendent to call an election to be held in all voting precincts in the County on the 19th day of May for the purpose of submitting to the voters of the County, for their approval, the question of whether or not a FLOST shall be imposed in accordance with the provisions of this Agreement.

2. Each Undersigned Municipality that executes this Agreement, on its own behalf, makes the following representations and warranties, which may be specifically relied upon by all Parties as a basis for entering this Agreement:
 - (a) The Municipality is a municipal corporation duly created and organized under the Laws of the State of Georgia; and
 - (b) The governing authority of the Municipality is duly authorized to execute, deliver and perform this Agreement; and
 - (c) This Agreement is a valid, binding, and enforceable obligation of the Municipality; and
 - (d) The Municipality agrees that it is authorized to enter into this Agreement pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia and Article 2B of Chapter 8 of Title 48 of the Official Code of Georgia Annotated and that receipt of FLOST proceeds will allow the Municipality to reduce the amount of property tax levied by the Municipality; and
 - (e) The Municipality agrees that the terms of this Agreement, including but not limited to

the Distribution Schedule are valid, comply with applicable law and that the Municipality's FLOST proceeds will be used exclusively for property tax relief.

3. During the term of this Agreement, the Parties shall comply with all State law applicable to a FLOST, specifically including but not limited to Article 2B of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, and all provisions of this Agreement shall be construed in light of the applicable provisions of State law.

Article XIV. Notices

All notices, consents, waivers, directions, requests or other instruments or communications provided for under this Agreement shall be deemed properly given when delivered personally or sent by registered or certified United States mail, postage prepaid to the following addresses:

Houston County:

Dan Perdue, Chairman
200 Carl Vinson Parkway
31088

Centerville:

J. Micheal Evans, Mayor
300 East Church Street Warner Robins, Georgia
Centerville, Georgia 31028

Perry:

Randall Walker, Mayor
1211 Washington Street
Perry, Georgia 31069

Warner Robins:

LaRhonda Patrick, Mayor
P.O. Box 8629
Warner Robins, Georgia 31095

The Parties agree to give each other non-binding duplicate email notice. Future changes in address shall be effective upon written notice being given by the City to the County Director of Administration or by the County to the City Manager via certified first-class U.S. mail, return receipt requested.

Article XV. Entire Agreement

This Agreement, including any attachments or exhibit, constitutes all of the understandings and agreements existing between the County and the Municipalities with respect to the distribution and use of the proceeds from the FLOST. Furthermore, this Agreement supersedes all prior agreements, negotiations and communications of whatever type, whether written or oral, between the Parties hereto with respect to distribution and use of said FLOST proceeds. No representation oral or written not incorporated in this Agreement shall be binding upon the County or the Municipalities.

Article XVI. Severability, Non-Waiver, Applicable Law, and Enforceability

If a decision of a court of competent jurisdiction renders any provision of this Agreement (or portion of a

provision) invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant, or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the State of Georgia without regard to conflicts of law principles. Should any provision of this Agreement require judicial interpretation, it is agreed that the arbitrator or court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

**Article XVII.
No Consent to Breach**

No consent or waiver, express or implied, by any party to this Agreement, to any breach of any covenant, condition, or duty of another party shall be construed as a consent to or waiver of any future breach of the same.

**Article XVIII.
Counterparts**

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the authorized representatives of the Parties have hereunto set their hands and affixed the seals of the respective Government Entities as of the date above first written.

**HOUSTON COUNTY BOARD OF
COMMISSIONERS**

By: _____
Chairman Dan Perdue

Attest: _____
Robbie Dunbar, Director of Administration

THE CITY OF PERRY

By: _____
Mayor Randall Walker

Attest: _____
Annie Warren, City Clerk

THE CITY OF WARNER ROBINS

By: _____
Mayor LaRhonda Patrick

Attest: _____
Mandy Stella, City Clerk

THE CITY OF CENTERVILLE

By: _____
Mayor J. Micheal Evans

Attest: _____
Lee Siefert, City Clerk

EXHIBIT 1
DISTRIBUTION SCHEDULE

1. Timing of distribution of proceeds:

The County shall disburse all funds from the prior month's County SD FLOST Fund into the FLOST Tax Relief Fund for each Party monthly 15 days after the end of the month in which proceeds are received by Houston County.

2. Apportionment and Distribution of FLOST Proceeds:

(a) For the term and duration of this Agreement, the Parties agree that FLOST proceeds shall be apportioned and distributed among the Parties in such a manner so as to provide for broad property tax relief for the taxpayers of the Special Taxing District and not result in a net increase in revenue for any jurisdiction.

To such end, the Parties agree that the FLOST proceeds shall be apportioned to result in the reduction, by an equal percentage, of each millage rate that was levied by the governing authority of any Party on taxable property within the Special Taxing District at the rates shown in the PT-35 or PT-38 form executed by the governing authority of each Party and filed with the Georgia Department of Revenue for the 2024 property tax year.

(b) The distribution percentages shall be calculated using the following formula:

County or City's Individual Yearly Net Maintenance & Operation Amount / The sum of the Combined Total Digest Amount to include the County and each City = the Distribution Percentage for County and each City Individually

(c) The distribution percentages shall be annually recalculated by the County on the basis of the most recently completed tax year and applied prospectively to apportion the FLOST proceeds collected in the year during which such recalculation occurred:

(d). Table of distribution percentages:

Proration of FLOST Revenue

Taxing Agency	2025 Net M&O	Individual/Sum of All Digests
Houston County Wide	\$7,059,462,684	60.26%
City of Warner Robins	\$3,154,410,105	26.93%
City of Perry	\$1,155,558,523	9.86%
City of Centerville	\$344,762,637	2.94%
Sum of Digests	\$11,714,193,949	100.00%

Annual 1% Sales Tax

Estimate \$ 41,500,000.00

Based on 2025 Levy	Digest	Current Millage	Millage Equivalency	Potential Levy Millage
Houston County	\$7,059,462,684	8.45	3.54	4.91
City of WR	\$3,154,410,105	8.953	3.54	5.41
City of Perry	\$1,155,558,523	12.697	3.54	9.15
City of Centerville	\$344,762,637	8.9	3.54	5.36

Example Home Value \$ 350,000.00

	Taxes paid in 2025 w/o FLOST	Taxes paid in 2025 with FLOST	Savings
Houston County	\$1,183	\$687	\$496
City of WR	\$1,253	\$757	\$496
City of Perry	\$1,778	\$1,282	\$496
City of Centerville	\$1,246	\$750	\$496

STAFF REPORT

DEPARTMENT: FINANCE

SUBMITTED BY: DR. SHARON HALL

MEETING DATE: JANUARY 20, 2026

AGENDA ITEM

Transfer Of Unallocated Funds For Utility Improvement

Consideration to transfer unallocated monies in the Water/Sewer Enterprise Fund for the purpose of funding improvements at the Sandy Run Creek Water Pollution Control Plant.

STAFF RECOMMENDATION

Approve an ordinance authorizing the allocation of \$1,306,520.00 from unallocated fund balance (Account 5332081) in the Water/Sewer Enterprise Fund to the Machinery and Other Equipment account for the purpose of funding the replacement of the rotary drum thickener at the Sandy Run Creek Water Pollution Control Plant.

BUDGET AND PROCUREMENT

Budgeted Item: No

Included In Current Operating Budget: No

Fiscal Impact: Yes

Total Project Cost: \$1,306,520.00

Included In Current Capital Budget: No

Appropriations: Yes

Account Title / Number	Dollar Amount
5332081 (Unallocated Fund Balance: Water/Sewer Enterprise Fund)	\$ 1,306,520.00

ITEM DESCRIPTION

On December 01, 2025, the Mayor and City Council awarded a for replacement of the rotary drum thickener at the Sandy Run Creek Water Pollution Control Plant. At the time this item was considered, the information regarding the funding source for the project was inadvertently left off of the staff report for the item, and the appropriation and allocation of funds was not included in the motion.

The requested action corrects this error.

ALTERNATIVES

Should the Mayor and Council so choose, they may direct Staff to identify alternative sources of funding for the project; however, doing so would result in delays in project delivery.

ATTACHMENTS

1. Ordinance

DRAFT

No: _____
 CITY OF WARNER ROBINS
 STATE OF GEORGIA

ORDINANCE

BE IT ORDAINED by the Governing Authority of the City of Warner Robins, Georgia, that \$1,306,520.00 be transferred from unallocated Fund Balance of the Water and Sewer Enterprise Fund to the Machinery And Other Equipment budget account of the Water and Sewer Enterprise Fund for the purpose of funding replacement of the rotary drum thickener at the Sandy Run Creek Water Pollution Control Plant.

Said funds shall be taken from Fund Balance Reserve Account #5332081 and placed in the operating expenditure account referenced in the chart below:

Account	Description	Transfer In
53.000.054330.000.000.54121	Machinery and Other Equipment	\$1,306,520.00
Total		\$1,306,520.00

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and to this end, the provisions of this ordinance are declared severable.

The provisions of this ordinance were first read on January 20, 2026, and shall become effective upon adoption this day of _____, 2026.

CITY OF WARNER ROBINS

BY: _____
 LaRhonda W. Patrick, Mayor

ATTEST:

 Mandy Stella, City Clerk

3) Moving the position of Business License Specialist, Job # 144, Grade # 16, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

4) Moving the position of Tax Specialist, Job # 156, Grade # 16, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

5) Moving the position of Tax Assistant, Job # 140, Grade # 10, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

6) Moving the position of Cashier (Tax), Job # 128, Grade # 09, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

ALTERNATIVES

1) An alternative is to adopt part of the ordinance, but not all of it.

2) An alternative is to not adopt the ordinance and continue with how the Finance Department and City Clerk's Office are currently organized.

ATTACHMENTS

1. Ordinance – Requesting Classification Plan Changes

No. _____
CITY OF WARNER ROBINS
STATE OF GEORGIA

ORDINANCE

WHEREAS, the City Administrator makes the following recommendations to the City Council for changes in the City of Warner Robins Classification Plan,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

-1-

Move the position of Tax Manager, Job Class # 169, Grade # 21, authorized strength of 1, Finance Department to the City Clerk's Office.

-2-

Move the position of Tax Supervisor, Job Class # 155, Grade # 19, authorized strength of 1, Finance Department to the City Clerk's Office.

-3-

Move the position of Business License Specialist, Job # 144, Grade # 16, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

-4-

Move the position of Tax Specialist, Job # 156, Grade # 16, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

-5-

Move the position of Tax Assistant, Job # 140, Grade # 10, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

-6-

Move the position of Cashier (Tax), Job # 128, Grade # 09, authorized strength of 1, Finance Department and the employee in the position to the City Clerk's Office.

BE IT FURTHER ORDAINED that the City's Finance department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2026 budget, as necessary to facilitate the changes to the City's Classification Plan enumerated in this ordinance.

BE IT ORDAINED that this amendment was first read on ____ day of _____, 2026, was adopted this ____ day of _____, 2026 and shall become effective on _____, 2026.

This _____ day of _____ 2026.

CITY OF WARNER ROBINS

By: _____
LaRhonda W. Patrick, Mayor

ATTEST:

Mandy Stella, City Clerk

DRAFT