



# City of Warner Robins City Council Meeting Minutes

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Monday, December 16, 2019

5:30 PM

Council Chambers

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## Regular Meeting of Warner Robins City Council

**Presiding:** Mayor Randy Toms

**City Officials Present:** Councilman Daron Lee  
Councilman Keith Lauritsen

Councilman Tim Thomas  
Councilman Clifford Holmes  
Councilman Larry Curtis

**Opening Prayer:** Councilman Lauritsen

**Pledge of Allegiance:** Councilman Curtis

**Call to Order:** 5:30 p.m.

**Citizen Comments:** David Reid, Joe Borrows, Rita Simon, Aaron Huffstelter, Rosa Lee Granville, Rutha Jackson, Alan Jackson, Grace Hodges, Alex Talley, Sam Evans, Marvel Lewis, Steve Davison, Rick Caswell, Chuck Shaheen, Sorel Robinson.

### Presentation of Proclamations/Awards:

- ◆ Miss Warner Robins Representatives
- ◆ Mayor Toms presented 10-year service awards to James Evans, Martin Steven, Scott Willis with the WRFD and Pam Mullis with Community Development.

### Action Items:

Action Item 1	Presentation of Minutes
The minutes of the regular meeting of December 2, 2019 presented for approval.	
<b>Motion:</b>	Councilman Holmes moved to approve the minutes of the regular meeting of Monday, December 02, 2019.
<b>Second:</b>	Councilman Holmes.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval of the minutes.

Action Item 2	Purchasing Bids
Purchasing Bid List items, attached hereto, were presented for approval.	
<b>Motion:</b>	Councilman Lee presented and moved for the approval of the bid list. Items one thru eight.
<b>Second:</b>	Councilman Lauritsen.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval of the bid list.

Action Item 3	Resolution for a Natural Gas Advisor
<p>The City of Warner Robins owns and operates a natural gas system that brings significant revenue to the City; natural gas is a clean, efficient, and inexpensive source of energy for the City's utility customers and it is in the best interest of the City to extend and expand the system.</p> <p>A Resolution of the Mayor and Council of the City of Warner Robins appoint Charles K. Shaheen III as an unpaid advisor to the City of Warner Robins on natural gas with the charge to make recommendations to expand the system and increase gas revenues.</p>	
<b>Motion:</b>	Councilman Lauritsen moved for the approval of this Resolution.
<b>Second:</b>	Councilman Lee.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval.

Action Item 4	Resolution Change to City Charter for a City Manager
<p>A Resolution of the Mayor and Council of the City of Warner Robins as the governing authority of the City deems amendments to the Warner Robins city charter to be necessary and appropriate and by adoption of this resolution endorses introduction of local legislation in the 2020 session of the General Assembly to adopt and implement such changes. The position of City Manager be created. A copy of this resolution be sent by the interim city clerk to each member of the Warner Robins legislative delegation.</p>	
<b>Motion:</b>	Councilman Curtis moved for the approval of this Resolution.
<b>Second:</b>	Councilman Lee.
<b>Outcome:</b>	Councilmen Curtis, Lee, and Thomas voted in favor of the approval. Mayor Toms, Councilmen Lauritsen and Holmes were opposed.

<b>Action Item 5</b>	<b>Resolution Employee Promotions</b>
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The following employees were recommended for promotion by their respective departments.

- ◆ Travis McCallum, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective December 16, 2019.
- ◆ Steven Martin, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective December 16, 2019.
- ◆ Brian White, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective December 16, 2019.
- ◆ Jacob Grube, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective December 16, 2019.
- ◆ Jeremy Duncan, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective December 16, 2019.
- ◆ Kaleb Allred, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective December 16, 2019.
- ◆ Phillip Limrick, promoted from Equipment Operator, Job Class #461, Grade 10, Public Works Department, to Utilities Maintenance Worker III (Sewer), Job Class #920, Grade 11, Utility Department, to be effective December 16, 2019.

<b>Motion:</b>	Councilman Holmes moved for the for the approval of this Resolution.
<b>Second:</b>	Councilman Thomas.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval.

**Action Item 6    Motion Home Occupation Permits Approvals**

The following Home Occupation Permits are recommended for approval by the Planning and Zoning Board:

- ◆ **Kelsey Jackson** – 121 Margie Drive, Apt. 2101 – request permission to operate a leather goods and apparel business as a home occupation.
- ◆ **Gloria Colbert** – 6080 Lakeview Road, Apt. 1202 – request permission to operate an event planning business as a home occupation.
- ◆ **Jessie Williams** – 1027 Corder Road – request permission to operate a painting and pressure washing business as a home occupation.
- ◆ **Joclyn Paulicheck** – 119 Stoney Creek Drive – requests permission to operate a photography business as a home occupation.
- ◆ **Rebecca Pate** – 113 Kestral Way – request permission to operate a soap making business as a home occupation.
- ◆ **Cornelius Thorpe** – 103 Xavier Edwards Drive – request permission to operate a painting business as a home occupation.

<b>Motion:</b>	Councilman Thomas moved for the for the approval of this motion.
<b>Second:</b>	Councilman Curtis.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval.

**Action Item 7    Motion 2020 Schedule of Planning & Zoning Meetings**

The 2020 calendar of regularly scheduled Planning and Zoning meetings were presented for approval.

<b>Motion:</b>	Councilman Lauritsen moved for the approval of this motion.
<b>Second:</b>	Councilman Curtis.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval.

<b>Action Item 8</b>	<b>Motion Appointments to the Development Authority of the City of Warner Robins</b>
<p>The Economic Development Department has recommended the following representatives to serve in the vacant seats on the FY2020 Development Authority Board of Warner Robins (DAWR),, and requests that the Mayor and Council of the City of Warner Robins approve of these appointments:</p> <ol style="list-style-type: none"> <li data-bbox="386 562 574 594">1. <b>Larry Curtis</b></li> <li data-bbox="386 617 646 648">2. <b>Renotto Solomon</b></li> <li data-bbox="386 672 618 703">3. <b>Robbin Gosline</b></li> </ol>	
<b>Motion:</b>	Councilman Thomas moved for the approval of this motion.
<b>Second:</b>	Councilman Holmes.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval.

<b>Action Item 9</b>	<b>Motion Appointments to the Development Authority of the City of Warner Robins</b>
<p>The Economic Development Department has recommended the following representatives to serve in the vacant seats on the FY2020 Redevelopment Agency Board of Warner Robins (RDA),, and requests that the Mayor and Council of the City of Warner Robins approve of these appointments:</p> <ol style="list-style-type: none"> <li data-bbox="386 1251 558 1283">1. <b>Lisa Miller</b></li> <li data-bbox="386 1306 610 1337">2. <b>Sharon Rogers</b></li> </ol>	
<b>Motion:</b>	Councilman Holmes moved for the approval of this motion.
<b>Second:</b>	Councilman Curtis.
<b>Outcome:</b>	Councilmen Lee, Lauritsen, Thomas, Holmes and Curtis voted for approval.

Action Item 10	Resolution WODA Abatement
<p>A Resolution of the Mayor and Council of the City of Warner Robins as the governing authority of the City presented and discussed the approval of the WODA Tax Abatement. A motion was made and second to approve this resolution with the understanding that all parties subject to (i.e. Federal, State, City, County Commissioners, Houston County Board of Education, any others required agencies and the Department of Nature Resources destination to be transferred) are in agreement to this WODA Tax Abatement. Resolution documents to following upon completion.</p>	
<b>Motion:</b>	Councilman Lee moved for the approval of this Resolution.
<b>Second:</b>	Councilman Holmes.
<b>Outcome:</b>	Councilmen Curtis, Holmes, Thomas and Lee voted in favor of the approval. Mayor Toms, Councilmen Lauritsen were opposed.

**Adjournment: 7:15 p.m.**

**Next Regular Council Meeting: Monday, January 06, 2020**



Kim A. Demoonie  
Acting City Clerk

# CITY OF WARNER ROBINS, GEORGIA

**COUNCIL DATE: December 16, 2019**

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE. (Bid tabulations are attached)

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
1) HDPE Pipe Bid No.: PW-4277	Ferguson Waterworks Macon, GA	\$6,704.40	61 54063 / \$166,357.20 Remaining	
2) Flooring for offices in Vehicle Maintenance Bid No.: PW-4278	Flooring Specialist Bonaire, GA	\$7,380.00	PUBLIC WORKS – New Projects 61 52144 / \$29,368.38 Remaining	
3) RENEW OpenGov Software Services 2 <sup>nd</sup> Year SWC #: 99999-SPD0000060-0003	OpenGov / Shi International Somerset, NJ	\$66,291.21	PUBLIC WORKS / Stormwater – Repairs & Mntce by Vendor 1535 52041 / \$144,959.12 Remaining	Contract Period: December 01, 2019 – November 30, 2020 <i>Budget Planning, Operational Performance, Citizen Engagement &amp; Standard Integrations.</i>
4) Insurance Claim for accident at Russell Pkwy & Booth Rd	PROFESSIONAL SERVICES Bass Signal Corp Milledgeville, GA	\$11,600.00	INFO SYSTEMS – Software & Support 4270 52144 / \$51,635.75 Remaining	
5) Lenovo T490 Laptops Bid No.: IT-4279	Southern Computer Warehouse Atlanta, GA	\$5,725.14	BLDG & TRANSPORTATION – Repairs & Mntce by Vendor 1535 54125 / \$39,173.03 Remaining	
		See attachment #3	INFO SYSTEMS – Computer Equip	

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
6) 24' x 40' Pavilion at Law Enforcement Center Bid No.: R-3995	Apollo Quality Buildings Centerville, GA	\$31,500.00	1401 53100 POLICE - Condemned Funds - State	Piggy back off previous pavilion bid.
7) Professional Civil Engineering Services for the RE-DESIGN of the Municipal Court Renovations	Bryant Engineering, LLC Perry, GA PROFESSIONAL SERVICES	\$6,202.50	2650 54101 / To be reimbursed from bond proceeds. MUNICIPAL COURT - Building & Improvements	
8) Workers' Compensation Audit	Gallagher Benefit Services Rolling Meadows, IL	\$10,253.00	003 55202 / \$113,338.00 Remaining HR - Stop Loss Insurance Premiums	


# ~ OATH OF OFFICE ~

*Georgia, Houston County*

*I, Charles Richard Bibb, do solemnly swear or affirm that I will truly perform to the best of my abilities the duties of Council Member by adopting such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Warner Robins and the common interest thereof. I further swear or affirm that I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof and that I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which I am by the laws of the State of Georgia prohibited from holding. I further swear or affirm that I am otherwise qualified to hold said office according to the Constitutions of the United States of America and the State of Georgia and the Charter of the City of Warner Robins, and that I will support the Constitutions of the United States of America and the State of Georgia.*

  
\_\_\_\_\_  
Charles Richard Bibb

Sworn to and subscribed before me  
this 6<sup>th</sup> day of January, 2020.

  
\_\_\_\_\_  
Judge, Superior Court of Houston County

# ~ OATH OF OFFICE ~

Georgia, Houston County

I, Kevin Gary Lashley, do solemnly swear or affirm that I will truly perform to the best of my abilities the duties of Council Member by adopting such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Warner Robins and the common interest thereof. I further swear or affirm that I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof and that I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which I am by the laws of the State of Georgia prohibited from holding. I further swear or affirm that I am a lawful resident of Council District 4, that I am otherwise qualified to hold said office according to the Constitutions of the United States of America and the State of Georgia and the Charter of the City of Warner Robins, and that I will support the Constitutions of the United States of America and the State of Georgia.

  
Kevin Gary Lashley

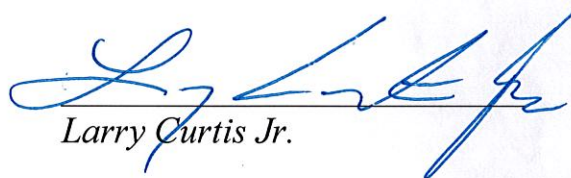
Sworn to and subscribed before me  
this 27 day of January, 2020.

  
Judge, Superior Court of Houston County

# ~ OATH OF OFFICE ~

Georgia, Houston County

*I, Larry Curtis Jr., do solemnly swear or affirm that I will truly perform to the best of my abilities the duties of Council Member by adopting such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Warner Robins and the common interest thereof. I further swear or affirm that I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof and that I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which I am by the laws of the State of Georgia prohibited from holding. I further swear or affirm that I am a lawful resident of Council District 6, that I am otherwise qualified to hold said office according to the Constitutions of the United States of America and the State of Georgia and the Charter of the City of Warner Robins, and that I will support the Constitutions of the United States of America and the State of Georgia.*

  
Larry Curtis Jr.

Sworn to and subscribed before me  
this 4th day of January, 2020.

  
Judge, Superior Court of Houston County

**STATE OF GEORGIA  
CITY OF WARNER ROBINS**

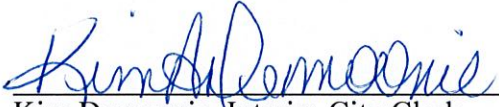
**RESOLUTION**

BE IT RESOLVED by the Mayor and Council of the City of Warner Robins that the Mayor is authorized to execute an agreement with Hubbub! Productions, Inc. at a cost of \$8,000 to provide consulting services for the 2020 Independence Day Celebration. This expenditure shall be charged to account 020 018 07540 52322 City Promotions /4<sup>th</sup> of July Celebration.

This 6<sup>th</sup> day of January, 2020.

By:   
Randy Toms, Mayor

ATTEST:

  
Kim Demoonie, Interim City Clerk



**HUBBUB! PRODUCTIONS CONSULTING SERVICES AGREEMENT**

This document will serve as a consulting services agreement between Hubbub Productions, Inc. and the City of Warner Robins in regards to the July 2, 2020 Independence Day Celebration (IDC) event.

**Hubbub! Music Services:**

- Hubbub! to provide to client consulting and quarterbacking services including, without limitation;
  - Production Manager services to include bidding of staging, sound, lights and video, to liaise with chosen vendor in establishing expectations and timelines and to manage on-site execution of services.
  - Talent Buyer services to include vetting available artists, to negotiate and execute contracts, to liaise with talent in advance to communicate expectations and timelines and to manage on-site experience.
  - Stage Manager to include establishing event timeline, to liaise with Production, Talent and Media to communicate event timeline including performances and other ancillary production elements.
  - To work with Warner Robins event staff and other vendors to identify and establish policies and procedures for securing backstage areas for production and talent.
  - To set up and maintain rider requirements and green room areas for Talent.
  - Consulting fee includes support staff.

**Term:** The term of this agreement shall be January 15, 2020 through July 3, 2020.

**Compensation:**

- **Project Fee:** Hubbub! to be paid an \$8,000.00 project fee with payments of \$2,000.00 due the 1st of each month, April-May-June, 2018, and \$2,000.00 immediately following the event.

**Expenses:**


Client agrees to reimburse consultant for any-and-all expenses incurred on client's behalf.

**Non-Exclusive Engagement of Consultant**

Client understands that consultant's services hereunder are not exclusive to client, and consultant shall at all times be free to perform similar services for others, as well as to engage any and all other business activities.

For Hubbub! Productions: Tod Elmore  Date: 12/18/2019

For Warner Robins: Randy Toms Randy Toms  Date: 1/8/2020

APPROVED AS TO  
FORM AND CONTENT  
 12-19-19  
CITY ATTORNEY

