



# City of Warner Robins City Council Meeting Minutes

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Monday, June 2, 2025

Immediately Following Pre-Council Meeting

Council Chambers

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**Presiding:** Mayor LaRhonda W. Patrick

**City Officials Present:**

Councilman Derek Mack  
Councilman Larry Curtis  
Councilman Keith Lauritsen

Councilman Clifford Holmes  
Councilman Kevin Lashley  
Councilman Charlie Bibb

**City Officials Absent:**

**Regular Meeting of Warner Robins City Council**

**Call to Order:** 5:30 p.m.

**Adoption of the Agenda:** Councilman Lauritsen moved to adopt the agenda. Councilman Bibb seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

**Opening Prayer:** Pastor Jordan Poole; Hope Church

**Pledge of Allegiance:** Girls Scouts Troop 60506

**Announcements:**

- Former Councilman John Williams passing

**Proclamations/Awards/Presentations:**

- Presentation – Haven Hope House
  - Senior Sisters of Northside Baptist Church
- Oath of Office – Warner Robins Police Department
  - Charles Snow
  - Anthony Johnson
  - Johnathan Morell
- Presentation – Warner Robins Police Department
  - Officer of the Year – Ofc. Houck
  - Detective of the Year – Det. Broussard
  - Supervisor of the Year – Lt. Rozier
  - Civilian of the Year – Hope Bish
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**Executive Session – Personnel and Real Estate**

Mayor Patrick requested a motion to enter into an executive session for Personnel and Real Estate. Councilman Lauritsen motioned for Executive Session for Personnel and Real Estate. Councilman Bibb seconded the motion for Personnel and Real Estate. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes, and Curtis voted for approval

of the executive session. The regular council meeting was suspended at 5:54 pm, and the governing body convened into executive session at 6:00 pm, the executive session ended at 6:07 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 6:11 pm. Councilman Lashley motioned for the request. Councilman Mack seconded. Councilmen Mack, Bibb, Lauritsen, Lashley, and Curtis voted for approval.

**Action Items:**

Action Item 1		Formal Public Comments Pertaining to Current Agenda Items
<b>Motion:</b>	N/A	
<b>Second:</b>	N/A	
<b>Outcome:</b>	N/A	

Action Item 2		Consent Agenda
A. May 19, 2025 Meeting Minutes B. Home Occupation Permits C. Resolution – CDBG Final Statement (2025-2029 Citizen Participation Plan and FY2025 Action Plan) D. Resolution – Dragonfly Pond Works LLC E. Resolution – Surplus Property (CED) F. Purchasing Items  I. Fire Department – Lemley’s Garage Inc.; \$10,993.18 II. General Administration – Associated Systems Incorporated; \$10,023.75 III. Police Department (Code Enforcement) - Insight Public Sector, Inc.; \$17,662.10 IV. Police Department (Code Enforcement) - Motorola Solutions; \$28,314.76 V. Utilites – Delta Municipal Supply; \$10,130.00 VI. Recreation, Parks, and Cultural Services Department – Krown Sports; \$45,300.00 VII. Public Works – Schaffer Electric LLC; \$10,315.00		
<b>Motion:</b>	Councilman Lauritsen moved for the approval of the consent agenda.	
<b>Second:</b>	Councilman Bibb	
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. Councilman Mack abstained.	

Action Item 2 (A)	May 19, 2025 Meeting Minutes
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The minutes of the Regular Meeting of May 19, 2025 were presented for approval.

**Action Item 2 (B) Home Occupation Permits**

The Planning & Zoning Board recommends approval the following applications as submitted.

1. **Marcus Dennis** – 307 Lasso Drive – Mobile Appliance Repair
2. **Camille Wattier** – 129 Coyote Run – Candle making
3. **Tisha Martinez** – 103 Newton Lane – Private Chef

**Action Item 2 (C) Resolution – CDBG Final Statement (2025-2029 Citizen Participation Plan and FY2025 Action Plan)**

The governing body of the City of Warner Robins has formally approved its Proposed Statement of Objectives and Projected Use of Funds for the 2025-2029 Consolidated Plan, along with an updated Citizen Participation Plan and the FY2025 Entitlement Grant. These elements have now been consolidated into the FY2025 Annual Action Plan. The finalized Annual Action Plan will be submitted to the Department of Housing and Urban Development for approval by August 16, 2025. (Attached)

A resolution of the Mayor and Council of the City of Warner Robins, as follows:

1. The Five-Year Consolidated Plan, Updated Citizen Participation Plan, and FY2025 Annual Action Plan are hereby adopted and shall be submitted to the U.S. Department of Housing and Urban Development (HUD) for use in the application for and guidance of the federal formula grant program funds, specifically for CDBG funds, as outlined in 24 CFR 91.2.
2. The Mayor and City Council hereby grant the Community & Economic Development Director the authority to correct any errors found in the adopted Five-Year Consolidated Plan and One-Year Action Plan, and to make minor modifications as requested by HUD. The final document shall be provided to the Mayor and City Council for review.

And that LaRhonda W. Patrick, as Mayor of the City of Warner Robins, is duly authorized to execute this Resolution on behalf of the Mayor and City Council.

**Action Item 2 (D) Resolution – Dragonfly Pond Works LLC**

A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached contract between Dragonfly Pond Works, LLC, and the City of Warner Robins, Georgia, whereby Dragonfly Pond Works, LLC will provide maintenance of Stormwater ponds owned by the City of Warner Robins.

Action Item 2 (E)	Resolution – Surplus Property (CED)
<p>A resolution WHEREAS, the City of Warner Robins is owner of certain items acquired as abandoned property upon the purchase of 111 N. Davis Drive.</p> <p>WHEREAS, said items are no longer needed for public use or have become unusable for the purpose intended; and</p> <p>WHEREAS, it is in the best interest of the City that said items be declared surplus; and</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Warner Robins that the value of the items is more than Five Hundred (\$500.00) Dollars.</p> <p>BE IT FURTHER RESOLVED that said property be disposed of in accordance with the laws of the State of Georgia.</p>	

Action Item 2 (F)	Purchasing Items
<ul style="list-style-type: none"> <li>I. Fire Department – Lemley’s Garage Inc.; \$10,993.18</li> <li>II. General Administration – Associated Systems Incorporated; \$10,023.75</li> <li>III. Police Department (Code Enforcement) - Insight Public Sector, Inc.; \$17,662.10</li> <li>IV. Police Department (Code Enforcement) - Motorola Solutions; \$28,314.76</li> <li>V. Utilites – Delta Municipal Supply; \$10,130.00</li> <li>VI. Recreation, Parks, and Cultural Services Department – Krown Sports; \$45,300.00</li> <li>VII. Public Works – Schaffer Electric LLC; \$10,315.00</li> </ul>	

Action Item 3	Motion – Alcohol License Appeal (Shalipaben Patel)
<p>To approve Ms. Shalipaben to reapply for an alcohol license with the City of Warner Robins</p>	
<p><b>Motion:</b></p>	<p>Councilman Lashley moved to approve approval.</p>

<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 4</b>	<b>Motion – Rezoning Petition – Irma Mondragon/5.8 acre portion of 1000 Corder Road</b>
<p>Irma Mondragon requests approval of a rezoning petition of a 5.8 acre portion of 1000 Corder Road from C-2[General Commercial District] to R-4 [Multi-Family Residential].</p>	
<b>Motion:</b>	Councilman Mack moved for the approval.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 5</b>	<b>Motion – Rezoning Petition – Jay’s Home Construction/305 N 4<sup>th</sup> St</b>
<p>Jay’s Home Construction requests approval of a rezoning petition for 0.33 acres at 305 N 4th St from M-1[General Industrial District] to the zoning of R-4 [Multi-Family Residential].</p>	
<b>Motion:</b>	Councilman Bibb moved for the approval.
<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Homes and Curtis voted for approval.

<b>Action Item 6</b>	<b>Ordinance #16-25 – Classification Plan Update</b>
<p>Ordinance #16-25 of the Governing Authority of the City of Warner Robins governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:</p> <ul style="list-style-type: none"> <li>• Reclassify the position of Administrative Clerk (CD), Job Class # 835, Grade # 09, authorized strength of 1, Community &amp; Economic Development Department to Administrative Secretary, Job Class # 836, Grade # 10, authorized strength of 1, Community &amp; Economic Development Department. Move the employee currently in the position and give them a 10% increase.</li> <li>• Deactivate the position of Occup Tax Cord/Elect Supervisor, Job Class # 107, Grade # 21, authorized strength of 1, General Administration Department.</li> </ul>	

- Create the position of Tax Manager, Job Class # 169, Grade # 21, authorized strength of 1, Finance Department.
- Reactivate the position of Tax Supervisor, Job Class # 155, Grade # 19, authorized strength of 1, and move it to the Finance Department.
- Move the position of Business License Specialist, Job # 144, Grade # 16, authorized strength of 1, General Administration Department and the employee in the position to the Finance Department.
- Move the position of Tax Specialist, Job # 156, Grade # 16, authorized strength of 1, General Administration Department and the employee in the position to the Finance Department.
- Move the position of Tax Assistant, Job # 140, Grade # 10, authorized strength of 1, General Administration Department and the employee in the position to the Finance Department.
- Move the position of Cashier (Tax), Job # 128, Grade # 09, authorized strength of 1, General Administration Department and the employee in the position to the Finance Department.

<b>Motion:</b>	Councilman Holmes moved for the approval or Ordinance #16-25 and to waive the second reading.
<b>Second:</b>	Councilmen Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Resolution – VC3 Contract Amendment
A resolution to authorize Mayor LaRhonda W. Patrick to execute a contract amendment with VC3, Inc., to the contract previously approved on December 16, 2024, for the inclusion of co-managed IT support services.	
<b>Motion:</b>	Councilman Curtis moved for the approval.
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution – Amendment of Solicitation/Modification of Contract; RAFB
A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached Amendment of Solicitation/Modification of Contract between Robins Air Force Base (“United States of America”) and the City of Warner Robins (“City”) incorporating those recently issued revised clauses via Executive Order.	
<b>Motion:</b>	Councilman Lauritsen moved for the approval.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Citizen Comments:** N/A

**Adjournment:** 6:40 pm

**Next Regular Council Meeting:** Monday, June 16, 2025



Mandy Stella  
City Clerk

**PUBLIC NOTICE  
CITY OF WARNER ROBINS  
COMMUNITY DEVELOPMENT BLOCK GRANT  
STATEMENT OF OBJECTIVES AND PROJECTED  
USE OF FUNDS FOR THE 2025-2029 CONSOLIDATED PLAN, UPDATED CITIZEN  
PARTICIPATION PLAN, AND FY2025 ACTION PLAN**

The governing body of the City of Warner Robins has formally approved its Proposed Statement of Objectives and Projected Use of Funds for the 2025-2029 Consolidated Plan, along with an updated Citizen Participation Plan and the FY2025 Entitlement Grant. These elements have now been consolidated into the FY2025 Annual Action Plan. The finalized Annual Action Plan will be submitted to the Department of Housing and Urban Development for approval by August 16, 2025.

The Consolidated Plan is developed by the City of Warner Robins' Community and Economic Development Department every five years and submitted to the Department of Housing and Urban Development (HUD) in compliance with federal requirements. This plan serves as the City's primary framework for guiding the Community Development Block Grant (CDBG) program and its funding applications. It encompasses seven key components: housing and homeless needs assessment, housing market analysis, strategic plan, action plan, certifications, monitoring, and outcome performance measures. The Action Plan, updated annually, outlines the anticipated funding and the planned activities for the upcoming year.

Unless otherwise specified, the primary focus for the allocation of funds will be within the Neighborhood Strategy Area (NSA), which is defined by the following boundaries: to the east, Highway 247; to the south, Richard B. Russell Parkway; to the west, Pleasant Hill Road, Johns Road, and Suzanne Drive; and to the north, Keith Drive and Bargain Road. All proposed activities are expected to deliver or exceed a 70% overall benefit to low- and moderate-income citizens. Each activity must align with one of the three National Objectives of the CDBG program, which are as follows:

- 1) Benefit to low- and moderate-income persons
- 2) Addressing of slum or blight
- 3) Meeting a particular urgent need

The sources of funding are as follows:

CDBG	\$495,380
Program Income	<u>\$100,000</u>
<b>Total funds:</b>	<b>\$595,380</b>

FY2025 Action Plan consists of the following projects:

- HOUSING\*\*\*\*\*\$366,304
  - Single Unit Residential \$146,304
  - Rebuilding Together \$70,000
  - Habitat for Humanity \$150,000
- CLEARANCE/ DEMOLITION\*\*\*\*\*\$110,000
- PROGRAM ADMINISTRATION\*\*\*\*\*\$116,576
  - Fair Housing \$2,500
- TOTAL EXPENDITURES\*\*\*\*\*\$595,380**

Please contact the Office of Community and Economic Development at 478-302-5513 for any questions.