



City of Warner Robins City Council Meeting Minutes

Monday, June 30, 2025

5:00PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Larry Curtis
Councilman Keith Lauritsen

Councilman Mack
Councilman Charlie Bibb

City Officials Absent:

Councilman Holmes
Councilman Kevin Lashley

Regular Meeting of Warner Robins City Council

Call to Order: 5:13 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda. Councilman Mack seconded the motion. Councilmen Mack, Bibb, Lauritsen, and Curtis voted for adoption of the agenda.

Opening Prayer: Dr. Wanda West; CGTC

Pledge of Allegiance: Officers Ashley Lowery and Johnathon Morell; Warner Robins Police Department

Announcements:

Proclamations/Awards/Presentations:

- Proclamation – Parks and Recreation Month
- Oath of Office – Warner Robins Police Department
 - o Samuel Owusu
 - o Kyle Pollino

Executive Session — Mayor Patrick requested a motion to enter into an executive session for Litigation and Personnel. Councilman Lauritsen motioned for Executive Session for Litigation and Personnel. Councilman Bibb seconded the motion for Personnel. Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval of the executive session. The regular council meeting was suspended at 5:34 pm, and the governing body convened into executive session at 5:39pm; the executive session ended at 6:52 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 6:58 pm. Councilman Bibb motioned for the request. Councilman Lauritsen seconded. Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.

Mayor Patrick requested a motion to amend the agenda to add Agenda Item #8 – Resolution – Amicus Brief; Chang vs City of Milton. Councilman Lauritsen motioned for the request. Councilman Mack seconded. Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.

Action Items:

Action Item 1		Formal Public Comments Pertaining to Current Agenda Items
Motion:	N/A	
Second:	N/A	
Outcome:	N/A	

Action Item 2		Consent Agenda
A. June 16, 2025 Meeting Minutes B. Resolution – Employee Promotions C. Resolution – ESG Amendment No. 17 D. Resolution – Amendment of Solicitation/Modification of Contract (FA850120P0003); RAFB E. Resolution – Amendment of Solicitation/Modification of Contract (FA857120P0138); RAFB F. Resolution – Equix Energy Services, LLC G. Resolution – Billing Consultant Contract; Jennifer Avery H. Resolution – Finance Consultant Contract; Holly Gross I. Purchasing Items <ul style="list-style-type: none"> I. General Administration – Shi Cisco; \$32,129.07 II. Police Department – Tarheel Canine Training Inc.; \$30,887.50 III. General Administration – SCW (Souther Computer Warehouse); \$16,466.79 		
Motion:	Councilman Mack moved for the approval of the consent agenda.	
Second:	Councilman Bibb	
Outcome:	Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.	

Action Item 2 (A)	June 16, 2025 Meeting Minutes
The minutes of the Regular Meeting of June 16, 2025 were presented for approval.	

Action Item 2 (B)	Resolution – Employee Promotions
<p>The following employees are recommended for promotion by his Department Director, and the Mayor and City Council deem such recommendations beneficial:</p> <ol style="list-style-type: none"><li data-bbox="259 378 1369 546">1. Bridget Richardson, promoted from Meter Reader, Job Class #940, Grade 09, Utility Department to Utility Servicer, Job Class #968, Grade 10, Utility Department, to be effective July 07, 2025.<li data-bbox="259 588 1369 693">2. Caleb Tidwell, promoted from Cashier (Tax), Job Class #128, Grade 09, Finance Department to Tax Assistant, Job Class #140, Grade 10, Finance Department, to be effective July 7, 2025.	

Action Item 2 (C)	Resolution – ESG Amendment No. 17
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute Amendment No. 17 to the Agreement between INFRAMARK, LLC d/b/a ESG Operations and Warner Robins, Georgia for Operations, Maintenance and Management Services originally adopted on July 1, 2008.</p>	

Action Item 2 (D)	Resolution – Amendment of Solicitation/Modification of Contract (FA850120P0003); RAFB
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached Amendment of Solicitation/Modification of Contract FA850120P003 between Robins Air Force Base (“United States of America”) and the City of Warner Robins (“City”) incorporating those recently issued revised clauses via Executive Order.</p>	

Action Item 2 (E)	Resolution – Amendment of Solicitation/Modification of Contract (FA857120P0138); RAFB
<p>A resolution to authorize Mayor LaRhonda W. to execute the attached Amendment of Solicitation/Modification of Contract FA857120P0138 between Robins Air Force Base (“United States of America”) and the City of Warner Robins (“City”) incorporating those recently issued revised clauses via Executive Order.</p>	

Action Item 2 (F)	Resolution – Equix Energy Services, LLC
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached contract between Equix Energy Services LLC, and the City of Warner Robins, Georgia, whereby Equix Energy Services, LLC for the construction of Anchor Glass Meter Set for an amount not to exceed \$382,100.00</p>	

Action Item 2 (G)	Resolution – Billing Consultant Contract; Jennifer Avery
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute a contract and all necessary documents with Jennifer Avery to provide consulting services to the Finance Department, including, but not limited to, training a successor Billing Coordinator, providing assistance with work orders processing, advising on billing services, and other duties as prescribed.</p>	

Action Item 2 (H)	Resolution – Finance Consultant Contract; Holly Gross
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute a contract and all necessary documents with Holly Gross to provide consulting services to the Finance Department, including, but not limited to, assistance with financial and data reporting, interpretation of regulatory and compliance guidelines as it relates to financial and grant management, review of reports and transactions, guidance on audits, and other duties as prescribed.</p>	

Action Item 2 (I)	Purchasing Items
<ul style="list-style-type: none">I. General Administration – Shi Cisco; \$32,129.07II. Police Department – Tarheel Canine Training Inc.; \$30,887.50III. General Administration – SCW (Souther Computer Warehouse); \$16,466.79	

Action Item 3 Ordinance #20-25 – FY2026 Budget; SECOND READING

WHEREAS, the Mayor of the City of Warner Robins has prepared and submitted to the City Council a line-item budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026; and,

WHEREAS, the Mayor and Council have studied and revised the proposed budget, and it is in the best interest of the City that the budget be adopted,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins that the annual budget for the general government for the fiscal year beginning July 1, 2025 and ending June 30, 2026, attached hereto and made part hereof, for the funds and amounts referenced as follows are hereby approved and adopted:

**FY 2026
Budget, All Funds**

Fund	Budgeted Expenditures	Transfers to Other Funds	Total Expenditures and Transfers Out
General Fund	\$74,742,869	\$0	\$74,742,869
Capital Projects Funds	\$25,285,109	\$0	\$25,285,109
Sanitation Enterprise Fund	\$10,243,740	\$0	\$10,243,740
Water and Sewer Enterprise Fund	\$22,615,126	\$1,895,506	\$24,510,632
Natural Gas Enterprise Fund	\$28,857,476	\$2,320,716	\$31,178,192
Stormwater Enterprise Fund	\$2,940,048	\$0	\$2,940,048
Special Revenue Funds	\$8,847,929	\$2,115,000	\$10,962,929
Total Expenditures, All Funds	\$173,532,297	\$6,331,222	\$179,863,519

BE IT FURTHER ORDAINED that during the fiscal year of July 1, 2025 to June 30, 2026, the General Fund shall receive transfers of \$937,500 from the Tourist Allocation Board (TAB); \$240,000 from the Rental of Motor Vehicles; \$1,895,506 from the Water and Sewer Enterprise Fund; and \$2,320,716 from the Natural Gas Enterprise Fund.

BE IT FURTHER ORDAINED that the Budget shall be amended so as to adapt to changing governmental needs during the fiscal year as follows:

- (1) Any increase in appropriations in any Fund for any Function/Department, whether through a change in Anticipated Revenues in any Fund or through a transfer of appropriations among Functions/Department, in excess of the approved budget shall require an ordinance of Mayor and Council authorizing said funds to be expended, except in the case of insurance reimbursements for vehicle collisions and other equipment losses, and reimbursements of materials purchased from the City of Warner Robins, in which instance the Chief

Financial Officer’s Office is granted authority to allocate funds to the appropriate Function/Department line item from insurance proceeds, or from reimbursement of materials, for the replacement or repair of damaged equipment items, and for replacement of materials;

- (2) In the event of receipt of un-budgeted grant revenues, the Chief Financial Officer’s Office is granted authority to allocate such funds to the appropriate Function/Department line item in order to comply with the purpose of such grant receipts;
- (3) Any transfers of appropriations in any line item can be shifted from one line item to another within each Fund/Function/Department, only by written approval of the Mayor.
- (4) Any transfers from the committed fund balances of the City’s Special Revenue Funds to further the support of those Funds’ purpose shall require written approval of the Mayor.
- (5) Any allocation of the unassigned fund balance of the General Fund’s minimum targeted level, not to exceed the total of one month’s unassigned fund balance, must be returned to its target level within twenty-four (24) months of withdrawal.

BE IT FURTHER ORDAINED that the salaries of municipal employees are not established by the budget, and increase in salaries will only be done according to procedures outlined in the Classification, Salary Administration and Performance Management System.

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Bibb moved for the approval of Ordinance #20-25.
Second:	Councilman Lauritsen
Outcome:	Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.

Action Item 4	Resolution – Symphona
A resolution to authorize Mayor LaRhonda W. Patrick to execute a letter of engagement with Symphona for the provision of accounting and consulting services to the City of Warner Robins.	
Motion:	Councilman Curtis moved for the approval.
Second:	Councilmen Mack

Outcome:	Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.
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Action Item 5	Resolution – Nichols Cauley and Associations; FY25 Audit Agreement
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A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached engagement letter with Nichols, Cauley & Associates, LLC, for an audit of the Fiscal Year ending June 30, 2025.

Motion:	Councilman Lauritsen moved for the approval.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.

Action Item 6	Resolution – Natural Gas Facilities and Transportation Agreement
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A resolution to authorize Mayor LaRhonda W. Patrick to execute the attached Natural Gas Facilities and Transportation Agreement among Southern Company Services, Inc., as Agent for Georgia Power Company (“GPC”), the City of Warner Robins (“City”) and Municipal Gas Authority of Georgia (MGAG”) acknowledging certain terms related to continued firm transportation of natural gas for use by Mid Georgia Cogen.

Motion:	Councilman Mack moved for the approval.
Second:	Councilmen Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.

Action Item 7	Resolution – Community Home Investment Program Master Agreement and Deep South, LLC Agreement
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WHEREAS, the Georgia Department of Community Affairs (“DCA”) has awarded the City of Warner Robins (“City”) One Million Five Hundred Thousand and no/100 Dollars (“Grant Funds”) to provide housing pursuant to a federal grant under the DCA Community HOME Investment Program, otherwise known as the CHIP Program (“CHIP”).

WHEREAS, the City has selected and awarded the attached Construction Contract to Deep South, LLC, (“Contractor”).

WHEREAS, the attached Construction Contract will be authorized and executed by The Warner Robins Development Authority d/b/a Engage Warner Robins (“Owner”).

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute the attached CHIP Master Agreement between the City of Warner Robins (“City”) and The Warner Robins Development Authority d/b/a Engage Warner Robins (“Developer”) defining general terms and conditions of these Grant Funds appropriated for housing development.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute the attached CHIP New Construction Developer Addendum to the Grant Agreement among

the City of Warner Robins (“City”), the Warner Robins Development Authority d/b/a Engage Warner Robins (“Developer”) and Georgia Housing and Finance Authority (“GHFA”) defining the terms of said CHIP-assisted activities to be constructed at Airman Boulevard.

Motion:	Councilman Bibb moved for the approval.
Second:	Councilmen Lauritsen
Outcome:	Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.

Action Item 8	Resolution – Amicus Brief – Supporting City of Milton
<p>A resolution that the CITY does hereby authorize participation in an amicus brief before the Georgia Supreme Court asking that the Court of Appeals ruling be reversed and that the Supreme Court’s three proffered questions be answered in a way that is legally advantageous to Georgia’s cities. An amicus brief so tendered may include the City’s name as a participating party.</p>	
Motion:	Councilman Curtis moved for the approval.
Second:	Councilman Lauritsen, Bibb, Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, and Curtis voted for approval.

Citizen Comments: James Erdmanczyk, Karen Sisk
Adjournment: 6:19 pm

Next Regular Council Meeting: Monday, July 21, 2025



Mandy Stella
City Clerk