



City of Warner Robins
City Council Meeting
Minutes

Monday, March 18, 2019

5:30 PM

Council Chamber Room

Regular Meeting of the Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilwoman Carolyn Robbins
Councilman Clifford Holmes
Councilman Daron Lee

Councilman Larry Curtis
Councilman Keith Lauritsen
Councilman Tim Thomas

Absent: Councilman Keith Lauritsen arrived at 5:39 pm

Opening Prayer: Councilman Thomas

Pledge of Allegiance: Councilman Lee

Call to Order: 5:31 pm

Adoption of the Agenda: Councilman Thomas moved to adopt the agenda. Councilman Holmes seconded the motion. Councilwoman Robbins, Councilmen Curtis, Holmes, Lee, and Thomas voted for adoption of the agenda.

Proclamations, Awards and Presentations:

- Mayor Toms read a proclamation proclaiming April 22 – 26, 2019 as Community Development Week.
- Mayor Toms read a proclamation proclaiming April 2019 as National Fair Housing Month.
- Mayor Toms presented Employee Service Awards to the following employees for their loyal and dedicated service to the City: Keenan Henderson/Police Department for 5 years of service; David Haslem/Public Works Department for 30 years of service; Maggie Leverette/Police Department for 30 years of service; and William Meeks/Utility Department for 35 years of service.

Action Items:

| Action Item 1 | Presentation of Minutes |
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| The minutes of the last regular meeting of March 4, 2019 were presented for approval. | |

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| Motion: | Councilman Curtis moved to approve the minutes of the regular meeting of March 4, 2019. |
| Second: | Councilman Holmes. |
| Motion: | Councilmen Holmes amended the motion to approve the minutes with the necessary corrections. |
| Second: | Councilman Curtis. |
| Outcome | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the amendment. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the amended motion to approve the minutes. |

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| Action Item 2 | Purchasing Bids |
| Purchasing Bid List items, attached hereto, were presented for approval. | |
| Motion: | Councilman Holmes presented and moved to approve the bid list items one through eight. |
| Second: | Councilman Thomas. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the bid list. |

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| Action Item 3 | Annexation – JTS Realty Investments/1.299 acres/SW Corner of Chilton Pl. & Button Dr. |
| Ordinance #04-19 of the Mayor and Council of the City of Warner Robins, annexing Land Lot 189 of the Tenth (10th) Land District of Houston County, Georgia, being known as a tract of land designated as “1.299 Acres (Vacant)” according to a plat of survey entitled “Subdivision Survey for Lieus,” prepared by John W. Wilkes, Georgia Registered Land Surveyor No. 2738, dated December 14, 2018. Said plat is hereby incorporated herein for all purposes. The property is located on the Southwest corner of Chilton Place and Butten Drive. A zoning request for same property of C-2 [General Commercial] [City]. | |

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| Motion: | Councilman Lauritsen moved for the adoption of Ordinance #04-19, moved to waive the second reading of Ordinance #04-19 and moved for approval of Ordinance #04-19. |
| Second: | Councilman Lee. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |
| Motion: | Councilman Lauritsen moved to approve the zoning request C-2 [General Commercial] [City]. |
| Second: | Councilwoman Robbins. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

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| Action Item 4 | Resolution – Surplus Property Sale/WRPD |
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A Resolution of the Mayor and Council of the City of Warner Robins recommending that one Glock Model 17 – 9 mm – S/N GFD955 and one Glock Model 19 – 9 mm – S/N BAXN700 are no longer needed for public use or has become unusable for the purpose intended and it is in the best interest of the City of Warner Robins that said items be declared surplus property, and that said property shall be sold in accordance with the laws of the State of Georgia.

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| Motion: | Councilman Thomas moved to approve the Resolution |
| Second: | Councilman Curtis. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

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| Action Item 5 | Appointment – Keep Warner Robins Beautiful (KWRB) Board of Directors |
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The KWRB Board of Directors has recommended the following to serve on the Board of Directors, and requests that the Mayor and Council of the City of Warner Robins approve of this appointment:

- Larry Oliver, Hospitality, term ending November 18, 2021

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| Motion: | Councilman Lee moved to approve this motion. |
| Second: | Councilwoman Robbins. |

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| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the appointment. |
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| Action Item 6 | Keep Warner Robins Beautiful (KWRB) Board of Directors |
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Mayor and Council presented a change to the Keep Warner Robins Beautiful (KWRB) by-laws. The change are follows:

Article II

SECTION 5: FINANCE COMMITTEE

Add "Executive Director" as committee member.

SECTION 6: OFFICERS

Add "Immediate Past Chairman" as officer.

Article IV

SECTION 7: ELECTION OF OFFICERS

Allow flexibility of Nominating Committee election by adding month of April

Eliminate two-year service restriction.

Require board to vote on sale within thirty (30) days of presentation by the Nominating Committee

Article VII

Fill in adoption date, add "by the Warner Robins City County" for authenticity purposes.

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| Motion: | Councilman Curtis moved to approve the changes to the by-laws. |
| Second: | Councilman Thomas |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval by-laws. |

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| Action Item 7 | Animal Limitation Waiver Request |
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Deborah Byrd applied for an Animal Limitation Waiver with the City. The applicant seeks permission to house a maximum of five (5) dogs at her residence 302 Sarah Dr., Warner Robins GA 31093. The applicant states that two of the dogs belong to her brother who is helping her through medical issues.

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| Outcome: | Councilman Thomas motioned to approve the waiver for 60 days. |
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| Second: | Councilman Holmes. |
| Outcome: | Councilman Thomas withdrew his motion to approve and stated they had 30 days to make a decision. |
| Second: | Councilman Holmes |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval to wait 30 days to make a decision. |

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| Action Item 8 | Appeal – Alcohol License Denial |
| Rosita Antonicelli appealed the decision of denial on her alcohol manager application based on her response to the question on the alcohol application “(h) have you ever been arrested, indicted, or convicted for any offenses by any state, county, municipal or federal authority?” | |
| Motion: | Councilman Holmes moved to uphold the Police Departments decision to deny Ms. Antonicelli application. |
| Second: | Councilman Thomas. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the denial. |

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| Action Item 9 | Intergovernmental Contract/City of Warner Robins and Downtown Development Authority |
| A motion was made to approve an Intergovernmental Contract/City of Warner Robins and Downtown Development Authority (DDA) for the City of Warner Robins to designate the DDA as redevelopment agency in the City’s downtown area including the Watson Blvd Tax Allocation District (TAD). | |
| Motion: | Councilman Lee moved to approve the motion. |
| Second: | Councilman Holmes. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

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| Action Item 10 | A2D Designate Funding Source for Governmental WAN for new City Buildings |
| A motion was made to approve fiber connections to be installed by A2D to the Delores Toliver Park and the Economic Development Complex | |

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| Motion: | Councilman Thomas moved to approve the motion. |
| Second: | Councilman Curtis. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval. |

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| Action Item 11 | Home Occupation Approvals |
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The following Home Occupation Permits are recommended for approval by the Planning and Zoning Board:

- Andrew Dennis, Jr. – 312 Deerfield Circle – requests permission to operate an educational business.
- Jasmine Butler – 1485 Leverette Road, Apt. 1707 – requests permission to operate an online retail business.
- Floree Mitchell – 1205 Green Street, Apt. 5 – requests permission to operate an auto detailing business.

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| Motion: | Councilman Lauritsen moved to approve these home occupation permits |
| Second: | Councilman Lee. |
| Outcome: | Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of these permits. |

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| Action Item 12 | City Council Raise – Discussion Only |
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Councilman Holmes presented to Mayor and Council a proposal to increase Council pay to \$10,000.00 annually for 2020.

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| Motion: | N/A |
| Second: | N/A |
| Outcome: | N/A |

Closed Session: During the regular meeting, Mayor Toms requested a motion to enter into an executive session regarding personnel and attorney-client privilege on a matter of potential litigation. Councilman Thomas moved for an executive session to discuss real estate, litigation and personnel. Councilman Lauritsen seconded the motion. Councilwoman Robbins, Councilmen Curtis, Holmes, Lauritsen, Lee, and Thomas voted for approval of the motion. The regular Council meeting closed at 6:57 pm; the closed

session ended at 7:20 pm. Jim Elliott, City Attorney is in possession of closed session minutes regarding personnel and attorney-client on a matter of potential litigation.

Citizen Comments: Ansel Peck, Susan Mullens, Nathan Mullens, Rita Simon, Katie Gibson, Karen Allen, Jennifer Parson, Alvin Jackson, Harry Lucas, and Virginia Mullally.

Adjournment: 6:57 p.m.

Next Regular Council Meeting: Monday, April 1, 2019.



Kathy Opitz
Assistant City Clerk

CITY OF WARNER ROBINS, GEORGIA

COUNCIL DATE: March 18, 2019

REVISED

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE. (Bid tabulations are attached)

| BID NUMBER / ITEMS | VENDOR | COST | ACCOUNT NO. / BUDGET | COMMENTS |
|---|--|--|--|-----------------|
| 1) Traffic Signal Modification Plan for Russell Pkwy at Corder Rd Bid No.: BT-4195 ✓ | Bass Signal Milledgeville, GA | \$25,500.00 See attachment #1 for cost breakdown | 4270/54121 / \$100,000.00 Building & Transportation - Machinery & Equipment | |
| 2) 6" Hershey Meter & Accessories Bid No.: U-4200 ✓ | Ferguson Waterworks Macon, GA SOLE SOURCE | \$9,537.38 See attachment #2 for cost breakdown | 4440 54062 / \$19,690.17 Water - New Service Lines | |
| 3) Reaper LPR Tag Reader System Bid No.: P-4197 ✓ | Vigilant Solutions, Inc. Temple, GA SOLE SOURCE | \$26,990.00 | 1401-53100 / POLICE - Condemned Funds - State | Upgrade Program |
| 4) Fence for Impound Lot at Animal Control Bid No.: P-4197 ✓ | National Fence Co. Warner Robins, GA | \$10,575.00 See attachment #3 for cost breakdown | 1401 53100 / POLICE - Condemned Funds - State | |
| 5) Club Car Electric Golf Carts Bid No.: R-4203 ✓ | Club Car Evans, GA | \$175,280.00 See attachment #4 for cost breakdown | 2018 SPLOST RECREATION - Vehicles & Equipment | |

| BID NUMBER / ITEMS | VENDOR | COST | ACCOUNT NO. / BUDGET | COMMENTS |
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| 6) Rental of Caterpillar D6K Dozer & CS44 Smooth Drum Roller Sourcewell Contract #032515-CAT | Yancey Cat Austell, GA ✓ | \$7,700.00 / month \$30,800.00 | 3405 54101 / \$137,472.76 SPLOST - Fire Training Facility | 4 months rental with the option to purchase |
| 7) Payment for the Remainder of Contract for Fiscal Year RFQ No.: GG-3953 | Terminus Analytics LLC Atlanta, GA ✓ | \$5,000.00 | 1512 52022 / \$65,000.00 Remaining FINANCE - Professional Services | |
| 8) Asphalt Patching & Overlay on Gawwin Drive | Georgia Asphalt Macon, GA ✓ | \$6,760.82 | 4221 53050 / \$20,924.18 Remaining PUBLIC WORKS - Pavement Marking Material | Piggybacking off 2018 Joint LMIG Contract approved May 21, 2018 |
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ATTACHMENT: 1

| Line # | Description | QTY | UOM | Bass Signal Corporation | | American Lighting & Signalization | | Moye Electric Company | |
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| | | | | Total Price | Extended | Total Price | Extended | Total Price | Extended |
| 1 | Traffic Signal Modification Plan for Russell Pkwy at Cord | 1 | EA | \$25,500.00 | \$25,500.00 | \$32,200.00 | \$32,200.00 | \$35,000.00 | \$35,000.00 |

ATTACHMENT: 3

| Line # | Description | QTY | UOM | National Fence Company | | Upchurch Fence | | McIntyre Fencing Company | | Chapman Fence Co | |
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| | | | | Total Price | Extended | Total Price | Extended | Total Price | Extended | Total Price | Extended |
| 1 | Chainlink Fence for Impound Lot at Animal Control | 1 | LS | \$10,575.00 | \$10,575.00 | \$16,290.00 | \$16,290.00 | \$19,391.25 | \$19,391.25 | \$26,465.00 | \$26,465.00 |

