



# City of Warner Robins City Council Meeting Minutes

---

Monday, December 20, 2021

5:30 PM

Council Chambers

---

## Regular Meeting of Warner Robins City Council

**Presiding:** Mayor Randy Toms

### City Officials Present:

Councilman Keith Lauritsen  
Councilman Kevin Lashley  
Councilman Clifford Holmes

Councilman Larry Curtis  
Councilman Derek Mack  
Councilman Charlie Bibb

**Opening Prayer:** Councilman Mack

**Pledge of Allegiance:** Councilman Holmes

**Call to Order:** 5:31 p.m.

**Adoption of the Agenda:** Councilman Lashley moved to adopt the agenda. Councilman Holmes seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

### Proclamations/Awards/Presentations:

- **Employee Service Awards**
- **WRHS Demons Football**

### Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of December 6, 2021.
The minutes of the regular meeting of December 6, 2021 were presented for approval.	
<b>Motion:</b>	Councilman Holmes moved for the approval of the minutes for regular meeting of Monday, December 6, 2021.
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Action Item 2      Ordinance #45-21 – General Fund Balance Transfer (Second Reading)**

BE IT HEREBY ORDAINED by the Mayor and Council of the City of Warner Robins that \$10,000 be transferred from General Fund Balance Reserved for Capital Projects, established for Neighborhood Improvement Projects on August 2, 2021 via ordinance #25-21 to the Recreation Special Revenue Fund 18 for the purpose of funding Recreational Activity Scholarships,

Said funds shall be taken from Fund Balance Reserve account #10-33015 and placed in the balance sheet account referenced in the chart below:

**Fund 18- Recreation Special Activities**

Account	Description	FY 2022 Budget
18.002-00000-000.000.20448	Unearned Local Grants & Donations	\$10,000
<b>Total</b>		<b>\$ 10,000</b>

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared severable.

<b>Motion:</b>	Councilman Bibb moved for the approval of Ordinance #45-21 as presented.
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley and Holmes voted for approval. Councilman Mack and Curtis voted in opposition.

**Action Item 3      Consent Agenda**

- i. Purchasing Bids
- ii. Resolution – Employee Promotions
- iii. Home Occupation Permits

<b>Motion:</b>	Councilman Mack moved for the approval of the consent agenda.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3 (i)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 6 items.	

Action Item 3 (ii)	Resolution – Employee Promotions
<p>The following employees are recommended for promotion by the City Administrator:</p> <p>WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:</p> <ul style="list-style-type: none"><li>• Charles Reeves, promoted from Maintenance Worker II (STW), Job Class #494, Grade 9, Public Works Department, to Grounds Maintenance Worker III, Job Class #481, Grade 11, Public Works Department, to be effective December 27, 2021.</li><li>• Jason Mock, promoted from Captain-FD, Job Class #510, Grade 20, Fire Department, to Assistant Chief (Administration), Job Class #526, Grade 22, Fire Department, to be effective December 27, 2021.</li><li>• Joseph Jarrell, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective December 27, 2021.</li></ul>	

Action Item 3 (iii)	Home Occupation Permits
<p><b>The Planning &amp; Zoning Board recommends approval the following applications as submitted.</b></p> <ol style="list-style-type: none"><li>1. <b>Jaqueline Smith – 720 Crestwood Terrace</b> – requests permission to operate an online retail business as a home occupation.</li><li>2. <b>Tara Hill – 300 Staffordshire Avenue</b> – requests permission to operate a graphic design business as a home occupation.</li><li>3. <b>Kimberly Smith – 113 Nix Way</b> – requests permission to operate a retail business as a home occupation.</li><li>4. <b>Wynette Marlin – 106 Acorn Ridge Court</b> – requests permission to operate a special event coordinating business as a home occupation.</li></ol>	

5. **Lauren Hernandez – 311 Onrado Drive** – requests permission to operate a cleaning service as a home occupation.
6. **Ronald Seay – 300 Mossy Ridge** – requests permission to operate a craft retail business as a home occupation.
7. **Terrance Watson – 202 Staffordshire Avenue** – requests permission to operate a retail business as a home occupation.
8. **Shasta Jackson – 107 Woodland Court** – requests permission to operate a mobile barber business as a home occupation.
9. **Whitney Overstreet – 121 Merrie Valley Drive** – requests permission to operate a cleaning service as a home occupation.
10. **Andrew Soto – 1501 Green Street Apt. K2** – requests permission to operate a cleaning/handyman service as a home occupation.

#### Action Item 4 Resolution – Workers Compensation Self-Insurance Program

WHEREAS; the Insurance Committee recommends the City continue receiving from Brentwood Services, the program development, claims administration and financial analysis of the City's Workers Compensation Self-Insurance Program, and

WHEREAS, Brentwood Services and Arthur J. Gallagher Risk Management Services has recommended re-insurance through Midwest Employers Casualty Company, and

WHEREAS, the Mayor and Council deem it in the best interest of the City that agreements be executed for a period of one year effective January 1, 2022 through December 31, 2022 for Workers' Compensation Administration and Re-insurance.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Warner Robins authorize Randy Toms, Mayor, and Mandy Stella, City Clerk, to execute agreements with Brentwood Services, and Midwest Employers Casualty Company under the terms and conditions set forth above.

<b>Motion:</b>	Councilman Curtis moved for the approval
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Motion – Pre-Council Meetings
Mr. Holmes motioned to amend the approved meeting schedule on 12/6/21 to add pre-council meetings before every meeting. To be held at 4:30pm. Location TBD.	
<b>Motion:</b>	Councilman Holmes
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Citizen Comments:** Mike Hatcher; Mayor-elect Patrick

**Council Comments:**

**Adjournment:** 6:24 p.m.

**Next Regular Council Meeting:** Monday, January 3, 2022

---

Mandy Stella  
City Clerk