



**City of Warner Robins
City Council Meeting
Minutes**

Monday, March 07, 2022

5:30 PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Keith Lauritsen
Councilman Kevin Lashley
Councilman Clifford Holmes

Councilman Larry Curtis
Councilman Derek Mack
Councilman Charlie Bibb

Regular Meeting of Warner Robins City Council

Call to Order: 5:41 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda. Councilman Holmes seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Opening Prayer: Associate Pastor Ken Deloach; City Church
Pledge of Allegiance: Governing Body and those in attendance

Proclamations/Awards/Presentations:

- Proclamation – Dixie Crowes

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of February 22, 2022.
The minutes of the regular meeting of February 22, 2022 were presented for approval.	
Motion:	Councilman Bibb moved for the approval of the minutes for regular meeting of Tuesday, February 22, 2022.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2	Ordinance #08-22– City Code Section 5-19 Amendment (Second Reading)
IT IS HEREBY ORDAINED, by the governing authority of the City of Warner Robins as follows:	

City code section 5-19 shall be amended to include a change to the number of dogs and cats per residential lot striking “three (3) dogs and three (3) cats” and adding “six (6) dogs and cats in total.”

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Curtis moved for the approval of Ordinance #08-22.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval. Councilman Bibb voted in opposition.

Action Item 3	Ordinance #09-22– Local Business Owners Board (Second Reading)
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AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, MAKING AN ADDITION TO ARTICLE VI OF THE CITY CODE REGARDING BOARDS, COMMISIONS, AGENCIES AND AUTHORITIES.

WHEREAS, the Office of the Mayor has recommended an amendment to Article VI and the mayor and city council deem such amendment to be in the best interest of the City.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins:

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LOCAL BUSINESS OWNERS BOARD

Sec. ____ - Created; purpose.

The Local Business Owners Board is hereby created to formulate and present solutions regarding issues relevant to local business owners to Mayor and Council.

Sec. ____ . - Membership.

(a) The Local Business Owners Board shall be composed of a board of nine (9) members appointed by Mayor and City Council.

(b) All members shall generally be nominated for three-year staggered terms. Members may be invited to serve more than one term.

(c) No member shall assume office until that person has executed and filed with the clerk of the city an oath obligating himself or herself to faithfully and impartially perform the duties of that member’s office. The oath shall read as follows and be administered by the Mayor.

I do solemnly swear or affirm that I will faithfully and impartially perform the duties of member of the Local Business Owners Board and that I will support and defend the Charter of the City of Warner Robins as well as the Constitution and laws of the State of Georgia and of the United States of America. I will not knowingly receive, directly or indirectly, any money or other valuable thing, for the performance or nonperformance of any act or duty pertaining to my office, other than the compensation allowed by law. I further swear or affirm that I will faithfully discharge my duties as a Member of the Local Business Owners Board to the best of my ability.

- (d) No member of the Local Business Owners Board may hold elective office in the City of Warner Robins.
- (e) Any vacancy on the Local Business Owners Board shall be filled through appointment by the Mayor for the unexpired term.
- (f) The Local Business Owners Board members serve at-will and may be removed at any time by majority vote of city council unless otherwise provided by law.

Sec. ____ - Conduct of business.

- (a) Except as otherwise provided by the City of Warner Robins Charter or by law, the Local Business Owners Safety Board shall elect from its membership a chair and vice-chair and may elect as its secretary one of its members.
- (b) The Local Business Owners Board may establish such bylaws, rules, and regulations, not inconsistent with the City of Warner Robins Charter, ordinances of the City of Warner Robins, or state law, as it deems appropriate and necessary for the fulfillment of its duties or the conduct of its affairs.
- (c) The Local Business Owners Board shall report findings and make recommendation to Mayor and Council, but shall have no power to take action or to obligate City resources absent Mayor and Council approval and action

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If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Holmes moved for the approval of Ordinance #09-22.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval. Councilman Bibb voted in opposition.

Action Item 4 Consent Agenda

<p>A. Purchasing Bids B. Resolution – Employee Promotions</p>	
Motion:	Councilman Lauritsen moved for the approval of the consent agenda.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2 (A)	Purchasing Bids
<p>Purchasing Bid List item, attached hereto, were presented for approval. 5 items</p>	

Action Item 2 (B)	Resolution – Employee Promotions
<p>The following employees are recommended for promotion by their respective Department Directors:</p> <p>WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:</p> <ul style="list-style-type: none"> • Anthony Jordan, promoted from Grounds Maintenance Worker III, Job Class #481, Grade 11, Public Works Department, to Grounds Maintenance Crew Leader, Job Class #480, Grade 14, Public Works Department, to be effective March 7, 2022. • Lane Mixon, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective March 7, 2022. • Daniel Sandoval, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective March 7, 2022. • Jonathan Ellis, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective March 7, 2022. • Jonathan Conger, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective March 7, 2022. • Joshua McGalliard, promoted from Firefighter, Job Class #520, Grade 14, Fire 	

Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective March 7, 2022.

Action Item 5 Motion – Home Occupation Permit

The Planning & Zoning Board recommends approval the following application with the stipulation that:

No medical services may be provided to patients/clients by anyone other than a state certified healthcare professional; the applicant shall be limited to administrative activity and personal care with respect to the home occupation license until record of the appropriate state-level certification be filed with the tax office.

1. Princess Heath – 411 Westcliff Circle – requests permission to operate a home healthcare business as a home occupation.

Motion:	Councilman Lashley moved for the approval of this Home Occupation Permit with the stipulations recommended by the Planning and Zoning Board.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6 Motion – PDE [Planned Development District – Extraordinary]

Proposed PDE [Planned Development - Extraordinary] Townhome development at the northeastern quadrant of Feagin Mill Road and S Ho ton Lake Road. See attached conceptual drawing entitled EXHIBIT A.

The Planning and Zoning Office makes the recommendation that any consideration to approve this request be made with the following stipulation:

A traffic study, to include trip-generation data and turning movement data be provided to the Department of Building and Transportation prior to the submittal of plans.

Motion:	Councilman Lashley moved for the approval with the stipulation recommended by the Planning and Zoning Office.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7 Motion – Veterans Issues Boards Appointments

Mayor Patrick recommends the following for appointment to the Veterans Issues Board:

Richard McKee	1 year	3/7/22	3/6/2023
Bill Corley	3 years	3/7/22	3/6/2025
Allen Smith	1 year	3/7/22	3/6/2023
Willie Blackmon	1 year	3/7/22	3/6/2023
Robert Trice	2 years	3/7/22	3/6/2024
Earnest Cooling	2 years	3/7/22	3/6/2024
Tom McClendon	3 years	3/7/22	3/6/2025
Ernie Munson	2 years	3/7/22	3/6/2024
H.C. Griffiths	3 years	3/7/2022	3/6/2025

Motion:	Mayor Patrick moved for the approval of these nine appointments
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution – DDA Appointment
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A resolution the Mayor and Council of the City of Warner Robins, acting pursuant to O.C.G.A. § 36-42-4, appoint the following individual to the Board of Directors of the Downtown Development Authority for the City of Warner Robins:

Name	Effective Date of Appointment	Term to Expire
Clifford Holmes	March 7, 2022	March 6, 2026

Motion:	Councilman Bibb moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Resolution – JDA Appointment
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A resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to O.C.G.A. § 36-62-5.1, appoint the following one (1) individual, who is currently appointed to the The Warner Robins Development Authority d/b/a Engage Warner Robins by the Mayor and Council of the City of Warner Robins and elected as Officers of the The Warner Robins Development Authority d/b/a Engage Warner Robins, to the Joint

Development Authority of Peach County and the City of Warner Robins to act on behalf of the City of Warner Robins:		
Name	Effective Date of Appointment	Term to Expire
LaRhonda W. Patrick	March 7, 2022	November 14, 2025
Motion:	Councilman Mack moved for the approval	
Second:	Councilman Bibb	
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.	

Action Item 10	Resolution – Intergovernmental Agreement; Houston County (Elberta Rd. project)
<p>A resolution of the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute the attached Intergovernmental Agreement with the Houston County Board of Commissioners (County) to set forth an agreement for the relocation of underground City utilities (Utility Relocation) for the Elberta Road Widening Project, Phase 1.</p>	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 11	Resolution – Surplus Property (WRPD)
<p>A resolution the Mayor and Council of the City of Warner Robins that the value of each individual item on the said Exhibits "A" are more, or less, than Five Hundred (\$500.00) Dollars, as indicated.</p> <p>BE IT FURTHER RESOLVED that said property be sold in accordance with the laws of the State of Georgia.</p>	
Motion:	Councilman Holmes moved for the approval.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 12	Resolution – Budget Transfer
<p>WHEREAS, the City resolved on October 17, 2016 to authorize a transfer of lodging tax funds earmarked for construction of a visitor's center, in the amount of \$450,000.00 to the City's 2012 SPLOST fund, as a</p>	

reimbursement for costs of acquiring the property located at 610A Watson Blvd, which was to be used as a visitors center; and

WHEREAS, the afore mentioned resolution also designated that \$700,000 of the lodging tax funds designated for construction of an visitors center be used for the renovation of the 610-A Watson Boulevard visitors' center; and

WHEREAS, the use of the 610-A Watson Boulevard property as a visitors center was subsequently deemed infeasible.

NOW, THEREFORE, BE IT RESOLVED that the transfer of the \$450,000 be reversed and these funds be placed back into the City's Special Revenue Fund designated to hold lodging tax collections designated for construction and operation of a visitors center and;

BE IT FURTHER RESOLVED that none of the funds remaining in the City's Special Revenue Fund designated for construction and operation of a visitor's center will be used for the renovation of the property located at 610-A Watson Boulevard.

Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Councilman Lashley motioned to amend the agenda to include the addition of review of VIC/Vietnam Vets Memorial account review. Councilman Mack seconded. Councilmen Mack, Bibb, Lauritsen, Lashley and Holmes voted for approval. Councilman Curtis voted in opposition.

Action Item	Motion – Project Audit
Outside review of SPLOST accounts for Visitors Information Center and Vietnam Veterans Memorial projects by outside source. *Will go through procurement procedures set forth by City of Warner Robins policy and state law. Any amount over \$10,000 will come before governing body for approval.	
Motion:	Councilman Lashley moved for the approval
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley and Holmes voted for approval. Councilman Curtis voted in opposition.

Action Item 13	Discussion – Pay Scale Study
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Councilman Mack discussed updated our pay scale. Toni Graham, HR director suggested an increase across the board for employees as a pay study can take 6-8 months to complete. Once complete could be implemented in the FY24 budget.

Motion:	N/A
Second:	N/A
Outcome:	N/A

Citizen Comments: Gary Mendall; Dr. Candace Williams.

Adjournment: 7:01 pm

Next Regular Council Meeting: Monday, March 21, 2022



Mandy Stella
City Clerk