



City of Warner Robins City Council Meeting Minutes

Monday, January 6, 2025 Immediately Following Pre-Council Meeting Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Kevin Lashley
Councilman Larry Curtis
*Councilman Keith Lauritsen

Councilman Derek Mack
Councilman Charlie Bibb
Councilman Clifford Holmes

City Officials Absent:

Regular Meeting of Warner Robins City Council

Call to Order: 5:04 p.m.

Adoption of the Agenda: Councilman Bibb moved to adopt the agenda. Councilman Mack seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Opening Prayer: Pastor Jim Perdue; Second Baptist Church

Pledge of Allegiance: Cadet 1st Lt. Emarion Lowe; Northside High School JROTC

Announcements:

Proclamations/Awards/Presentations:

- Swearing In - Kadie Ascarate – WRPD

Executive Session — Mayor Patrick requested a motion to enter into an executive session for Personnel. Councilman Curtis motioned for Executive Session for Personnel. Councilman Holmes seconded the motion for Personnel. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The regular council meeting was suspended at 5:10 pm, and the governing body convened into executive session at 5:15 pm; the executive session ended at 6:39 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 6:45 pm. Councilman Holmes motioned for the request. Councilman Curtis seconded. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Mayor Patrick requested a motion to amend the agenda to add item #8 – Motion to Appoint; Interim General Administration Director – Mayor Patrick and item #9 – Resolution; Sumter Local Government Consulting – Councilman Bibb. Councilman Curtis motioned for the approval of the amendments to the agenda. Councilman Bibb seconded the motion for approval. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Items:

| Action Item 1 | |
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| Formal Public Comments Pertaining to Current Agenda Items | |
| Motion: | N/A |
| Second: | N/A |
| Outcome: | N/A |

| Action Item 2 | |
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| Consent Agenda | |
| <ul style="list-style-type: none"> A. December 16, 2024 Meeting Minutes B. Purchasing Bids C. Employee Promotions D. Resolution Agreement E. City of Civility Designation Renewal | |
| Motion: | Councilman Bibb moved for the approval of the consent agenda. |
| Second: | Councilman Curtis |
| Outcome: | Councilmen Mack, Bibb, Lashley, Holmes and Curtis voted for approval. |

| Action Item 2 (A) | December 16, 2024 Meeting Minutes |
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| The minutes of the Regular Meeting of December 16, 2024 were presented for approval. | |

| Action Item 2 (B) | Purchasing Bids |
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| Purchasing Bid List item, attached hereto, were presented for approval. 8 items | |

| Action Item 3 (C) | Employee Promotions |
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| The following employees are recommended for promotion by their Department Director, and the Mayor and City Council deem such recommendations beneficial. | |

1. Cassidy Sullivan, promoted from Administrative Clerk/Court, Job Class #618, Grade 9, Municipal Court to Assistant Clerk of Court, Job Class #601, Grade 12, Municipal Court, to be effective January 6, 2025.
2. Antonio Burley, promoted from Maintenance Worker II (STW), Job Class #494, Grade 9, Public Works/Stormwater, to Equipment Operator, Job Class #461, Grade 10, Public Works/Stormwater, to be effective January 6, 2025.
3. Ashley Strom, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Detective, Job Class #630, Grade 603, Police Department, to be effective January 6, 2025.

Action Item 2 (D) Resolution Agreement

Confidential Agreement and Release presented for approval

Action Item 2 (E) City of Civility Designation Renewal

A resolution of The City of Warner Robins pledges to practice and promote civility within the governing body as a means of conducting legislative duties and responsibilities. The elected officials of the City Council enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the City of Warner Robins. This pledge strives to ensure that all communication be open, honest, and transparent as this is vital for cultivating trust and relationships. This pledge strives to show courtesy by treating all colleagues, staff and members of the public in a professional and respectful manner whether in-person, online or in written communication, especially when we disagree. This pledge strives to ensure mutual respect to achieve municipal goals, recognizing that patience, tolerance and civility are imperative to success and demonstrates the Council’s commitment to respect different opinions, by inviting and considering different perspectives, allowing space for ideas to be expressed, debated, opposed, and clarified in a constructive manner. This pledge demonstrates our commitment against violence and incivility in all their forms whenever and wherever they occur in all our meetings and interactions. The City of Warner Robins expects members of the public to be civil in its discussion of matters under consideration by and before the City Council, with elected officials, staff, and each other.

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| Action Item 3 | Resolution – Employee Assistance Program Agreement |
| <p>A resolution to resolution to authorize Mayor LaRhonda W. Patrick and City Clerk Mandy Stella to execute an agreement for administration of the city’s Employee Assistance Program with Secure Health Plans of Georgia for a period of three years from signing of such agreement.</p> | |
| Motion: | Councilman Holmes moved for the approval. |
| Second: | Councilmen Lashley |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 4 | Resolution – PSA Amendment (111 N. Davis Dr.) |
| <p>A resolution to authorize Mayor LaRhonda W. Patrick to execute an amendment to the purchase and sales agreement executed on October 7, 2024 with Robelectro, LLC for property located at 111 N. Davis Dr.</p> | |
| Motion: | Councilman Curtis moved for the approval. |
| Second: | Councilmen Holmes |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 5 | Resolution – PSA Amendment (1003 S. Young Ave.) |
| <p>A resolution to authorize Mayor LaRhonda W. Patrick to execute an amendment to the purchase and sales agreement executed on October 7, 2024 with Provision Enterprises Inc. for property located at 1003 Young Ave.</p> | |
| Motion: | Councilman Lauritsen moved for the approval. |
| Second: | Councilmen Curtis |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 6 | Resolution – WRPD Surplus Vehicle Donation |
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A resolution of the Mayor and Council of the City of Warner Robins that the value of the item on said Exhibit "A" is more than Five Hundred (\$500.00) Dollars and that said property be donated to the City of Cochran's Police Department in accordance with the laws of the State of Georgia.

Exhibit "A"

Police Vehicle 1: #177

Tag #: GV7424E
 VIN: 1FM5K8AR1GGB64740
 Year/Make/Model: 2016 Ford Explorer
 Mileage: 103,174

Police Vehicle 2: #174

Tag #: GV7422E
 VIN: 1FM5K8AR3GGB64738
 Year/Make/ Model: 2016 Ford Explorer
 Mileage 127,969

Police Vehicle 3: #210

Tag#: GV7101E
 VIN: 2C3CDXAT8FH765887
 Year/Make/Model: 2015 Dodge Charger
 Mileage 141,003

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| Motion: | Councilman Lashley moved for the approval. |
| Second: | Councilmen Holmes |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 7 | Ordinance #01-25 – City of Warner Robins Classification Plan Update |
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Ordinance #01-25 of the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

- 1- Change the title of Fire Captain (Training), Job Class # 513, Grade # 20, authorized strength of 2, Fire Department, to Training and Safety Officer, Job Class # 528, Grade # 20, authorized strength of 2, Fire Department.

- 2- Change the title of Captain-FD, Job Class # 510, Grade # 20, authorized strength of 1, Fire Department, to Logistics Officer, Job Class # 529, Grade # 20, authorized strength of 1, Fire Department.
- 3- Change the title of Assistant Chief (Suppression), Job Class # 503, Grade # 22, authorized strength of 3, Fire Department, to Battalion Chief of Operations, Job Class # 530, Grade # 22, authorized strength of 3.
- 4- Change the title of Assistant Chief (Admin) and reclassify the position, Job Class # 526, Grade # 22, authorized strength of 1, Fire Department to Deputy Fire Chief of Administration, Job Class # 531, Grade # 24, authorized strength of 1, Fire Department. Incumbent to receive a 10% pay increase.
- 5- Change the title of Fire Lieutenant (Training) and reclassify the position, Job Class # 512, Grade # 18, authorized strength of 1, Fire Department, to Training and Safety Officer, Job Class # 528, Grade # 20, authorized strength of 3, Fire Department. Incumbent to receive a 10% pay increase.

BE IT FURTHER ORDAINED that the City’s Finance department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2025 budget, as necessary to facilitate the changes to the City’s Classification Plan enumerated in this ordinance and shall become effective on the first day of the first pay period in February 2025.

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| Motion: | Councilman Mack moved for the approval of Ordinance #01-25 and to waive the second reading. |
| Second: | Councilman Bibb |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 8 | Motion – Appointment of Interim General Administration Director |
| A motion to appoint Mr. Chris Rooks as Interim General Administration Director. | |
| Motion: | Mayor Patrick moved for the approval. |
| Second: | Councilman Mack |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 9 | Resolution – Sumter Government Consulting |
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| A resolution to authorize Mayor LaRhonda W. Patrick to execute an agreement between the City of Warner Robins and Sumter Local Government Consulting, for Finance Director services to include implementation of restructuring of the Finance Department and modernizing of systems to current industry standards. | |
| Motion: | Councilman Bibb moved for the approval. |
| Second: | Councilman Holmes |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

Citizen Comments: Dan Rhodes

Adjournment: 7:05 pm

Next Regular Council Meeting: Tuesday, January 21, 2025

*Attended via teleconference



Mandy Stella
City Clerk