



# City of Warner Robins City Council Meeting Minutes

Monday, July 17, 2023

Immediately Following Pre-Council Meeting

Council Chambers

**Presiding:** Mayor LaRhonda W. Patrick

**City Officials Present:**

Councilman Kevin Lashley  
Councilman Larry Curtis  
Councilman Keith Lauritsen

Councilman Charlie Bibb  
Councilman Derek Mack  
Councilman Clifford Holmes

**City Officials Absent:**

**Regular Meeting of Warner Robins City Council**

**Call to Order:** 5:46 p.m.

**Adoption of the Agenda:** Councilman Mack moved to adopt the agenda with the addition of item #14; Resolution – MSI Professional Services Agreement, Item #15; Resolution – ESG Amendment; item #16; Resolution – July 31, 2023 meeting update and adding Potential Litigation to Executive session along with amending item #12 to be #12A and adding a new #12; Motion – Waiver for Reconsideration of Annexation. Councilman Holmes seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for adoption of the agenda.

**Opening Prayer:** Pastor Joel Davis Jr.; Growing Together Ministries

**Pledge of Allegiance:** Kate Hogan; Community and Economic Development Director

**Announcements:**

Mayor Patrick requested prayers for the family, friends and co-workers of Dr. Deborah Washington

**Proclamations/Awards/Presentations:**

- Swearing in of WRPD Officer – Thomas Carter and Patrick Garrick

**Action Items:**

**Action Item 1** Presentation of Minutes from the Regular Meeting of June 20, 2023.

The minutes of the Regular Meeting of June 20, 2023 were presented for approval.

<b>Motion:</b>	Councilman Holmes moved for the approval of the minutes for regular meeting of Tuesday, June 20, 2023.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 2 Presentation of Minutes from the Special Called Meeting of July 11, 2023.**

The minutes of the Special Called Meeting of July 11, 2023 were presented for approval.

<b>Motion:</b>	Councilman Bibb moved for the approval of the minutes for special called meeting of Tuesday, July 11, 2023.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 3 Formal Public Comments Pertaining to Current Agenda Items**

- Jaime Garner – Butler Snow in reference to item #11

<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

**Action Item 4 Consent Agenda**

- A. Purchasing Bids
- B. Employee Promotions
- C. Home Occupation Permits

<b>Motion:</b>	Councilman Mack moved for the approval of the consent agenda.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 4 (A) Purchasing Bids**

Purchasing Bid List item, attached hereto, were presented for approval. 6 items

**Action Item 4 (B) Employee Promotions**

The following employees are recommended for promotion by their respective Department Directors.

- Michael Kramer, promoted from Equipment Operator (Water), Job Class #913, Grade 10, Utility Department, to Utilities Maintenance Worker III (Water), Job Class #921, Grade 11, Utility Department, to be effective July 24, 2023.
- Evan Norton, promoted from Equipment Operator (Water), Job Class #913, Grade 10, Utility Department, to Utilities Maintenance Worker III (Water), Job Class #921, Grade 11, Utility Department, to be effective July 24, 2023.
- Frank Goins Jr., promoted from Utilities Maintenance Worker I (Water), Job Class #917, Grade 8, Utility Department, to Utilities Maintenance Worker II (Water), Job Class #918, Grade 9, Utility Department, to be effective July 24, 2023.

**Action Item 4 (C) Home Occupation Permits**

The Planning & Zoning Board recommends approval the following applications as submitted.

1. Marco Barron – 107 Lacey Oak Ln. – Landscaping Service
2. Sheryl Bryant – 122 Emberly Ln. – Hair Braid Service
3. Connie Bibb – 101 Woods Cove Ln. – Landscaping Service
4. Jasmine Presley – 105 Falkirk Dr. – Duct Cleaning Service
5. Tamicka Jackson – 161 Rolling Woods Circle – Home Daycare

**Action Item 5 Resolution – Surplus Property (WRPD)**

A resolution of the Mayor and Council of the City of Warner Robins that the value of each individual item on the said Exhibit "A" is less, than Five Hundred (\$500.00) Dollars and that said property be sold in accordance with the laws of the State of Georgia.

- Glock Model 43 – S/N: BAXN747

<b>Motion:</b>	Councilman Lashley moved for the approval
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 6 Resolution - Houston County Family Connections Fiscal Agent FY24**

A resolution to authorize Mayor LaRhonda W. Patrick to execute the FY 2024 Collaborative Plan on behalf of the City of Warner Robins, Georgia resulting in the City becoming a member and a participating party to this agreement.

<b>Motion:</b>	Councilman Curtis moved for the approval of appeal
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 7 Resolution – Sutphen Lease Agreement**

A resolution of the City of Warner Robins that Mayor LaRhonda W. Patrick is authorized to execute a lease supplement with the Georgia Municipal Association for the financing of a Sutphen fire (pumper) truck; 6 year lease at 4.2000% with a monthly payment of \$7,793.76 budgeted for in account 035.000.03000.58104.032.000.

<b>Motion:</b>	Councilman Lauritsen moved for the approval
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 8 Resolution - Hold Harmless Agreement with Lamar Advertising Company**

A resolution of the of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute the attached Hold Harmless Agreement with Lamar Advertising Company, for removal of vegetation and trees on city owned property located at 900 Watson Boulevard, Warner Robins, GA, 31093.

<b>Motion:</b>	Councilman Holmes moved for the approval
----------------	--

<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 9      Resolution – Live Oak Preserve lift station**

A resolution of the City of Warner Robins hereby authorize Mayor LaRhonda W. Patrick to accept a parcel of land from Old Perry Road, LLC, also known as the Live Oak Preserve lift station. Said tract or parcel of land lying and being in Land Lot 10 of the Eleventh Land District, being known and designated as "Pump Station", totaling .27 acres, as shown on a plat of survey titled, "Live Oak Preserve, Phase 3, in the City of Warner Robins", prepared by McLeod Surveying, Marty McLeod, Georgia Registered Land Surveyor No. 2991, dated February 3, 2021, of record in Plat Book 82 Page 160, Clerk's Office, Houston Superior Court.

<b>Motion:</b>	Councilman Bibb moved for the approval.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Action Item 10      Ordinance #23-23 – Classification Plan Update**

Ordinance #23-23 of the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

- Reclassify the position of Customer Service Manager, Job Class #180, Grade 20, General Administration, to Grade 21. Incumbent to receive a 10% pay increase.

BE IT FURTHER ORDAINED that the City's Finance department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2024 budget, as necessary to facilitate the changes to the City's classification plan enumerated in this ordinance.

<b>Motion:</b>	Councilman Lashley moved for the approval of Ordinance #23-23 and to waive the second reading.
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 11 Ordinance #24-23 – ANNEXATION – Ernest Livingston/together totaling 3.22 acres/108 Crestview Drive, 109 Maxwell Drive, and Crestview Drive**

IT IS HEREBY ORDAINED by the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.

WHEREAS, a petition has been received from ERNEST W. LIVINGSTON, JR., to annex the property which is more particularly described as follows, to-wit:

All those tracts or parcels of land situate, lying and being in Land Lot 222 of the 5th Land District, Houston County, Georgia, according to a plat of survey titled Resubdivision of Lynmar Subdivision, totaling 3.22 acres by W. Henry Watterson, Georgia Registered Professional Land Surveyor No. 398, dated September 16, 1960, which is of record in Plat Book 6, Page 225, Clerk’s Office, Houston Superior Court. Said plat is hereby made a part of this description by reference thereto for all purposes.

The properties are located at 109 Maxwell Drive, 108 Crestview Drive and the abutting property immediately to the east of 108 Crestview Drive and situated along Crestview Drive, Warner Robins, Georgia.

WHEREAS, the said land of ERNEST W. LIVINGSTON, JR., may be annexed pursuant to the provisions of the Official Code of Georgia Annotated Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and

WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from ERNEST W. LIVINGSTON, JR., on May 24, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.

<b>Motion:</b>	Councilman Curtis moved for the approval of Ordinance #24-23 and to waive the second reading.
<b>Second:</b>	Councilman Holmes
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Action Item 12 Motion – Waiver for Reconsideration of Annexation of 100 and 104 S. Amanda Place**

Motion to approve waiver for reconsideration for annexation of 100 and 104 S. Amanda Place

<b>Motion:</b>	Councilman Lauritsen moved for the approval
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Bibb, Lauritsen, Lashley and Curtis voted for approval. Councilmen Mack and Holmes voted in opposition. Not a unanimous decision, motion does not pass.

**Action Item 12A Ordinance – ANNEXATION – Freda Wallentine and Carol Low/totaling 3.89 acres/ 100 S. Amanda Place and 104 S. Amanda Pl**

No action can be taken due to #12 – Motion for waiver of reconsideration of Annexation of 100 and 104 S. Amanda Place not passing.

<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

**Action Item 13 Motion – Rezoning Petition –Houston Residential Rentals LLC. /2.01 acres/ N. Houston Road and Brookhaven Circle**

Houston Residential Rentals LLC. /2.01 acres/ N. Houston Road and Brookhaven Circle/ C-2 [General Commercial District] [City] to R-4 [Multi-Family Residential District] [City]

<b>Motion:</b>	Councilman Holmes moved for the approval
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Action Item 14 Resolution – MSI Professional Services Agreement**

A resolution of the City of Warner Robins authorize Mayor LaRhonda Patrick and City Clerk Mandy Stella to execute an agreement with MSI Benefits Group, Inc. for a period of one year from signing of such agreement.	
<b>Motion:</b>	Councilman Holmes moved for the approval
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

#### Action Item 15 Resolution – ESG Amendment

A resolution WHEREAS, ESG Operations, Inc., has proposed the attached budget for the 2023-24 fiscal year, Mayor and Council authorize the increase of costs for continued operation of the city's utility infrastructure, meeting and exceeding all federal and state regulations while assisting the city in preparing the utility systems for anticipated development and population growth over the coming years.	
NOW, THEREFORE, BE IT RESOLVED that Mayor and Council hereby authorize this \$615,624.00 increase to the operation of the city's utility infrastructure.	
<b>Motion:</b>	Councilman Bibb moved for the approval
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

#### Action Item 16 Resolution – July 31, 2023 Meeting Update

A resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to City Code Section 2-26, resolve to reschedule the regularly scheduled Mayor and Council meeting on July 31, 2023 to 1:00 pm at Southside Baptist Church.	
<b>Motion:</b>	Councilman Lashley moved for the approval
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval. Councilman Holmes voted in opposition.

**Citizen Comments:** Christopher Swinney, Cheri Adams and Lera Moncrief

Mayor Patrick requested a motion to amend the agenda to add Personnel to Executive Session. Councilman Holmes moved to add Personnel to Executive Session. Councilman Lashley seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted in approval.

**Executive Session** – Mayor Patrick requested a motion to enter into an executive session for Real Estate, Personnel and Potential Litigation. Councilman Holmes motioned for Executive Session for Real Estate, Personnel and Potential Litigation. Councilman Lashley seconded the motion for Real Estate, Personnel and Potential Litigation. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The regular council meeting was suspended at 6:36 pm, and the governing body convened into executive session at 6:43 pm; the executive session ended at 8:10 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 8:14 pm. Councilman Lashley motioned for the request. Councilman Mack seconded. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Mayor Patrick requested a motion to authorize – Item #17; Motion – Audit continuation.

Action Item 17	Motion – Audit Continuation
Investigation by Gauthreaux Law Firm regarding utilities and billing proceed and that the costs be authorized/	
<b>Motion:</b>	Councilman Curtis moved for the approval
<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

**Adjournment:** 8:19 pm

**Next Regular Council Meeting:** Monday, July 31, 2023

Mandy Stella  
City Clerk