



City of Warner Robins City Council Meeting Minutes

Monday, February 7, 2022

5:30 PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Keith Lauritsen
Councilman Kevin Lashley
Councilman Clifford Holmes

Councilman Larry Curtis
Councilman Derek Mack
Councilman Charlie Bibb

Regular Meeting of Warner Robins City Council

Call to Order: 5:32 p.m.

Adoption of the Agenda: Councilman Holmes moved to amend the agenda to include Councilman Curtis reading item #1, Executive Session for personnel, Action Item #2 (iv) Emergency Purchase (WRFD), Action Item #3a motion to appoint member to Planning and Zoning Appeals Board, removal of Action Item #10 and personnel added to the scheduled end of meeting Executive Session. Councilman Lashley seconded the motion. Councilman Mack moved to adopt the agenda with the amendments. Councilman Bibb seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Opening Prayer: Councilman Lauritsen

Pledge of Allegiance: Councilman Curtis

Proclamations/Awards/Presentations:

- Presentation – Heart Awareness Month – Cynthia Malone/HHC
- Award – 100th Birthday – Ms. Christine Bivins
- Proclamation – Arbor Day – Keep Warner Robins Beautiful
- Award – Warner Robins Fire Department
 - Engineer Kyle Gilbert recognized for receiving the Georgia State Firefighters Association Rookie of the Year.
 - Lieutenant Andre Grace recognized for the receiving Georgia State Firefighters Association Firefighter of the Year.
 - Chief Ross Moulton recognized for receiving Georgia Association of Fire Chiefs Fire Chief of the Year and the Goodwill Ambassador Award for the Senate with the State of Georgia.

Action Items:

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| Action Item 1 | Presentation of Minutes from the Regular Meeting of January 18, 2022. |
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| The minutes of the regular meeting of January 18, 2022 were presented for approval. | |
| Motion: | Councilman Curtis moved for the approval of the minutes for regular meeting of Monday, January 18, 2022. |
| Second: | Councilman Mack |
| Outcome: | Councilmen Mack, Lashley, Holmes and Curtis voted for approval. Councilman Bibb and Lauritsen abstained. |

Executive Session – Mayor Patrick requested a motion to enter into an executive session to discuss personnel. Councilman Lashley moved for an executive session to discuss personnel. Councilman Lauritsen seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The Regular Council meeting was suspended at 5:58 pm, and the governing body convened into executive session at 6:02 pm; the executive session ended at 6:22 pm. The regular meeting reconvened at 6:27 pm with a motion from Councilman Curtis, seconded by Councilman Lashley with Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voting in favor. The City Clerk is in possession of the closed session minutes.

| Action Item 2 | Consent Agenda |
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| | <ul style="list-style-type: none"> i. Purchasing Bids ii. Resolution – Employee Promotions iii. Home Occupation Permits iv. Emergency Purchase (WRFD) |
| Motion: | Councilman Lashley moved for the approval of the consent agenda. |
| Second: | Councilman Curtis |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 2 (i) | Purchasing Bids |
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| | Purchasing Bid List item, attached hereto, were presented for approval. 8 items |

| Action Item 2 (ii) | Resolution – Employee Promotions |
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| | <p>The following employees are recommended for promotion by the City Administrator:</p> <p>WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:</p> |

- Cody Jones, promoted from Utilities Maintenance Worker I (Sewer), Job Class #916, Grade 8, Utility Department, to Meter Maintenance Technician, Job Class #937, Grade 12, Utility Department, to be effective February 7, 2022.

- Joshua Dokes, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Detective, Job Class #630, Grade 603, Police Department, to be effective February 7, 2022.

- Matthew Brankley, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Detective, Job Class #630, Grade 603, Police Department, to be effective February 7, 2022.

- Robert Broussard, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Detective, Job Class #630, Grade 603, Police Department, to be effective February 7, 2022.

- Bobby Stone, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Detective, Job Class #630, Grade 603, Police Department, to be effective February 7, 2022.

- Paul Peck, promoted from Detective, Job Class #630, Grade 603, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective February 7, 2022.

- Daniel Culverson, promoted from Equipment Operator, Job Class #461, Grade 10, Public Works Department, to Public Works Maintenance Worker III, Job Class #454, Grade 11, Public Works Department, to be effective February 7, 2022.

- Austin Duke, promoted from Grounds Maintenance Worker I, Job Class #475, Grade 8, Public Works Department, to Grounds Maintenance Worker II, Job Class #477, Grade 9, Public Works Department, to be effective February 7, 2022.

- Timothy Joyner, promoted from Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to Captain - FD, Job Class #510, Grade 20, Fire Department, to be effective February 7, 2022.

| Action Item 2 (iii) | Home Occupation Permits |
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| 1. | Susan Dettweiler – 102 Acorn Ridge Court – requests permission to operate a crafting business as a home occupation. |
| 2. | Randy Johnson – 417 Dorothy Court – requests permission to operate a cigar business as a home occupation. |

- 3. Glenn Williams – 719 Meadowridge Drive – requests permission to operate a mobile auto detailing business as a home occupation.
- 4. Daffaney Hollis – 403 West Cliff Circle – requests permission to operate a non-emergency transportation service as a home occupation.

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| Action Item 2 (iv) | Emergency Purchase – Warner Robins Fire Department |
| Warner Robins Fire Department repair to ladder truck in the amount of \$11, 494.52. Vendor is Lemley’s Garage Inc. | |

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| Action Item 3 | Ordinance #02-22– Section 111 Amendment |
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AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, AMENDING APPENDIX C, ARTICLE XI OF THE CITY CODE REGARDING ZONING ORDINANCE AND ADMINISTRATION.

WHEREAS, Community and Economic Development has recommended an addition to Appendix C, Article XI, Section 111 of the city code, and the mayor and city council deem such amendment to be in the best interest of the City.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins:

-1-

City code section 111.2.1 shall be deleted in its entirety and the following inserted in lieu thereof:

Membership; oath of office. The board of zoning appeals shall consist of five (5) members who shall be residents of the city appointed by the mayor and council for overlapping terms of four (4) years.

No member shall assume office until that person has executed and filed with the clerk of the city an oath obligating himself or herself to faithfully and impartially perform the duties of that member’s office. The oath shall read as follows and be administered by the Mayor.

I do solemnly swear or affirm that I will faithfully and impartially perform the duties of Member of the Board of Zoning Appeals of Warner Robins and that I will support and defend the Charter of the City of Warner Robins as well as the Constitution and laws of the State of Georgia and of the United States of America. I will not knowingly receive, directly or indirectly, any money or other valuable thing, for the performance or nonperformance of any act or duty pertaining to my office, other than the compensation allowed by law. I further swear or affirm that I will faithfully discharge my duties as a Member of the Board of Zoning Appeals of Warner Robins to the best of my ability.

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If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other

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| provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable. | |
| Motion: | Councilman Holmes moved for the approval of ordinance #2-22 and to waive the second reading. |
| Second: | Councilman Curtis |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 3a | Motion – Planning and Zoning Appeals Board Appointments |
| <p>The Planning and Zoning Office requests that the following citizens be appointed to serve on the board of Zoning Appeals, per the provisions of section 111.2 of the zoning regulations.</p> <p>1. Jim Taylor – 2 year term – (term expires January 2024)</p> | |
| Motion: | Councilman Holmes moved for the approval |
| Second: | Councilman Lashley |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 4 | Ordinance #03-22– Section 5-104 Amendment |
| <p>AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, AMENDING ARTICLE III OF THE CITY CODE REGARDING RESPONSIBLE DOG OWNERSHIP.</p> <p>WHEREAS, the Warner Robins Police Department has recommended an amendment to Article III, Section 5-104 of the city code, and the mayor and city council deem such amendment to be in the best interest of the City.</p> <p>NOW, THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins:</p> <p style="text-align: center;">-1-</p> <p>City code section 5-104 (a) shall be deleted in its entirety and the following inserted in lieu thereof:</p> <p>(a) The mayor and council hereby establish an animal control board to hold hearings as provided by O.C.G.A. § 4-8-23 and O.C.G.A. § 4-11-9.5.</p> <p style="text-align: center;">-2-</p> <p>If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.</p> | |

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| Motion: | Councilman Mack moved for the approval of ordinance #3-22 and to waive the second reading. |
| Second: | Councilman Bibb |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

Action Item 5 Ordinance #04-22– City of Warner Robins Classification Plan

WHEREAS, the City Classification plan includes Job# 146, Administrative Secretary, Mayor’s Office, which was not funded in the original budget for Fiscal Year 2022, and

WHEREAS, the Mayor recommends to the Governing Authority that funds be set aside at this time to cover the costs of this position for the remainder of Fiscal Year 2022 and the Governing Authority deems such recommendations beneficial.

NOW, THEREFORE, BE IT ORDAINED that \$26,085.00 be taken from the Unassigned General Fund Balance and be placed in the salary and benefit expenditure accounts referenced in the chart below:

| Account | Description | FY2022 Budget \$ |
|----------------------------|----------------------|------------------|
| 10-001-01310-000-000-51001 | Full-time Salaries | \$15,025 |
| 10-001-01310-000-000-51201 | FICA Expense | \$ 1,150 |
| 10-001-01310-000-000-51202 | Group Health | \$ 1,835 |
| 10-001-01310-000-000-51203 | Retirement | \$ 8,010 |
| 10-001-01310-000-000-51205 | Workers Compensation | \$ 65 |
| Total | | \$26,085 |

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared severable.

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| Motion: | Councilman Lauritsen moved for the approval of ordinance #4-22 and to waive the second reading. |
| Second: | Councilman Bibb |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

Action Item 6 Resolution – Low Income Housing Tax Credit Process

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| <p>A resolution of the Mayor and Council of the City of Warner Robins hereby adopt the process developed and recommended by the Community and Economic Development Department for the award of the City of Warner Robins’ single Georgia Initiative for Community Housing Point as part of the Low Income Housing Tax Credit.</p> | |
| Motion: | Councilman Curtis moved for the approval |
| Second: | Councilman Holmes |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 7 | Resolution – Bee City USA Designation |
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| <p>WHEREAS, the mission of BEE CITY USA is to galvanize communities to sustain pollinators, responsible for the reproduction of almost 90% of the world's flowering plant species, by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides; and</p> <p>WHEREAS, thanks to the more than 3,600 species of native bees in the United States, along with introduced honey bees, we have very diverse dietary choices rich in fruits, nuts, and vegetables; and</p> <p>WHEREAS, bees and other pollinators have experienced population declines due to a combination of habitat loss, poor nutrition, pesticides (including insecticides, fungicides, and herbicides), parasites, diseases, and climate change; and</p> <p>WHEREAS, pollinator-friendly communities can benefit local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and increased demand for pollinator-friendly plant materials from local growers; and</p> <p>WHEREAS, ideal pollinator-friendly habitat (A) is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season to provide diverse and abundant nectar and pollen, since many wild pollinators prefer or depend on the native plants with which they co-adapted; (B) is free to nearly free of pesticides, as many pesticides can harm pollinators and/or their habitat; (C) comprises undisturbed spaces (leaf and brush piles, unmown fields or field margins, fallen trees and other dead wood) for nesting and overwintering; and (D) provides connectivity between habitat areas to support pollinator movement and resilience; and</p> <p>WHEREAS, Integrated Pest Management (IPM) is a long-term approach to maintaining healthy landscapes and facilities that minimizes risks to people and the environment by: identifying and removing the causes of pest problems rather than only attacking the symptoms (the pests); employing pests' natural enemies along with cultural, mechanical, and physical controls when prevention is not enough; and using pesticides only when no other method is feasible or effective; and</p> | |

WHEREAS, supporting pollinators fosters broad-based community engagement in environmental awareness and sustainability; and

WHEREAS, The City of Warner Robins should be certified a BEE CITY USA community because of its dedication to native pollinator friendly plants, the continued education of their importance, and the City's goals to add wildflower and pollinator garden sites throughout Warner Robins. Furthermore, the City of Warner Robins' has planted nearly six hundred Crape Myrtles, a tree which provides a pollen source for several bee species throughout the summer months, when other pollen sources are scarce and stressed; and

WHEREAS, the Office of Keep Warner Robins Beautiful is hereby designated as the BEE CITY USA sponsor. The Manager of Keep Warner Robins Beautiful is designated as the BEE CITY USA liaison. Oversight of the Warner Robins BEE CITY USA program is assigned to the Office of Keep Warner Robins Beautiful.

WHEREAS, the Office of Keep Warner Robins Beautiful is authorized to, and shall:

- Host at least one educational event or pollinator habitat planting or restoration each year to showcase The City of Warner Robins' commitment to raising awareness of pollinator conservation and expanding pollinator health and habitat.
- Install and maintain at least one authorized BEE CITY USA street sign in a prominent location, and create and maintain a webpage on The City of Warner Robins' website which includes, at minimum a copy of this resolution and links to the national BEE CITY USA website; contact information for your BEE CITY USA Liaison and Committee; reports of the pollinator-friendly activities the community has accomplished the previous year(s); and your recommended native plant species list
- Develop and implement a program to create or expand pollinator-friendly habitat on public and private land, which includes, but is not limited to:
 - Identification and inventory of City real property that can be enhanced with pollinator-friendly plantings.
 - Creation of a recommended locally native species list to include forbs, grasses, vines, shrubs, and trees and a list of local suppliers for those species.
 - Creation of a least toxic integrated pesticide management plan, and
 - Dissemination of informational and educational materials to the public.
 - Tracking annual area of pollinator habitat created or enhanced by square footage and/or acreage.
- Establish, through the City, a policy to acknowledge and commit to the BEE CITY USA designation.
- Review the City's vegetation management guidelines and other relevant documents to review pesticide management policies and practices as they relate to pollinator conservation, identify

appropriate locations for pollinator friendly habitats, and consider appropriate changes and revisions as needed.

- After completing the first calendar year as a BEE CITY USA affiliate, each February, apply for renewal of The City of Warner Robins’ BEE CITY USA designation following the format provided by BEE CITY USA, including a report of the previous year’s BEE CITY USA activities, and paying the renewal fee based on The City of Warner Robins’ population.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the City of Warner Robins, Georgia do hereby accept the designation and commitments to the standards of BEE CITY USA.

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| Motion: | Councilman Bibb moved for the approval |
| Second: | Councilman Mack |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 8 | Resolution – Bank Signature Amendment (Truist) |
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A resolution of the Mayor and Council of the City of Warner Robins hereby authorize the execution of documents making Mayor LaRhonda W. Patrick, Amanda Stella, City Clerk/Treasurer, and Holly Gross, Assistant Finance Director, as the official signatories for the City’s International City Municipal Golf Course checking account and the CWR Public Fund Checking account.

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| Motion: | Councilman Lashley moved for the approval |
| Second: | Councilman Holmes |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 9 | Resolution – GA Fund 1 Bank Signature Amendment |
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WHEREAS, the City of Warner Robins (City) has established two investment accounts with Georgia Fund 1, administered by the Office of the State Treasurer and

WHEREAS, the City desires to update the list of officers who will have authority to execute transactions for these bank accounts.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Warner Robins hereby authorize that Mayor LaRhonda W. Patrick, Amanda Stella, City Clerk/Treasurer, and Holly Gross, Assistant Finance Director, as the official signatories for these investment bank accounts.

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| Motion: | Councilman Holmes moved for the approval |
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| Second: | Councilman Curtis |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

Executive Session – Mayor Patrick requested a motion to enter into an executive session to discuss pending litigation and personnel. Councilman Curtis moved for an executive session to discuss personnel. Councilman Mack seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The Regular Council meeting was suspended at 6:56 pm, and the governing body convened into executive session at 7:02 pm; the executive session ended at 8:24 pm. The regular meeting reconvened at 8:26 pm with a motion from Councilman Lashley, seconded by Councilman Bibb with Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voting in favor. The City Clerk is in possession of the closed session minutes.

Citizen Comments: James Erdmanczyk and Stephen Williams

Adjournment: 8:41 pm

Next Regular Council Meeting: Tuesday, February 22, 2022



Mandy Stella
City Clerk