



City of Warner Robins City Council Meeting Minutes

Monday, May 15, 2023

5:30 PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Kevin Lashley
Councilman Larry Curtis
Councilman Keith Lauritsen

Councilman Derek Mack
Councilman Clifford Holmes

City Officials Absent:

Councilman Charlie Bibb
Councilman Lashley left during Executive Session

Regular Meeting of Warner Robins City Council

Call to Order: 5:35 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda with amendment of deleting item #11; PSA Amendment (F&S Real Estate, LLC and Commercial Circle, LLC) adding item #21; Meeting Schedule/Calendar Revision and having #8 read by Councilman Mack, #14 by Councilman Lauritsen and #18 by Councilman Curtis. Councilman Mack seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for adoption of the agenda.

Opening Prayer: Pastor Daryl Vining; Hebron Fellowship Baptist Church

Pledge of Allegiance: Veterans High School AFJROTC; Cadet Jon Van Nostrand

Announcements:

Proclamations/Awards/Presentations:

- Awards – Employee Service
 - John Bemby - 5 years - WRPD
- Proclamation – Public Works Week
- Proclamation – Health and Fitness Month

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of May 1, 2023.
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The minutes of the Regular Meeting of May 1, 2023 were presented for approval.	
Motion:	Councilman Lauritsen moved for the approval of the minutes for regular meeting of Monday, May 1, 2023.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 2	Formal Public Comments Pertaining to Current Agenda Items
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 3	Consent Agenda
<ul style="list-style-type: none"> A. Purchasing Bids B. Employee Promotions C. Home Occupation Permits 	
Motion:	Councilman Curtis moved for the approval of the consent agenda.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 3 (A)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 9 items	

Action Item 3 (B)	Employee Promotions
The following employees are recommended for promotion by the General Administration Department Director.	

- Jessica Gazaway, promoted from Receptionist, Job Class #150, Grade 12, Human Resources Department, to Projects Coordinator (CVB), Job Class #817, Grade 14, General Administration Department, to be effective May 15, 2023.

Action Item 3 (C)	Home Occupation Permits
<p>The Planning & Zoning Board recommends approval the following applications as submitted.</p> <ol style="list-style-type: none"> 1. Louis Porch – 212 Cade Terr. – Party Rental Service 2. Diego Vega – 239 Woodland Trl. – Home Repair Service 3. Darra McClendon – 302 Erin Way – Consulting Service 4. Kenneth King – 101 Pine Trace Ln. – Electrical Service 	

Action Item 4	Resolution – Georgia Municipal Association Officer Nomination
<p>A resolution Robins of the Mayor and Council of the City of Warner Robins hereby recognize Councilman Clifford Holmes as the President-Elect 2023-2024 District 6 of the Georgia Municipal Association.</p>	
Motion:	Councilman Mack moved for the approval
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 5	Resolution – Solid Waste Contract Amendment
<p>A resolution to authorize Mayor LaRhonda Patrick to execute the attached Amendment of Solicitation/Modification of Contract for GFL Environmental that make changes to Section B, Supplies or Services and prices/costs AND paragraph 6.2 Period of Performance.</p>	
Motion:	Councilman Lashley moved for the approval
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 6

Resolution – Personnel Rules and Regulations Amendment – WRPD Lateral Entry

A resolution that the Mayor and Council of the City of Warner Robins approve an addition to the City's Personnel Rules and Regulations providing for the hiring of lateral entry police officers to the Warner Robins Police Department as follows:

SECTION 365. LATERAL ENTRY

- (a) The City of Warner Robins Police Department recognizes the value of hiring experienced and trained personnel through a lateral entry program.
- (b) When the hiring of lateral entry officers is deemed appropriate, the Police Department shall contact Human Resources for assistance in establishing a timeline for a hiring process.
- (c) The Police Department shall submit an employee requisition form to the Human Resources Department as defined in Section 400 and mark it as an outside posting.
- (d) Lateral entry applicants must be POST certified in the State of Georgia with an active, unexpired POST certification.
- (e) The applicant must be an active law enforcement officer, or have been employed in that capacity within the past three years and have been engaged in municipal, county, or state law enforcement.
- (f) The applicant must have at least one-years' experience as a patrol officer or in a patrol capacity, beyond an academy setting.
- (g) The hiring process shall consist of the completion of an application, physical agility test, background investigation, oral interview, medical examination, drug and alcohol screening, polygraph exam, and psychological exam.
- (h) After the hiring process is completed, a list of qualified lateral entry officers shall be established. This list will expire one year from the date it was established.
- (i) The salary for lateral entry officers will be established in line with Section 2110, subsection Compensating New Employees, with the assistance of the Human Resources Director, subject to Mayor approval.
- (j) The Police Department will establish a training curriculum for lateral entry officers. The curriculum will vary depending upon the needs of the lateral entry officer and specific training areas identified by the Police Department.

Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 7	Resolution – Q5 Entertainment
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A resolution the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute an agreement with **Q5 Entertainment, LLC** to provide entertainment for the City’s 2023 Independence Day Celebration.

Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution – Secret Knock, LLC
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A resolution the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute an agreement with **Secret Knock, LLC** to provide entertainment for the City’s 2023 Independence Day Celebration.

Motion:	Councilman Mack moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Resolution – SS Touring, LLC
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A resolution the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute an agreement with **SS Touring, LLC** to provide entertainment for the City’s 2023 Independence Day Celebration.

Motion:	Councilman Holmes moved for the approval
Second:	Councilman Curtis

Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.
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Action Item 10	Resolution – DDA Appointment
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A resolution that the Mayor and Council of the City of Warner Robins, acting pursuant to O.C.G.A. § 36-42-4, appoint the following individual to the Board of Directors of the Downtown Development Authority for the City of Warner Robins:

Name	Effective Date of Appointment	Term to Expire
Maria Lempsink	May 15, 2023	May 14, 2027

Motion:	Councilman Mack moved for the approval
Second:	Councilman Lauritsen
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 11	Resolution – PSA Amendment (F&S Real Estate, LLC and Commercial Circle, LLC)
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~~A resolution of that the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda Patrick to execute the attached Third Amendment to Purchase and Sale Contract with F&S Real Estate, LLC and Commercial Circle, LLC, to extend the lease termination commitment period to July 14, 2023.~~

Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 12	Resolution – Warner Robins Homeless Shelter Donations
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A resolution that the Mayor and Council of the City of Warner Robins authorize the General Administration Department to receive donations in the name of 79 Green Street, the future home of the Warner Robins Homeless Shelter.

Motion:	Councilman Lauritsen moved for the approval.
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Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 13	Resolution – Encroachment Agreement (101 & 110 Leisure Pointe Cove)
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A resolution that Mayor and Council of the City of Warner Robins hereby authorize Mayor LaRhonda W. Patrick to execute an Agreement allowing certain improvements to remain and encroach on and along the 20' sanitary sewer easement according to a plat of survey titled *Leisure Pointe Villas* by McLeod Surveying, certified by Marty A. McLeod, Georgia Registered Professional Land Surveyor No. 2991, dated April 10, 2023. Said plat is hereby made a part of this description by reference thereto for all purposes.

Motion:	Councilman Curtis moved for the approval.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 14	Ordinance #16-23 – Amend Chapter 7/Official City Map/Election/Voting Precincts
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ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, AMENDING CHAPTER 7 OF THE CITY CODE REGARDING ELECTIONS.

WHEREAS, the mayor and city council have recommended an amendment to Chapter 7, Section 2(b) of the city code, and the mayor and city council deem such amendment to be in the best interest of the City.

IT IS HEREBY ORDAINED, by the governing authority of the City of Warner Robins as follows:

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City code section 7-2(b) shall be deleted in its entirety and the following inserted in lieu thereof:

“The boundaries of all precincts shall be as shown on a map entitled “Official Map of the Corporate Limits of the City of Warner Robins, Georgia,” a copy of which is attached to the ordinance from which this section derives and is on file and available for inspection in the office of the city clerk.”

-2-

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of

the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Lauritsen moved for the approval of Ordinance #16-23 and to waive the second reading.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 15	Ordinance – Annexation – Freda Wallentine and Carol Low /3.94 acres/100 S. Amanda Place
<p>Ordinance of the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.</p> <p>WHEREAS, a petition has been received from FREDA C. WALLENTINE and CAROL LOW, to annex the property which is more particularly described as follows, to-wit:</p> <p>All those tracts or parcels of land situate, lying and being in Land Lot 120 of the 5th Land District, Houston County, Georgia, according to a plat of survey titled <i>Preliminary Survey for P413 Development, LLC</i>, totaling 3.94 acres by Reference Pointe Land Surveying, LLC, certified by David G. Bennett, Georgia Registered Professional Land Surveyor No. 3122, dated February 14, 2023. Said plat is hereby made a part of this description by reference thereto for all purposes.</p> <p>The properties are located at 100 S. Amanda Place, Warner Robins, Georgia.</p> <p>WHEREAS, the said land of FREDA C. WALLENTINE and CAROL LOW, may be annexed pursuant to the provisions of the <u>Official Code of Georgia Annotated</u> Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and</p> <p>WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.</p> <p>NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from FREDA C. WALLENTINE and CAROL LOW, on February 16, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.</p> <p>If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference.</p>	

If any of the provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.	
Motion:	Councilman Holmes moved for the denial of the ordinance for annexation.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 16	Ordinance #17-23 – Annexation – Wright Family Trust/5 acres/954 Hwy 96
<p>Ordinance #17-23 of the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.</p> <p>WHEREAS, a petition has been received from KATHERINE FORBES WRIGHT and STEVEN CRAIG WRIGHT, as CO-TRUSTEES of the WRIGHT FAMILY TRUST, to annex the property which is more particularly described as follows, to-wit:</p> <p>All those tracts or parcels of land situate, lying and being in Land Lot 133 of the 10th Land District, Houston County, Georgia, according to a plat of survey titled <i>Property Survey for Johnny K. McDonald, Katherine F. McDonald</i>, totaling 5 acres by Clements Surveying, Co., Inc., certified by Walter G. Clements, Georgia Registered Professional Land Surveyor No. 1967, dated February 24, 1994, a copy of which is of record in Plat Book 45, Page 93, Clerk’s Office, Houston Superior Court. Said plat is hereby made a part of this description by reference thereto for all purposes.</p> <p>The properties are located at 954 Hwy 96 and adjacent vacant parcel, Kathleen, Georgia.</p> <p>WHEREAS, the said land of KATHERINE FORBES WRIGHT and STEVEN CRAIG WRIGHT, as CO-TRUSTEES of the WRIGHT FAMILY TRUST, may be annexed pursuant to the provisions of the <u>Official Code of Georgia Annotated</u> Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and</p> <p>WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.</p> <p>NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from KATHERINE FORBES WRIGHT and STEVEN CRAIG WRIGHT, as CO-TRUSTEES of the WRIGHT FAMILY TRUST, on March 7, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.</p>	

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference.

If any of the provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Mack moved for the approval of Ordinance #17-23 and to waive the second reading.
Second:	Councilman Lauritsen
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.
Motion	Councilman Mack moved for the approval of the rezoning from RAG [Residential Agricultural District] [County] to C-2 [General Commercial District] [City]
Second:	Councilman Lauritsen
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 17	Motion – Rezoning Petition – POG Properties, LLC. /112 Peacock Dr.
<p>POG Properties, LLC. Requests rezoning of 8.002 acres (to include right of ways) at 112 Peacock Dr. from C-2 [General Commercial District] to R-4 [Multi-Family Residential District].</p>	
Motion:	Councilman Lashley moved for the approval.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 18	Ordinance #18-23 – City of Warner Robins Reclassification Plan Update
<p>Ordinance #18-23 of the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:</p>	
-1-	
<p>Create the position of Utility Servicer PT, Job Class # 978, Grade 99, authorized strength of 4, Utility Department.</p>	
-2-	

Change the title of Painter, Job Class # 464, Grade 10, authorized strength of 1, Public Works Stormwater Department, to Roads/Signs Painter, Job Class # 455, Grade # 10, authorized strength of 1, Public Works Stormwater Department.

BE IT FURTHER ORDAINED that the City’s Finance department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2023 budget, as necessary to facilitate the changes to the City’s classification plan enumerated in this ordinance

Motion:	Councilman Curtis moved for the approval of Ordinance #18-23 and to waive the second reading.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 19	Resolution – Consulting (James Dodson)
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A resolution that Mayor and Council of the City of Warner Robins hereby authorize Mayor LaRhonda W. Patrick to execute an agreement with James R. Dodson, to provide training and support for the City Administrator and Human Resources Department Director, to provide advice to Mayor, Council and City Departments, as needed, and other duties as prescribed.

Motion:	Councilman Holmes moved for the approval.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 20	Motion – Honorary Physician
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Dr. Al-Sharroof to assist Insurance Committee and City.

Motion:	Mayor Patrick motioned for approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 20	Motion – 2023 Mayor and Council Meeting Schedule and Holidays REVISION
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2023 Official Mayor and Council Schedule for the City of Warner Robins		
Mayor and Council Meetings	Holidays	
Date	Date	Holiday
Tuesday, January 3	Monday, January 2, 2023	New Year's Day
Tuesday, January 17	Monday, January 16	MLK Day
Monday, February 6	Monday, February 20	President's Day
Tuesday, February 21	Monday, May 29	Memorial Day
Monday, March 6	Monday, June 19	Juneteenth
Monday, March 20	Tuesday, July 4	Independence Day
Monday, April 3	Monday, September 4	Labor Day
Monday, April 17	Monday, October 9	Columbus Day
Monday, May 1	Friday, November 10	Veteran's Day
Monday, May 15	Thursday, November 23	Thanksgiving
Monday, June 5	Friday, November 24	Thanksgiving
Tuesday, June 20	Friday, December 22	Christmas (eve)
Monday, July 3	Monday, December 25	Christmas
Monday, July 17	Monday, January 1, 2024	New Year's Day
Monday, August 7	Pre Council Meeting held in Carolyn Robbins Conference Room at 4:30 p.m. prior to each Council Meeting Council Meetings held on the FIRST and THIRD Monday of each Month at 5:30 p.m.	
Monday, August 21		
Tuesday, September 5		
Monday, September 18		
Monday, October 2		
Monday, October 16		
Monday, November 6		
Monday, November 20		
Monday, December 4		
Monday, December 18		



Motion: Councilman Lashley moved for the approval of the Council Meetings to start IMMEDIATELY following the conclusion of the pre-council meeting.

Second:	Councilman Mack
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Citizen Comments: Robin Gosline; Kimberly Pritchett

Executive Session – Mayor Patrick requested a motion to enter into an executive session for Real Estate and Litigation. Councilman Lauritsen motioned for Executive Session for Real Estate and Litigation. Councilman Lashley seconded the motion for Real Estate. Councilmen Mack, Lauritsen, Lashley, Curtis and Holmes voted for approval of the executive session. The regular council meeting was suspended at 6:29 pm, and the governing body convened into executive session at 6:32pm; the executive session ended at 7:13 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting and amend to add item #22; Purchase and Sales Agreement at 7:17pm. Councilman Laurtisten motioned for the request. Councilman Mack seconded. Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 22	Resolution – Purchase and Sale Agreement
A resolution that Mayor LaRhonda W. Patrick is authorized to negotiate and execute a purchase and sales agreement with Albertina Calderon De Chumacero on 107 S. Davis Drive.	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Curtis and Holmes for approval.

Adjournment: 7:28 pm

Next Regular Council Meeting: Monday, June 5, 2023



Mandy Stella
City Clerk